

# 11.1 Special Event Permit No. 23-02

- A. Consider **Application for Special Event Permit** (SEP) No. 23-02 for the Orange Blossom Festivities at Various Locations in Lindsay on March 17, 2023, through April 02, 2023
- B. Consider **Fee Waiver** for Special Event Permit (SEP) No. 23-02 for the Orange Blossom Festivities at Various Locations in Lindsay on March 17, 2023, through April 02, 2023.

# History

## 2023 RELEASE DATES:

March 01, 2023:  
Honored Couple

March 08, 2023:  
Queen's Attendants

March 15, 2023:  
Queen

March 28, 2023:  
Council Proclamation

First Festival on April 23, 1932

# A. OBF FESTIVITIES

## Event Details:

## Category 5

- Type of Event: Orange Blossom
- Event Dates: March 17- April 02, 2023
- Hours: Varies per event
- Setup Hours: Varies per event
- Breakdown Hours: Varies per event
- Location: City Hall, City Park, Road closures Elmwood St from (Mirage to Whitney St) & Ono City Park
- City Facility/Park Use: ☒YES   ☐NO
- Number of Attendees: 3,000
- Alcohol sale: ☒YES   ☐NO
- Food truck & Merchandise Vendors: Up to 28 total
- Car show: Approx. 80 cars
- Music: ☒Live bands ☒ DJ ☒Stage

# Schedule of Events

<u>Date</u>	<u>Public Facility Use Location</u>	<u>Event Description</u>
03/17/2023	911 N Parkside St (Senior Center Area)	<b><u>Carnival</u></b> . Open to Public Dates: from 03/23/23 to 04/02/2023
03/25/2023	251 E. Honolulu St (Front of City Hall)	<b><u>Coronation</u></b> at 5:30 pm
04/01/2023	185 N. Gale Hill Ave (Public Safety Bay)	<b><u>Lindsay Kiwanis Pancake Breakfast</u></b> from 7:30 to 9:00 am
04/01/2023	Elmwood St Road Closure	<b><u>91<sup>st</sup> Annual Parade</u></b> at 10:00 am
04/01/2023	City Park & Ono City Pkwy Road Closure	<b><u>91<sup>st</sup> Orange Blossom Festival</u></b> from 11:00 am to 5:00 pm



# Requirements:

- Site Plan
- Circulation & Parking Plan
- Waste Plan
- Restrooms
- Marketing/Advertising/Promotions
- Safety Plan
- Alcohol Management
- Indemnity
- Insurance
  1. \$1 Million in Liquor Liability Insurance
  2. \$2 Million in General Liability and \$3 Million in Aggregate Insurance



# Site Plan





# Parade Route

City Park

Lindsay Food Center





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2023 Orange Blossom Festival				
City Park				
1-Apr-23				
Facility Rental				
	Qty	Unit	Cost	Total
City Park Rental	10	hrs	\$ 250.00	\$ 2,500.00
Police Department				
(3) Officers	24	hrs	\$ 90.32	\$ 2,167.68
Permit Fee				
SEP Application	1	LS	\$ 175.00	\$ 175.00
City Services				
(6) Employees	48	hrs	\$ 87.05	\$ 4,178.40
Special Inspections				
Fire inspection	1.00	hrs	\$ 82.05	\$ 82.05
Building inspection	1.00	hrs	\$ 88.19	\$ 88.19
		Grand total	\$	9,191.32