



## **CITY SIGN ORDINANCE AD-HOC COMMITTEE MEETING AGENDA**

City Hall, City Hall Conference Room, 251 E. Honolulu St., Lindsay, CA 93247

Notice is hereby given that the City Sign Ordinance Ad-Hoc Committee will hold a meeting on **May 17, 2023**, at **6:00 PM** in person at the Lindsay City Hall Conference Room located at 251 East Honolulu Street Lindsay California 93247. The webinar address for members of the public is

<https://us06web.zoom.us/j/2725789470> .

Persons with disabilities who may need assistance should contact the City Clerk prior to the meeting at (559) 562-7102 ext. 8034 or via email at [lindsay.cityclerk@lindsay.ca.us](mailto:lindsay.cityclerk@lindsay.ca.us).

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**

The public is invited to comment on any subject under the jurisdiction of the City Sign Ordinance Ad-Hoc Committee. Please note that speakers that wish to comment on a Regular Item or Public Hearing on tonight's agenda will have an opportunity to speak when public comment for that item is requested by the Committee. Comments shall be limited to three (3) minutes per person, with thirty (30) minutes for the total comment period, unless otherwise indicated by the Committee. The public may also choose to submit a comment before the meeting via email. Public comments received via email will be distributed to the Committee prior to the start of the meeting and incorporated into the official minutes; however, they will not be read aloud. Under state law, matters presented under public comment cannot be acted upon by the Committee at this time.

### **4. INTRODUCTIONS**

- 4.1 Introductions of Committee Members (p. 3)

### **5. ACTION ITEMS**

- 5.1 Consider Approval of Ad-Hoc Committee Guidelines (pp. 4 – 7)

*Presented by Joseph M. Tanner, City Manager*

- 5.2 Consider Approval of Appointment of Committee Chair

*Presented by Francesca Quintana, City Clerk & Assistant to the City Manager*

- 5.3 Consider Approval of Appointment of Committee Vice Chair

*Presented by Francesca Quintana, City Clerk & Assistant to the City Manager*

- 5.4 Consider Approval of City Sign Ordinance Ad-Hoc Committee Meeting Schedule for 2023 (p. 8)

*Presented by Francesca Quintana, City Clerk & Assistant to the City Manager*

## 6. **DISCUSSION ITEMS**

### 6.1 Overview of City Sign Ordinance Ad-Hoc Committee Goals

*Presented by Joseph M. Tanner, City Manager*

### 6.2 Sign Ordinance Impact on Community

*Presented by Joseph M. Tanner, City Manager*

### 6.3 Overview of Current Sign Ordinance (pp. 9 – 35)

*Presented by Joseph Avina, City Services Manager/Inspector*

## 7. **ADJOURNMENT**

City Sign Ordinance Ad-Hoc Committee meetings are held in the City Council Conference Room at 251 E. Honolulu Street in Lindsay, California beginning at 6:00 P.M. on the third Wednesday of the month unless otherwise noticed. Materials related to an Agenda item submitted to the legislative body after distribution of the Agenda Packet are available for public inspection in the office of the City Clerk during normal business hours. A complete agenda is available at [www.lindsay.ca.us](http://www.lindsay.ca.us). In compliance with the Americans with Disabilities Act & Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the office of the City Clerk at (559) 562-7102 x 8034. Notification prior to the meeting will enable the City to ensure accessibility to this meeting and/or provision of an alternative format of the agenda and documents in the agenda packet.

## City Sign Ordinance Ad-Hoc Committee Member Roster

	<b>GROUP</b>	<b>NAME</b>
1	Lindsay City Council	Hipolito A. Cerros, Mayor
2	Lindsay City Council	Rosaena Sanchez, Council Member
3	Local Business Owner	Eddie Smith, Webb Sanders Funeral Home
4	Local Business Owner	Raj Singh, Lindsay Chevron
5	Community Member	Valeriano Saucedo, Retired Judge
6	Lindsay Murals	Judyth Dreiger, Mural Society Vice President
7	Lindsay Resident	Mercy Herrera
8	Local Business Owner	Brian Watson, State Farm
9	Local Business Owner	Rich Alvarez, Primos Auto Insurance



**City of Lindsay**  
**City Sign Ordinance Ad-Hoc Committee**  
**Guidelines**

**Approved and Adopted:**

**XX-XX-XXX**



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## **Section 1. General**

1.1 Purpose. The purpose of the City Sign Ordinance Ad-Hoc Committee Guidelines is to outline the responsibilities and expectations of the Committee. The Committee shall serve a single purpose that is not perpetual, have a defined purpose and timeframe to accomplish that purpose, dissolve once the specific task is complete or the time has expired.

1.2 Expectations.

The Committee shall:

- Meet, review, and discuss the City's Sign Ordinance and make recommendations to the City Council.
- Act as an advisor to the City Council.

1.3 Ralph M. Brown Act. All conduct of the Committee shall be in full compliance with State law, including the Ralph M. Brown Act.

## **Section 2. Chair and Vice Chair Appointment Process**

2.1 Appointment of Chair. The Committee shall appoint from among their members a Committee Chair. Nominations shall be recorded by the City Clerk. The City Clerk will confirm acceptance of each nomination and put each nominee's name to a vote in the order of the nominations received. The Chair shall serve for the duration for which the committee exists and serve as the Presiding Officer of the Committee.

2.2 Appointment of Vice Chair. The Committee shall appoint from among their members a Committee Vice Chair. Nominations shall be recorded by the City Clerk. The City Clerk will confirm acceptance of each nomination and put each nominee's name to a vote in the order of the nominations received. The Vice Chair shall serve for the duration for which the committee exists and fulfill the duties of the Chair in their absence.

## **Section 3. Decorum**

3.1 Committee Members. Committee Members shall accord the utmost courtesy to each other, City employees, and the public. When speaking, a Committee Members tone should remain neutral and non-verbal communication aspects should be considerate and polite.

## **Section 4. Posting Notice & Agenda**

- 4.1 Posting of Notice and Agenda. For every meeting, the City Clerk or other authorized person shall post a notice of the meeting, specifying the time and place at which the meeting will be held, and an agenda containing a brief description of all items of business to be discussed at the meeting. This notice and agenda may be combined in a single document. The City Clerk shall post each agenda for a City Sign Ordinance Ad-Hoc Committee meeting no less than 72 hours in advance of the meeting online and in the official bulletin board.
- 4.2 Location of Posting. The notice and agenda shall be posted on a bulletin board, publicly accessible, at City Hall, 251 E. Honolulu Street, Lindsay, California, and on the City website.

## **Section 5. Meetings**

- 5.1 Meeting Time and Location. As a matter of general principle, the Committee shall conduct its meetings at 6:00 p.m. on the third Wednesday of the month in the City Hall Conference Room located at City Hall. The time, date, or place of a meeting may be altered as published in the Committee meeting agenda.
- 5.2 Adjournment. It shall be the policy of the Committee to adjourn meetings by 7:30 p.m. unless the Committee elects to continue past the adjournment hour by unanimous consent of all members in attendance. If at the hour of 7:30 p.m. the Committee has not concluded its business, the Committee will review the balance of the agenda and determine by vote whether to continue any remaining items to the next meeting or adjourn the meeting to another date and time pursuant to the procedures set forth in the Brown Act.

**City Sign Ordinance Ad-Hoc Committee  
Meeting Schedule  
Year 2023**

<b>Meeting Date</b>	<b>Tentative Topics</b>
Wednesday, May 17, 2023	<ul style="list-style-type: none"><li>• Introductions &amp; Appointments</li><li>• Ordinance Overview</li><li>• Ordinance Impacts on Community</li></ul>
Wednesday, June 21, 2023	<ul style="list-style-type: none"><li>• Murals</li><li>• Downtown Lindsay</li><li>• Hermosa Street</li></ul>
Tuesday, July 18, 2023	<ul style="list-style-type: none"><li>• Follow-up</li><li>• Ordinance Recommendations</li></ul>

## ORDINANCE NO. 579

### AN ORDINANCE AMENDING CHAPTER 18.14 OF TITLE 18 OF THE LINDSAY MUNICIPAL CODE, REMOVING AND ADDING PROCEDURES FOR THE REGULATION OF SIGNS

#### THE CITY COUNCIL OF THE CITY OF LINDSAY DOES ORDAIN AS FOLLOWS:

**Section 1. PURPOSE.** The ordinance intends to provide standards by which the city shall regulate signs and evaluate building permit applications for permitted signage.

**Section 2. CODE AMENDMENT.** Lindsay Municipal Code Section 18.14.040 is hereby repealed. Sections 18.14.110 through 18.14.390 shall be added to the Lindsay Municipal Code, and shall read as follows:

- 18.14.110     **Purpose.**
- 18.14.120     **Applicability and severability.**
- 18.14.130     **No discrimination against noncommercial speech.**
- 18.14.140     **Exempt signs.**
- 18.14.150     **Prohibited signs.**
- 18.14.160     **Permits required.**
- 18.14.170     **Rules for sign measurement.**
- 18.14.180     **Sign regulations on developed sites by zone district.**
- 18.14.190     **Sign regulations on undeveloped or developing sites.**
- 18.14.200     **Offsite temporary signs for residential subdivisions.**
- 18.14.210     **Flags and flagpoles.**
- 18.14.220     **Search lights and klieg lights.**
- 18.14.230     **Signs in public rights-of-way.**
- 18.14.240     **Temporary sign standards.**
- 18.14.250     **Size of signs on windows.**
- 18.14.260     **Signs with non-electronic changeable copy.**
- 18.14.270     **Signs with electronic changeable copy.**
- 18.14.280     **Illumination of signs.**
- 18.14.290     **Concealed electrical systems.**
- 18.14.300     **Master sign program.**
- 18.14.310     **Variances and minor deviations.**
- 18.14.320     **Wall mural placement and design criteria.**

- 18.14.330 Nonconforming signs.**
- 18.14.340 Maintenance of signs.**
- 18.14.350 Hazardous signs.**
- 18.14.360 Abandoned or obsolete signs.**
- 18.14.370 Illegal signs.**
- 18.14.380 Enforcement.**
- 18.14.390 Definitions.**

**18.14.110 Purpose.**

A. The purpose of this chapter is to regulate signs as an information system that preserves and enhances the aesthetic character and environmental values of the City of Lindsay. Specifically, these regulations are intended to implement the General Plan and to:

1. Provide minimum standards to safeguard life, health, property, public welfare, and traffic safety by controlling the design, quality of materials, construction, illumination, size, location, and maintenance of signs and sign structures;
2. Preserve and enhance the visual attractiveness of the city;
3. Protect and enhance property values and community appearance by encouraging signs that are compatible with the architectural style, character, and scale of the building to which they relate and with adjacent buildings and businesses;
4. Restrict signs that may create visual clutter or a nuisance to nearby properties, violate privacy, create hazards or unreasonable distractions for pedestrians and drivers, or interfere with vehicular ingress and egress;
5. Provide adequate opportunity for the exercise of the free speech by display of a message or image on a sign, while balancing that opportunity with other community and public interests;
6. Ensure that commercial signs are accessory or auxiliary to a principal business or establishment on the same premises, rather than functioning as general advertising for hire.

B. It is the City's policy to regulate signs in a constitutional manner that is content neutral as to noncommercial messages which are within the protections of the First Amendment to the U.S. Constitution and the corollary provisions of the California Constitution.

**18.14.120 Applicability and severability.**

This chapter regulates signs that are located or mounted on private property within the jurisdictional boundaries of Lindsay. The provisions in this Chapter apply in all Zoning Districts within the city. No sign within the regulatory scope of this Chapter shall be erected or maintained anywhere in the city except in conformance with this Chapter. If any part, section, subsection, paragraph, subparagraph, sentence, phrase, clause, term, or word in this chapter is declared invalid, such invalidity shall not affect the validity or enforceability of the remaining portions of the chapter.



#### **18.14.130 No discrimination against noncommercial speech.**

Subject to the property owner's consent, a noncommercial message of any type may be substituted, in whole or in part, for any commercial message or any other noncommercial message provided that the sign structure or mounting device is legal without consideration of message content. Such substitution of message may be made without any additional approval or permitting. This provision prevails over any more specific provision to the contrary within this title. The purpose of this provision is to prevent any inadvertent favoring of commercial speech over noncommercial speech or favoring of any particular noncommercial message over any other noncommercial message. This provision does not create a right to increase the total amount of signage on a parcel, nor does it affect the requirement that a sign structure or mounting device be properly permitted.

#### **18.14.140 Exempt signs.**

A. The following signs are exempt from the permit requirements of this chapter and do not count toward the total sign area limit for a site, if they conform to applicable standards:

1. One nameplate per residence or business premises, not exceeding two (2) square feet in area, identifying the owner, address and/or business hours of the property.
2. Barber poles, not exceeding 18 inches in height, located in a non-residential zone district and containing no lettering.
3. Signs on vehicles, provided that the message pertains to the establishment of which the vehicle is an instrument or tool, and the sign does not utilize changeable copy or special illumination.
4. Holiday and cultural observance decorations on private property that do not include commercial advertising. This exemption includes strings of lights associated with a holiday decoration.
5. Official notices issued by a court or public agency and posted in the performance of a public duty; notices posted by a utility or other quasi-public agency; signs erected by a governmental agency to direct or regulate pedestrian or vehicular traffic; noncommercial bus stop signs erected by a public transit agency, or other signs required or authorized by law. This exemption also covers signs and banners for special civic events erected by the City, which may be displayed in public rights-of-way.
6. Signs that are located entirely within a building or enclosed structure and are not visible from the public right-of-way.
7. Signs located on a private area of a lot that is not accessible by the general public, such as a backyard, and are not visible from the public right-of-way.
8. Signs and menu display boards fixed to mobile vending carts, up to a maximum of eight (8) square feet of sign area, plus a menu display board.
9. Signs that are part of a vending machine, gas pump, or similar device.
10. Signs mounted on carrier vehicles such as buses, taxicabs, and limousines that legally pass through the city.
11. Window signs that conform to the standards of Chapter 18.14.

B. Exempt signs that have electrical connections or engineered supports shall obtain the appropriate building permit, as required by the California Building Code.

**18.14.150 Prohibited signs.**

A. The following signs shall be prohibited in all zones:

1. Signs that it could reasonably be perceived to interfere with, or be confused with any official traffic control device, traffic signal, or official directional guide sign.
2. Signs placed within 30 feet of the intersecting curb lines of a street, except for signs erected by a governmental agency to direct or regulate pedestrian or vehicular traffic.
3. Signs so located as to prevent free ingress and egress from any door or fire escape.
4. Signs extending above or beyond the face of the building, the fascia of the roof, the peak of a pitched roof, or the parapet line of a flat roof.
5. Glaring, flashing, sparkling, glittering, twinkling, or shimmering signs.
6. Signs with open letters that can be viewed from the reverse side.
7. Streamers, mylar balloons, and blimps secured with a rope or string, unless specifically permitted with a temporary use permit.
8. Signs located, placed, or erected in or upon any public right-of-way, except as specifically allowed by this chapter.
9. Signs located, placed or attached upon any tree, utility pole, or fence, except as specifically allowed by this chapter.
10. Signs placed on private property without permission of the property owner.
11. Nonconforming signs and sign structures associated with an activity, business, product, or service that has not been sold, produced, provided, or conducted on the premises for a period of 90 days.
12. Signs that revolve or are animated, except public service signs, such as time and temperature units and barber poles.
13. Signs containing statements, words, symbols, or characters of an obscene nature.
14. Signs emitting sound.
15. Murals that contain commercial speech or logos.
16. Signs located within five (5) feet of a fire hydrant, street sign, or traffic signal.
17. Signs on gas pump canopies facing residential zone districts shall not be illuminated.

**18.14.160 Permits required.**

A. No permanent sign shall be erected, altered, reconstructed, or relocated without a sign permit unless the sign is specifically exempted from the permit requirements. A permit is not required for ordinary maintenance and repairs to signs and for temporary signs on private property that conform to the standards of this chapter. The City Manager, or designee will review all applications for sign permits for consistency with this chapter.



B. Signs that have electrical connections or engineered supports shall obtain the appropriate building permit, as required by the California Building Code.

C. Signs that project over or extend into a public street or sidewalk shall also require approval of an encroachment permit by the City Engineer pursuant to the provisions of Title 12 of the Municipal Code.

D. Consent of the property owner and business owner is required before any sign permit may be approved.

**18.14.170 Rules for sign measurement.**

A. For the purposes of this chapter, lot frontage shall be calculated as follows:

1. If a lot fronts on two streets, both frontages may be used to determine the allowable sign area.

2. If a lot fronts on three or more streets, the length of only two contiguous sides shall be added together to determine allowable sign area.

B. The building frontage shall be the building facade in which main customer access is provided to the establishment. A building's frontage is considered continuous if projections or recesses in the building facade do not exceed 15 feet in any direction. For buildings with two or more frontages, the length of the wall and allowable sign area shall be calculated separately for each building frontage.

C. The area of an individual sign shall be calculated as follows.

1. Sign area shall include the entire area within a single continuous perimeter composed of squares or rectangles that enclose the extreme limits of all sign elements, including, but not limited to, sign structures or borders, written copy, logos, symbols, illustrations, and color. Supporting structures such as sign bases and columns are not included in sign area if they contain no lettering or graphics.

2. Where two faces of a double-faced sign are located two (2) feet or less from one another at all points or located at an interior angle of 45 degrees or less from one another, the sign area shall be calculated as the area of one (1) face. Where the two (2) faces are not equal in size, the larger sign face shall be used. Where two (2) faces of a double-faced sign are located more than two (2) feet or 45 degrees from one another, both sign faces shall be counted toward sign area.

3. On a three-faced sign, where at least one interior angle is 45 degrees or less, the sign area shall be calculated as the sum of the largest and the smallest face. In all other situations involving a sign with three or more sides, sign area shall be calculated as the sum of all faces.

4. Three-Dimensional Signs. The size of signs that consist of, or have attached to them, one or more three-dimensional objects (i.e., balls, cubes, clusters of objects, sculpture, or statue-like trademarks), shall be calculated as the sum of the square footage of the two adjacent sides of the smallest theoretical cube that would encompass the sign.

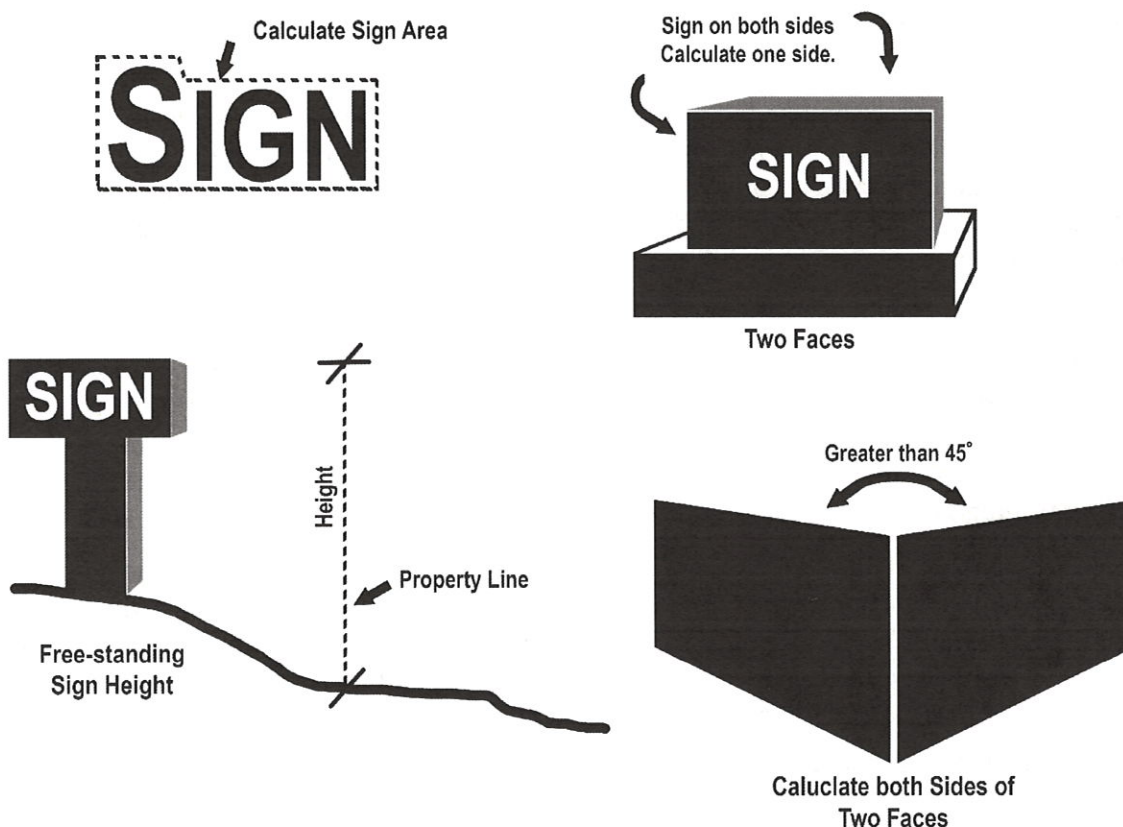
D. The height of a sign shall be calculated as follows.

1. The height of a sign that is not a freestanding sign shall be the vertical distance measured from the ground level directly beneath the sign to the highest point at the top of the sign, including any structural or architectural components of the sign.

2. The height of a freestanding sign shall be measured as the vertical distance from grade at the edge of the right-of-way along which a freestanding sign is placed to the highest point of the freestanding sign, including any structural or architectural components of the sign. When the grade at the edge of the right-of-way is higher than the site on which the sign is placed, that portion of the sign below the grade at the edge of the right-of-way shall not be included in determining the freestanding sign's overall height. Freestanding signs oriented towards a freeway shall be measured from the site's finished grade or pad, whichever is lower.

E. Sign clearance shall be measured as the smallest vertical distance between finished grade and the lowest point of the sign, including any framework or other embellishments.

F. For the purpose of determining the allowed number and size of signs, an integrated shopping center shall be considered as one site.



**18.14.180 Sign regulations on developed sites by zone district.**

For the purpose of this section, signs are grouped into four types: building signs, freestanding signs, temporary building signs, and temporary freestanding signs.

This section establishes standards for the number of signs, size of signs, placement of signs, and illumination of signs for developed sites based on the zone district in which the signs are located. Table 18.14.180(A) establishes specific regulations by zone district for building signs, and freestanding signs. Table 18.14.080(B) establishes specific regulations by zone district for



temporary building signs and temporary freestanding signs. Signs shall not be placed on private property except in conformance with Table 18.14.180(A) and Table 18.14.180(B).

**Table 18.14.180(A)**

<b>Number and Size of Permanent Signs by Zone</b>		
<b>Zone District</b>	<b>Permanent Building Signs</b>	<b>Permanent Freestanding Signs</b>
R-A, R, and RM districts with 4 or less residences per site	1 sign per residence maximum. 4 sq.ft. maximum size per sign. Placement a maximum 8 feet high. External illumination only.	None allowed.
R-A, R, and RM districts with 5 or more residences per site or with non-residential uses on site	1 sign per street frontage maximum. 30 sq.ft. maximum size per sign. Placement a minimum 5 feet below roofline. External illumination only.	1 sign per frontage maximum. 20 sq.ft. maximum size. 6 feet high maximum. External illumination only.
PO districts	2 sq.ft. per 1 lineal foot of building frontage up to 60 sq.ft. on primary frontage. 1 sq.ft. per 1 lineal foot up to 30 sq.ft. on secondary frontage.	1 monument sign per street frontage: Less than 50 feet of frontage: 20 sq.ft., 6 feet high maximum 50-150 feet of street frontage: 36 sq.ft., 6 feet high maximum 150-300 feet of street frontage: 64 sq.ft., 8 feet high maximum 5-foot minimum setback from property line

<b>Number and Size of Permanent Signs by Zone</b>		
<b>Zone District</b>	<b>Permanent Building Signs</b>	<b>Permanent Freestanding Signs</b>
CN, CS, and CH districts	<p>Number of signs per business establishment limited to 6. Allowed square footage per building frontage is cumulative.</p> <p>Primary building frontage: 2 sq.ft. per 1 lineal foot up to a maximum 350 sq.ft. along primary frontage. 50 sq.ft. allowed regardless of frontage length.</p> <p>Secondary building frontage: 1 sq.ft. per lineal foot up to a maximum 200 sq.ft. per secondary frontage. 35 sq.ft. allowed regardless of frontage length.</p>	<p>1 sign per establishment maximum. 60 sq.ft. maximum sign face size. 20 feet high maximum if set back 10 feet of more from property line. 10 feet high maximum if set back 5 to 10 feet from property line.</p> <p>Sites with an integrated shopping center: 1 additional freestanding sign up to 200 sq.ft. Maximum height not greater than the average height of the buildings.</p> <p>5-foot setback minimum from front lot line 15-foot setback minimum from side or rear line</p>
CC districts	<p>2 sq.ft. per 1 lineal foot of building frontage up to 60 sq.ft. on primary frontage.</p> <p>1 sq.ft. per 1 lineal foot up to 30 sq.ft. on secondary frontage.</p>	<p>Shopping centers only: 1 freestanding sign per frontage based on the following:</p> <p>Less than 50 feet of frontage: 20 sq.ft., 10 feet high maximum</p> <p>50-150 feet of street frontage: 40 sq.ft., 15 feet high maximum</p> <p>150-300 feet of street frontage: 65 sq.ft., 20 feet high maximum</p> <p>5-foot setback minimum from property line</p>

<b>Number and Size of Permanent Signs by Zone</b>		
<b>Zone District</b>	<b>Permanent Building Signs</b>	<b>Permanent Freestanding Signs</b>
I district	No limit to number of signs per business establishment. 1 sq.ft. per lineal foot of property line adjoining a street, or 100 sq.ft. per acre of site area in use, whichever is greater, to a maximum of 600 sq. ft. of sign face.	1 sign per frontage maximum. 60 sq.ft. maximum sign face size. 20 feet high maximum. 5-foot setback from front lot line 15-foot setback from side lot line
RCO district	1 sign per street frontage maximum. 30 sq.ft. maximum size per sign. External illumination only.	1 sign per site maximum. 20 sq.ft. maximum size. 6 feet high maximum. External illumination only. 5-foot setback from all lot lines.

**Table 18.14.180(B)**

<b>Number and Size of Temporary Signs by Zone</b>		
<b>Zone District</b>	<b>Temporary Building Signs</b>	<b>Temporary Freestanding Signs</b>
R-A, R, and RM districts with 4 or less residences per site	1 sign per site 12 sq.ft. maximum per sign. Placement a maximum 15 feet high. No illumination.	Up to 4 per site maximum. 32 cumulative sq.ft. maximum sign size. First sign maximum 5 feet high, all other signs maximum 3 feet high. No illumination.
R-A, R, and RM districts with 5 or more residences per site or with non-residential uses on site	1 sign per street frontage. 32 sq.ft. maximum size per sign. Placement a minimum 3 feet below roofline. No illumination.	Up to 4 per site maximum. 32 cumulative sq.ft. maximum sign size. First sign maximum 5 feet high, all other signs maximum 3 feet high. No illumination.



<b>Number and Size of Temporary Signs by Zone</b>		
<b>Zone District</b>	<b>Temporary Building Signs</b>	<b>Temporary Freestanding Signs</b>
PO district	<p>1 sign per establishment.            10 sq.ft. plus an additional 1 sq.ft. per 2 lineal feet of primary building frontage maximum size.            Placement a minimum 3 feet below roofline.            No illumination.</p>	<p>1 sign per site, plus 1 additional sign for every 300 lineal feet of street frontage, rounded down to the nearest whole number.            16 sq.ft. maximum sign size.            6 feet high maximum.            No illumination.</p>
CN district	<p>1 sign per establishment.            10 sq.ft. plus an additional 1 sq.ft. per 2 lineal feet of primary building frontage maximum size.            Placement a minimum 3 feet below roofline.            No illumination.</p>	<p>1 sign per site, plus 1 additional sign for every 300 lineal feet of street frontage, rounded down to the nearest whole number.            One half of signs, 32 sq.ft. maximum sign size. Other half of signs, 16 sq.ft. maximum sign size.            6 feet high maximum.            No illumination.</p>
CC, CS, and CH districts	<p>1 sign per establishment.            10 sq.ft. per establishment, plus an additional 1 sq.ft. per 2 lineal feet of primary building frontage maximum size.            No illumination.</p>	<p>1 sign per site.            10 sq.ft. maximum sign size.            If placed on sidewalk the sign shall allow for a minimum 4-foot wide path of travel.            No illumination.            Freestanding banners are not allowed.</p>
I district	<p>1 sign per street frontage.            32 sq.ft. maximum size per sign.            Placement a minimum 3 feet below roofline.            No illumination.</p>	<p>Up to 4 per site maximum.            32 cumulative sq.ft. maximum sign size.            First sign maximum 5 feet high, all other signs maximum 2 feet high.            No illumination.</p>
RCO district	<p>None allowed.</p>	<p>Up to 4 per site maximum.            32 cumulative sq.ft. maximum sign size.            No illumination.</p>

**18.14.190 Sign regulations on undeveloped or developing sites.**

A. Undeveloped sites shall be allowed a maximum one temporary freestanding sign of a maximum size of 32 square feet. Illumination of the sign is prohibited. The maximum height shall be 10 feet.

B. Developing sites, i.e. construction sites, shall be allowed a maximum two temporary freestanding signs of a maximum size of 32 square feet each. Illumination is prohibited. Temporary signs that are not visible from any public right-of-way shall not be counted in the maximum number or size of signs. The maximum height shall be 10 feet

C. Developing residential subdivision sites where ten (10) or more new residences will be offered for sale shall be allowed one temporary sign of a maximum size of 32 square feet. Illumination of the sign is prohibited. The sign may be mounted on a building or may be a freestanding temporary sign of a maximum height of 12 feet. Additional temporary signs, temporary freestanding signs, and flags may be maintained within the boundaries of a residential subdivision if they are not visible from outside the residential subdivision.

**18.14.200 Offsite temporary signs for residential subdivisions.**

A. Residential subdivision sites where ten (10) or more new residences are offered for sale shall be allowed up to four (4) offsite temporary freestanding signs with a size not to exceed 32 square feet and a height not to exceed eight (8) feet per residential subdivision. Signs shall be located on private, non-residential zoned parcels, or on private, residential zoned parcels that are unoccupied, vacant and otherwise free from any structures or buildings. Signs shall not be made or constructed from cloth, bunting, plastic, paper or similar material. Banners and flags with or without an advertising message shall not be permitted offsite.

B. In addition to any sign permitted pursuant to Subsection A. above, up to four (4) nonilluminated offsite temporary freestanding signs in an A-frame configuration, with a size not to exceed 12 square feet per face or four (4) feet in height, may be permitted per residential subdivision. A-frame signs shall be located on private, non-residential property or on public property behind any existing sidewalks, and in such a manner to not to create a safety hazard by obstructing the clear view of, or otherwise hinder or impede, pedestrian and vehicular traffic. A-frame signs may only be displayed during the operating hours for the residential subdivision sales office and shall be located no further than 1,500 feet from the subject residential subdivision entry.

**18.14.210 Flags and flagpoles.**

A. Flags on flagpoles shall not count toward the maximum sign area.

B. Flagpoles shall not be located within any required side or rear building setback areas. Flagpoles may be mounted on the ground or on the roof or wall of a building.

C. The maximum height of a flagpole shall be as follows:

1. Flagpoles located in the C or I zones shall have a maximum height of 50 feet or a maximum height equal to twice the distance from the base of the pole to the closest lot line, to a maximum of 100 feet, whichever is greater.

2. Flagpoles located in the R-A, R, or RM zones shall have a maximum height of 30 feet.



#### **18.14.220 Search lights and klieg lights.**

Search lights and klieg lights are prohibited, except when used for public safety purposes or when specifically approved with a temporary use permit for a special event.

#### **18.14.230 Signs in public rights-of-way.**

The following signs are allowed in the public right-of-way:

- A. Building signs in the CC zone that project into the public right-of-way, provided that the projecting width of the projecting sign is a maximum of three (3) feet, and that the bottom of the sign is seven (7) feet above the finished grade.
- B. Building signs located on or under awnings in the CC zone that meet the provisions of this chapter.
- C. Temporary freestanding signs placed on the sidewalk in the CC zone that meet the provisions of this chapter and when a minimum 4-foot wide clear path of travel is provided.
- D. Signs placed by a public agency for a public purpose, such as traffic signs.
- E. Signs specifically authorized by the City Manager or the City Services Director that do not negatively impact public health or safety.
- F. Temporary non-commercial signs that are placed at locations pre-specified by City Council with the size of sign, sign materials, and dates/times of posting approved by the City Manager.
- G. Temporary freestanding signs not larger than 8 square feet when approved along with a temporary use permit.

#### **18.14.240 Temporary sign standards.**

- A. Temporary signs shall require a temporary sign permit.
- B. Temporary freestanding signs in non-residential zones shall not be located:
  - 1. In any public right-of-way, except as provided in Section 18.14.130;
  - 2. In parking lot driving lanes, aisles or spaces;
  - 3. On multi-use trails or sidewalks if they would block a four-foot wide pedestrian path of travel;
  - 4. At any location where they would block pedestrian access;
  - 5. Within one 100 feet on either side, or in front of a permanent freestanding sign;
  - 6. Within 20 feet from any other temporary freestanding sign; or
  - 7. Within 30 feet from a drive approach (driveway entrance) or intersection of two streets.
- C. Temporary building signs shall be removed after a period of 30 days. After removal, no temporary building sign may be placed on the site for a period of 30 days.
- D. Banners shall not be used as permanent signs for more than 60 days.
- E. Banners and feather banners shall be constructed of durable, weather-resistant materials not subject to rapid deterioration or fading and shall be professional in appearance. Acceptable



materials include but are not limited to vinyl, nylon reinforced vinyl, polyethylene or polyester-like materials, or durable fabric.

F. Temporary freestanding signs shall be affixed to supporting structures made of a durable, rigid material such as, wood, plastic or metal. Freestanding signs placed on hard surfaces in conformance with this chapter are exempt from this subsection if they have a weight and mass that makes them not inadvertently movable and they do not block a four-foot wide pedestrian path of travel.

G. Temporary signs in addition to those allowed in Section 18.14.180 may be conditionally allowed as part of a permit issued for a temporary use.

**18.14.250 Size of signs on windows.**

Signs affixed to windows shall not cover more than 20% of each window. They shall not be counted toward the maximum allowable sign size.

**18.14.260 Signs with non-electronic changeable copy.**

Non-electronic changeable copy shall represent no more than 20% of the total allowable sign area. Changeable copy shall not be changed more than once every 24 hours.

**18.14.270 Signs with electronic changeable copy.**

A. Electronic copy that will change more than once per day is allowed as a display medium on freestanding signs in the commercial zone districts upon issuance of a Conditional Use Permit, issued pursuant to Chapter 18.17.

B. Signs with electronic changeable copy shall meet the following standards:

1. The electronic sign face shall be directed in a manner that is not visible from the front or side of residential properties located in a residential zone district.
2. The electronic sign face shall be an integral part of the remainder of the sign area.
3. Electronic copy shall be limited to no more than 30 lumens output, measured at ten (10) feet from the sign face.
4. No portion of the electronic sign face shall change more frequently than once every six (6) seconds.
5. The electronic sign shall not emit any audible sound, buzz, or noise.
6. The electronic sign shall be operative only during the hours of operation of the associated business establishment.
7. Sign copy or electronic picture displays shall be limited to commercial advertising related to the use(s) on the premises on which the freestanding sign is located, except for message substitution, as allowed in Section 18.14.130.
8. No change of lighting intensity may occur during a display or between displays except to respond to a change in ambient lighting conditions.

#### **18.14.280 Illumination of signs.**

The illumination of signs, from either an internal or external source, must be designed to avoid negative impacts on surrounding rights-of-way and properties. The following standards apply to all illuminated signs:

- A. Sign lighting shall not be of an intensity or brightness that will create a nuisance for residential uses in a direct line of sight to the sign. Illuminated signs located adjacent to any residential area shall be controlled by a rheostat or other acceptable method to reduce glare.
- B. Internally illuminated signs shall be designed with an opaque, semi-opaque, or matte finish background on the sign face.
- C. Light sources for externally illuminated signs shall meet the following standards:
  - 1. Light sources shall be so arranged and maintained so that the light source is not directly visible from a public right-of-way or adjacent property.
  - 2. Light sources shall be fully shielded to minimize undesirable light into the night sky.
  - 3. Metal halide and fluorescent light sources shall be filtered. Most glass, acrylic, or translucent enclosures satisfy these filter requirements.
  - 4. Mercury vapor light sources shall be prohibited.

#### **18.14.290 Concealed electrical systems.**

External conduits, boxes, and other connections related to the function of a sign and associated lighting shall not be exposed.

#### **18.14.300 Master sign program.**

- A. The purpose of the master sign program provisions is to provide a coordinated and flexible design approach to signage for Lindsay's commercial shopping districts, industrial districts, and office parks. A master sign program is required for any site that contains more than three (3) commercial establishments
- B. A master sign program shall be reviewed by the City Manager or designee as an administrative use permit. The City Council shall approve a master sign program when it is proposed with a development project that requires a conditional use permit.
- C. A master sign program shall not be used to grant a special privilege nor provide more visibility or exposure than is available to similarly situated properties.
- D. Master sign programs shall feature a unified and coordinated approach to the materials, color, size, type, placement, and general design of signs proposed for a project or property.
- E. Reasonable conditions of approval may be imposed to achieve the purposes of this section and ensure internal sign design consistency on the site.
- F. After approval of a master sign program, no sign shall be erected, placed, or maintained, except in conformance with such program, and such program shall be enforced in the same way as any provision in this section.
- G. The master sign program and all conditions of approval shall be attached to the lease agreements for all leasable space subject to the master sign program.



H. Approval of a master sign program does not waive the permit requirements for individual signs that are subject to the program.

I. The City Manager or designee may approve minor amendments to a master sign program that are in substantial conformance with the original approval. All other amendments, including amendments to conditions of approval, shall be processed as a new application. Proposed amendments shall include written concurrence by the property owner.

**18.14.310 Variances and administrative adjustments.**

A variance or an administrative adjustment to the standards in this chapter may be granted in accordance with Chapter 18.21.

**18.14.320 Wall mural placement and design criteria.**

A. "Wall mural" or "mural" means an art form consisting of paint applied to a wall surface depicting a scene, personal experience, or observation. A wall mural is to be public art, not for the purpose of identifying, advertising, or drawing attention to a particular business, service, or economic activity.

B. Words and/or images may not be incorporated within the mural which specifically identifies or reflects the business, products, and/or services provided by any business service or economic activity.

C. Wall murals must be painted directly onto an exterior wall surface or a flat material permanently attached to the wall, such as aluminum composite sheet. Wall murals may occupy an entire single wall on which the mural is applied. The wall mural must be architecturally incorporated into the building so that it does not appear to be a sign attached to the building or have the appearance that the structure is ancillary to the mural. The wall mural may not be mounted on the building roof or extend above the cornice of a flat roof or above the roof eave of a gable or mansard roof.

D. A wall mural must be completed within 90 days after the date painting commences. The final anti-graffiti protective clear-coat must be applied within this 90-day period. Time extensions may be granted by the City Manager or designee in 30-day increments up to a maximum of 60 days upon a showing of good cause.

E. Maintenance of the wall mural is the responsibility of the property owner. It shall be the property owner's responsibility to remove the wall mural if it is not maintained as required. Proper maintenance shall include periodic painting so that the wall mural does not exhibit chipping, peeling, or fading and other required maintenance as identified in conditions of approval issued by the City Manager or designee. Wall murals not maintained as required shall be deemed a nuisance. In addition to its other remedies, the City shall have the right to require removal of the wall mural and if the wall mural is not removed within the time period designated by the City, the City shall have the right to remove the wall mural at the property owner's expense.

F. No person shall paint a wall mural on the exterior of any structure or change any existing mural on the exterior of any structure prior to the issuance of a wall mural permit issued by the City Council. An application for a wall mural permit shall be submitted on the form prescribed by the City Manager and shall include a colored detailed drawing or sketch of the mural plus any other information as prescribed on the application form. The application must be made by the

owner of the structure or include the written consent of the owner of the structure consenting to the painting of the wall mural on the structure consistent with the mural identified in the application.

G. The City Council shall identify conditions of approval to the issuance of a wall mural permit.

H. As a condition of approval of any wall mural permit, the applicant, the owner of the structure, and the artist shall agree pursuant to language prepared by the City to indemnify, defend, and hold the City of Lindsay its officials, officers, employees, and agents harmless from and against any and all damages or liabilities of whatever nature arising out of or in connection with the wall mural.

#### **18.14.330 Nonconforming signs.**

A sign or outdoor advertising display of any character lawfully occupying a site prior to the adoption of this zoning code or on the effective date of applicable amendments to the zoning code that, as a result of the adoption or amendment to the zoning code, does not conform with the standards for subject matter, location, size, lighting, or movement prescribed for the district in which it is located, shall be deemed to be a nonconforming sign or outdoor advertising structure and may be displayed and maintained in said district, except as otherwise provided in this section.

#### **18.14.340 Maintenance of signs.**

A. All signs and associated supporting structures shall be maintained in like-new condition, without rips, tears, fading, and similar damage that inevitably occurs as a result of normal wear and aging.

B. All signs shall be reasonably free from deterioration, rot, rust, and loosening so that they do not create a hazard to persons or property or constitute a nuisance.

C. Any sign or sign structure that is sagging, leaning, fallen, decayed, broken, deteriorated, ripped, torn, faded, or other deteriorating or dilapidated condition shall be promptly repaired to the satisfaction of the City or removed.

D. Graffiti on a sign shall be removed within two (2) days of notice of its placement on such sign.

#### **18.14.350 Hazardous signs.**

Whenever any sign, by virtue of its physical nature and condition, poses an immediate and serious threat to the public safety, the same may be removed by City personnel, or its physical deficiency cured, to the extent necessary to protect the public safety. The cost of such removal or repair shall be assessed against the sign owner.

#### **18.14.360 Abandoned or obsolete signs.**

An on-premise sign advertising an activity, business, service, or product must be removed within 60 days following the actual discontinuance of the activity, business, service, or product. If the sign is not so removed, the City Manager or designee may have the sign removed in accordance with the public nuisance abatement provisions of this title. A sign structure is not required to be removed, however, the sign face shall be removed or replaced with a blank face or other sign face consistent with this chapter.



### **18.14.370 Illegal signs.**

Any sign, banner, or sign structure not erected, constructed, or located in conformance with this chapter and not classified as a legal nonconforming sign is an illegal sign and is subject to abatement in accordance with the public nuisance abatement procedures of the Lindsay Municipal Code.

### **18.14.380 Enforcement.**

Signs which do not conform to the provisions of this chapter and are erected after its effective date and signs erected after the effective date of this chapter without obtaining a permit that is required are declared to be unlawful and a public nuisance. All signs declared to be unlawful by this chapter and all persons erecting or maintaining them shall be subject to the provisions of Lindsay Municipal Code. The City Manager shall take necessary actions or proceedings for the abatement, removal and enjoinder pursuant to the Lindsay Municipal Code.

### **18.14.390 Definitions.**

As used in this chapter, the following terms are defined in this section. The images are intended to illustrate some of the sign types that are defined in this section.

"A-Frame sign" means a sign made of wood, plastic or other lightweight and rigid material having the capability to stand on its own support(s) and being portable and movable.

"Animated sign" means a sign with action or motion, whether by flashing lights, color changes, wind, rotation, movement of any parts of the sign or letters or parts of the sign structure, or other motion.

"Awning" means a shelter supported entirely from the exterior wall of a building and composed of a collapsible frame covered completely with nonrigid material.

"Banner" means any flexible material, such as cloth, plastic, vinyl, paper, cardboard or thin metal, with or without a "message", attached outdoors to a building, structure or mounting device, or attached indoors to a building, structure or mounting device so as to be visible from the exterior of a building, or structure. This definition includes a pennant, flag, or bunting.

"Business premises" means a specific business occupancy within a building or upon a parcel of land, typically having a specific address and discrete entrance(s) and exit(s) to maintain a specific business identity and location.

"Changeable copy" refers to the display of a message that can change by means of moveable letters, slats, lights, light emitting diodes, or moveable background material.

"Erect" means and includes erect, construct, place, relocate, enlarge, substantially alter, attach, suspend, paint, post, maintain and display.

"Externally illuminated sign" means a sign which has light cast on its surface from an artificial exterior source installed for the purpose of illuminating the sign.

"Feather banner" means a banner that is taller than it is wide and is attached to the ground by a single pole.

"Freestanding sign" means a sign which is permanently supported on the ground by one or more uprights, braces, poles, or other similar structural components that are not attached to any building. This category includes both monument and pole signs.

"Frontage, building" means the distance between the two most distant corners of a building measured in a straight line along the building face.

"Frontage, street" means the distance between the two most distant corners of a site along a single street measured in a line along the street curb, including drive approaches, but excluding curb returns at street intersections.

"Height" means the distance measured vertically from grade to the highest point or portion of the object to be measured.

"Internally illuminated sign" means any sign whose illumination originates from within the structure of the sign and the source of which is not visible from the exterior of the sign.

"Message" means any form of visual communication presented on any type of media. It is not material whether the communication has any logical, practical, literary, or artistic significance or not. It includes any form or combination of letters, graphics, symbols or designs. The term is not intended to include mono-color paint applied to the exterior, trim, fascia, or other architectural elements of a building for protection against the elements.

"Mural" means a sign painted on the exterior wall of a building consisting of graphics or images, either alone or in combination with letters.

"Outdoors" means a location on undeveloped property or to the exterior of a building or structure.

"Outdoor advertising" refers to the placement of a message on signs or banners located outdoors or located indoors in a manner such that the message is visible from the exterior of a building or structure.

"Outdoor advertising structure" means a structure erected or maintained for the main purpose displaying commercial outdoor advertising and located on a site other than the site on which the advertised commercial use is located or on which the advertised commercial product is produced.

"Painted Sign" refers to a sign that comprises only paint applied on a building or structure.

"Parapet wall" means an exterior wall which extends vertically above the roof line.

"Parcels" or "property" or similar references or descriptions shall refer to parcels defined or delineated by assessor parcel numbers maintained by the County tax assessor or as defined in the Glossary of this Code.

"Pedestrian access" means a doorway which has been designed for the primary use of the patrons or customers of that particular use.

"Permanent sign" means a sign that is solidly attached to a building, structure, or the ground by means of mounting brackets, bolts, welds, or other combination of attachment methods, thereby rendering the sign non-moveable or difficult to reposition without the use of machinery, cutting devices, or mechanical devices. See also "temporary sign."

"Placed" includes constructing, erecting, posting, painting, printing, tacking, nailing, gluing, sticking, carving or otherwise fastening, affixing, or making visible in any manner whatsoever.

"Pole sign" means a permanently mounted, freestanding sign which is supported above the ground by one or more uprights, braces, poles, or other similar structural components.



"Roof line" means the highest point of a parapet wall or the main roof structure or a highest point of a parapet wall other than such architectural features as cupolas, pylons, projections or raised portions of the roof.

"Rooftop or roof-mounted sign" means a sign that extends above the ridgeline of the roof of a building or a sign attached to any portion of the roof of a building. Rooftop or roof-mounted signs are not allowed.

"Shopping center" means a primarily retail commercial site with three or more separate businesses sharing common pedestrian and parking areas.

"Sign" means any letter or symbol made of cloth, metal, paint, paper, wood or other material of any kind whatsoever placed for advertising, identification or other similar purposes on the ground or on any wall, post, fence, building, structure, vehicle or on any place whatsoever.

"Sign area" means the geometric area of a sign including all elements such as board or frames, perforated or a solid background, ornamental embellishments, arrows or other sign media. For the purposes of a freestanding sign the structural elements necessary to support the sign are included in the sign area.

"Sign copy" means any words, letters, numbers, figures, designs, or other symbolic representations incorporated into a sign face and/or its structure with the purpose of attracting attention to the subject matter.

"Sign face" means the panel surface of a sign which carries the advertising, information, or identification message.

"Sign structure" means any structure which supports or is capable of supporting any sign. A sign structure may or may not be an integral part of a building. For the purpose of a freestanding sign, the sign structure shall include the aggregate area of the sign including the sign copy and all structural elements of the sign.

"Temporary sign" means a sign that is easily moveable, and which is not attached to a building, structure, or the ground in such a manner as to be rendered a permanent sign.

**Section 3. CEQA REVIEW.** The City Council hereby finds that this ordinance is not subject to review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15060(c)(2) [the activity will not result in a direct or reasonably foreseeable indirect physical changes in the environment] Section 15061(b)(3) [there is no possibility the activity in question may have a significant effect on the environment]. In addition to the foregoing general exemptions, the City Council further finds that the ordinance is exempt from review under CEQA because the ordinance involves continuing administrative activities in accordance with CEQA Guidelines Section 15378(b)(2). The City Manager is hereby directed to ensure that a *Notice of Exemption* is filed pursuant to CEQA Guidelines section 15062 [14 C.C.R. § 15062].

**Section 4. NO LIABILITY.** The provisions of this ordinance shall not in any way be construed as imposing any duty of care, liability or responsibility for damage to person or property upon the City of Lindsay, or any official, employee or agent thereof.

**Section 5. PENDING ACTIONS.** Nothing in this ordinance or in the codes hereby adopted shall be construed to affect any suit or proceeding pending or impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance or code repealed by this ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

**Section 6. SEVERABILITY.** If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this ordinance, or its application to any other person or circumstance. The City Council of the City of Lindsay hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

**Section 7. CONSTRUCTION.** The City Council intends this ordinance to supplement, not to duplicate or contradict, applicable state and federal law and this ordinance shall be construed in light of that intent. To the extent, the provisions of the Lindsay Zoning Code as amended by this ordinance is similar in comparison to the provisions in the Lindsay Zoning Code existing prior to the effectiveness of this ordinance, then those amended provisions shall be construed as a replacement of the earlier provisions.

**Section 8. EFFECTIVE DATE.** The foregoing ordinance shall take effect thirty (30) days from the date of the passage hereof. Prior to the expiration of fifteen (15) days from the enactment hereof a certified copy of this ordinance shall be posted in the office of the City Clerk pursuant to Government Code section 36933(c)(1) and a summary shall be published once in the Porterville Recorder, a newspaper printed and published in the City of Porterville, State of California, together with the names of the Council members voting for and against the same.

THE FOREGOING ORDINANCE was passed and adopted by the City Council of the City of Lindsay, State of California, on September 10, 2019, at a regular meeting of said Council duly and regularly convened on said day by the following vote:

AYES:         Cortes, Watson, Sanchez, Flores, Kimball        

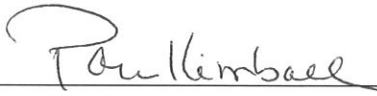
NOES:         None        

ABSTAIN:         None        

ABSENT:         None




CITY COUNCIL OF THE CITY OF LINDSAY

  
\_\_\_\_\_

Pamela Kimball, Mayor

ATTEST:

  
\_\_\_\_\_

Jack Urquhart, City Clerk



Note: Any change in ownership or address requires a new application.



FOR CITY USE ONLY  
Acct. # \_\_\_\_\_  
Class \_\_\_\_\_  
Cat. Code \_\_\_\_\_  
Bus. Group \_\_\_\_\_

1-Day Quarterly Semi-annual

Change: Owner Name Location

Business Name \_\_\_\_\_ Location of Business \_\_\_\_\_

Type of Business \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Email \_\_\_\_\_ Phone: ( ) \_\_\_\_\_ Est. Monthly Gross Receipts \_\_\_\_\_

Type: Single Owner Partnership Corporation Name of Corporation (if applicable): \_\_\_\_\_

Owner Name \_\_\_\_\_

Owner Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

State ID# \_\_\_\_\_ Fed. ID# (if applicable) \_\_\_\_\_ Board of Equalization # \_\_\_\_\_

State License# \_\_\_\_\_ Business Start Date or Date of Relocation \_\_\_\_\_

### Business License Questionnaire

Fully describe/explain the nature of the business below in the space provided and then answer each question listed below

\_\_\_\_\_

Yes No

1. Will the building be used for education, instruction, daycare, worship, or dining? If yes, how many square feet will you be using? \_\_\_\_\_ What is the maximum number of people anticipated at any given time?
2. Will the business operation include selling or serving alcoholic beverages? If yes, what type of ABC license? \_\_\_\_\_ What is the size in square feet of the seating area? \_\_\_\_\_
3. Is this a home business? If Yes, you must apply for a Home Occupation Business License in addition to this application. Attached \_\_\_ Yes \_\_\_ No
4. Will the business operation include the sales or serving of tobacco products? If yes, what is the tobacco resale number? \_\_\_\_\_ What type of tobacco products will be sold? \_\_\_\_\_
5. Will the business operation include any work, use, or storage conducted outside of a wholly enclosed building? If yes, explain \_\_\_\_\_
6. Will the business change the occupancy? If yes, specify: \_\_\_\_\_
7. Will the business operation include discharging any waste, wastewater, or rinse water to the ground, street, or storm drain?
8. Will the business operation include washing of any equipment or vehicles?
9. Will the business operation include the repair or maintenance of motor vehicles?
10. Will the business operation include motor vehicle fuel dispensing including gasoline, diesel, compressed natural gas, liquefied natural gas, liquefied petroleum gas (propane), or hydrogen gas?
11. Will the business operation include any use, processing, handling, storage, or discharge of chemicals, including hazardous chemicals and solvents?
12. Will the business generate any hazardous waste or e-waste at this site?
13. Will the business operation include sanding, cutting, or shaping of wood, metal, plastic, or other products producing combustibile dust or fibers?
14. Will the business install, modify, rehabilitate a sign? If yes, apply for sign permit and may require a building permit



I ACKNOWLEDGE AND UNDERSTAND THAT IT IS THE RESPONSIBILITY OF THE APPLICANT/LICENSEE TO ENSURE THEIR BUSINESS COMPLIES WITH ALL APPLICABLE CITY OF LINDSAY MUNICIPAL CODES, CITY ZONING ORDINANCES AND STATE AND FEDERAL LAWS. NON-COMPLIANCE MAY RESULT IN THE REVOCATION OF YOUR CITY OF LINDSAY BUSINESS LICENSE. *THE CITY OF LINDSAY RECOMMENDS BUSINESS OWNERS CONTACT THE CITY OF LINDSAY'S PLANNING DEPARTMENT AT (559) 562-7102 EXT 4 **PRIOR TO** RENTING, LEASING OR PURCHASING A PROPERTY TO VERIFY THEIR PROPOSED USE COMPLIES WITH THE CITY OF LINDSAY'S ZONING ORDINANCE.*

I FURTHER UNDERSTAND THAT THE FOLLOWING APPLIES TO BUSINESSES WHO ARE MAKING APPLICATION FOR A CITY OF LINDSAY BUSINESS LICENSE (*Please initial beside each item to acknowledge you have read and understand*):

\_\_\_\_\_ All signage must be reviewed, approved and permitted by the City of LINDSAY's City Services and Planning Department. Please contact (559) 562-7102 EXT 4 regarding sign permits **PRIOR TO** installation of **ANY** signage.

\_\_\_\_\_ All modifications, other than aesthetic changes (i.e. painting, flooring), to a structure located within the City of LINDSAY are subject to approval and issuance of a City of LINDSAY Building Permit. These include, but are not limited to, repairs and improvements to plumbing, electrical and mechanical systems. Please contact the City of LINDSAY's City Services Department at (559) 562-7102 EXT 4 **PRIOR TO** any alteration or modification of any building or structure to determine if a building permit is required.

\_\_\_\_\_ Trash and recycling services **ARE MANDATORY** in the City of LINDSAY.

\_\_\_\_\_ A business license will not be issued until the application has been reviewed by the Planning Department to determine if any land use approvals (i.e., discretionary permits) are necessary for compliance with zoning regulations. To confirm the zoning of your business, please contact the City of LINDSAY's Planning Department at (559) 562-7102 EXT 4.

\_\_\_\_\_ The business location will be required to maintain parking lots and existing landscaping if they are determined to be in need of repair. The City of LINDSAY's Planning Department may require landscape for sites that do not have current landscaping. Lot frontage maintenance is the responsibility of the business at this location.

\_\_\_\_\_ Dependent on the type of tenant improvements which are proposed as part of your business, the site may be required to conform to all Americans with Disabilities Act (A.D.A.) improvements. It is advised that regardless, A.D.A. improvements be made to protect you, the business and/or property owner, from potential litigation. *Consultation with a Certified Access Specialist (CASP) is strongly advised.*

\_\_\_\_\_ Contractors shall provide verification of Workers' Compensation Insurance coverage, if required by California law.

\_\_\_\_\_ To determine if an interceptor (ex, grease traps) is required or if an existing interceptor needs to be serviced in relation to the type of business operation you will be conducting (i.e. restaurant, food preparation, car/truck wash, etc.), please contact the City Services Department at (559) 562-7102 EXT 4

PRIOR TO THE ISSUANCE OF A BUSINESS LICENSE, THE CITY WILL CONDUCT AN INSPECTION OF THE BUSINESS LOCATION, IF LOCATED WITHIN THE INCORPORATED CITY LIMITS OF LINDSAY. THE PREMISES WILL BE INSPECTED **PRIOR TO** THE BUSINESS OPENING FOR BUSINESS AND MUST BE SET UP AND/OR STOCKED. IF THE CITY CANNOT CONTACT THE APPLICANT WITHIN 60 DAYS OF THE APPLICATION DATE, THE APPLICATION WILL CONSIDERED WITHDRAWN, AND ALL FEES PAID WILL BE NONREFUNDABLE.

SUBMITTAL OF A BUSINESS LICENSE APPLICATION AND PAYMENT OF FEE(S) DOES NOT CONSTITUTE AN APPROVAL OF A LICENSE TO OPERATE A BUSINESS. **NO BUSINESS SHALL OPERATE UNTIL THE BUSINESS LICENSE HAS BEEN APPROVED AND ISSUED BY THE CITY OF LINDSAY.**

**CAUTION!**

Payment of Business Tax does not authorize payer to engage in a business or profession contrary to city ordinances (including zoning ordinances) or state and federal regulations

Sales and Use Tax may apply to your business activities. You may seek written advice regarding the application of tax to your particular business by writing to the nearest State Board of Equalization Office

**I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.**

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

**FOR CITY USE**

APPROVAL DATES	REMARKS	INSPECTION FEE	FEES	
Planning		Building \$	Regular	\$
Building		Fire \$	Application	\$
Fire		Total Insp Fee \$	CASP	\$
Other		PAID DATE:	<b>TOTAL AMOUNT DUE</b>	\$
		RECEIPT #:		
APPROVAL SIGNATURES				
PLANNING DEPT.	BUILDING DEPT.	FIRE DEPT.	OTHER	

Zoning Classification \_\_\_\_\_  
 APN \_\_\_\_\_  
 Class of Building \_\_\_\_\_

Fire Zone District \_\_\_\_\_  
 Areas and Neighborhood \_\_\_\_\_  
 Occupancy Capacity \_\_\_\_\_



# CITY OF LINDSAY SIGN PERMIT APPLICATION

APN:	DATE:
BUILDING ADDRESS:	
OWNER'S NAME:	PHONE #
CONTRACTOR:	LICENSE #
CONTACT:	LINDSAY BUSINESS LICENSE #
BUILDING PERMIT REQUIRED?      YES <input type="checkbox"/> NO <input type="checkbox"/>	
BUILDING PERMIT INFORMATION:	
BLDG <input type="checkbox"/>	ELECTRICAL <input type="checkbox"/>
JOB DESCRIPTION:	
RESIDENTIAL <input type="checkbox"/>	COMMERCIAL <input type="checkbox"/>
LINEAR FOOTAGE OF BUSINESS FRONTAGE:	SQUARE FOOTAGE OF PROPOSED SIGN:
COLOR RENDERING SUBMITTED:      YES <input type="checkbox"/> NO <input type="checkbox"/>	
DESIGN APPROVED:      YES <input type="checkbox"/> NO <input type="checkbox"/>	
PLANNING COMMENTS:	
COST OF PROJECT:	MONUMENT <input type="checkbox"/> BUILDING MOUNTED <input type="checkbox"/>
FEES FROM BUILDING PERMIT:	SIGN PERMIT FEE:
TOTAL FEES:	