



# LINDSAY CITY COUNCIL REGULAR MEETING AGENDA MINUTES

City Hall, 251 E. Honolulu St., Lindsay, CA 93247

Notice is hereby given that the Lindsay City Council will hold a Regular Meeting on **September 26, 2023**, at **6:00 PM** in person and via webinar. The webinar address for members of the public is <https://zoom.us/j/99279557087>. Those who would like to make a public comment during the public comment portion of the agenda may do so by utilizing the raise hand feature or indicating they would like to make a comment in the chat.

Persons with disabilities who may need assistance should contact the City Clerk prior to the meeting at (559) 562-7102 ext. 8034 or via email at [lindsaycityclerk@lindsay.ca.us](mailto:lindsaycityclerk@lindsay.ca.us).

## 1. CALL TO ORDER

## 2. PLEDGE

Led by Mayor CERROS.

## 3. ROLL CALL

<b>Present</b>	Mayor Cerros Mayor Pro Tem Flores Council Member Sanchez Council Member Serna Council Member Caudillo
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## 4. APPROVAL OF AGENDA

<b>Motion to Approve Agenda with Item 13.1 Removed</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	SERNA	FLORES	CAUDILLO	CERROS	SANCHEZ
CERROS	SERNA	(5-0)	AYE	AYE	AYE	AYE	AYE

## 5. PUBLIC COMMENT

The public is invited to comment on any subject under the jurisdiction of the Lindsay City Council. Please note that speakers that wish to comment on a Regular Item or Public Hearing on tonight's agenda will have an opportunity to speak when public comment for that item is requested by the Mayor. Comments shall be limited to three (3) minutes per person, with thirty (30) minutes for the total comment period, unless otherwise indicated by the Mayor. The public may also choose to submit a comment before the meeting via

email. Public comments received via email will be distributed to the Council prior to the start of the meeting and incorporated into the official minutes; however, they will not be read aloud. Under state law, matters presented under public comment cannot be acted upon by the Council at this time.

- No public comment was received in-person or via teleconference.

## **6. COUNCIL REPORT**

- Council Member SANCHEZ stated that it was good to see everyone. SANCHEZ attended the League of California Cities Conference, and it was very informative. She enjoyed networking and learning and feels as though she came back full of information. SANCHEZ shared that there were informative sessions on City Council relations with Council, Staff, and City Manager's. SANCHEZ shared that she feels that it is important that the Council get along with the City Manager and Staff to build trust and move the City forward.
- Council Member CAUDILLO shared that she was glad to see everyone and had no report.
- Council Member SERNA shared that it was nice to see everyone and had no report.
- Mayor Pro Tem FLORES stated that she had quite an experience at the conference and thanked the DIRECTOR OF CITY SERVICES & PLANNING for acquiring the staff that she has been needing for years. FLORES also thanked the DIRECTOR OF RECREATION SERVICES for respecting the fact that the City has many priority items to fund and appreciates his understanding.
- Mayor CERROS attended the TCRTA meeting and TCAG meetings. CERROS also attended the League of California Cities Conference with fellow Council Members and was able to successfully network with many individuals. CERROS congratulated the Lindsay Chamber of Commerce on their successful Potato Fundraiser. CERROS met with the Vice President of CSU Fresno and met with UC Davis as well and hopes to develop a University hub in Lindsay, which is a project he would love to assist with.

## **7. CITY MANAGER REPORT**

- CITY MANAGER reported that the Community Police Academy is currently underway and is a multiple week course.
- CITY MANAGER reported that complaints on homelessness especially on Highway 65 have increased, so the Public Safety Department will focus many efforts on combatting those issues.
- CITY MANAGER informed that he received a call last week from the State Auditor who was checking in on the City and requesting a copy of the City's financial audit. Auditor reported that they will be conducting a review of the City in the next year. Auditor also reported that they will be eliminating the high-risk program.
- CITY MANAGER reported that the next City Water Ad-Hoc Committee Meeting will be a Water & Sewer facilities tour and is scheduled for October 07, 2023.
- CITY MANAGER reported that City Staff will be conducting a walk-through of Olive Bowl/Kaku Park on October 12, 2023.
- CITY MANAGER shared that City Staff has begun social media training, which is expected to last three (3) days.
- CITY MANAGER shared that the downtown fire site wall is currently under design and hopes to have it completed soon.
- CITY MANAGER shared that the Transit Center Project is expected to go out to bid in November.

## **8. INTRODUCTION ITEMS**

### **8.1 Introduction of Lindsay High School Associated Student Body (ASB) Representative**

Daisy Andrade-Lemus

*Presented by Francesca Quintana, City Clerk & Assistant to the City Manager*

8.2 Introduction of Maintenance Gaspar Andrade, Jonathan Gutierrez, and Rogelio Cortez (p. 4)

*Presented by Marshall Chairez, Maintenance Senior III*

## **9. DISCUSSION ITEMS**

9.1 Discussion and Direction Regarding Approval or Denial of Councilmember Absences (p. 5)

*Item Requested by Council Member Serna*

*Presented by Megan Dodd, City Attorney*

9.2 City Council Contingency Fund (p. 6)

*Item Requested by Mayor Cerros*

*Presented by Salvador Guzman, Director of Finance*

9.3 Downtown Area Maintenance and Vacant Property Abatement (pp. 7 – 13)

*Item Requested by Council Member Serna*

*Presented by Heidi Schoeppe, President/Managing Director of Webb Municipal Finance, LLC*

## **10. PRESENTATION ITEMS**

10.1 Streets Update

*Item Requested by Mayor Pro Tem Flores*

*Presented by Neyba Amezcua, Director of City Services & Planning*

10.2 Fiscal Year 2021 – 2022 Annual Comprehensive Financial Report (ACFR) (pp. 14 – 101)

*Presented by Joseph M. Tanner, City Manager*

## **11. CONSENT CALENDAR**

Routine items approved in one motion unless an item is pulled for discussion.

11.1 Minutes from September 12, 2023, Regular Meeting (pp. 102 – 107)

11.2 Warrant List for September 01, 2023, through September 17, 2023 (pp. 108 – 117)

11.3 Consider Minute Order Approval Funding Reallocation of Fiscal Year 2022 – 2023 Scada Expansion Project to the Water Treatment Plant Filter Bank A & D Turbidity Meters Upgrade Project (pp. 118 – 123)

11.4 Consider Minute Order Approval of Letter of Support for Frontier's Fiber Federal Funding Account (FFA) Tulare County Application (p. 124)

<b>Motion to Approve Consent Calendar</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	SERNA	FLORES	CAUDILLO	CERROS	SANCHEZ
CERROS	CAUDILLO	(5-0)	AYE	AYE	AYE	AYE	AYE

## 12. PUBLIC HEARING ITEMS

12.1 City of Lindsay Budget, Capital Improvement Plan, and GANN Appropriations (pp. 125 – 268)

A. Second Public Hearing to Consider the Approval of **Resolution No. 23-38**, A Resolution of the City Council of the City of Lindsay, Adopting the Fiscal Year 2023 – 2024 Operating Budget and the Fiscal Years 2024 – 2029 Five-Year Capital Improvement Plan (pp. 125 – 264)

- Mayor opened the public hearing at 7:50 PM.
- Receiving no public comment, Mayor closed the public hearing at 7:51 PM.

<b>Motion to Approve Item 12.1A with 2% Salary Increase for Mid-Management and Contract Employees Removed, Firefighter/Fire Prevention Specialist Removed, Administrative Secretary for Human Resources Removed, and \$25,000 Allocation for City Services Training Included</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	SERNA	FLORES	CAUDILLO	CERROS	SANCHEZ
FLORES	SERNA	(4 AYES-1 ABSTENSION, 0-NAYS)	AYE	AYE	AYE	ABSTAIN	AYE

B. Second Public Hearing to Consider the Approval of **Resolution No. 23-39**, A Resolution of the City Council of the City of Lindsay Approving and Adopting the Fiscal Year 2023 – 2024 GANN Appropriations Limit (pp. 265 – 268)

- Mayor opened the public hearing at 7:53 PM.
- Receiving no public comment, Mayor closed the public hearing at 7:54 PM.

<b>Motion to Approve Item 12.1B</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	SERNA	FLORES	CAUDILLO	CERROS	SANCHEZ
FLORES	SANCHEZ	(4 AYES-1 ABSTENSION, 0-NAYS)	ABSTAIN	AYE	AYE	AYE	AYE

*Presented by Salvador Guzman, Director of Finance*

12.2 Sign Ordinance (pp. 269 – 301)

A. First Reading of **Ordinance No. 611**, An Ordinance of the City Council of the City of Lindsay Amending Chapter 18.14 Home Occupations; Temporary Subdivision Signs And Sales Offices; Mobile Parks; Signs And Outdoor Advertising Structures; Manufactured And Second House Units of Title Eighteen (18) Zoning of the Lindsay Municipal Code, and Authorization to Waive Full Reading of Said Ordinance and Authorize Reading by Title Only (pp. 269 – 297)

- Mayor opened the public hearing at 8:00 PM.
- Receiving no public comment, Mayor closed the public hearing at 8:01 PM.

<b>Motion to Approve Item 12.2A</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	SERNA	FLORES	CAUDILLO	CERROS	SANCHEZ
CERROS	FLORES	(4 AYES-1 ABSTENSION, 0-NAYS)	ABSTAIN	AYE	AYE	AYE	AYE

B. Public Hearing to Consider Approval of **Resolution No. 23-40**, A Resolution of the City Council of the City of Lindsay Amending Sign Permit Fees and Charges and Repealing all Other Resolutions Relative to Sign Permit Fees and Charges Thereto (pp. 298 – 301)

- Mayor opened the public hearing at 8:04 PM.
- Receiving no public comment, Mayor closed the public hearing at 8:05 PM.

<b>Motion to Approve Item 12.2B</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	SERNA	FLORES	CAUDILLO	CERROS	SANCHEZ
CERROS	SANCHEZ	(4 AYES-1 ABSTENSION, 0-NAYS)	ABSTAIN	AYE	AYE	AYE	AYE

*Presented by Araceli Mejia, Assistant City Planner*

**13. EXECUTIVE (CLOSED) SESSION**

13.1 Conference With Legal Counsel – Anticipated Litigation

Significant Exposure to Litigation Pursuant to Cal. Gov. Code §54956.9(d)(2): One (1) Case

**14. REQUEST FOR FUTURE ITEMS**

Council requests for future agenda items, can be called for by any Councilmember during the ‘Request for Future Items’ section of a regular meeting. Immediately following the request of an item, a vote will be taken on the item. If a majority of the City Council supports further study of the item, then a full staff analysis will be prepared within a reasonable time as determined by the City Manager unless otherwise directed by a majority of the City Council. Discussion shall be limited to whether an item should be added to an agenda, not the merit of the item.

- No requests for future items were made.

## 15. **ADJOURNMENT**

Lindsay City Council meetings are held in the City Council Chambers at 251 E. Honolulu Street in Lindsay, California beginning at 6:00 P.M. on the second and fourth Tuesday of every month unless otherwise noticed. Materials related to an Agenda item submitted to the legislative body after distribution of the Agenda Packet are available for public inspection in the office of the City Clerk during normal business hours. Complete agenda is available at [www.lindsay.ca.us](http://www.lindsay.ca.us). In compliance with the Americans with Disabilities Act & Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the office of the City Clerk at (559) 562-7102 x 8034. Notification 48 hours prior to the meeting will enable the City to ensure accessibility to this meeting and/or provision of an alternative format of the agenda and documents in the agenda packet.

*The next Regular Meeting of the Lindsay City Council is scheduled to be held on September 26, 2023.*

- Mayor adjourned the meeting at 8:06 PM.