



## **LINDSAY CITY COUNCIL REGULAR MEETING AGENDA**

City Hall, 251 E. Honolulu St., Lindsay, CA 93247

Notice is hereby given that the Lindsay City Council will hold a Regular Meeting on February 28, 2023, at 6:00 PM in person and via webinar. The webinar address for members of the public is <https://zoom.us/j/99279557087>.

Persons with disabilities who may need assistance should contact the City Clerk at least 24 hours prior to the meeting at (559) 562-7102 ext. 8034 or via email at [lindsay.cityclerk@lindsay.ca.us](mailto:lindsay.cityclerk@lindsay.ca.us).

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE**

Led by Council Member CAUDILLO.

**4. APPROVAL OF AGENDA**

**5. PUBLIC COMMENT**

The public is invited to comment on any subject under the jurisdiction of the Lindsay City Council. Please note that speakers that wish to comment on a Regular Item or Public Hearing on tonight's agenda will have an opportunity to speak when public comment for that item is requested by the Mayor. Comments shall be limited to three (3) minutes per person, with thirty (30) minutes for the total comment period, unless otherwise indicated by the Mayor. The public may also choose to submit a comment before the meeting via email. Public comments received via email will be distributed to the Council prior to the start of the meeting and incorporated into the official minutes; however, they will not be read aloud. Under state law, matters presented under public comment cannot be acted upon by the Council at this time.

**6. COUNCIL REPORT**

**7. CITY MANAGER REPORT**

**8. RECOGNITION ITEMS**

8.1 Proclamation in Honor of Future Business Leaders of America (FBLA) Week (p. 4)

**9. PRESENTATION ITEMS**

9.1 Lindsay High School Associated Student Body (ASB) Update

*Presented by Jennifer Espinoza, ASB Representative*

9.2 Introduction of Police Corporal McMillan

*Presented by Chief Rick Carrillo, Director of Public Safety*

9.3 Introduction of Fire Apparatus Engineer Diaz

*Presented by Chief Rick Carrillo, Director of Public Safety*

## 10. **CONSENT CALENDAR**

Routine items approved in one motion unless an item is pulled for discussion.

10.1 Minutes from February 14, 2023, Regular Meeting (pp. 5 – 10)

10.2 Warrant List for February 06, 2023 through February 20, 2023 (pp. 11 – 18)

10.3 Second Reading of **Ordinance No. 607**, An Ordinance of the City of Lindsay Enacting Chapter 15.03 of Title Fifteen (15) of the Lindsay Municipal Code to Set Forth Procedures and Expediting the Permitting Process for Electric Vehicle Charging Systems, and Authorization to Waive Full Reading of Said Ordinance and Authorize Reading by Title Only (pp. 19 – 28)

## 11. **ACTION ITEMS**

11.1 **Special Event Permit No. 23-02** (pp. 29 – 59)

A. Consider Application for Special Event Permit (SEP) No. 23-02 for the Orange Blossom Festivities at Various Locations in Lindsay on March 17, 2023, through April 02, 2023

B. Consider Fee Waiver for Special Event Permit (SEP) No. 23-02 for the Orange Blossom Festivities at Various Locations in Lindsay on March 17, 2023, through April 02, 2023 (pp. )

*Presented by Neyba Amezcua, Director of City Services & Planning*

11.2 Consider Approval of Funding for the Lindsay Kiwanis Paw Park Project (pp. 60 – 63)

*Presented by Chief Rick Carrillo, Director of Public Safety*

11.3 Consider Approval of Job Description for the Reserve Police Officer Job Position (pp. 64 – 75)

*Presented by Chief Rick Carrillo, Director of Public Safety*

11.4 Consider the Approval of the formation of a City Sign Ordinance Ad-Hoc Committee and Consider the Appointment of Two (2) Council Representatives to said Committee (p. 76)

*Presented by Joseph M. Tanner, City Manager*

11.5 Consider Date for Special Meeting of the Lindsay City Council to Tour City Water & Sewer Facilities (p. 77)

*Presented by Joseph M. Tanner, City Manager*

## 12. **EXECUTIVE (CLOSED) SESSION**

12.1 Conference with Labor Negotiators Pursuant to Cal Gov. Code § 54957.6

Agency Designated Representative: Joseph M. Tanner, City of Lindsay Employee

Organization: The Lindsay City Employees' Association; 'Service Employees International Union (SEIU)'

### **13. REQUEST FOR FUTURE ITEMS**

Council requests for future agenda items, can be called for by any Councilmember during the 'Request for Future Items' section of a regular meeting. Immediately following the request of an item, a vote will be taken on the item. If a majority of the City Council supports further study of the item, then a full staff analysis will be prepared within a reasonable time as determined by the City Manager unless otherwise directed by a majority of the City Council. Discussion shall be limited to whether an item should be added to an agenda, not the merit of the item.

### **14. ADJOURNMENT**

Lindsay City Council meetings are held in the City Council Chambers at 251 E. Honolulu Street in Lindsay, California beginning at 6:00 P.M. on the second and fourth Tuesday of every month unless otherwise noticed. Materials related to an Agenda item submitted to the legislative body after distribution of the Agenda Packet are available for public inspection in the office of the City Clerk during normal business hours. Complete agenda is available at [www.lindsay.ca.us](http://www.lindsay.ca.us). In compliance with the Americans with Disabilities Act & Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the office of the City Clerk at (559) 562-7102 x 8034. Notification 48 hours prior to the meeting will enable the City to ensure accessibility to this meeting and/or provision of an alternative format of the agenda and documents in the agenda packet.



# Proclamation

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**WHEREAS**, Future Business Leaders of America, Inc. (FBLA) is a non-profit educational organization whose first chapter was established in Johnson City, Tennessee, in 1942; and

**WHEREAS**, Lindsay High School has its own official FBLA chapter; and

**WHEREAS**, FBLA includes more than 250,000 members and advisers in 4,600 chapters nationwide in middle schools, high schools, colleges, universities, career and technical schools, and private business schools; and

**WHEREAS**, FBLA is a professional business organization dedicated to bringing business and education together in a positive working relationship through innovative leadership and career development programs; and

**WHEREAS**, Lindsay High School FBLA members have performed community service activities throughout the City and strive to build a student's understanding of the realities of the modern business world.

**NOW, THEREFORE, BE IT RESOLVED**, that I, Hipolito Angel Cerros, Mayor of the City of Lindsay, do hereby retroactively proclaim February 5<sup>th</sup> through 11<sup>th</sup> of 2023 as National FBLA Week in the City of Lindsay.

**IN WITNESS WHEREOF**, I hereby set my hand and caused the Seal of the City of Lindsay to be affixed this 28<sup>th</sup> Day of February of 2023.

LINDSAY CITY COUNCIL

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Hipolito A. Cerros, Mayor





## **LINDSAY CITY COUNCIL REGULAR MEETING AGENDA MINUTES**

City Hall, 251 E. Honolulu St., Lindsay, CA 93247

Notice is hereby given that the Lindsay City Council will hold a Regular Meeting on February 14, 2023, at 6:00 PM in person and via webinar. The webinar address for members of the public is <https://zoom.us/j/99279557087>.

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### **1. CALL TO ORDER**

### **2. ROLL CALL**

<b>Present</b>	Mayor Pro Tem Flores Mayor Cerros Council Member Caudillo Council Member Sanchez Council Member Serna
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### **3. PLEDGE**

Led by Mayor CERROS.

### **4. APPROVAL OF AGENDA**

<b>Motion to Approve Agenda</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	SERNA	FLORES	CAUDILLO	CERROS	SANCHEZ
CAUDILLO	CERROS	(5-0)	AYE	AYE	AYE	AYE	AYE

### **5. PUBLIC COMMENT**

The public is invited to comment on any subject under the jurisdiction of the Lindsay City Council. Please note that speakers that wish to comment on a Regular Item or Public Hearing on tonight's agenda will have an opportunity to speak when public comment for that item is requested by the Mayor. Comments shall be limited to three (3) minutes per person, with thirty (30) minutes for the total comment period, unless otherwise indicated by the Mayor. The public may also choose to submit a comment before the meeting via email. Public comments received via email will be distributed to the Council prior to the start of the meeting.

and incorporated into the official minutes; however, they will not be read aloud. Under state law, matters presented under public comment cannot be acted upon by the Council at this time.

- In-person public comment from Roxanne Serna, clarified that the Lindsay Chamber of Commerce does not want/intend to operate the Friday Night Market.
- In-person public comment from Mercy Herrera, asked Council to consider placing the County Tax Rolls on a future agenda. She wrote a memo regarding this subject addressed to the Mayor. Asked that Council re-consider placing sewer, refuse, and delinquent charges on the County Tax Roll this year.

## **6. COUNCIL REPORT**

- Council Member SANCHEZ stated that she was happy to see everyone in the Council Chambers, wished everyone a happy Valentine's day.
- Council Member CAUDILLO had no report.
- Mayor CERROS completed all annual meetings with State and Federal officials, including but not limited to the Governor's Office, Assemblyman Mathis's Office, Senator Feinstein's Office, Senator Hurtado's Office, Congressman David Valadao's Office, and Supervisor Micari's Office. They discussed the City's water situation and investment in water projects. Mayor CERROS also attended the Transit Agency Meeting where County transportation needs/areas were addressed. At the meeting, a project with Porterville Unified School District (PUSD) was approved which will provide needed transportation to students. Mayor CERROS attended a meeting with Retail Strategies and was updated on retail recruitment efforts for the City. Mayor CERROS congratulated Roxanne Serna, Chamber of Commerce President for her successful Annual Chamber Awards Dinner. Mayor CERROS wished the CITY CLERK a late happy birthday.
- Mayor Pro Tem FLORES had no report.
- Council Member SERNA stated that it was nice to see everyone and wished everyone a happy Valentine's Day.

## **7. CITY MANAGER REPORT**

- CITY MANAGER shared that the City has offered the Police Corporal position to Officer McMillan effective February 20, 2023. Also, one (1) new Fire Apparatus Engineer is currently in the background portion of the employment process as well as two (2) Volunteer Firefighters, and one (1) Assistant City Planner.
- CITY MANAGER shared that Staff is working on the establishment of a Reserve Police Officer Program and will bring it to the Council for consideration at a future date.
- CITY MANAGER stated that since the City expects to save \$50,000 with a new Risk Management Authority.

## **8. RECOGNITION ITEMS**

8.1 Proclamation in Honor of Black History Month (p. 5)

## **9. PRESENTATION ITEMS**

9.1 Upcoming Lindsay Wellness Center Events

*Presented by Stephanie Orosco, Interim Recreation Services Director*

9.2 City Development Update

*Presented by Neyba Amezcua, Director of City Services & Planning*

## 10. CONSENT CALENDAR

Routine items approved in one motion unless an item is pulled for discussion.

10.1 Minutes from January 24, 2023, Regular Meeting (pp. 6 – 11)

10.2 Warrant List for January 17, 2023, through February 05, 2023(pp. 12 – 24)

10.3 Treasurers Report for January 2023 (p. 25)

10.4 Minute Order Approval of **Resolution 23-03**, A Resolution of the City Council of the City of Lindsay Approving and Adopting the Amended City of Lindsay City Council Handbook (pp. 26 – 160)

10.5 Second Reading of **Ordinance No. 605**, An Ordinance of the City of Lindsay Amending Title Eight (8) Health and Safety, Recycling and Diversion of Construction and Demolition Debris of the Lindsay Municipal Code to Comply with Current State Legislation for the Recycling and Diversion of Construction and Demolition Debris Consistent with the Goals of the California Integrated Waste Management Act and CalGreen SB 1383 Baseline Requirements, and Authorization to Waive Full Reading of Said Ordinance and Authorize Reading by Title Only (pp. 161 – 180)

10.6 Consider the Minute Order Approval of Addendum No. 1 to Agreement Between the City of Lindsay and VL Friday Night Market for Services Regarding the Friday Night Market and Authorize City Manager to Execute Any Documents Thereto (pp. 181 – 191)

10.7 Consider the Minute Order Approval of Proposed City Hall Closure for One (1) City Hall Cleanup Day on Friday, March 17, 2023 (p. 192)

10.8 Consider the Minute Order Approval of Finding that Linda Vista Street Rehabilitation Project is Exempt from Review Under the California Environmental Quality Act (CEQA) Pursuant to Section 15301 Class 1 CEQA Guidelines and Direct City Clerk to File a Notice of Exemption (NOE) (pp. 193 – 194)

10.9 Consider Minute Order Approval of Purchase of Five (5) 2023 Ford Explorer Interceptor Police Vehicles and Recognize Phil Long Ford of Denver, LLC. as a Sole-Source Provider for the Purchase (pp. 195 – 197)

- Item 10.2 pulled for discussion. CITY MANAGER clarified that payment is divided by departments, so several lines on the warrant list might reflect the same charge.
- Item 10.4 pulled for discussion. CITY CLERK clarified that per the City Charter, the City Council is responsible for the appointment of a Mayor and Mayor Pro Tem. If the Council wished to change the appointment process, that would require a Charter amendment.
- Council requested to pull Item 10.6 from the Consent Calendar and vote on that item separately.
- Item 10.9 pulled for discussion. CITY MANAGER clarified that the City has not paid for the vehicles under the contract with Monarch Ford and should the new contract be approved with the

new vendor, it is expected that once vehicles are purchased, those vehicles may be on the road in Lindsay as soon as April 2023.

<b>Motion to Approve Consent Calendar with Item 10.6 Removed</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	SERNA	FLORES	CAUDILLO	CERROS	SANCHEZ
CERROS	CAUDILLO	(5-0)	AYE	AYE	AYE	AYE	AYE

<b>Motion to Approve Item 10.6 with the Condition that the Market Season is Shortened by One (1) Month</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	SERNA	FLORES	CAUDILLO	CERROS	SANCHEZ
FLORES	SANCHEZ	(3-1)	AYE	AYE	ABSTAIN	NAY	AYE

## 11. ACTION ITEMS

11.1 Consider Approval of **Resolution 23-05**, A Resolution of the City Council of the City of Lindsay Proclaiming a Local Emergency, Ratifying the Proclamation of a State Emergency by Governor Newsom on March 4, 2020, and Authorizing a Hybrid Meeting Format of the Legislative Bodies of the City of Lindsay to Allow Attendance In Person or Teleconference Pursuant to Government Code Section 54953(e)(3) until February 28, 2023 and Information on Newly Passed Assembly Bill 2449 (pp. 198 – 206)

*Presented by Francesca Quintana, City Clerk & Assistant to the City Manager*

<b>Motion to Approve Item 11.1</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	SERNA	FLORES	CAUDILLO	CERROS	SANCHEZ
CERROS	SANCHEZ	(5-0)	AYE	AYE	AYE	AYE	AYE

11.2 Consider Approval of Job Description for the Lead Lifeguard Job Position (pp. 207 – 212)

*Presented by Stephanie Orosco, Interim Director of Recreation*

<b>Motion to Approve Item 11.2</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	SERNA	FLORES	CAUDILLO	CERROS	SANCHEZ
CERROS	SERNA	(5-0)	AYE	AYE	AYE	AYE	AYE

11.3 Consider Date for Special Meeting of the Lindsay City Council to Tour City Water & Sewer Facilities (p. 213)

*Presented by Joseph M. Tanner, City Manager*

- No action taken on Item 11.2

**11.4 Special Event Permit No. 23-01** (pp. 214 – 242)

A. Consider Application for Special Event Permit (SEP) No. 23-01 for a Brewfest at Olive Bowl/Kaku Park Located at Accessor's Parcel Numbers (APNs) 205-320-001 & 205-030-044 on March 18, 2023

- CITY CLERK noted on the record that Council Member SERNA and Council Member CAUDILLO recused themselves from voting on item 11.4A

<b>Motion to Approve Item 11.4A</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	SERNA	FLORES	CAUDILLO	CERROS	SANCHEZ
CERROS	FLORES	(3-0)	ABSTAIN	AYE	ABSTAIN	AYE	AYE

B. Consider Fee Waiver for Special Event Permit (SEP) No. 23-01 for a Brewfest at Olive Bowl/Kaku Park Located at Accessor's Parcel Numbers (APNs) 205-320-001 & 205-030-044 on March 18, 2023

*Presented by Neyba Amezcua, Director of City Services & Planning*

- CITY CLERK noted on the record that Council Member SERNA and Council Member CAUDILLO recused themselves from voting on item 11.4B

<b>Motion to Approve Item 11.4B</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	SERNA	FLORES	CAUDILLO	CERROS	SANCHEZ
CERROS	FLORES	(3-0)	ABSTAIN	AYE	ABSTAIN	AYE	AYE

## **12. PUBLIC HEARINGS**

12.1 First Reading of **Ordinance No. 607**, An Ordinance of the City of Lindsay Enacting Chapter 15.03 of Title Fifteen (15) of the Lindsay Municipal Code to Set Forth Procedures and Expediting the Permitting Process for Electric Vehicle Charging Systems, and Authorization to Waive Full Reading of Said Ordinance and Authorize Reading by Title Only (pp. 243 – 252)

*Presented by Neyba Amezcua, Director of City Services & Planning*

- Mayor opened the public hearing at 7:30 PM.
- In-person public comment from Mercy Herrera. She agreed with the provisions of the Ordinance and welcomes Electric Vehicle Charging Stations to Lindsay.
- Receiving no further public comment, Mayor closed the public hearing at 7:31 PM.

<b>Motion to Approve Item 12.1</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	SERNA	FLORES	CAUDILLO	CERROS	SANCHEZ
CERROS	CAUDILLO	(5-0)	AYE	AYE	AYE	AYE	AYE

### **13. EXECUTIVE (CLOSED) SESSION**

#### **13.1 Conference with Real Property Negotiators**

Pursuant to Cal Gov. Code § 54956.8

Property: Portion of City Park (APN 201-150-003), Lindsay, California 93247

Agency Negotiator: Joseph M. Tanner, City of Lindsay

Negotiating Parties: City of Lindsay

Under Negotiation: Terms and Conditions of Potential Sale

- No reportable action out of closed session.

### **14. REQUEST FOR FUTURE ITEMS**

- Future discussion of placement of sewer, refuse and delinquent charges on the County Tax Rolls
- Potential Fireworks Show in Lindsay

### **15. ADJOURNMENT**

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- Mayor adjourned the meeting at 7:36 PM.

TRANSACTION DATES: 02/06/2023 THROUGH 02/20/2023

Check#	Fund	Date	Vendor #	Vendor Name	Description	Amount
<b>22214</b>						<b>(\$2,000.00)</b>
	101 - GENERAL FUND	10/14/22	2421	TULARE COUNTY LAFCO	WWTP-PROCESSED ANNE	(2,000.00)
<b>22949</b>						<b>\$200.00</b>
	101 - GENERAL FUND	02/06/23	6687	JOSEPH TANNER	TRAVEL STIPEND	200.00
<b>22950</b>						<b>\$512.03</b>
	101 - GENERAL FUND	02/10/23	4660	CITY OF LINDSAY	DED:052 WELLNESS	26.31
	101 - GENERAL FUND	02/10/23	4660	CITY OF LINDSAY	DED:L203 CDBG LOAN	485.72
<b>22951</b>						<b>\$84.72</b>
	101 - GENERAL FUND	02/10/23	3192	SEIU LOCAL 521	DED:DUES UNION DUES	84.72
<b>22952</b>						<b>\$7,709.07</b>
	101 - GENERAL FUND	02/10/23	6452	GREAT-WEST TRUST	DED:0500 DEF COMP	2,841.83
	101 - GENERAL FUND	02/10/23	6452	GREAT-WEST TRUST	DED:0555 DC LOANPAY	1,207.22
	101 - GENERAL FUND	02/10/23	6452	GREAT-WEST TRUST	DED:151 DEFERCOMP	3,152.42
	101 - GENERAL FUND	02/10/23	6452	GREAT-WEST TRUST	DED:ROTH ROTH	507.60
<b>22953</b>						<b>\$41.58</b>
	101 - GENERAL FUND	02/10/23	2325	LINDSAY PUBLIC SAFE	DED:LPOA LPOA DUES	41.58
<b>22954</b>						<b>\$94.59</b>
	101 - GENERAL FUND	02/10/23	6246	MCDERMONT VENTURE I	DED:051 MCDERMONT	94.59
<b>22955</b>						<b>\$370.48</b>
	101 - GENERAL FUND	02/10/23	1498	STATE OF CALIF FRAN	DED:0511 FTB	370.48
<b>22956</b>						<b>\$420.93</b>
	101 - GENERAL FUND	02/10/23	1955	TEAMSTERS LOCAL 856	DED:0508 TEAMSTERS	420.93
<b>22957</b>						<b>\$0.00</b>
	553 - SEWER	02/13/23	793	TULARE COUNTY AUDIT	SEWER CORRECTION	150.00
	553 - SEWER	02/13/23	793	TULARE COUNTY AUDIT	SEWER CORRECTION	(150.00)
	554 - REFUSE	02/13/23	793	TULARE COUNTY AUDIT	REFUSE CORRECTION	125.00
	554 - REFUSE	02/13/23	793	TULARE COUNTY AUDIT	REFUSE CORRECTION	(125.00)
<b>22958</b>						<b>\$34.00</b>
	101 - GENERAL FUND	02/17/23	4877	ADAM ROMERO	FIREARMS:TACTICAL TRAINING	34.00
<b>22959</b>						<b>\$290.00</b>
	101 - GENERAL FUND	02/17/23	6504	ADVENTIST HEALTH TO	DEC. TOXICOLOGY SVC	290.00
<b>22960</b>						<b>\$958.68</b>
	101 - GENERAL FUND	02/17/23	6600	AMERICAN HERITAGE L	FEB. ACCIDENT PLAN	958.68
<b>22961</b>						<b>\$225.00</b>
	400 - WELLNESS CENTER	02/17/23	6950	ANA CARRETERO	JAN. ZUMBA CLASSES	225.00
<b>22962</b>						<b>\$125.00</b>
	400 - WELLNESS CENTER	02/17/23	6097	ANGELICA BERMUDEZ	JAN. ZUMBA CLASSES	125.00
<b>22963</b>						<b>\$100.00</b>
	400 - WELLNESS CENTER	02/17/23	5819	ANITA GUTIERREZ	JAN. GROUP FITNESS	100.00
<b>22964</b>						<b>\$281.68</b>
	101 - GENERAL FUND	02/17/23	3428	AT&T MOBILITY	C.M. 287297286867 F	40.24
	101 - GENERAL FUND	02/17/23	3428	AT&T MOBILITY	C.S. 287297286867 F	40.24
	101 - GENERAL FUND	02/17/23	3428	AT&T MOBILITY	F.D. 287297286867 F	40.24
	101 - GENERAL FUND	02/17/23	3428	AT&T MOBILITY	H.R. 287297286867 F	40.24
	101 - GENERAL FUND	02/17/23	3428	AT&T MOBILITY	P.S. 287297286867 F	80.48
	400 - WELLNESS CENTER	02/17/23	3428	AT&T MOBILITY	W.C. 287297286867 F	40.24



<b>22965</b>						<b>\$122.55</b>
101 - GENERAL FUND	02/17/23	5457	AUTO ZONE COMMERCIA	RETURNED WHEEL COVE	(21.20)	
101 - GENERAL FUND	02/17/23	5457	AUTO ZONE COMMERCIA	TIRE FOAM AND WAX	19.55	
101 - GENERAL FUND	02/17/23	5457	AUTO ZONE COMMERCIA	TURTLE WAX WASH	16.51	
101 - GENERAL FUND	02/17/23	5457	AUTO ZONE COMMERCIA	WHEEL COVER,OIL,BUL	68.57	
101 - GENERAL FUND	02/17/23	5457	AUTO ZONE COMMERCIA	WIPER BLADES	11.94	
101 - GENERAL FUND	02/17/23	5457	AUTO ZONE COMMERCIA	XTRAVISION BULBS	27.18	
<b>22966</b>						<b>\$3,046.61</b>
101 - GENERAL FUND	02/17/23	5381	AWAKE SKATE SHOP	JACKETS & POLOS	865.80	
101 - GENERAL FUND	02/17/23	5381	AWAKE SKATE SHOP	JACKETS & POLOS	367.99	
101 - GENERAL FUND	02/17/23	5381	AWAKE SKATE SHOP	JACKETS & POLOS	235.51	
101 - GENERAL FUND	02/17/23	5381	AWAKE SKATE SHOP	JACKETS & POLOS	235.50	
101 - GENERAL FUND	02/17/23	5381	AWAKE SKATE SHOP	JACKETS & POLOS	337.68	
101 - GENERAL FUND	02/17/23	5381	AWAKE SKATE SHOP	JACKETS & POLOS	235.50	
101 - GENERAL FUND	02/17/23	5381	AWAKE SKATE SHOP	POLOS FOR COUNCILMEMBER	113.63	
400 - WELLNESS CENTER	02/17/23	5381	AWAKE SKATE SHOP	JACKETS & POLOS	184.00	
552 - WATER	02/17/23	5381	AWAKE SKATE SHOP	JACKETS & POLOS	235.50	
553 - SEWER	02/17/23	5381	AWAKE SKATE SHOP	JACKETS & POLOS	235.50	
<b>22967</b>						<b>\$34.00</b>
101 - GENERAL FUND	02/17/23	6926	BRUCE FOX	FIREARMS:TACTICAL TRAINING	34.00	
<b>22968</b>						<b>\$87.00</b>
400 - WELLNESS CENTER	02/17/23	5013	BUZZ KILL PEST CONT	W.C. GEN. PEST SVCS	87.00	
<b>22969</b>						<b>\$21.98</b>
101 - GENERAL FUND	02/17/23	2220	MARI CARRILLO	OVER CHARGED AFLAC	21.98	
<b>22970</b>						<b>\$138.57</b>
101 - GENERAL FUND	02/17/23	076	CENTRAL VALLEY BUSI	#10 ENVELOPES	138.57	
<b>22971</b>						<b>\$34.00</b>
101 - GENERAL FUND	02/17/23	5825	CHRIS DEMPSIE	FIREARMS:TACTICAL TRAINING	34.00	
<b>22972</b>						<b>\$496.00</b>
101 - GENERAL FUND	02/17/23	279	CITY OF PORTERVILLE	JAN. ANIMAL SERVICE	496.00	
<b>22973</b>						<b>\$975.00</b>
400 - WELLNESS CENTER	02/17/23	6090	CLEAN CUT LANDSCAPE	W.C. JAN LANDSCAPIN	975.00	
<b>22974</b>						<b>\$194.45</b>
101 - GENERAL FUND	02/17/23	6549	COLANTUONO, HIGHSMI	APRIL UUT UNDER CORRECTIO	57.91	
101 - GENERAL FUND	02/17/23	6549	COLANTUONO, HIGHSMI	AUG 2021 UUT CORRECTIONS	57.24	
101 - GENERAL FUND	02/17/23	6549	COLANTUONO, HIGHSMI	FEB 2022 UUT UNDER	79.30	
<b>22975</b>						<b>\$6,027.21</b>
101 - GENERAL FUND	02/17/23	6672	COLBY'S TIRE,TOWING	LIC#1389807 TIRES	1,228.83	
101 - GENERAL FUND	02/17/23	6672	COLBY'S TIRE,TOWING	LIC#1405530 ALIGNME	80.00	
101 - GENERAL FUND	02/17/23	6672	COLBY'S TIRE,TOWING	LIC1366705 DOOR HAN	276.56	
101 - GENERAL FUND	02/17/23	6672	COLBY'S TIRE,TOWING	LIC1405531 BRAKE PA	1,614.37	
101 - GENERAL FUND	02/17/23	6672	COLBY'S TIRE,TOWING	LIC1405532-FUEL FIL	2,558.54	
101 - GENERAL FUND	02/17/23	6672	COLBY'S TIRE,TOWING	LIC1464683 BACKUP A	268.91	
<b>22976</b>						<b>\$125.00</b>
101 - GENERAL FUND	02/17/23	1887	CSMFO	2023 CSMFO MEMBERSH	125.00	
<b>22977</b>						<b>\$82.20</b>
101 - GENERAL FUND	02/17/23	102	CULLIGAN	#55962-LATE FEE	1.20	
101 - GENERAL FUND	02/17/23	102	CULLIGAN	P.S. #55962 JAN 202	65.25	
400 - WELLNESS CENTER	02/17/23	102	CULLIGAN	W.C. 860 N SEQUOIA	15.75	
<b>22978</b>						<b>\$850.00</b>
552 - WATER	02/17/23	6118	CVIN LLC D.B.A. VAS	2/01/23-02/28/23	283.34	
553 - SEWER	02/17/23	6118	CVIN LLC D.B.A. VAS	2/01/23-02/28/23	283.33	
554 - REFUSE	02/17/23	6118	CVIN LLC D.B.A. VAS	2/01/23-02/28/23	283.33	

<b>22979</b>						<b>\$10,857.16</b>
	720 - HOME REVOLVING LN FUND	02/17/23	2540	DEPT.OF HOUSING & C	1/31/23 HOME TO HCD	10,857.16
<b>22980</b>						<b>\$1,590.55</b>
	781 - CAL HOME RLF	02/17/23	2540	DEPT.OF HOUSING & C	1/31 CALHOME TO HCD	1,590.55
<b>22981</b>						<b>\$1,330.21</b>
	700 - CDBG REVOLVING LN FUND	02/17/23	2540	DEPT.OF HOUSING & C	1/31/23 CDBG TO HCD	1,330.21
<b>22982</b>						<b>\$225.00</b>
	400 - WELLNESS CENTER	02/17/23	6973	ELIZABETH GUND	JAN 2023 YOGA CLASS	225.00
<b>22983</b>						<b>\$1,551.00</b>
	779 - 00-HOME-0487	02/17/23	6084	FARMERS INSURANCE E	STEVENS-D687788913	1,551.00
<b>22984</b>						<b>\$896.31</b>
	552 - WATER	02/17/23	7000	FLOYD JOHNSON CONST	WATER METER DEPOSIT	896.31
<b>22985</b>						<b>\$122.58</b>
	101 - GENERAL FUND	02/17/23	1450	FRESNO OXYGEN & WEL	D,E,SML MED CYLINDE	61.29
	101 - GENERAL FUND	02/17/23	1450	FRESNO OXYGEN & WEL	D,E,SML MED CYLINDE	61.29
<b>22986</b>						<b>\$175.00</b>
	400 - WELLNESS CENTER	02/17/23	6093	GFIT	JAN CHAIR FITNESS C	175.00
<b>22987</b>						<b>\$1,730.87</b>
	101 - GENERAL FUND	02/17/23	148	GOMEZ AUTO & SMOG	LIC#1226737 SMOG	53.75
	101 - GENERAL FUND	02/17/23	148	GOMEZ AUTO & SMOG	LIC#1366706 SMOG	53.75
	101 - GENERAL FUND	02/17/23	148	GOMEZ AUTO & SMOG	LIC#1366732 SMOG	53.75
	101 - GENERAL FUND	02/17/23	148	GOMEZ AUTO & SMOG	LIC1179748 OIL CHAN	123.74
	101 - GENERAL FUND	02/17/23	148	GOMEZ AUTO & SMOG	LIC1226627 OIL CHAN	71.99
	101 - GENERAL FUND	02/17/23	148	GOMEZ AUTO & SMOG	LIC1322839 LIGHT BU	241.23
	101 - GENERAL FUND	02/17/23	148	GOMEZ AUTO & SMOG	LIC1342693 OIL CHAN	123.74
	101 - GENERAL FUND	02/17/23	148	GOMEZ AUTO & SMOG	LIC1366705 OIL CHAN	71.99
	101 - GENERAL FUND	02/17/23	148	GOMEZ AUTO & SMOG	LIC1366706 OIL CHAN	123.74
	101 - GENERAL FUND	02/17/23	148	GOMEZ AUTO & SMOG	LIC1366732 FUSE BOX	236.24
	101 - GENERAL FUND	02/17/23	148	GOMEZ AUTO & SMOG	LIC1366733 OIL CHAN	123.74
	101 - GENERAL FUND	02/17/23	148	GOMEZ AUTO & SMOG	LIC1366864 OIL CHAN	123.74
	101 - GENERAL FUND	02/17/23	148	GOMEZ AUTO & SMOG	LIC1389807 OIL CHAN	123.74
	101 - GENERAL FUND	02/17/23	148	GOMEZ AUTO & SMOG	LIC1400762 OIL CHAN	81.99
	101 - GENERAL FUND	02/17/23	148	GOMEZ AUTO & SMOG	LIC1405530 OIL CHAN	123.74
<b>22988</b>						<b>\$4,675.42</b>
	101 - GENERAL FUND	02/17/23	5647	GRISWOLD,LASSALLE,C	MATTER:CITY CLERK	700.42
	101 - GENERAL FUND	02/17/23	5647	GRISWOLD,LASSALLE,C	MATTER:CITY COUNCIL	2,831.25
	101 - GENERAL FUND	02/17/23	5647	GRISWOLD,LASSALLE,C	MATTER:CITY MANAGER	1,068.75
	101 - GENERAL FUND	02/17/23	5647	GRISWOLD,LASSALLE,C	MATTER:CITY V JOSE	75.00
<b>22989</b>						<b>\$800.00</b>
	400 - WELLNESS CENTER	02/17/23	6998	HANSEN MAINTENANCE	MONTHLY MAINTENANCE	600.00
	400 - WELLNESS CENTER	02/17/23	6998	HANSEN MAINTENANCE	WALK THRU & LUBRICA	200.00
<b>22990</b>						<b>\$15.00</b>
	101 - GENERAL FUND	02/17/23	7004	JAMES KIEGL	LIVE SCAN SERVICES	15.00
<b>22991</b>						<b>\$15.00</b>
	101 - GENERAL FUND	02/17/23	6994	JANET KIEGL	LIVE SCAN SERVICES	15.00
<b>22992</b>						<b>\$67,355.14</b>
	101 - GENERAL FUND	02/17/23	6100	KEENAN & ASSOCIATES	MARCH 250 RETIREE	2,892.93
	101 - GENERAL FUND	02/17/23	6100	KEENAN & ASSOCIATES	MARCH 500 ACTIVE	5,157.14
	101 - GENERAL FUND	02/17/23	6100	KEENAN & ASSOCIATES	MARCH PPO 250 ACTIV	59,305.07
<b>22993</b>						<b>\$692.96</b>
	400 - WELLNESS CENTER	02/17/23	5788	LINCOLN AQUATICS	CHLORINE TABS	692.96
<b>22994</b>						<b>\$835.96</b>
	101 - GENERAL FUND	02/17/23	4067	LINCOLN NAT'L INSUR	FEB. 2023 LIFE PLAN	835.96

<b>22995</b>						<b>\$800.00</b>
	101 - GENERAL FUND	02/17/23	2473	LINDSAY CULTURAL AR	FRAMED PRINTS	800.00
<b>22996</b>						<b>\$171.30</b>
	101 - GENERAL FUND	02/17/23	5424	LINDSAY VETERINARY	1/24/23 ANIMAL SVCS	171.30
<b>22997</b>						<b>\$90.00</b>
	101 - GENERAL FUND	02/17/23	7002	LUIS CHECON	ARBOR DEPOSIT REFUN	90.00
<b>22998</b>						<b>\$1,230.03</b>
	101 - GENERAL FUND	02/17/23	4360	MAACO COLLISION REP	P.S. OVERALL PAINT	1,230.03
<b>22999</b>						<b>\$150.00</b>
	400 - WELLNESS CENTER	02/17/23	6807	MARISOL DIAZ VELASQ	JAN POUND & CYCLING	150.00
<b>23000</b>						<b>\$100.00</b>
	101 - GENERAL FUND	02/17/23	6995	MARISOL OSEGUERA	ARBOR DEPOSIT REFUN	100.00
<b>23001</b>						<b>\$2,500.00</b>
	101 - GENERAL FUND	02/17/23	6947	MOSS, LEVY & HARTZH	6/30/22 SCO REPORT	2,500.00
<b>23002</b>						<b>\$125.11</b>
	101 - GENERAL FUND	02/17/23	6162	MUNISERVICES	SUTA CA-Q3 2022	125.11
<b>23003</b>						<b>\$625.11</b>
	101 - GENERAL FUND	02/17/23	6162	MUNISERVICES	STARS CA-Q3 2022	625.11
<b>23004</b>						<b>\$518.56</b>
	101 - GENERAL FUND	02/17/23	5625	NGLIC-SUPERIOR VISI	FEB. 2023 VISION PL	518.56
<b>23005</b>						<b>\$2,367.18</b>
	552 - WATER	02/17/23	6498	PACWEST DIRECT	2/3/23 DELINQUENT U	186.55
	552 - WATER	02/17/23	6498	PACWEST DIRECT	2/3/23 UB LASER PRI	997.04
	553 - SEWER	02/17/23	6498	PACWEST DIRECT	2/3/23 DELINQUENT U	186.55
	553 - SEWER	02/17/23	6498	PACWEST DIRECT	2/3/23 UB LASER PRI	997.04
<b>23006</b>						<b>\$95,695.00</b>
	400 - WELLNESS CENTER	02/17/23	6999	POOLS PLUS	POOL PLASTER,REGROU	95,695.00
<b>23007</b>						<b>\$2,952.08</b>
	101 - GENERAL FUND	02/17/23	6991	PREMIER ACCESS INSU	FEB. 2023 DENTAL PL	2,952.08
<b>23008</b>						<b>\$447.81</b>
	101 - GENERAL FUND	02/17/23	3036	PRO FORCE LAW ENFOR	MAG571BLK/0204C	447.81
<b>23009</b>						<b>\$1,876.50</b>
	600 - CAPITAL IMPROVEMENT	02/17/23	4618	PROVOST & PRITCHARD	VARIOUS RD IMPROVEM	1,876.50
<b>23010</b>						<b>\$318.11</b>
	101 - GENERAL FUND	02/17/23	2788	PTM DOCUMENT SYSTEM	1095-C FORMS	91.91
	101 - GENERAL FUND	02/17/23	2788	PTM DOCUMENT SYSTEM	1099 & W2 FORMS	226.20
<b>23011</b>						<b>\$985.31</b>
	101 - GENERAL FUND	02/17/23	285	QUILL CORPORATION	BOTTLED WATER	25.08
	101 - GENERAL FUND	02/17/23	285	QUILL CORPORATION	COPY PAPER,CARDSTOC	116.98
	101 - GENERAL FUND	02/17/23	285	QUILL CORPORATION	COPY PAPER	75.02
	101 - GENERAL FUND	02/17/23	285	QUILL CORPORATION	KEYBOARD MAT,FEBREZ	52.70
	101 - GENERAL FUND	02/17/23	285	QUILL CORPORATION	POWER SWITCHES	28.26
	101 - GENERAL FUND	02/17/23	285	QUILL CORPORATION	STAPLER, MEMO BOOK	104.61
	101 - GENERAL FUND	02/17/23	285	QUILL CORPORATION	STORAGE BOX,TRASH B	370.88
	101 - GENERAL FUND	02/17/23	285	QUILL CORPORATION	TONERS,PAPER TOWELS	211.78
<b>23012</b>						<b>\$165.00</b>
	400 - WELLNESS CENTER	02/17/23	3622	RLH FIRE PROTECTION	W.C. 4TH QTR INSPEC	165.00
<b>23013</b>						<b>\$250.00</b>
	400 - WELLNESS CENTER	02/17/23	3208	SHANNON PATTERSON	JAN. STRENGTH&BALAN	250.00
<b>23014</b>						<b>\$85.83</b>
	101 - GENERAL FUND	02/17/23	6551	CHARTER COMMUNICATI	106076601011423 JAN	85.83
<b>23015</b>						<b>\$75.20</b>
	101 - GENERAL FUND	02/17/23	2250	CALIFORNIA DEPT OF	SALES & TAX	75.20

<b>23016</b>						<b>\$2,000.00</b>
	101 - GENERAL FUND	02/17/23	7001	STATE BOARD OF EQUA	WWTP-PROCESSED ANNE	2,000.00
<b>23017</b>						<b>\$220.00</b>
	553 - SEWER	02/17/23	5691	STATE WATER RESOURC	JOSE VEGA & MARIO S	220.00
<b>23018</b>						<b>\$198.75</b>
	101 - GENERAL FUND	02/17/23	6703	STERICYCLE INC	1/9/23 SHRED-IT SVC	125.31
	101 - GENERAL FUND	02/17/23	6703	STERICYCLE INC	1/9/23 SHRED-IT SVC	73.44
<b>23019</b>						<b>\$4,096.67</b>
	101 - GENERAL FUND	02/17/23	6146	SUPERION, LLC	2/1/23-2/28/23	1,024.16
	552 - WATER	02/17/23	6146	SUPERION, LLC	2/1/23-2/28/23	1,024.17
	553 - SEWER	02/17/23	6146	SUPERION, LLC	2/1/23-2/28/23	1,024.17
	554 - REFUSE	02/17/23	6146	SUPERION, LLC	2/1/23-2/28/23	1,024.17
<b>23020</b>						<b>\$10,953.90</b>
	101 - GENERAL FUND	02/17/23	144	THE GAS COMPANY	140 N MIRAGE AVE	1,156.79
	101 - GENERAL FUND	02/17/23	144	THE GAS COMPANY	185 N GALE HILL AVE	1,593.00
	101 - GENERAL FUND	02/17/23	144	THE GAS COMPANY	251 E HONOLULU ST	2,371.83
	400 - WELLNESS CENTER	02/17/23	144	THE GAS COMPANY	740 SEQUOIA AVE	1,532.76
	400 - WELLNESS CENTER	02/17/23	144	THE GAS COMPANY	740 SEQUOIA AVE	4,299.52
<b>23021</b>						<b>\$250.00</b>
	101 - GENERAL FUND	02/17/23	5792	THOMSON REUTERS - W	FEB. ONLINE SOFTWARE	250.00
<b>23022</b>						<b>\$7,015.25</b>
	101 - GENERAL FUND	02/17/23	6990	TRUCK PARTS AND SER	LNS87-PERFORMED HDI	7,015.25
<b>23023</b>						<b>\$1,059.00</b>
	400 - WELLNESS CENTER	02/17/23	1664	TU CO ENVIRONMENTAL	2/1/23 THERAPY POOL	337.00
	400 - WELLNESS CENTER	02/17/23	1664	TU CO ENVIRONMENTAL	2/1/23 SWIMMING POOL	722.00
<b>23024</b>						<b>\$58.00</b>
	101 - GENERAL FUND	02/17/23	5659	TULARE COUNTY CLERK	LINDA VISTA ST REHA	58.00
<b>23025</b>						<b>\$2,100.39</b>
	779 - 00-HOME-0487	02/17/23	336	TULARE COUNTY TAX C	NAVARRO JACQUILINE	2,100.39
<b>23026</b>						<b>\$2,511.71</b>
	779 - 00-HOME-0487	02/17/23	336	TULARE COUNTY TAX C	AVINA JOSEPH	2,511.71
<b>23027</b>						<b>\$1,024.85</b>
	779 - 00-HOME-0487	02/17/23	336	TULARE COUNTY TAX C	VARELA SILVESTRE &	1,024.85
<b>23028</b>						<b>\$777.87</b>
	779 - 00-HOME-0487	02/17/23	336	TULARE COUNTY TAX C	MARTINEZ ADELFA TIN	777.87
<b>23029</b>						<b>\$1,099.83</b>
	779 - 00-HOME-0487	02/17/23	336	TULARE COUNTY TAX C	VILLA GUADALUPE	1,099.83
<b>23030</b>						<b>\$2,226.22</b>
	779 - 00-HOME-0487	02/17/23	336	TULARE COUNTY TAX C	BALGAITH SALEM	2,226.22
<b>23031</b>						<b>\$1,543.66</b>
	779 - 00-HOME-0487	02/17/23	336	TULARE COUNTY TAX C	MAGANA SUSANA	1,543.66
<b>23032</b>						<b>\$1,583.67</b>
	779 - 00-HOME-0487	02/17/23	336	TULARE COUNTY TAX C	SAID MOHSIN	1,583.67
<b>23033</b>						<b>\$1,477.23</b>
	779 - 00-HOME-0487	02/17/23	336	TULARE COUNTY TAX C	GUTIERREZ RAFAEL	1,477.23
<b>23034</b>						<b>\$1,430.73</b>
	779 - 00-HOME-0487	02/17/23	336	TULARE COUNTY TAX C	LOPEZ ANDREA	1,430.73
<b>23035</b>						<b>\$2,189.89</b>
	779 - 00-HOME-0487	02/17/23	336	TULARE COUNTY TAX C	VILLA JESUS & MELIS	2,189.89
<b>23036</b>						<b>\$1,430.73</b>
	779 - 00-HOME-0487	02/17/23	336	TULARE COUNTY TAX C	ESPINOZA RITO	1,430.73
<b>23037</b>						<b>\$1,470.01</b>
	779 - 00-HOME-0487	02/17/23	336	TULARE COUNTY TAX C	GONZALEZ JOSE & GLO	1,470.01

<b>23038</b>						<b>\$1,430.73</b>
	779 - 00-HOME-0487	02/17/23	336	TULARE COUNTY TAX C	CORTEZ JORGE	1,430.73
<b>23039</b>						<b>\$1,819.10</b>
	779 - 00-HOME-0487	02/17/23	336	TULARE COUNTY TAX C	ANDRADE JUAN	1,819.10
<b>23040</b>						<b>\$1,153.97</b>
	779 - 00-HOME-0487	02/17/23	336	TULARE COUNTY TAX C	HERNANDEZ JOSE DE J	1,153.97
<b>23041</b>						<b>\$1,216.99</b>
	779 - 00-HOME-0487	02/17/23	336	TULARE COUNTY TAX C	MOOR JUDITH	1,216.99
<b>23042</b>						<b>\$1,197.73</b>
	779 - 00-HOME-0487	02/17/23	336	TULARE COUNTY TAX C	ANDRADE ADRIANA	1,197.73
<b>23043</b>						<b>\$1,562.96</b>
	779 - 00-HOME-0487	02/17/23	336	TULARE COUNTY TAX C	PEREZ SANDY	1,562.96
<b>23044</b>						<b>\$4,285.44</b>
	101 - GENERAL FUND	02/17/23	5747	UNITED STAFFING	1/15/23 JULISSA LUN	691.92
	101 - GENERAL FUND	02/17/23	5747	UNITED STAFFING	1/22/23 JULISSA LUN	613.80
	101 - GENERAL FUND	02/17/23	5747	UNITED STAFFING	1/29/23 JULISSA LUN	825.84
	400 - WELLNESS CENTER	02/17/23	5747	UNITED STAFFING	1/29/23 LIZETTE ANG	245.52
	400 - WELLNESS CENTER	02/17/23	5747	UNITED STAFFING	1/29/23 SILVIA H.	892.80
	400 - WELLNESS CENTER	02/17/23	5747	UNITED STAFFING	2/5/23 LIZETTE ANGE	156.24
	400 - WELLNESS CENTER	02/17/23	5747	UNITED STAFFING	2/5/23 SILVIA H.	859.32
<b>23045</b>						<b>\$34.00</b>
	101 - GENERAL FUND	02/17/23	7006	VALDOVINOS PRISCILL	FIREARMS:TACTICAL R	34.00
<b>23046</b>						<b>\$25.00</b>
	400 - WELLNESS CENTER	02/17/23	6997	VANESSA ABILA	REFUND ENROLLMENT F	25.00
<b>23047</b>						<b>\$5.33</b>
	552 - WATER	02/17/23	7003	VASQUEZ BRENDA	REFUND CLOSED UB AC	5.33
<b>23048</b>						<b>\$1,028.62</b>
	101 - GENERAL FUND	02/17/23	1041	VERIZON WIRELESS	642065758-00001 JAN	122.46
	101 - GENERAL FUND	02/17/23	1041	VERIZON WIRELESS	642065758-00004 JAN	906.16
<b>23049</b>						<b>\$3,612.98</b>
	101 - GENERAL FUND	02/17/23	7005	WITMER PUBLIC SAFET	HELMETS W/GOGGLES	3,612.98
<b>23050</b>						<b>\$125.00</b>
	400 - WELLNESS CENTER	02/17/23	5912	YVETTE DURAN	JAN. POUND CLASSES	125.00
<b>23051</b>						<b>\$4,274.48</b>
	101 - GENERAL FUND	02/17/23	5755	TELEPACIFIC COMMUNI	2/9/23-3/8/23	534.31
	101 - GENERAL FUND	02/17/23	5755	TELEPACIFIC COMMUNI	2/9/23-3/8/23	534.31
	101 - GENERAL FUND	02/17/23	5755	TELEPACIFIC COMMUNI	2/9/23-3/8/23	534.31
	101 - GENERAL FUND	02/17/23	5755	TELEPACIFIC COMMUNI	2/9/23-3/8/23	534.31
	101 - GENERAL FUND	02/17/23	5755	TELEPACIFIC COMMUNI	2/9/23-3/8/23	534.31
	400 - WELLNESS CENTER	02/17/23	5755	TELEPACIFIC COMMUNI	2/9/23-3/8/23	534.31
	552 - WATER	02/17/23	5755	TELEPACIFIC COMMUNI	2/9/23-3/8/23	534.31
	553 - SEWER	02/17/23	5755	TELEPACIFIC COMMUNI	2/9/23-3/8/23	534.31
<b>EDD210</b>						<b>\$3,913.46</b>
	101 - GENERAL FUND	02/10/23	687	STATE OF CALIFORNIA	EDD PR PD 2/10/2023	3,913.46
<b>IRS210</b>						<b>\$30,232.66</b>
	101 - GENERAL FUND	02/10/23	2011	INTERNAL REVENUE SE	941 PR PD 2/10/2023	18,724.82
	101 - GENERAL FUND	02/10/23	2011	INTERNAL REVENUE SE	941 PR PD 2/10/2023	11,507.84
<b>PERS</b>						<b>\$3,800.00</b>
	101 - GENERAL FUND	02/07/23	457	PUBLIC EMPLOYEES RE	CA PERS LATE FEE	200.00
	101 - GENERAL FUND	02/07/23	457	PUBLIC EMPLOYEES RE	CA PERS LATE -RETIR	3,400.00
	101 - GENERAL FUND	02/07/23	457	PUBLIC EMPLOYEES RE	CAL PERS LATE FEE	200.00
<b>PPASTE</b>						<b>\$97.94</b>
	101 - GENERAL FUND	02/10/23	457	PUBLIC EMPLOYEES RE	PPA S OROSCO (2)	46.49
	101 - GENERAL FUND	02/10/23	457	PUBLIC EMPLOYEES RE	PPA S OROSCO (2)	51.45

<b>SRV223</b>					<b>\$30,380.22</b>
101 - GENERAL FUND	02/10/23	457	PUBLIC EMPLOYEES RE	25354 CTPD 1/22-2/4	502.85
101 - GENERAL FUND	02/10/23	457	PUBLIC EMPLOYEES RE	25354 MBPD 1/22-2/4	511.52
101 - GENERAL FUND	02/10/23	457	PUBLIC EMPLOYEES RE	25355 CTPD 1/22-2/4	2,385.59
101 - GENERAL FUND	02/10/23	457	PUBLIC EMPLOYEES RE	25355 MBPD 1/22-2/4	2,426.67
101 - GENERAL FUND	02/10/23	457	PUBLIC EMPLOYEES RE	26330 CTPD 1/22-2/4	2,639.66
101 - GENERAL FUND	02/10/23	457	PUBLIC EMPLOYEES RE	26330 MBPD 1/22-2/4	2,385.24
101 - GENERAL FUND	02/10/23	457	PUBLIC EMPLOYEES RE	433 CTPD 1/22-2/4	5,129.49
101 - GENERAL FUND	02/10/23	457	PUBLIC EMPLOYEES RE	433 MBPD 1/22-2/4	2,860.87
101 - GENERAL FUND	02/10/23	457	PUBLIC EMPLOYEES RE	434 CTPD 1/22-2/4	8,210.35
101 - GENERAL FUND	02/10/23	457	PUBLIC EMPLOYEES RE	434 MBPD 1/22-2/4	3,327.98
<b>UBANK1</b>					<b>\$9,632.37</b>
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	2023 ECONOMIC SUMMIT	65.00
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	ADOBE	14.99
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	ADOBE	9.99
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	AMAZON-MOURNING BAN	8.69
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	AMAZON-MOUSE PAD	14.13
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	AMAZON-POSTER STAND	76.11
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	CANVAS-SOFTWARE	119.99
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	CHINAS-FIRE CHIEF M	225.10
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	CLINICAL DEBRIEF LU	140.35
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	COSTCO- BREAKROOM SUPPLI	99.77
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	CPCA-CHIEFS TRAININ	875.00
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	EMT CERT RENEWAL FE	82.00
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	FAREWELL CARD	5.99
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	FIRESTORE-HELMETS	66.87
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	LEXSAY-DEPT MEETING	28.00
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	MEMO NOTEBOOKS	285.93
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	NEOGOV-HR ADVERTISI	125.00
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	OFFICEMAX-BRACKET	126.72
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	ONO CITY FLIGHT	1,440.75
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	ONO CITY FLIGHT	1,440.75
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	ONO CITY FLIGHT	1,440.75
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	ONO CITY FLIGHT	1,440.75
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	REPLENISH FIRE TRUC	94.01
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	TARGET-PLANNER	76.44
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	TCSO JAIL-EOQ PLAQU	15.51
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	TONYS-INCIDENT DEBR	61.87
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	UBIQUITI-CAMERA DOM	238.33
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	UBIQUITI-CAMERA DOM	238.33
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	UBIQUITI-CAMERA DOM	238.33
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	UPRINT-BUSINESS CAR	119.12
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	WALMART-PAINT SUPPL	28.48
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	WAYFAIR-CABINETS	221.83
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	WAYFAIR-STORAGE CAB	138.10
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	ZOOM	15.89
101 - GENERAL FUND	01/23/23	6326	CORPORATE PAYMENT S	ZOOM	13.50



**SUMMARY BY FUNDING SOURCE**

101 - GENERAL FUND	207,586.90
400 - WELLNESS CENTER	109,634.42
552 - WATER	4,162.55
553 - SEWER	3,480.90
554 - REFUSE	1,307.50
600 - CAPITAL IMPROVEMENT	1,876.50
700 - CDBG REVOLVING LN FUND	1,330.21
720 - HOME REVOLVING LN FUND	10,857.16
779 - 00-HOME-0487	30,799.27
781 - CAL HOME RLF	1,590.55
<b>TOTAL</b>	<b>\$ 372,625.96</b>





## STAFF REPORT

TO: Lindsay City Council  
FROM: Neyba Amezcua, Director of City Services & Planning  
DEPARTMENT: City Services & Planning  
ITEM NO.: 10.3  
MEETING DATE: February 28, 2023

### **ACTION & RECOMMENDATION**

Second Reading of Ordinance No. 607, An Ordinance of the City of Lindsay Enacting Chapter 15.03 of Title Fifteen (15) of the Lindsay Municipal Code to Set Forth Procedures and Expediting the Permitting Process for Electric Vehicle Charging Systems, and Authorization to Waive Full Reading of Said Ordinance and Authorize Reading by Title Only.

Staff recommends that the City Council approve the second reading of Ordinance No. 607 which sets forth an expedited, streamlined permitting process for electric vehicle charging stations (EVCS).

### **BACKGROUND | ANALYSIS**

In October 2021, the State of California adopted Assembly Bill 970 (2021, McCarty, Amending Government Code Section 65850.7 and adding 65850.71), which requires local jurisdictions with a population less than 200,000 residents to adopt an ordinance to create an expedited, streamlined permitting process for electric vehicle charging stations by January 01, 2023. The ordinance shall include the requirement that a jurisdiction adopt a checklist of requirements with which a permit application for an electric vehicle charging station will be eligible for expedited review.

The proposed Ordinance No. 607 sets forth the procedures to streamline a building permit application within fifteen (15) days and covers the process for appeals (in case the application is denied by the Building Official). The first reading of this Ordinance was duly noticed in the Porterville Recorder on February 04, 2023. Furthermore, most of the procedures, such as electronic submittal of plans are already in place and comply with the requirements of the Assembly Bill. Should the Council adopt Ordinance No. 607 after a duly noticed public hearing and two (2) readings, City Staff will ensure that it successfully implements an expedited and streamlined for permit applicants and ensure applicants meet the requirements of the established checklist.

On February 14, 2023, Council approved a first reading of Ordinance No. 607 with no amendments.

### **FISCAL IMPACT**

There is no immediate financial impact or budget action necessary to approve this action.

### **ATTACHMENTS**

- Checklist: “Submittal Requirements for Electric Vehicle Charging Station Applications”
- Ordinance No. 607 – Redline Copy



## Submittal Requirements for Electric Vehicle Charging Station Applications

<b>Required</b>	Please use this as a checklist to assemble the materials required for your development application when submitting the application. The following items must be submitted in order to process your application. <b><u>If the plans are not legible, or do not contain the information listed below, your application will be deemed incomplete and canceled.</u></b>
<input type="checkbox"/>	<b>Instructions:</b>  <ol style="list-style-type: none"><li>1. All plans and documents <u>must</u> be submitted in PDF format.</li><li>2. A separate PDF document is required for each plan type (i.e. separate PDF required for site plans, separate PDF for landscape plans, etc.).</li><li>3. Each plan type should only have one PDF uploaded (i.e. if there is more than one site plan exhibit, upload a multi-page PDF).</li><li>4. Please submit to building and planning department for review at: <a href="mailto:javina@lindsay.ca.us">javina@lindsay.ca.us</a> and <a href="mailto:cannon@lindsay.ca.us">cannon@lindsay.ca.us</a></li></ol>
<input type="checkbox"/>	<b>Complete Application</b>
<input type="checkbox"/>	<b>All Required Fees Paid</b> All fees must be paid before application is deemed complete. Fees must be paid within 3 days of fees being shared (call or email will be sent).
<input type="checkbox"/>	<b>Letter of Owner Authorization</b> (If Owner is not the Applicant)
<input type="checkbox"/>	<b>Operational Statement:</b> <input type="checkbox"/> Project address & APN <input type="checkbox"/> Project description (scope of work) <input type="checkbox"/> Number of parking spaces proposed to be removed (if any) <input type="checkbox"/> Landscaping/Trees proposed to be removed
<input type="checkbox"/>	<b>Overall Site Plan (electronic – does not need to be to scale but shall be legible)</b> <input type="checkbox"/> Outline the entire parcel with an area indicating the scope of work <input type="checkbox"/> Property line dimensions & easements <input type="checkbox"/> Vicinity map with north arrow <input type="checkbox"/> Project address & APN



<input type="checkbox"/>	<b>Detailed Site Plan (electronic)</b> Plans shall include (at a minimum) items below. <table border="1"><tr><td><input type="checkbox"/> 1"= 30' scale   <input type="checkbox"/> North Arrow correctly shown <input type="checkbox"/> Easements, both existing and proposed</td><td><input type="checkbox"/> Fully dimensioned parking stalls that depict the equipment is not in the 9 ft. x 18 ft. stall</td></tr><tr><td><input type="checkbox"/> Provide the aisle width behind the stall and the opposite stall size if there is parking behind the proposed EV stall.</td><td><input type="checkbox"/> Add this note: Any survey monuments within the area of construction shall be preserved or reset by a person licensed to practice land surveying in the state of California.</td></tr><tr><td><input type="checkbox"/> Add this note: Repair all damaged and/or off-grade concrete street improvements as determined by the construction management engineer prior to occupancy.</td><td><input type="checkbox"/> Add this note: Two working days before commencing excavation operations within the street right-of-way and/or utility easements, all existing underground facilities shall have been located by Underground Services Alert (USA). Call 1-800-642-2444</td></tr><tr><td><input type="checkbox"/> Accessible EV charging stalls shall comply with Sections 11B-228.3 and 11B-812 of the California Building Code</td><td><input type="checkbox"/> Property lines and dimensions of property lines</td></tr></table>	<input type="checkbox"/> 1"= 30' scale <input type="checkbox"/> North Arrow correctly shown <input type="checkbox"/> Easements, both existing and proposed	<input type="checkbox"/> Fully dimensioned parking stalls that depict the equipment is not in the 9 ft. x 18 ft. stall	<input type="checkbox"/> Provide the aisle width behind the stall and the opposite stall size if there is parking behind the proposed EV stall.	<input type="checkbox"/> Add this note: Any survey monuments within the area of construction shall be preserved or reset by a person licensed to practice land surveying in the state of California.	<input type="checkbox"/> Add this note: Repair all damaged and/or off-grade concrete street improvements as determined by the construction management engineer prior to occupancy.	<input type="checkbox"/> Add this note: Two working days before commencing excavation operations within the street right-of-way and/or utility easements, all existing underground facilities shall have been located by Underground Services Alert (USA). Call 1-800-642-2444	<input type="checkbox"/> Accessible EV charging stalls shall comply with Sections 11B-228.3 and 11B-812 of the California Building Code	<input type="checkbox"/> Property lines and dimensions of property lines
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<input type="checkbox"/> Accessible EV charging stalls shall comply with Sections 11B-228.3 and 11B-812 of the California Building Code	<input type="checkbox"/> Property lines and dimensions of property lines								
<input type="checkbox"/>	<b>Overall and Detailed Site Plan (hard copies)</b> <u>Three full size hard copies; One electronic</u> of all site plan exhibits (individually folded to 8-1/2"x11" page size). Drop these off to City Services Dept. or mail to the address above.								
<input type="checkbox"/>	<b>Elevations (electronic):</b> Include the height of all stations, transformers, etc.								

The application completeness review process is up to a 15-day process. If all items on this checklist are not submitted, the application will be deemed incomplete and rejected. If all required items on this checklist are submitted and determined to meet all requirements outlined in this document, the application shall be deemed complete and accepted for processing.

Per Title 15.03 City of Lindsay Municipal Code.

## ORDINANCE NO. 607

### AN ORDINANCE OF THE CITY OF LINDSAY ENACTING CHAPTER 15.03 OF TITLE 15 OF THE LINDSAY MUNICIPAL CODE TO SET FORTH PROCEDURES AND EXPEDITING THE PERMITTING PROCESS FOR ELECTRIC VEHICLE CHARGING SYSTEMS

**Section 1. PURPOSE.** The provisions of this ordinance are intended to establish procedures for expediting the permitting processing for Electric Vehicle Charging Systems.

**Section 2. CODE AMENDMENT.** Lindsay Municipal Code Chapter 15.03 of Title Fifteen (15) Electric Vehicle Charging Stations Review Process is hereby added as follows:

#### Chapter 15.03

#### Expediting Permitting Processing for Electric Vehicle Charging Systems

##### Sections:

- 15.03.010 Purpose and Intent
- 15.03.020 Definitions.
- 15.03.030 Permit Application Process
- 15.03.040 Requirements
- 15.03.050 Applications
- 15.03.060 Review
- 15.03.070 Appeal

#### Chapter 15.03.010

#### Purpose And Intent

The purpose of this Chapter is to promote and encourage the use of electric vehicles by creating an expedited, streamlined permitting process for electric vehicle charging stations while promoting public health and safety and preventing specific adverse impacts in the installation and use of such charging stations. This Chapter is also

purposed to comply with California Government Code Section 65850.7.

### **Chapter 15.03.020**

#### **Definitions**

The following words and phrases as used in this section are defined as follows:

- A. "Electronic submittal" means the utilization of the City's online portal, email, and or the Internet.
- B. "Electric vehicle charging station" or "charging station" means any level of electric vehicle supply equipment station that is designed and built in compliance with Article 625 of the California Electric Code, as it reads on January 1, 2022, and delivers electricity from a source outside an electric vehicle into a plug-in electric vehicle.
- C. "Specific, adverse impact" means a significant, quantifiable, direct, or unavoidable impact, based on objective, identified, and written public health or safety standards, policies, or conditions as they existed on the date the application was deemed complete.

### **Chapter 15.03.030**

#### **Permit Application Process**

Section 65850.7 of the California Government Code provides that every city, county, or city and county shall adopt an ordinance that creates an expedited, streamlined permitting process for Electric Vehicle Charging Stations.

This section applies to the permitting of all electric vehicle charging stations in the City.

- A. All electric vehicle charging stations legally established or permitted prior to the effective date of this ordinance shall not require a permit issued under this section unless physical modifications or alterations are undertaken that materially change the size, type, or components of an electric vehicle charging station. Routine operations and maintenance or like-kind replacements of the components of an electric vehicle charging state shall not be considered a material change.

## **Chapter 15.03.040**

### **Requirements**

- A. All electric vehicle charging stations shall meet all applicable health and safety standards and requirements, including but not limited to any requirements imposed by the state and the City, local fire department and utility director, the California Building Code, City of Lindsay Municipal Code, and Federal laws including the Americans with Disabilities Act.
- B. Electric vehicle charging stations shall meet all applicable safety and performance standards established by the California Electric Code, the Society of Automotive Engineers, the National Electrical Manufacturers Association, and the accredited testing laboratories such as Underwriters Laboratories and, where applicable, rules of the Public Utilities Commission regarding safety and reliability.

## **Chapter 15.03.050**

### **Applications**

- A. All documents required for submission of an electric vehicle charging station application shall be made available on the City's website.
- B. An applicant's electronic signature shall be accepted on all forms, applications, and other documents in lieu of a wet signature.
- C. The Building and Safety Services Division shall adopt a checklist of all requirements with which electric vehicle charging stations shall comply to be eligible for expedited review.
- D. The Building and Safety Services Division may refer to the recommendations contained in the most current version of the Plug-In Electric Vehicle Infrastructure Permitting Checklist of the Zero-Emission Vehicles in California: Community Readiness Guidebook published by the Governor's Office of Planning and Research, when adopting the electric vehicle charging station permit process and checklist. The checklist will be made available on the City's website.



## **Chapter 15.03.060**

### **Review**

- A. The Building Official shall implement an administrative review process to expedite approval of electric vehicle charging stations. Review of a complete permit application shall be limited to the Building Official's review of whether it meets all health and safety requirements of local, state and federal law. Local law requirements shall be limited to those standards and regulations necessary to ensure there is no specific, adverse impact on public health or safety by the proposed installation. For direct current fast chargers (DCFC), the review of a complete permit application will be a fifteen-business day timeline.
- B. A permit application that satisfies the information requirements in the checklist, as adopted by the City, shall be deemed complete.
- C. A complete permit application and proposed installation that meets the required standards and approved checklist that does not have a specific, adverse impact on public health or safety shall be not be denied.
- D. An applicant that provides an incomplete permit application shall be provided with a written correction notice detailing all deficiencies in the application and any information required to be eligible for expedited permit issuance.
- E. The Building Official may require an applicant to apply for a conditional use permit if the official makes a written finding, based on substantial evidence, that the proposed electric vehicle charging station could have a specific, adverse impact upon the public health or safety and conditions are necessary. The decision of the Building Official may be appealed to the City Council in accordance with the procedures of Section 15.03.070.
- F. The Director may not deny an application for a conditional use permit unless it makes written findings based upon substantial evidence in the record that the proposed installation would have a specific, adverse impact upon the public health or safety, and there is no feasible method to satisfactorily mitigate or avoid the specific, adverse impact. The Director's written findings shall include the basis for the rejection of potential feasible alternatives or conditions for preventing the adverse impact. The decision of the Director may be appealed to the City Council in accordance with the procedures Section 15.03.070.
- G. Any conditions imposed on an application shall be designed to mitigate the specific, adverse impact upon the public health or safety at the lowest cost possible. Government Code Section 65850.7 requires that the Building Official shall not condition the approval for any conditional use permit on the approval

of such a system by an association, as that term is defined by Civil Code 4080.

- H. A feasible method to satisfactorily mitigate or avoid the specific, adverse impact includes, but is not limited to, any cost-effective method, condition, or mitigation imposed by the City on another similarly situated application in a prior successful application for a permit.

## **Chapter 15.03.070**

### **Appeals**

Any applicant aggrieved by any decision of the Director or Building Official may appeal to the City Council by filing a notice of appeal with the City Clerk within fifteen days after the decision is made. The council shall fix a time and place for hearing such appeal, and the City Clerk shall give notice in writing to such applicant at his last known address. The decision of the council shall be final and conclusive, and shall be served upon the appellant in the manner prescribed in this chapter for the service of a notice of hearing.

All other code sections of Title 15 remain unchanged.

**SECTION 3. CEQA REVIEW.** The City Council hereby finds that this ordinance is not subject to review under the California Environmental Quality Act (CEQA) pursuant to CEQA Section 15060(c)(2) (The activity will not result in a direct or reasonably foreseeable indirect physical change in the environment).

**SECTION 4. NO LIABILITY.** The provisions of this ordinance shall not in any way be construed as imposing any duty of care, liability, or responsibility for damage to person or property upon the City of Lindsay, or any official, employee or agent thereof.

**SECTION 5. PENDING ACTIONS.** Nothing in this ordinance or in the codes hereby adopted shall be construed to affect any suit or proceeding pending or impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance or code repealed by this ordinance, nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this ordinance.

**SECTION 6. SEVERABILITY.** If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this ordinance,

or its application to any other person or circumstance. The City Council of the City of Lindsay hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause, or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

**SECTION 7. CONSTRUCTION.** The City Council intends this ordinance to supplement, not to duplicate, contradict or otherwise conflict with, applicable State and federal law and this ordinance shall be construed in light of that intent. To the extent the provisions of the Lindsay Municipal Code as amended by this ordinance are substantially the same as provisions in the Lindsay Municipal Code existing prior to the effectiveness of this ordinance, then those amended provisions shall be construed as continuations of the earlier provisions and not as new enactments.

**SECTION 8. EFFECTIVE DATE.** The foregoing ordinance shall take effect thirty (30) days from the date of the passage hereof. Prior to the expiration of fifteen (15) days from the enactment hereof a certified copy of this ordinance shall be posted in the office of the City Clerk pursuant to Government Code section 36933(c)(1) and a summary shall be published once in the Porterville Recorder, a newspaper printed and published in the City of Porterville, State of California, together with the names of the Council members voting for and against the same.

THE FOREGOING ORDINANCE, read by title only with waiving of the reading in full, was introduced at a regularly scheduled meeting on the \_\_\_\_th day of \_\_\_\_\_ 2023.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council held on the \_\_\_\_th day of \_\_\_\_\_ 2023.

CITY COUNCIL OF THE CITY OF LINDSAY

\_\_\_\_\_  
Hipolito A. Cerros, Mayor

ATTEST:

\_\_\_\_\_  
Francesca Quintana, City Clerk



## STAFF REPORT

TO: Lindsay City Council  
FROM: Neyba J Amezcua, Director of City Services & Planning  
DEPARTMENT: City Services & Planning  
ITEM NO.: 11.1  
MEETING DATE: February 28, 2023

### **ACTION & RECOMMENDATION**

#### **Special Event Permit No. 23-02**

- A. Consider Application for Special Event Permit (SEP) No. 23-02 for the Orange Blossom Festivities at Various Locations in Lindsay on March 17, 2023, through April 02, 2023.
- B. Consider Fee Waiver for Special Event Permit (SEP) No. 23-02 for the Orange Blossom Festivities at Various Locations in Lindsay on March 17, 2023, through April 02, 2023.

### **BACKGROUND | ANALYSIS**

#### **Part A: Orange Blossom Festivities Application**

Daniel Salinas (“Applicant”) submitted a Special Event Permit application on January 17, 2023, to hold the 91<sup>st</sup> Annual Lindsay Orange Blossom Festivities at various City locations on various dates. Based on the information provided within the application, the event has been classified as a ‘Category V’ event.

#### **Event Details:**

Type of Event:	Orange Blossom Festivities
Event Dates:	March 17, 2023, through April 02, 2023
Hours:	Various hours on Various Dates
Setup Hours:	Various hours on Various Dates
Breakdown Hours:	Various hours on Various Dates
Location(s):	City Hall, City Park, Ono City Park, and Road closures on Elmwood St. from Mirage Ave. to Whitney St.
City Facility/Park Use:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Number of Attendees:	3,000 – 5,000
Alcohol Sale:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Food truck & Merchandise Vendors:	Up to 28 total
Car show:	Approximately 80 cars
Music:	<input checked="" type="checkbox"/> Live bands <input checked="" type="checkbox"/> DJ <input checked="" type="checkbox"/> Stage

### Orange Blossom Activities:

Date	Public Facility Use Location	Event Description
03/17/2023	911 N. Parkside St. (Senior Center Area)	<b>Carnival</b> (open to public) from 03/23/23 – 04/02/2023.
03/25/2023	251 E. Honolulu St. (Front of City Hall)	<b>Coronation</b> at 5:30 PM.
04/01/2023	185 N. Gale Hill Ave. (Public Safety Bay)	<b>Lindsay Kiwanis Pancake Breakfast</b> from 7:30 – 9:00 AM.
04/01/2023	Elmwood St. Road Closure	<b>91<sup>st</sup> Annual Parade</b> at 10:00 AM.
04/01/2023	City Park & Ono City Pkwy. Road Closure	<b>91<sup>st</sup> Orange Blossom Festival</b> from 11:00 AM to 5:00 PM.

### Requirements:

- **Site Plan** (attached to this report).
- **Circulation & Parking Plan.** Wellness Center Parking Lot, Memorial Building Parking Lot, and the vacant lot on the Northeast side of Tulare Rd./Elmwood Ave. All offsite parking through various streets around City Park and the Downtown area.
- **Traffic Control Plan.** For the Parade, City Services is responsible for the setup of proper signage for the road closure. Public Safety Officers will be stationed at the major intersections (Hermosa/Elmwood & Tulare/Elmwood). High School Volunteers will be stationed at all other intersections.
- **Waste Plan.** Mid-Valley will be providing the following services (confirmation attached to this report).
  1. 3 – 4 yd. Trash Bins
  2. 1 – 4 yd. Recycle Bins
  3. 6 – 96 Gallon Trash
  4. 6 – 96 Gallon Recycle
  5. 30 or 40 Yard Roll Off
- **Restrooms.** The event will use the existing restrooms at the City Park, and applicant will provide the following to supplement the existing restrooms.
  1. Men:
    - a. 10 Portable Toilets
    - b. 3 Portable Sinks
  2. Women:
    - a. All Existing Park Restrooms will be reserved for Women use only.
- **Marketing/Advertising/Promotions.** The applicant has provided a draft of their event Flyer (attached to this report). The applicant is also requesting the use of City property to place event banners at the following locations.
  1. Windmill

2. City Sign
  3. Soccer Field
- **Safety Plan:** This event will require five (5) security guards, in addition to two (3) Public Safety Officers assigned to the event for the entire duration of the event. The Applicant has contracted with Topknotch Security.
  - **Alcohol Management.** Alcohol will only be sold inside the Beer Garden. All attendees I.D.'s will be verified upon entry and no minors will be allowed into the beer garden.
  - **Indemnity** (attached to this report).
  - **Insurance.** This event is required to provide the following.
    1. \$1 Million in Liquor Liability Insurance
    2. \$2 Million in General Liability and \$3 Million in Aggregate Insurance
  - **Inspections.** Fire Department & Building and Safety Inspections will need to be conducted for the carnival.

### **Part B: Fee Waiver Request**

The Applicant is requesting that all of fees identified within Table 1 below be waived by action of the City Council. If the City Council approves the requested fee waiver, that action will not waive any damages/repairs fees that may result from the event.

**Table 1**

<b>2023 Orange Blossom Festival</b>				
<b>City Park</b>				
<b>1-Apr-23</b>				
<b>Facility Rental</b>				
	Qty	Unit	Cost	Total
City Park Rental	10	hrs	\$ 250.00	\$ 2,500.00
<b>Police Department</b>				
(3) Officers	24	hrs	\$ 90.32	\$ 2,167.68
<b>Permit Fee</b>				
SEP Application	1	LS	\$ 175.00	\$ 175.00
<b>City Services</b>				
(6) Employees	48	hrs	\$ 87.05	\$ 4,178.40
<b>Special Inspections</b>				
Fire inspection	1.00	hrs	\$ 82.05	\$ 82.05
Building inspection	1.00	hrs	\$ 88.19	\$ 88.19
<b>Grand total</b>			<b>\$</b>	<b>9,191.32</b>

### **FISCAL IMPACT**

If Council approves the fee waiver for SEP 23-02, the City will not generate \$9,191.32 in revenues to the General Fund.

## **ATTACHMENTS**

- SEP No. 23-02 Application
- Event Flyers
- Site Plan
- Parade Route
- Waste Services Email Confirmation
- Security Contract
- ABC License Application
- Orange Blossom Liability Insurance
- Orange Blossom Alcohol Liability Insurance
- Indemnity Letter Signed
- City Expenses Estimate



## Instructions

This comprehensive application has been designed to assist you in developing your event plan while also informing you of your responsibilities as an event organizer and the fees, requirements, and other permits that may be required. All sections must be completed. Use N/A for "not applicable" for questions or sections that do not apply to your event. Incomplete applications will not be accepted and will delay processing which could affect the availability of your preferred event date or location.

## Applicant Information

Name of Applicant/Responsible Party

(must match the signature on page 13)

Daniel Salinas

Street Address

Apt/Unit/Suite

City

Lindsay

State

Ca

Zip Code

93247

Email Address

Daytime Phone

Cell Phone

Fax

Name of Event Organizer/Producer

(if different from Applicant)

Lindsay Orange Blossom Festival

Street Address

Apt/Unit/Suite

City

State

Zip Code

Daytime Phone

Cell Phone

Fax

Sponsoring Organization/Company

Lindsay Orange Blossom Festival

Contact Name

Danny Salinas

Contact Phone

Street Address

Apt/Unit/Suite

City

Lindsay

State

Ca

Zip Code

93247

## Public Information

Contact Name

Danny Salinas

Contact Phone

559-333-1020

Email Address

dsalinas1137@gmail.com

Website

LindsayOrangeBlossom.org

## Onsite/Day of Event Contact Information

Contact Name

Danny Salinas

Contact Cell Number

559-333-1020

## Event Details

Event Name

Lindsay Orange Blossom Festival

Event Location<sup>1</sup>

City Park

1 Additional Documentation Required: Please attach a copy of your overall event layout (Site Plan) as well as any fenced areas and/or a route map for parades, runs, walks, marches, etc. Maps must include location of stages; bleachers; portable restroom facilities; alcohol dispensing areas; fencing line; entrances, exits and emergency exits; first aid; vendors; inflatables; rides; tents, canopies, booths or other temporary structures; and waste and recycling receptacles/dumpsters. For events with street closures, the site map and/or route map must include surrounding street names; directional arrows; twenty (20) foot emergency fire lane; street closure points; barriers/barricades; signs; start and finish area; water or first aid stations; and band/DJ locations.

Set-up Date(s):

3-25-23

to

4-2-23

Set-up Times:

Event Date(s):

Event Hours (time event is open to the general public):

Step-off Time (applicable only for events with a route such as a parade, run, walk, etc.):

Tear Down

Date(s):

Tear Down

Times:

Number of Participants (use total number of units/floats for parades):

40 - 50

Number of Spectators:

Total Anticipated Attendance:

Type of Event

(select all that apply):

☐

Run

☐

Walk

☐

Cycling

☒

Parade

☐

Certified Farmers Market

☐

Concert

☐

Street Festival

☒

Park Festival

☐

Fireworks

☐

Promotional/Marketing

☐

Fundraiser

☐

Protest/Rally

☐

Filming

☒

Tournament

☒

Open to the Public

☐

Private Event (not open to the public)

☐

Other

Has this event been produced before?

☐

No

☒

Yes

Previous name(s), date(s) and location(s) of event:

Lindsay Orange Blossom  
City Hall - City Park

Will there be an admission or entry fee?

☒

No

☐

Yes

Event Description (Provide a detailed description of your event. Attach additional pages or materials as needed):

Queens Coronation - City Hall - 3-25-23  
Parade From Lindsay Food Center to City Park - 4-1-23  
Festival - City Park 4-1-23  
Carnival - 3-30-23 - 4-2-23

## Park Use

The City of Lindsay offers many public parks that can be used as the venue for your event. This application can be used to reserve a park for a special event.

## Street Closure Information

There are three types of street closures: 1 hard street closures, 2 rolling street closures and 3 lane closures. If your event includes a street closure, you will need to submit a Traffic Control Plan (TCP). The Director of City Services and Planning will determine whether a professional TCP is required based on the location and type of street closure, if the event will generate additional traffic, or if existing traffic will be severely interrupted. The Director must approve the TCP before the Special Event Permit can be issued. Applicant is responsible for providing and properly placing the necessary traffic control equipment such as barriers/barricades, cones, delineators, and advisory and detour signage to implement the TCP. Street closure points must be manned at all times. In most cases, volunteers will be required to facilitate the closure (including set-up and tear down times). The number of volunteers will depend on the location, type, and nature of the closure. In some cases, Lindsay Police Officers will be required to be stationed at each closure point during the duration of the street closure, for a fee. Applicant is responsible for hiring the officers and a fee for their service will be in addition to the Special Use Permit. Use of volunteers will be determined by the Lindsay Police Department.

Event will occupy: ☐ One Lane ☒ Two Lanes ☐ Half of Street ☒ Full Street ☐ Sidewalk Only

Closure Type: ☐ Rolling Street Closure (Street opens to normal traffic after participants pass)  
☒ Hard Street Closure (Street closed for an extended period of time and/or event equipment will be placed in street for the duration of the event; no vehicle access)

Street Name	Between	and	Start Time	End Time
Elmwood	Mirage	Whitney Hickory	8 AM	11 AM
Street Name	Between	and	Start Time	End Time
Street Name	Between	and	Start Time	End Time

Attach additional pages or materials as needed.

## Regional Transit

Any proposed route along Tulare County Area Transit (TCaT) must not impede bus movements. Buses must be allowed to proceed without interruption. If your route impacts TCaT or to request a list of service times, please contact TCaT at (559) 624-7180 or visit [www.ridetcatt.org](http://www.ridetcatt.org). Keeping bus detours to a minimum is appreciated. When detours are required, lead time for notifying TCaT's bus ridership is required.

## Parking Plan

When planning your event, it is important to consider the impact your event will have on parking in the area. In some cases, a parking management plan will be required if the venue cannot accommodate the number of anticipated attendees. If a parking management plan is required, you will be required to identify City owned and/or private parking lots that will be utilized, a shuttle plan, the use of carpools, public transportation, ADA accessible parking provisions, and/or special parking requests.



- Servers must be 21 years of age or older
- Servers may not consume alcoholic beverages while serving
- Attendees may be served no more than two standard drinks at a time. The City defines one standard drink size as:
  - 12 ounce beer
  - 5 ounces of wine
  - 1 ounce distilled spirit/hard alcohol in a mixed drink
- Shots are not permitted on public property
- Alcohol cups must be paper or plastic and be distinguishable from other beverages
- Service must end a minimum of 30 minutes before the scheduled event end time
- City Staff may establish a start and end time when alcohol may be served
- Non-alcoholic beverages and water must be available at the event

Are you requesting permission to serve alcohol at your event? ☐ No ☒ Yes

If yes, which? (Check all that apply): ☒ Beer ☐ Wine ☐ Distilled Spirits

Will the alcohol be sold to the attendees? ☐ No ☒ Yes      Is the event open to all ages? ☐ No ☒ Yes

Explain your sales plan (ticket system, cash at service area, how IDs will be checked etc.):

Explain who will serve the alcohol (professional bartenders, volunteers, etc.):

Orange Bar professional bartenders

How many alcohol service locations will you have and where will they be located (please include on site map):

(1) by the stage Area in park

Do you have an alcohol sponsor? ☒ No ☐ Yes

If yes, explain:

## Medical Plan

Have you made provisions for on-site medical services?



No



Yes

If yes, please describe your medical plan:

## Amplified Sound/Entertainment Related Activities

The City of Lindsay defines "amplified sound" as speech, musics or other sound projected or transmitted by electronic equipment including amplifiers, loud speakers, microphones, or similar devices or combinations of devices which are powered by electricity, battery or combustible fuel and which are intended to increase the volume, range, distance or intensity of speech, music or other sound. In accordance with Lindsay Municipal Code 8.20 Noise Control the following restrictions apply to amplified sound:

- No person shall use amplified sound before 7am and after 10pm unless prior authorization is received and permission is included in your Special Event Permit.

Will your event include amplified sound?



No



Yes

What times are you requesting amplified sound?

Start Time

End Time

10am

5pm

Will sound checks be conducted prior to the start time?



No



Yes

If yes, what time?

9:30

Describe the sound equipment that will be used at the event:

Speakers

Are there any musical entertainment features related to your event?<sup>3</sup>



yes

Additional Documentation Required: Please attach a performance schedule including all performers/bands/DJs, types of music, and set time

Does the entertainment include the use of fireworks, strobes, lasers, or other electrical equipment?<sup>4</sup>



No



Yes

If yes, explain:

<sup>4</sup>Additional Documentation Required: The license holder must submit a letter of intent and shoot schedule. Please contact the Lindsay Fire Department at (559) 562-2511 for more information.

Does the entertainment include any inflatables (Bounce Houses)? ☐ No ☒ Yes

If yes, explain:

Bounce Houses

Does the entertainment include carnival rides?<sup>5</sup> ☐ No ☒ Yes

If yes, explain:

Full carnival

<sup>5</sup>Additional Documentation Required: The carnival company must submit a letter of intent with a site plan to the Lindsay Fire Department. Please contact the Fire Department at (559) 562-2511 for more information.

Does the entertainment include animals (petting zoo, pony rides, etc)? ☒ No ☐ Yes

If yes, explain:

Does the entertainment include vehicles (car show, displays, etc.)? ☐ No ☒ Yes

If yes, explain:

Car show by wellness center

## Generators

Portable generators must be placed in an area where attendees are unlikely to come into contact with them, be placed at least 10 feet from any combustible materials, and located a minimum of 10 feet from tents or canopies. The refueling of hot generators is not allowed. When refueling a generator, you must wait until the generator cools, and then refill it from a self-closing safety can. A portable fire extinguisher, minimum 2A 10B:C size, with a current Fire Marshall tag attached must be on-hand and easily accessible at all times.

## Fencing

Fenced area refers to any event or area within the event that is closed off by temporary fencing. The Lindsay Fire Department will review your site map and set an occupancy load for the fenced area. When developing your fence plan, please keep in mind the following rules:

- In addition to the main entrance, two exits shall be provided when the venue accommodates fewer than 1,000 attendees; three exits for 1,000 to 3,000 attendees; and four exits when the venue accommodates more than 3,000 attendees.
- Exits shall be equally spaced along the perimeter of the fence and shall be spaced so that no exit is greater than a distance of 400 feet of travel from the next exit.
- Exit width shall provide an opening of no less than 48 inches.
- Each exit shall have a security guard or volunteer assigned to it.

- Each emergency exit shall be indicated by a sign with a white background and contrasting red letters; sign shall measure 18 x 24 inches; sign lettering shall measure 12 inches in height; and signs shall be placed at the top center of the exit panel.
- In some cases, a Fire Department inspection may be required, for a fee, to set the occupancy load and check access and exits. For questions about fencing or to make arrangements for an inspection, please contact the Fire Department at (559) 562-2511 for more information.

## Stages/Platforms

Stages/platforms may require an inspection by the City Building Inspector (for a fee).

Will your event include the installation of stages or platforms?

☒ No

☐ Yes

How many stages?

If yes, indicate the number and corresponding size (please include on site map):

## Tents/Canopies/Temporary Structures

The standard 10x10 canopy is allowed at events without a special permit. These canopies can be grouped into clusters of no more than seven. There must be a minimum 12 foot space between each cluster of canopies. Tents that are larger than 200 square feet and canopies that are larger than 400 square feet must be permitted and inspected by the Lindsay Fire Department. The following California State Fire Code regulations apply to tents/canopies of this size:

### Location:

- Must be placed at least 10 feet from any building or temporary structure.
- A fire access roadway, at least 20 feet wide, to each tent must be provided.
- All vehicles with an internal combustion engine must be at least 20 feet from any tent/canopy/temporary structure.

### Tent/Canopy Material:

- All tent materials must be either fire retardant or made to be fire retardant in a Fire Department approved manner.
- Proof that materials are fire retardant must be posted on the premises.
- All weeds, vegetation and combustible waste must be removed from the area occupied by the tent/temporary structure, as well as from a 30 foot area surrounding the tent/canopy/temporary structure.

### Seating:

- Chair rows may be no longer than 15 seats and have 18 inches of clearance front to back.
- Aisles must be at least 44 inches wide.

### Exits:

- Exits must be evenly spaced at least every 100 feet around the perimeter.
- Exit signs must be used when the occupancy exceeds 50 attendees.

Will your event include tents or canopies?

☐ No

☒ Yes

If yes, indicate the number and corresponding size (please include on site map):

2 - 20x40 canopies

For questions about tents/canopies/temporary structures, permit information or to make arrangements for an inspection, please contact the Lindsay Fire Department at (559) 562-2511 for more information.



## Vendors

The City of Lindsay defines "vendor" as an organization or business that sells or advertises products and/or services to event attendees. Generally there are three categories of vendors: 1) food/beverage, 2) merchandise and 3) information. A City of Lindsay Business License (BL) is required for vendors who wish to sell, expose for sale, or offer for sale any food/beverage or merchandise in the City of Lindsay. Please contact the Lindsay Department of City Services at (559) 562-7102 ext. 4 for BL information. You should require each vendor to provide you, the event organizer, with a copy of their BL (if applicable).

Does your event include food vendors?<sup>6</sup> ☐ No ☒ Yes If yes, how many? Approx 20

Does your event include food trucks? ☐ No ☒ Yes If yes, how many? Approx 8

<sup>6</sup>Additional Permit Required: A City of Lindsay Business License is required for vendors to sell the general public. Please contact the Planning at (559) 562-7102 ext. 8032 for permit information.

Will any of the food vendors or food trucks be cooking or heating food on-site?<sup>7</sup>

If yes, how many? 20

<sup>7</sup>Additional Permit Required: Each food vendor must obtain a Tulare County Food Facilities Permit. Each vendor must display this document on site. A Lindsay Fire Department Inspection may be required (for a fee).

What method(s) will be used? ☒ Gas ☒ Electric ☒ Charcoal ☐ Other

What is your plan for disposing of grease, charcoal and/or waste water?

Self contained

Does your event include merchandise vendors? ☐ No ☒ Yes If yes, how many? Approx 25

Does your event include information vendors? ☐ No ☒ Yes If yes, how many? Approx 10

Will any items or services sold at your event present any unique liability issues? (massage, pony rides, tattooing, piercing etc.) ☒ No ☐ Yes

If yes, explain:

## Certified Farmers Market

A certified farmer's market<sup>8</sup> is a location where agricultural products are sold by producers directly to consumers or to individuals, organizations or entities that subsequently sell or distribute the products directly to end users.

<sup>8</sup>Additional Permit Required: The California Department of Food and Agriculture (CDFA) governs the Certified Farmers Market Program and Tulare County Environmental Health. Visit <https://www.cdfa.ca.gov/egov/farmersmarket> for information pertaining to the CFDA's laws and regulations. Please contact Tulare County at (559) 624-7400 or visit <https://tularecountyeh.org/eh/> for licensing information.

## Waste Management/Recycling

You are responsible for properly disposing of all waste and garbage throughout the term of your event. Immediately upon conclusion of the event, the area must be returned to a clean condition.

Should you fail to perform adequate cleanup or damage occurs to City property, you will be billed at full recovery rates, plus overhead for cleanup and repair. In addition, such failure may result in denial of future approval for a Special Event Permit or the requirement of a cash deposit or bond. The City may charge a damage deposit of up to \$5,000 for events with a past history of damage or waste problems or for those events with the potential for damage or significant waste.

In an effort to make our City more sustainable, you as the event organizer are responsible for providing a sufficient number of garbage, organics, and recycling receptacles at your event. The City of Lindsay does not provide commercial waste or recycling services. Mid Valley Disposal provides these collection services throughout the City. Please ask the Department of City Services for their contact information.

## Restrooms

You are required to provide restroom accommodations for event attendees. Depending on the location of your event, you may need to rent portable restrooms and hand washing stations. The City of Lindsay recommends one portable toilet per every 100 anticipated attendees, or portion thereof. When portable toilets are provided, at least one toilet at each location must be ADA accessible. Where multiple toilets are clustered at a single location, 5% of the toilets at each cluster must be ADA accessible.

The total number of portable toilets you provide should also take into consideration event duration, whether alcohol and/or food will be served, if children are attending the event and patron gender (women require more facilities than men). Visit <http://unitedsiteservices.com/uses-and-planning/special-events/planning-tool> to help you determine how many toilets and handwashing stations you should provide based upon your unique event plan.

## Marketing/Advertising/Promotions

Please ensure that you have conditional approval before you begin to market, advertise, or promote your event. Acceptance of the Special Event Permit Application is not a guarantee of the date or location nor automatic approval of your event. Once you have conditional approval you may proceed to market, advertise, or promote your event at your own risk. However, if the permit is not granted and the event is therefore cancelled, you may not hold the City of Lindsay responsible or liable for any of the costs incurred from your marketing, advertising or promotions.

Applicants may not use the City of Lindsay's logo for promotional purposes unless authorized by the City Council.

Do you plan to place signs or hang banners on City property?<sup>9</sup>

If yes, please explain:

☐ No ☒ Yes

on wind machine and soccer field fence

<sup>9</sup>Additional Permit Required: Please contact Planning at (559) 562-7102 ext 8032 for information regarding signage in City limits.

## Notification

An event can change the normal flow of residential and business activity, potentially causing a negative impact to the community. As the event organizer, you are responsible for notifying those residents and businesses that will be impacted by your event. If your event involves a street closure, amplified sound (more than announcements or music from a boom box), pyrotechnics, the sale of alcohol, or you anticipate more than 500 attendees at the event during peak time, you will be required to notify, in writing, all residents and businesses residing within a two City block radius or 300 feet surrounding the event venue and/or route at least 30 days prior to the event. You can distribute the notification door to door or mail it to the impacted area. The City of Lindsay can provide a database of addresses if requested.

Door to door written notification may not be practical for all event venues. Under some circumstances (for example apartments or office buildings with numerous tenants) the City will allow you to use an alternate method of notification, such as email blasts or posting the notification on a community or shared board. Arrangements must be made with the Property Manager.

Notification must include the following information:

1. Name of event
2. Location of event (include route if applicable)
3. Event hours
4. Street closure times and detours (if applicable)
5. Anticipated attendance
6. Use of amplified sound or pyrotechnics (if applicable)
7. Event organizer contact for further information or queries

A copy of the notification must be pre-approved by City Services and Planning before distributing.

To complete the notification requirement, you must submit a copy of the approved notification and the method and date the notification was distributed to Planning. You, as the event organizer, are responsible for all printing and distribution costs.

Advisory signs are another method of notification that will be required for all events that impact a major use roadway. The applicant will be provided with a list of required advisory signs and placement specifications. You, as the event organizer are responsible for providing and placing advisory signs.

Advisory signs must meet the following Manual on Uniform Traffic Control Devices (MUTCD) standards:

- Must be orange with black lettering and include the date and length of street closure and contact information of event organizer
- Must be posted 48 hours prior to the event date
- Must be professional in appearance
- Must not exceed 16 square feet
- Must have a minimum letter size of 2.5 inches
- May not be attached to traffic control signs or other authorized highway signs
- Must be located a minimum distance of 30 feet from street intersection
- Must be removed within one day following the conclusion of the event



## Signature

I have read the rules and regulations contained in this document and agree to abide by these rules and regulations. I am duly authorized by the Organizer or Sponsoring Company to submit this application on their/its behalf and agree to be financially responsible for any fees and costs that may be incurred by or on behalf of the event in the City of Lindsay. I certify that the information that I have provided on this application is true and to the best of my knowledge. If the event details change, I agree to submit a revised application or provide additional information in writing at least 10 days prior to the event.

Name

(please print)

Daniel Salinas

Signature

*Daniel Salinas*

☐

By checking this box as an electronic signature, I agree to all the terms and conditions that may apply to the special event permitting process and agree that all information contained in this application is true and correct to my knowledge.

Date

Driver's License Number<sup>10</sup>

<sup>10</sup> Additional Permit Required: Please attach a current copy of your Driver's License or California ID to completed application.

## Form Of Payment

A non-refundable application fee of \$50 is due at the time you submit your application. Your application is not considered complete until this fee is received. Permit fees are due 60 days in advance of your event. Applications submitted within 60 days of an event require a \$50 non-refundable late processing fee in addition to the \$50 application fee and permit fee payment in full. Checks must be made payable to "City of Lindsay" and will not be accepted less than 30 days prior to the event.

Please indicate the type(s) of payment method you wish to use:

- ☐ Cash - must be presented to clerk
- ☐ Personal/Business Check - attach or present to clerk
- ☐ Money Order/Cashiers Check - attach or present to clerk
- ☐ Visa/MasterCard/Discover - must be present when applying

## Refund Policy

Any refunds due, less the non-refundable application fee and late application fee if applicable, will be processed and mailed within 21 business days of the event or cancellation. Payments made by cash or check will be refunded with a check. Payments made by credit card will be returned to the credit card.

## Checklist

Thank you for completing the Special Event Permit Application. Before you submit your application to the City of Lindsay, Planning Department, please make sure you have completed the following steps:

- ☐ Signed AND dated your application
- ☐ Attached your event site map (and route map if applicable)
- ☐ Included the \$50 non-refundable application fee. If you are submitting less than 60 days prior to the event date, please include a \$50 non-refundable, late processing fee (for a total of \$100 in application fees) AND the permit fees based on your anticipated attendance
- ☐ Attached a copy of your current Driver's License or California ID

LINDSAY OBF FOUNDATION 2nd ANNUAL

# CORNHOLE TOURNAMENT

**9**  
**APRIL**  
**11AM**  
WARM UPS  
**12PM**  
BAGS FLY



## CORNHOLE KING OF LINDSAY SINGLES TOURNAMENT

OPEN TO RESIDENTS OF LINDSAY ONLY  
DOUBLE ELIMINATION | \$10 PER PLAYER

## DOUBLES TOURNAMENT

OPEN TO EVERYONE | FOLLOWING KING TOURNAMENT  
BYOP | RR INTO D.E. TOURNEY | \$40 PER TEAM

**85% PAYOUTS OF ALL ENTRIES**

**CAR SHOW • MUSIC • FOOD • BEER • CARNIVAL**





FORBIDDEN  
*Fantasy* PRESENTS THE

*1st Annual*

LINDSAY  
**ORANGE BLOSSOM**  
FESTIVAL  
*Car Show*



April 9, 2022

**LINDSAY CITY PARK Lindsay, CA**

\$20 Entry Fee      Roll In 8-10am      Show 10-2:30pm



**Lindsay Orange  
Blossom Festival and  
the Lindsay Bangers  
present the 8th Annual  
Lindsay Horseshoe  
Tournament**



**April 9th 2022**

**Beginning at 11am at the Lindsay City Park**

**Registration is 25.00 per person or 50.00 a Team. Anyone can enter.**

Group A: Will be a walking doubles pick your own parter format. 40/30 ft. teams allowed, no 30/30 teams allowed. Blind draw double elimination or round robin depending on teams. 100% payout to first and second place and possibly a third place payout depending on how many teams have entered, 21 point games win by 2.

Group B: Will be walking doubles pick your own partner format. No pitchers over 30%, 40/30 ft. pitchers allowed no 30/30 ft. pitchers allowed, Blind draw double elimination or three game guarantee depending on teams. 100% payout to first and second place and possibly a third place payout depending on how many teams enter. 21 point games win by 2.

**Pre-Registration is available. Registration on the day of right after the parade. Will also be a 50/50 raffle and pot of gold.**

**There will lots of food vendors along with games and carnival for the kids. Bring the whole family out and enjoy your day with Lindsay Community.**

**For more information contact Danny Kyle (661) 747-2643 or Adam Salinas (559) 202-6748**

-----

Player 1 Name \_\_\_\_\_ Player 2 Name \_\_\_\_\_

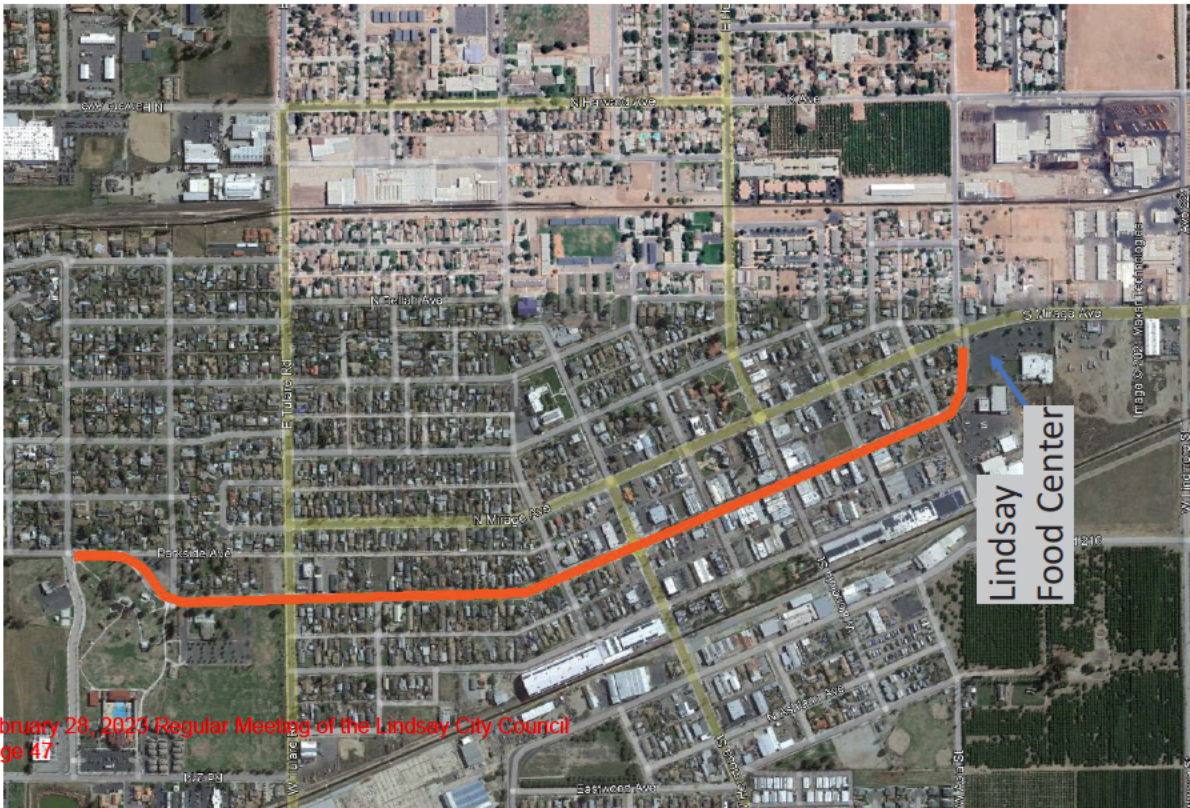
Player 1 Percentage \_\_\_\_\_ Player 2 Percentage \_\_\_\_\_

Phone Number \_\_\_\_\_ Phone Number \_\_\_\_\_



# OBF Parade Route

Parade participants will stage in the parking lot of Lindsay Food Center. The parade route will travel north along Elmwood and end at City Park.







### Legend

- Skateboard Competition
  - Held at skatepark
- Car Show
  - Directly behind City Pool
- Cornhole Tournament
  - In the grass area east of skatepark
- Carnival
  - Behind Senior Center
- Vendors
  - Stationed along Ono City and walking path within park
- Horseshoe Tournament
  - Held at horseshoe pit
- LPD Tent
  - AID station and lost and found

## RE: OBF Trash Requirements Letter

Thomas Hamon <thomash@midvalleydisposal.com>

Tue 2/21/2023 3:11 PM

To: Neyba Amezcua <namezcua@lindsay.ca.us>

Cc: Ricardo Torres <ricardot@midvalleydisposal.com>

Neyba,

The following has been approved for the festival.

3-4yd Trash Bins

1-4yd Recycle Bin

6-96 gallon Trash

6-96 gallon Recycle

30 or 40 yard Roll Off (depends on stock at the time)

I have spoken to Danny Salinas, and he is aware of the slight changes.

Thank you



**MID VALLEY  
DISPOSAL**

“Service, Education,  
Involvement, Integrity”

**Thomas Hamon** | Recycle Program  
Manager

**Office address:** 1707 E. Goshen Ave.  
Visalia, CA 93292

**Office:** (559) 567-0527

**Cell:** (559) 960-9716



---

**From:** Neyba Amezcua <namezcua@lindsay.ca.us>

**Sent:** Tuesday, February 21, 2023 10:41 AM

**To:** Thomas Hamon <thomash@midvalleydisposal.com>

**Cc:** Ricardo Torres <ricardot@midvalleydisposal.com>

**Subject:** Fw: OBF Trash Requirements Letter

Thomas/Ricardo,

February 28, 2023 Regular Meeting of the Lindsay City Council



Can you confirm weather the attached request has been approved?

Thank you,

Neyba J. Amezcua  
Director of City Services & Planning  
150 N. Mirage Ave  
PO Box 369  
Lindsay, CA 93247  
559-562-7102 Ext 8040

---

**From:** Danny Salinas <[dsalinas1137@gmail.com](mailto:dsalinas1137@gmail.com)>  
**Sent:** Tuesday, February 21, 2023 10:28 AM  
**To:** Neyba Amezcua <[namezcua@lindsay.ca.us](mailto:namezcua@lindsay.ca.us)>  
**Subject:** Fwd: OBF Trash Requirements Letter

----- Forwarded message -----

From: **Danny Salinas** <[dsalinas1137@gmail.com](mailto:dsalinas1137@gmail.com)>  
Date: Tue, Feb 14, 2023 at 4:40 PM  
Subject: Fwd: OBF Trash Requirements Letter  
To: [ricardot@midvalleydisposal.com](mailto:ricardot@midvalleydisposal.com) <[ricardot@midvalleydisposal.com](mailto:ricardot@midvalleydisposal.com)>

----- Forwarded message -----

From: **Danny Salinas** <[dsalinas1137@gmail.com](mailto:dsalinas1137@gmail.com)>  
Date: Tue, Feb 14, 2023 at 10:09 AM  
Subject: Fwd: OBF Trash Requirements Letter  
To: <[recardot@midvalleydisposal.com](mailto:recardot@midvalleydisposal.com)>

----- Forwarded message -----

From: **Lisa Salinas** <[lisas889@yahoo.com](mailto:lisas889@yahoo.com)>

Date: Tue, Feb 14, 2023 at 9:45 AM

Subject: OBF Trash Requirements Letter

To: Danny Salinas <[dsalinas1137@gmail.com](mailto:dsalinas1137@gmail.com)>



## **Lindsay Orange Blossom Foundation**

February 14, 2023

Ricardo  
Mid Valley Disposal  
P.O. Box 12227  
Fresno, CA 93777-2227

The following is a summary of the trash requirements for the upcoming Lindsay Orange Blossom Festival.

### March 29-April 2

Carnival at 911 N. Parkside: Dumpsters: Four 3-yard trash and two 3-yard recycle.

### March 29-March 30

After carnival is set up, deliver to the Wellness Center at 860 N. Sequoia Ave.: One 40-yard roll-off.

### April 1

OBF Pancake Breakfast – Lindsay Public Safety at 185 N. Gale Hill: 64 gallon carts – 6 trash and 6 recycle.

Thank you,

Danny Salinas  
OBF Chairman  
(559)333-1020

---

# Topknotch Security Inc

---



Lindsay Orange Blossom

As we had discussed with Danny, here is a proposal. Topknotch Security will formally do business with Orange Blossom in Lindsay, CA. We will do what is asked of us per staff. We have been asked to have Standing Officers at the Lindsay Orange Blossom. These are just some of the responsibilities that we will do:

- Walking around event
- Watch for malicious activity
- Watch for suspicious Vehicle/People
- Detour vandalism to vehicles & Property
- Check on underage Drinking
- Detour Thrift

Topknotch Security will agree on \$29 an hour for the option of having 4 guards, if felt as if needing a 5<sup>th</sup> guard to help with roaming. Topknotch Security will provide guards for the hours of 9am-5pm on April 1, 2023 the guards will show up 30 mins before and stay 30 mins after at no cost for the safety of the vendors and staff.

Thank you for your support and working with us. Our goal in the community is to work with everyone to keep our area safe. We understand that the local Law Enforcement is busy, so we work closely with them. We don't want to see another business fail. We as a company look forward to working with you and can't wait to meet in person.

Please feel free to contact us if there are any questions or concerns.

Maddy: (559)756-4570 Chris: (559)756-4690

Email: [topknotchsecu.inc@yahoo.com](mailto:topknotchsecu.inc@yahoo.com) FB: Topknotch Security

---

Sincerely, Chris and Maddy Morton



**CATERING AUTHORIZATION APPLICATION**

*Fees are generally non-refundable. Please review Form ABC-218 INSTR before submitting this application.*

LICENSE NUMBER
RECEIPT NUMBER
TOTAL FEE
\$

**SECTION 1**

1. LICENSEE NAME(S) (If an individual, first name, middle name, last name.)

Johnny M. Estrada

2. CONTACT PERSON

3. CONTACT PHONE NUMBER

4. CONTACT EMAIL ADDRESS

Johnny Estrada 559-586-9093

5. LICENSED PREMISES ADDRESS

6. MAILING ADDRESS (IF DIFFERENT)

7. EVENT LOCATION (Street number and name, city, zip code)

8. DESCRIPTION OF LOCATION (Parking lot, office building, residence, county/city park, etc.)

Lindsay City Park

9. EVENT LOCATION IS WITHIN THE CITY LIMITS

☒ Yes☐ No

10. EVENT DATE(S)

4/1/23

11. TOTAL NUMBER OF DAY(S)

1

12. EVENT HOURS

From 10 am To 5 pm

13. EVENT OPEN TO THE PUBLIC

☒ Yes☐ No

14. ESTIMATED DAILY ATTENDANCE

**SECTION 2****CATERING EVENT**

15. EVENT TYPE

☐ Convention☐ Trade Exhibit☐ Social Gathering☐ Anniversary☐ Sporting Event☐ Picnic☐ Wedding☐ Birthday☒ Other

Orange Blossom

16. NUMBER OF EVENTS CATERED THIS YEAR AT THIS LOCATION (Not applicable to club licensees)

17. ORGANIZATION SPONSORING EVENT

DBF Foundation

18. PERSON IN CHARGE OF EVENT

Danny Salinas

19. MAILING ADDRESS

2025 mirage, Lindsay CA 93247

20. PHONE NUMBER OF ABOVE PERSON

559-333-1020

**SECTION 3****EVENT AUTHORIZED PURSUANT TO BUSINESS AND PROFESSIONS CODE SECTION 25600.5**

21. SUPPLIER NAME

22. SUPPLIER LICENSE NUMBER

23. SUPPLIER CONTACT PERSON

24. SUPPLIER CONTACT PHONE NUMBER

**SECTION 4**

I declare under penalty of perjury that to the best of my knowledge these statements are true and correct.

LICENSEE SIGNATURE

Johnny Estrada

DATE SIGNED

**SECTION 5****LOCAL LAW ENFORCEMENT AGENCY APPROVAL (IF APPLICABLE)**

SIGNATURE

TITLE

DATE SIGNED

**SECTION 6****AUTHORIZATION (For ABC Use Only)**

PROPERTY OWNER APPROVAL REQUIRED

☐ Yes, attached☐ No

CONDITIONS/ACKNOWLEDGMENTS REQUIRED

☐ Yes, attached☐ No

DIAGRAM REQUIRED

☐ Yes, attached☐ No

LAW ENFORCEMENT APPROVAL REQUIRED

☐ Yes☐ No

DISTRICT APPROVAL BY (Name)

ABC EMPLOYEE SIGNATURE

DATE SIGNED



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/03/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> W.S. Palmer Company Inc 111 W. Honolulu St PO Box 549 Lindsay CA 93247		<b>CONTACT NAME:</b> Adriana Galvan <b>PHONE (A/C, No, Ext):</b> (559)562-2522 <b>E-MAIL ADDRESS:</b> adriana@palmerca.com <b>FAX (A/C, No):</b> (559)562-2125
<b>INSURED</b> LINDSAY ORANGE BLOSSOM FESTIVAL FOUNDATION 889 Orange Ave Lindsay CA 93247		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Union General Insurance Serv. NAIC # 00000 <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GENL AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER		WS415739	05/13/2022	05/13/2023	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <b>EXCESS LIAB</b> DED RETENTION \$	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE				EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N/A				PER STATUTE OTH-ER E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER IS NAMED AS ADDITIONAL INSURED IN REGARDS TO LIABILITY

**CERTIFICATE HOLDER****CANCELLATION**CITY OF LINDSAY  
PO BOX 359

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

LINDSAY, CA 93247

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/22/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Tagrisk LLC 17011 Beach Blvd. Suite 205  Huntington Beach CA 92647	CONTACT NAME Elaine Fu PHONE (A/C, No, Ext) (888) 475-1553 E-MAIL efu@tagrisk.com ADDRESS  INSURER(S) AFFORDING COVERAGE INSURER A Burlington Insurance Company INSURER B INSURER C INSURER D INSURER E INSURER F	FAX (A/C, No) (714) 613-0711  NAIC #
INSURED  Johnny M Estrada, DBA: Orange Bar 172 West Honolulu Street  Lindsay CA 93247		

## COVERAGES

CERTIFICATE NUMBER: 23-24 Catering GL &amp; LL

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLA MS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		796B005942	02/15/2023	02/15/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV NJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 Liquor Liability \$ 1,000,000
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY NJURY (Per person) \$ BODILY NJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLA MS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A						PER STATUTE OTH-ER E L EACH ACC DENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event Date: 04/01/2023  
Orange Blossom Festival  
Insurable Interest: Additional Insured

Certificate holder is listed as additional insured per the attached policy endorsement.

## CERTIFICATE HOLDER

## CANCELLATION

City of Lindsay  
251 E Honolulu St  
PO Box 369  
Lindsay

CA 93247

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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## Lindsay Orange Blossom Foundation

February 14, 2023

Neyba Amezcua  
City of Lindsay  
251 E. Honolulu St  
Lindsay, CA 93247

RE: Indemnity Letter

To whom it may concern,

Promoter and/or Vendor agrees to indemnify, save, hold harmless, and at City's request, defend the City, its officers, agents, and employees from any and all costs and expenses (including attorney and legal fees), damages, liabilities, claims, and losses occurring or resulting to the City in connection with the performance, or failure to perform, by Promoter and/or Vendor, its officers, agents, sub-contractors, employees, or anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable under this Agreement, and from any and all costs and expenses (including attorney and legal fees), damages, liabilities, claims, and losses occurring or resulting to any person, firm, or corporation who may be injured or damaged by the performance, or failure to perform, of Promoter and/or Vendor, its officers, agents, or employees under this Agreement arising out of the event.

Regards,

Danny Salinas  
OBF Chairman  
(559) 333-1020



## 2023 Orange Blossom Festival

### City Park

1-Apr-23

Facility Rental				
	Qty	Unit	Cost	Total
City Park Rental	10	hrs	\$ 250.00	\$ 2,500.00

Police Department				
(3) Officers	24	hrs	\$ 90.32	\$ 2,167.68

Permit Fee				
SEP Application	1	LS	\$ 175.00	\$ 175.00

City Services				
(6) Employees	48	hrs	\$ 87.05	\$ 4,178.40

Special Inspections				
Fire inspection	1.00	hrs	\$ 82.05	\$ 82.05
Building inspection	1.00	hrs	\$ 88.19	\$ 88.19

**Grand total                    \$            9,191.32**



## STAFF REPORT

TO: Lindsay City Council  
FROM: Rick Carrillo, Director of Public Safety  
DEPARTMENT: Public Safety  
ITEM NO.: 11.2  
MEETING DATE: February 28, 2023

### **ACTION & RECOMMENDATION**

Consider Approval of Funding for the Lindsay Kiwanis Paw Park Project.

Staff recommends that the Council approve the Lindsay Kiwanis Paw Park Project and any expenses incurred thereto as denoted within this report and its attachments.

### **BACKGROUND | ANALYSIS**

Pending City Council approval, the City in partnership with the Lindsay Kiwanis Club intends to begin construction of its first ever dog park. The project will be developed at City Park, consuming the Southeast corner of the park, just South of the Memorial Building as seen in the attached sketch. Lindsay Kiwanis has agreed fund a portion of the project and assist with the labor. to partner with the City on the labor and partial funding of the proposed project. This project has been in the works for many years, and now Staff brings forth the project to the Council with project feasibility, cost, and supplies accounted for.

Lindsay Kiwanis is expected to fund the cost of 6' enclosure fencing, gates, posts, posts concrete, and attachments for the park. The City will cover the cost of park concrete, access to running water, seating, waste stations and necessary signage.

The details of the proposed park were discussed with the City's Risk Management Authority, and they do not anticipate any obstacles or liabilities as a result of moving forward with the project.

If the project is approved, the grand opening is tentatively scheduled to take place the last week of March 2023, for the community to enjoy during the 2023 Orange Blossom Festival.

## **FISCAL IMPACT**

**Table 1: Capital Costs Funded by Lindsay Kiwanis**

<b>Item</b>	<b>Description</b>	<b>Cost</b>
Fencing	6' cyclone/all fittings/poles/3 gates/concrete	\$6,000
	<b>Total Cost Assumed by Lindsay Kiwanis</b>	<b>\$6,000</b>

**Table 2: Capital Costs Funded by City**

<b>Item</b>	<b>Description</b>	<b>Cost</b>
Concrete	Entrance pad/2 pads for benches	\$500
Concrete Forms	2x4 forms/stakes	\$200
Signage	2 signs/Park Rules	\$170
Water	Hot Tap/Meter	\$2,326
PVC	Water line to park (PVC)/Trencher	\$500
Backflow Valve	Prevents backflow into the water	\$600
Spigots	2 self-stopping water spigots	\$200
Dog Waste Station	2 stations with trash can and bag dispenser	\$600
Benches	3 City benches will be refurbished	\$0
Dirt Gravel	ADA Walkways to Park Benches	\$800
	<b>Total Cost Assumed by City</b>	<b>\$5,896</b>

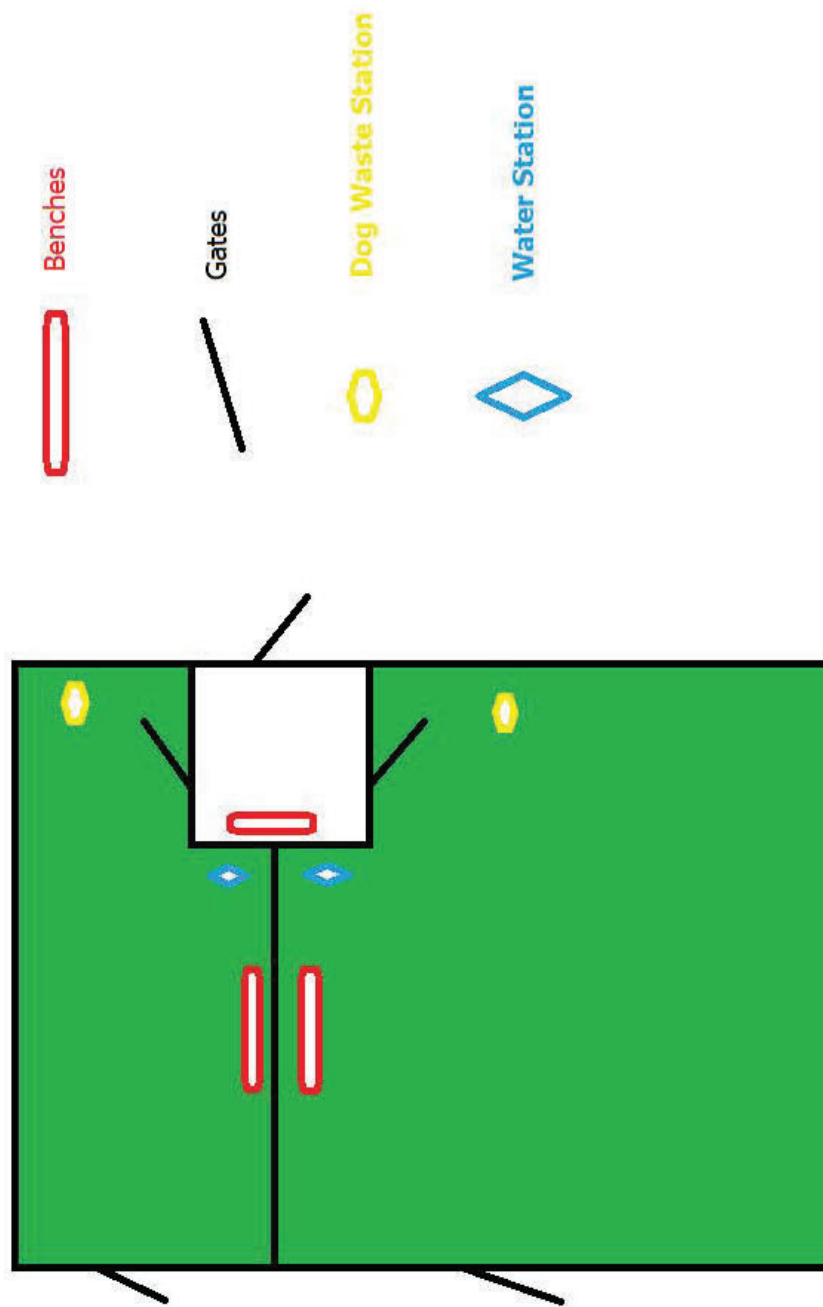
**Table 3: Ongoing Operational Costs Funded by City**

<b>Item</b>	<b>Description</b>	<b>Cost</b>
City Services Maintenance	Disposing of refuse, re-stocking and purchasing of supplies at 3 hrs./week for 1 yr.	\$11,412.96 ( $\$73.16 \text{ Blended Parks Rate/hr} \times 6 \text{ hrs./pay period} \times 26 \text{ pay periods}$ )
	<b>Total Cost Assumed by City</b>	<b>\$11,412.96</b>

The estimated capital cost of building the Lindsay Paw Park is \$11,896. Lindsay Kiwanis is expected to fund \$6,000 for fencing as well as provide in-kind labor for the project. The fiscal impact to the City is the remaining \$5,896 in funding to complete the project, as well as an annual cost of up to \$11,412.96 for ongoing operational cost sourced from 101-0640100-GENERAL FUND.

## **ATTACHMENTS**

- Park Design Sketch
- Park Overview Sketch





**MEMORIAL  
HALL**



**ELMWOOD**

**TULARE ROAD**



## STAFF REPORT

TO: Lindsay City Council  
FROM: Rick Carrillo, Director of Public Safety  
DEPARTMENT: Public Safety  
ITEM NO.: 11.3  
MEETING DATE: February 28, 2023

### **ACTION & RECOMMENDATION**

Consider Approval of Job Description for the Reserve Police Officer Job Position.

Staff recommends that Council approve the Reserve Police Officer job description, as their contributions will positively impact both the Department of Public Safety and the community.

### **BACKGROUND | ANALYSIS**

Pending City Council approval, the Department of Public Safety intends on establishing a Reserve Police Officer Program and recruiting Reserve Police Officers. The implementation of a Reserve Police Officer Program offers many benefits such as an increase in staffing and potential development of future Police Officers, all at little to no cost to the City. Having increased staffing will allow for the departments Patrol Staff to operate as a two-man unit, boost team morale, allow for added Officer safety, and allow the department to better serve the community. Although a Reserve Police Officer can only operate under the immediate supervision of a full-time Patrol Officer, there are many duties that a Reserve Police Officer can perform individually which would allow full-time staff to focus their efforts elsewhere and be more efficient. In many cases, the Reserve Police Officer will supplement the duties of the full-time staff member.

While on-duty and in uniform, the Reserve Police Officer maintains the same Peace Officer powers as a full-time Police Officer. Once off-duty, the Reserve Police Officer forfeits these powers and acts as a civilian. Staff anticipates that biggest challenge to be the overall successful management of the program and each of the selected Reserve Police Officers, however, the Department of Public Safety is well prepared and equipped to take on this challenge. The department currently maintains a policy for Reserve Police Officers along with one (1) Reserve Police Officer, however, no record of previous job description(s) were/was found.

Reserve Police Officers will be required to provide eight (8) hours of service per pay-period. When called in for special assignments or emergencies, the Reserve Police Officer will earn the state minimum wage which is currently \$15.50 per hour. The training and experience each receives will aid in developing their skills and providing priceless training opportunities.

### **FISCAL IMPACT**

Each Reserve Police Officer will be offered a \$50 stipend per pay period or \$1,300 per year, which would cover the cost of uniform and equipment maintenance. When called in for special assignments or

emergencies, the Reserve Police Officer will earn the state minimum wage which is currently \$15.50 per hour. These costs would be sourced from 101-GENERAL FUND PUBLIC SAFETY.

### **ATTACHMENTS**

- Reserve Police Officer Policy
- Reserve Police Officer Job Description

## Reserve Officers

### 350.1 PURPOSE AND SCOPE

The Lindsay Department of Public Safety Reserve Unit was established to supplement and assist regular sworn police officers in their duties. This unit provides professional, sworn volunteer reserve officers who can augment regular staffing levels.

### 350.2 SELECTION AND APPOINTMENT OF POLICE RESERVE OFFICERS

The Lindsay Department of Public Safety shall endeavor to recruit and appoint to the Reserve Unit only those applicants who meet the high ethical, moral and professional standards set forth by this department.

#### 350.2.1 PROCEDURE

All applicants shall be required to meet and pass the same pre-employment procedures as regular police officers before appointment.

Before appointment to the Police Reserve Unit, an applicant must have completed, or be in the process of completing, a POST approved basic academy or extended basic academy.

#### 350.2.2 APPOINTMENT

Applicants who are selected for appointment to the Police Reserve Unit shall, on the recommendation of the Director of Public Safety, be sworn in by the Director of Public Safety and take a loyalty oath to observe and obey all of the laws of the land and to carry out their duties to the best of their ability.

#### 350.2.3 COMPENSATION FOR POLICE RESERVE OFFICERS

Compensation for reserve officers is provided as follows:

All reserve officer appointees are issued two sets of uniforms and all designated attire and safety equipment. All property issued to the reserve officer shall be returned to the Department upon termination or resignation. Reserves in need of new equipment and or uniforms shall contact the Operations Lieutenant who will make the necessary arrangements..

### 350.3 DUTIES OF RESERVE OFFICERS

Reserve officers assist regular officers in the enforcement of laws and in maintaining peace and order within the community. Assignments of reserve officers will usually be to augment the Operations Division. Reserve officers may be assigned to other areas within the Department as needed. Reserve officers are required to work a minimum of 16 hours per month.

#### 350.3.1 POLICY COMPLIANCE

Police reserve officers shall be required to adhere to all departmental policies and procedures. A copy of the policies and procedures will be made available to each reserve officer upon appointment and he/she shall become thoroughly familiar with these policies.

## *Reserve Officers*

---

Whenever a rule, regulation, or guideline in this manual refers to a sworn regular full-time officer, it shall also apply to a sworn reserve officer unless by its nature it is inapplicable.

### **350.3.2 RESERVE PUBLIC SAFETY OFFICER ASSIGNMENTS**

All reserve officers will be assigned to duties by the Reserve Coordinator or his/her designee.

### **350.3.3 RESERVE COORDINATOR**

The Director of Public Safety shall delegate the responsibility for administering the Reserve Public Safety Officer Program to a Reserve Coordinator.

The Reserve Coordinator shall have the responsibility of, but not be limited to:

- (a) Assignment of reserve personnel
- (b) Conducting reserve meetings
- (c) Establishing and maintaining a reserve call-out roster
- (d) Maintaining and ensuring performance evaluations are completed
- (e) Monitoring individual reserve officer performance
- (f) Monitoring overall Reserve Program
- (g) Maintaining liaison with other agency Reserve Coordinators

## **350.4 FIELD TRAINING**

Penal Code § 832.6 requires Level II reserve officers, who have not been released from the immediate supervision requirement per the Completion of the Formal Training Process subsection, to work under the immediate supervision of a peace officer who possesses a Basic POST Certificate.

### **350.4.1 TRAINING OFFICERS**

Officers of this department, who demonstrate a desire and ability to train reserve officers, may train the reserves during Phase II, subject to Watch Commander approval.

### **350.4.2 PRIMARY TRAINING OFFICER**

Upon completion of the Academy, reserve officers will be assigned to a primary training officer. The primary training officer will be selected from members of the Field Training Officer (FTO) Committee. The reserve officer will be assigned to work with his/her primary training officer during the first 160 hours of training. This time shall be known as the Primary Training Phase.

### **350.4.3 FIELD TRAINING MANUAL**

Each new reserve officer will be issued a Field Training Manual at the beginning of his/her Primary Training Phase. This manual is an outline of the subject matter and/or skills necessary to properly function as an officer with the Lindsay Department of Public Safety. The reserve officer shall become knowledgeable of the subject matter as outlined. He/she shall also become proficient with those skills as set forth in the manual.



### *Reserve Officers*

---

#### **350.4.4 COMPLETION OF THE PRIMARY TRAINING PHASE**

At the completion of the Primary Training Phase, (Phase I) the primary training officer will meet with the Reserve Coordinator. The purpose of this meeting is to discuss the progress of the reserve officer in training.

If the reserve officer has progressed satisfactorily, he/she will then proceed to Phase II of the training. If he/she has not progressed satisfactorily, the Reserve Coordinator will determine the appropriate action to be taken.

#### **350.4.5 SECONDARY TRAINING PHASE**

The Secondary Training Phase (Phase II) shall consist of 100 hours of additional on-duty training. The reserve officer will no longer be required to ride with his/her primary training officer. The reserve officer may now ride with any officer designated by the Watch Commander.

During Phase II of training, as with Phase I, the reserve officer's performance will be closely monitored. In addition, rapid progress should continue towards the completion of the Public Safety Officer's Field Training Manual. At the completion of Phase II of training, the reserve officer will return to his/her primary training officer for Phase III of the training.

#### **350.4.6 THIRD TRAINING PHASE**

Phase III of training shall consist of 24 hours of additional on-duty training. For this training phase, the reserve officer will return to his/her original primary training officer. During this phase, the training officer will evaluate the reserve officer for suitability to graduate from the formal training program.

At the completion of Phase III training, the primary training officer will meet with the Reserve Coordinator. Based upon the reserve officer's evaluations, plus input from the primary training officer, the Reserve Coordinator shall decide if the reserve officer has satisfactorily completed his/her formal training. If the reserve officer has progressed satisfactorily, he/she will then graduate from the formal training process. If his/her progress is not satisfactory, the Reserve Coordinator will decide upon the appropriate action to be taken.

#### **350.4.7 COMPLETION OF THE FORMAL TRAINING PROCESS**

When a reserve officer has satisfactorily completed all three phases of formal training, he/she will have had a minimum of 284 hours of on-duty training. He/she will no longer be required to ride with a reserve training officer. The reserve officer may now be assigned to ride with any officer for the remaining 200-hour requirement for a total of 484 hours before being considered for relief of immediate supervision.

### **350.5 SUPERVISION OF RESERVE OFFICERS**

Reserve officers who have attained the status of Level II shall be under the immediate supervision of a regular sworn officer (Penal Code 832.6). The immediate supervision requirement shall also continue for reserve officers who have attained Level I status unless special authorization is received from the Reserve Coordinator with the approval of the Lieutenant.

## *Reserve Officers*

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### 350.5.1 SPECIAL AUTHORIZATION REQUIREMENTS

Reserve officers certified as Level I may, with prior authorization of the Reserve Coordinator and on approval of the Lieutenant, be relieved of the "immediate supervision" requirement. Level I reserve officers may function under the authority of Penal Code § 832.6(a)(1) only for the duration of the assignment or purpose for which the authorization was granted.

In the absence of the Reserve Coordinator and the Lieutenant, the Watch Commander may assign a certified Level I reserve officer to function under the authority of Penal Code § 832.6(a)(1) for specific purposes and duration.

### 350.5.2 RESERVE PUBLIC SAFETY OFFICER MEETINGS

All reserve officer meetings will be scheduled and conducted by the Reserve Coordinator. All reserve officers are required to attend scheduled meetings. Any absences must be satisfactorily explained to the Reserve Coordinator.

### 350.5.3 IDENTIFICATION OF RESERVE OFFICERS

All reserve officers will be issued a uniform badge and a Department identification card. The uniform badge shall be the same as that worn by a regular full-time officer. The identification card will be the standard identification card with the exception that "Reserve" will be indicated on the card.

### 350.5.4 UNIFORM

Reserve officers shall conform to all uniform regulation and appearance standards of this department.

### 350.5.5 INVESTIGATIONS AND COMPLAINTS

If a reserve officer has a complaint made against him/her or becomes involved in an internal investigation, that complaint or internal investigation may be investigated by the Reserve Coordinator, at the discretion of the Operations Lieutenant.

Reserve officers are considered at-will employees. Government Code § 3300 et seq. applies to reserve officers with the exception that the right to hearing is limited to the opportunity to clear their name.

Any disciplinary action that may have to be administered to a reserve officer shall be accomplished as outlined in the Policy Manual.

### 350.5.6 RESERVE PUBLIC SAFETY OFFICER EVALUATIONS

While in training reserves will be continuously evaluated using standardized daily and weekly observation reports. The reserve will be considered a trainee until all of the training phases have been completed. Reserves having completed their field training will be evaluated annually using performance dimensions applicable to the duties and authorities granted to that reserve.

### *Reserve Officers*

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#### **350.6 FIREARMS REQUIREMENTS**

Penal Code § 830.6(a)(1) designates a reserve officer as having peace officer powers during his/her assigned tour of duty, provided the reserve officer qualifies or falls within the provisions of Penal Code § 832.6.

##### **350.6.1 CARRYING WEAPON ON DUTY**

Penal Code § 830.6(a)(1) permits qualified reserve officers to carry a loaded firearm while on-duty. It is the policy of this department to allow reserves to carry firearms only while on-duty or to and from duty.

##### **350.6.2 CONCEALED FIREARMS PROHIBITED**

No reserve officer will be permitted to carry a concealed firearm while in an off-duty capacity, other than to and from work, except those reserve officers who possess a valid CCW permit. An instance may arise where a reserve officer is assigned to a plainclothes detail for his/her assigned tour of duty. Under these circumstances, the reserve officer may be permitted to carry a weapon more suited to the assignment with the knowledge and approval of the supervisor in charge of the detail.

Any reserve officer who is permitted to carry a firearm other than the assigned duty weapon may do so only after verifying that the weapon conforms to departmental standards. The weapon must be registered by the reserve officer and be inspected and certified as fit for service by a departmental armorer.

Before being allowed to carry any optional firearm during an assigned tour of duty, the reserve officer shall have demonstrated his/her proficiency with said weapon.

When a reserve officer has satisfactorily completed all three phases of training (as outlined in the Field Training section), he/she may be issued a permit to carry a concealed weapon. The decision to issue a concealed weapon permit will be made by the Director of Public Safety with input from the Reserve Program Coordinator and administrative staff. In issuing a concealed weapon permit a reserve officer's qualification will be individually judged. A reserve officer's dedication to the program and demonstrated maturity, among other factors, will be considered before a concealed weapon permit will be issued. Once issued, the concealed weapon permit will be valid only for as long as the reserve officer remains in good standing as a Reserve Public Safety Officer with the Lindsay Department of Public Safety.

##### **350.6.3 RESERVE PUBLIC SAFETY OFFICER FIREARM TRAINING**

All reserve officers are required to maintain proficiency with firearms used in the course of their assignments. Reserve officers shall comply with all areas of the firearms training section of the Policy Manual, with the following exceptions:

- (a) All reserve officers are required to qualify at least every other month
- (b) Reserve officers may fire at the department approved range at least once each month and more often with the approval of the Reserve Coordinator

### *Reserve Officers*

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- (c) Should a reserve officer fail to qualify over a two-month period, that reserve officer will not be allowed to carry a firearm until he/she has reestablished his/her proficiency

#### **350.7 EMERGENCY CALL-OUT FOR RESERVE PERSONNEL**

The Reserve Coordinator shall develop a plan outlining an emergency call-out procedure for reserve personnel.



## City of Lindsay Job Description Reserve Police Officer

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<b>Class Title:</b>	Reserve Police Officer	<b>Salary:</b>	\$50 per pay period
<b>Department:</b>	Public Safety		\$15.50 per hour when called-in
<b>Location:</b>	185 N. Gale Hill Ave. Lindsay, CA. 93247	<b>Step Range:</b>	None
<b>Date:</b>	02/28/2023	<b>Status:</b>	Volunteer
		<b>Union:</b>	None

### **GENERAL PURPOSE:**

Level II Reserve Officers may perform general law enforcement assignments while under the immediate supervision of a peace officer who possesses a Basic Post Certificate. Duties comprise of patrolling assigned areas, responding to calls, or observed violations, and enforcing public safety and traffic laws, regulating city ordinances; performing crime prevention and investigative work to protect life and property; testifying in court hearings; assisting other officers and performing special detail work as needed; performing related responsibilities as required. Additionally, Level II reserve officers may transport prisoners without immediate supervision. Reserve Officers shall not have a vested right of employment and will have “*at will*” status.

### **SUPERVISION RECEIVED:**

Works under the close supervision of a full-time Police Officer.

### **SUPERVISION EXERCISED:**

May supervise juveniles and adults assigned to perform community services.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:** (include but are not limited to the following)

- Reserve Police Officers shall perform the following duties under the supervision of a full-time Police Officer.
- Patrols assigned areas by automobile, motorcycle, and bicycle or on foot in order to prevent and detect crime activity and enforce laws, regulations and ordinances.
- Responds to radio communications or citizen requests and investigates reported disorders, observed violations, and related incidents.
- Collects and preserves and transports physical evidence.
- Notes and reports of traffic problems, abandoned or damaged vehicles and other safety hazards.
- Issues verbal warnings or written citations for parking or moving or criminal violations.
- Investigates traffic accidents and directs and controls the flow of traffic at the scene of accidents, signal failures and special events.
- Investigates, interviews witnesses, and prepares crime, incident, traffic collision, drug influence, missing person, and suspicious person reports; prepares special reports as assigned.
- Restores order and maintains peace at public gatherings or in conflict situations.
- Observes and reports conditions conducive to crime activity.
- Provides general information and assistance to the public.
- Identifies, pursues, apprehends, makes arrests, advises of rights, searches, and transports suspects.
- Appears in Court to testify regarding arrests or other law enforcement activity and case evidence.





## City of Lindsay Job Description Reserve Police Officer

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- Administers emergency first aid to injured or incapacitated persons until medical personnel arrive.
- Participates in community awareness programs as information program to inform residents of police functions, and crime prevention techniques.

### **PERIPHERAL DUTIES:**

- Assists in maintaining departmental equipment, supplies and facilities.
- May work various shifts to handle difficult and emergency situations.
- May be called to respond to police service calls at any time during assigned shifts or while off-duty.
- A minimum of eight (8) hours of service will be required a pay period.

### **MINIMUM QUALIFICATIONS:**

- Must be 21 years or older at the time of employment.
- Must possess and maintain a valid California driver's license, as a condition of continued employment.
- Must possess and maintain certification through P.O.S.T. to perform as a Police Officer.
- Must meet and pass the same pre-employment procedures as a regular police officer before appointment.
- Must have completed the POST Modules III and II regular basic course or higher.

### **Education and Experience:**

- Experience in customer service is desired.
- Ability to communicate in Spanish is desired.
- Equivalent to graduation from high school.
- Possession of a P.O.S.T. Module III and II Certificate.

### **Necessary Knowledge, Skills and Abilities:**

- Some knowledge of law enforcement principles, procedures, techniques, and equipment.
- Some skill in operating the tools and equipment required to execute duties.
- Ability to learn the applicable laws, ordinances, and department rules and regulations.
- Ability to communicate effectively orally and in writing.
- Ability to establish and maintain effective working relationships with subordinates, peers, supervisors, and the public.
- Ability to exercise sound judgment in evaluating situations and in making decisions.
- Ability to follow verbal and written instructions.
- Ability to learn the geography of assigned areas.
- Knowledge of recent court decisions on arrest procedures and handling of suspects.
- Knowledge of criminal investigation techniques and procedures, including crime scene investigation, interrogation, evidence collection, fingerprinting and photography.

### **TOOLS AND EQUIPMENT USED:**



## City of Lindsay Job Description Reserve Police Officer

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- Computer, copier, fax and other standard office equipment.
- Radios, cell phones and other communication devices.
- Department weapons.
- Department vehicles.

### **PHYSICAL DEMANDS:**

- Work is performed primarily outdoors with exposure to inclement weather and varying temperatures and indoors in an office environment.
- Required to sit, stand or walk for extended periods.
- Required to hear and speak to exchange information in person or on the telephone.
- Required to communicate well verbally and in writing.
- Required to operate department vehicles.
- May be required to travel to and from meetings, on-site visits to various locations and interact with a variety of people.
- May be required to perform public speaking.
- May be required to bend, stoop, kneel, crawl and crouch.
- May occasionally lift and/or move up to 180 pounds.
- Possess stamina and endurance necessary in the apprehension of combative suspects.
- Maintain bodily mobility to make rapid transitions from rest to near maximal exertion without warm-up periods.

### **WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee frequently works in outside weather conditions. The employee occasionally works near moving mechanical parts; in high, precarious places; and with explosives and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat, and vibration.

### **SELECTION GUIDELINES & APPLICATION PROCESS:**

Formal employment application must be submitted, rating of education and experience; oral interview and reference check; job related tests may be required. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.



## City of Lindsay Job Description Reserve Police Officer

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Appointment is subject to successfully passing a pre-employment physical, live-scan, background, and criminal history check. Before starting work, applicants must present documentation of their identity, authorization to work in the United States and a DMV driving record.

### **BENEFITS:**

No benefits are offered for the Reserve Police Officer position.



## STAFF REPORT

TO: Lindsay City Council  
FROM: Joseph M. Tanner, City Manager  
Neyba Amezcua, Director of City Services & Planning  
DEPARTMENT: City Manager, City Services & Planning  
ITEM NO.: 11.4  
MEETING DATE: February 28, 2023

### **ACTION & RECOMMENDATION**

Consider the Approval of the formation of a City Sign Ordinance Ad-Hoc Committee and Consider the Appointment of Two (2) Council Representatives to said Committee.

Staff recommends that Council approve the formation of a City Sign Ordinance Ad-Hoc Committee, and appoint from among its members, two (2) representatives to the committee.

### **BACKGROUND | ANALYSIS**

At the October 25, 2022, Regular Meeting of the Lindsay City Council, City Staff held a City Sign Ordinance Study Session and Council recommended that an ad-hoc committee be established to make recommendations on amendments to the City's current sign ordinance. This ad-hoc committee would abide by Brown Act guidelines, generally serve a single purpose, and would be dissolved when amendments to the City's sign ordinance were adopted.

An ad-hoc committee composed of five (5) members made up of *two (2) City Council Members, one (1) to two (2) local business owners, and one (1) representative appointed by the Lindsay Chamber of Commerce* would be recommended. The committee would meet three (3) times in the evening during the 2023 year to provide City Staff with input and recommendations regarding the City's proposed amendments to the current sign ordinance. City Staff would be responsible for overseeing the committee meetings.

Should Council approve the formation of the ad-hoc committee, City Staff will reach out to local businesses regarding their interest in serving as local business owner representatives on the committee. At that point, City Staff will bring forward a list of interested local business owners to the Council for consideration and appointment to the ad-hoc committee.

### **FISCAL IMPACT**

No fiscal impact associated with this action.

### **ATTACHMENTS**

- None



## STAFF REPORT

TO: Lindsay City Council  
FROM: Joseph M. Tanner, City Manager  
DEPARTMENT: City Manager  
ITEM NO.: 11.5  
MEETING DATE: February 28, 2023

### **ACTION & RECOMMENDATION**

Consider Date for Special Meeting of the Lindsay City Council to Tour City Water & Sewer Facilities.

Staff recommends that Council consider their availability and pick one of the following dates to hold the Special Meeting: Saturday, April 15, 2023, or Saturday, April 22, 2023.

### **BACKGROUND | ANALYSIS**

City Staff would like to schedule an upcoming Special Meeting of the City Council conducted pursuant to California State Law. This would be an informational meeting with the purpose of conducting a tour of the City's water and sewer facilities. The tentative and proposed locations of this tour would be as follows: 1) Friant Water Canal, 2) Water Treatment Plant, 3) Water Tank, 4) Sewer Lift Stations, 5) Well 11, 6) Well 14 & 15, and 7) Wastewater Treatment Plant.

Tulare County Regional Transit Agency (TCRTA) has graciously offered to provide an all-electric bus to serve as transportation to and from each tour location. TCRTA will provide the bus with driver at no cost to the City.

At the February 14, 2023, Regular Meeting of the Lindsay City Council, Staff asked to consider dates for the tour, however the proposed dates were not in line with all Council Members' schedules.

Staff asks that Council consider their availability and pick one of the following dates to hold the Special Meeting: Saturday, April 15, 2023, or Saturday, April 22, 2023, from 8:30 AM – 12:30 PM.

### **FISCAL IMPACT**

No fiscal impact associated with this action. The City will not incur any costs for transportation to and from each tour location.

### **ATTACHMENTS**

- None.