



LINDSAY CITY COUNCIL REGULAR MEETING AGENDA

Click or tap to enter a date., **6:00 P.M.**
City Hall, 251 E. Honolulu St., Lindsay, CA 93247

Mayor
Misty Villarreal
Mayor Pro Tem
Yolanda Flores
Councilmembers
Adriana Nave
Rosaena Sanchez
Joe Soria

Notice is hereby given that the Lindsay City Council will hold a Regular Meeting on Tuesday, August 12, 2025 at 6:00 p.m. in person and live via YouTube.

 **City of Lindsay YouTube Channel:** <https://www.youtube.com/@CityofLindsay>



Se anima a los hispanohablantes a asistir a las próximas reuniones del Concejo Municipal de Lindsay. Para traducción al español, comuníquese con la oficina de la Secretaria Municipal por teléfono, (559) 562-7102 ext. 8034, o regístrese unos minutos antes en el momento de la reunión del Consejo.

Rules for Addressing the City Council:

- Members of the public may address the City Council on matters within the jurisdiction of the City of Lindsay.
- Persons wishing to address Council concerning an item on the agenda will be invited to address the Council during the time that Council is considering that agenda item. Persons wishing to address Council concerning issues not on the agenda will be invited to address Council during the Public Comment portion of the meeting.
- When invited by the Mayor to speak, please step up to the lectern, state your name and city of residence, and make your comments. Comments are limited to three minutes per speaker.

Americans with Disabilities Act

Pursuant to the Americans with Disabilities Act, persons with disabilities who may need assistance should contact the City Clerk prior to the meeting at (559) 562-7102 ext. 8034 or via email at dchang@lindsay.ca.us.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. EXECUTIVE (CLOSED) SESSION

4.1 Conference with Labor Negotiators

Pursuant to Cal Gov. Code § 54957

Agency Designated Representative: City Manager (or other designated negotiator)

Employee Organization: Lindsay City Employees Association: Services Employees

International Union (SEIU).

5. 6:30 P.M RECONVENE FROM CLOSED SESSION

6. CLOSED SESSION REPORT – This is the time for Council to publicly report specified closed session action and the vote take on those actions, if any.

7. APPROVAL OF AGENDA

8. COUNCIL REPORT

9. PUBLIC COMMENT – The public is invited to comment on any subject under the jurisdiction of the Lindsay City Council. Please note that speakers that wish to comment on a Regular Item or Public Hearing on tonight's agenda will have an opportunity to speak when public comment for that item is requested by the Mayor. Comments shall be limited to three (3) minutes per person, with thirty (30) minutes for the total comment period, unless otherwise indicated by the Mayor. The public may also

choose to submit a comment before the meeting via email. Public comments received via email will be distributed to the Council prior to the start of the meeting and incorporated into the official minutes; however, they will not be read aloud. Under state law, matters presented under public comment cannot be acted upon by the Council at this time.

10. CITY MANAGER REPORT

11. RECOGNITIONS

11.1 Introduction and Oath of Office of Fire Lieutenant

Action & Recommendation: Oath of Office administered by Miranda Cordova, City Clerk & Human Resource Manager.

Presented by: Chief Nicholas Nave, Interim Director of Public Safety

12. CONSENT CALENDAR – Routine items approved in one motion unless an item is pulled for discussion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

12.1 Waive the Reading of Ordinance and Approve by Title Only.

Action & Recommendation: Approve the reading by title only of all ordinances and that further reading of such ordinances be waived.

Submitted by: Dalee Chang, Deputy City Clerk

12.2 Minutes of the Regular and Special Meetings of July 22, 2025.

Action & Recommendation: Approved as submitted.

Submitted by: Dalee Chang, Deputy City Clerk

12.3 Warrant List for July 14, 2025 Through August 3, 2025.

Action & Recommendation: Accept the Warrant List for transaction dated July 14, 2025, through August 3, 2025.

Submitted by: Soledad Ruiz-Nunez, Director of Finance

12.4 Monthly Treasurer's Report for July 2025

Action & Recommendation: Accept the July 2025 Treasurer's Report as presented.

Submitted by: Soledad Ruiz-Nunez, Director of Finance

12.5 Approval of Revised Resolution 25-32 for Authorizing Engagement with FEMA and Cal OES Regarding Emergency Grant Programs.

Action & Recommendation: Approval of a revised Resolution No. 25-32, A Resolution of the City Council of the City of Lindsay Authorizing the Director of City Services & Planning, City Manager, and City Services Manager/Inspector to Engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Services Regarding Grants for Which the City has Applied and Any Documents Thereto.

Submitted by: Kuyler Crocker, Interim City Manager

13. PUBLIC HEARING

13.1 CUP 25-04 Recycling Collection at 460 W. Hermosa

Action & Recommendation: Conduct public hearing & consider the approval of Resolution 25-33 approving Conditional Use Permit No. 25-04 for recycling center at 460 W. Hermosa (APN 205-314-001).

Submitted by: Christine Chavez, Contract City Planner

14. PRESENTATION ITEMS

14.1 Lindsay Youth Sports

Action & Recommendation:

Submitted by: Armando de Silva, Director of Recreation

14.2 Sports Coordinator and Sports Official

Action & Recommendation:

Submitted by: Armando de Silva, Director of Recreation

15. ACTION ITEMS

15.1 Consider the approval of Job Description and Budget for Sport Official

Action & Recommendation: Approve of Job Description for Sport Official.

Submitted by: Armando da Silva, Director of Recreation

15.2 Consider the approval of Job Description and Budget for Sport Coordinator

Action & Recommendation: Approve of Job Description for Sport Coordinator.

Submitted by: Armando da Silva, Director of Recreation

15.3 Appointment of the City Clerk

Action & Recommendation: Consider approval of Resolution 25-34 appointing Miranda Cordova as City Clerk / Human Resource Manager

Submitted by: Kuyler Crocker, Interim City Manager

15.4 Authorization to Issue Request for Qualifications (RFQ) for Legislative Lobbying Services

Action & Recommendation: Grant authorization the release of a Request for Qualifications (RFQ) to solicit statements of qualifications from experienced firms or individuals to provide legislative lobbying services on behalf of the City of Lindsay

Submitted by: Kuyler Crocker, Interim City Manager

15.5 Waiver of Late Payment Fee for Utility Bills affected by Water Quantity Charge Misreads

Action & Recommendation: Approval of Waiving the \$10.00 monthly Late Payment Fee for residents who were affected by the January 2025 to June 2025 accumulated Water Quantity Charge. The Late Payment Fee will be waived from July 2025 to December of 2025 for residents affected by the accumulated Water Quantity Charge.

Submitted by: Soledad Ruiz-Nunez, Director of Finance

16. REQUEST FOR FUTURE ITEMS

- 17. ADJOURNMENT** – Lindsay City Council meetings are held in the City Council Chambers at 251 E. Honolulu Street in Lindsay, California beginning at 6:00 P.M. on the second and fourth Tuesday of every month unless otherwise noticed. Materials related to an Agenda item submitted to the legislative body after distribution of the Agenda Packet are available for public inspection in the office of the City Clerk during normal business hours. A complete agenda is available at www.lindsay.ca.us. In compliance with the Americans with Disabilities Act & Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the office of the City Clerk at (559) 562-7102 x 8011. Notification prior to the meeting will enable the City to ensure accessibility to this meeting and/or provision of an alternative format of the agenda and documents in the agenda packet.

AFFIDAVIT OF POSTING AGENDA

I hereby certify, in conformance with Government Code Sections 54954.2 and 54956, this agenda was posted in the bulletin board at the front of City Hall, 251 E Honolulu St., as well as on the City of Lindsay's website (www.lindsay.ca.us).

DATE & TIME POSTED: Friday, August 8, 2025 at 3:00 p.m.

Dalee, Deputy City Clerk



LINDSAY CITY COUNCIL REGULAR MEETING MINUTES

Lindsay Council Chambers
251 E Honolulu St., Lindsay CA 93247

Tuesday, July 22, 2025
6:00 p.m. – Regular Meeting

Proper notice of this meeting was given pursuant to Government Code Section 54954.2 and 54956.

STAFF PRESENT: Interim City Manager Kuyler Crocker, City Attorney Megan Crouch, Deputy City Clerk Dalee Chang, Interim Director of Public Safety Nicholas Nave, Director of Finance Soledad Ruiz-Nunez, Director of Recreation Services Armando da Silva.

1. CALL TO ORDER

Mayor Villarreal called to order the regular meeting of the Lindsay City Council at 6:00 p.m. in the Council Chamber located at 251 E. Honolulu St.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chief Nave

3. ROLL CALL

Council Present: Mayor Villarreal
Mayor Pro Tem Flores
Councilmember Nave
Councilmember Sanchez
Councilmember Soria

4. APPROVAL OF AGENDA

It was motioned by Council Member Nave seconded by Council Member Soria, and unanimously carried to approve the agenda

5. PUBLIC COMMENT

Esmeralda Nieto, Rosslyn, Jose Gonzalez, Jafeth Mendoza, and Robert Garcia provided a comment regrading their water bill for the month of July 2025. Shaianne Ortiz provided a comment on her services. Anita Gustuson provided a comment to the Council regarding her comments from last meeting on being more detailed and agenda item 8.6 and 8.7.

Interim City Manager Kuyler Crocker the public regarding residences high water bill and informed the Council that an internal investigation has taken place along with implantation of polices.

6. COUNCIL REPORT

City Councilmembers Andriana Nave, Rosaena Sanchez, Joe Soria, and Mayor Misty Villarreal reported on their attendance on various affairs such as the Brown Act Training, Wellness Center Public Swim Event, Friday Night Market, and meeting with the community.

7. CITY MANAGER REPORT

Interim City Manager Kuyler Crocker reported on the Wellness Center Committee Meeting, upcoming projects and programs. Mr. Crocker introduce new employees of the city the Deputy City Clerk and Finance Director.

8. **CONSENT CALENDAR-** Routine items approved in one motion unless an item is pulled for discussion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed form the Consent Calendar to be discussed and voted upon by separate motion.

8.1 **Waive the Reading of Ordinance and Approve by Title Only.**

Action & Recommendation: Approve the reading by title only of all ordinances and that further reading of such ordinances be waived.

8.2 **Minutes of the regular Meeting of June 24, 2025.**

Action & Recommendation: Approve as submitted.

Submitted by: Dalee Chang, Deputy City Clerk

8.3 **Warrant List for June 16, 2025 through July 13, 2025.**

Action & Recommendation: Accept the Warrant List for transaction dates of June 16, 2025 through July 13, 2025.

Submitted by: Kuyler Crocker, Acting Director of Finance

8.4 **Monthly Treasurer's Report for June 2025.**

Action & Recommendation: Accept the June 2025 Monthly Treasurer's Report.

Submitted by: Kuyler Crocker, Acting Director of Finance

8.5 **Approval of Resolution 25-28 for Authorization to Submit a Revised Claim to Tulare County Association of Governments for RSTP Funds.**

Action & Recommendation: Approved of Resolution No.25-28, a resolution of the City Council of the City of Lindsay authorizing staff to submit a claim to the Tulare County Association of Governments (TCAG) for Regional Surface Transportation Program (RSTP) Funds in exchange for Highway Accounts Funds.

Submitted by: Kuyler Crocker, Acting Director of Finance

8.6 **Authorization to Issue Request for Proposal (RFP) for Independent Auditors.**

Action & Recommendation: Approve authorization to issue request for proposal for Independent Auditors.

Submitted by: Kuyler Crocker, Interim City Manager

Agenda item 8.7 from the Consent Calendar was pulled for discussion, Councilmember Soria moved for the approval of the Consent Calendar. The motion was seconded by Councilmember Sanchez, and unanimously approved 5-0.

PULLED CONSENT CALENDAR ITEM(S)

8.7 **Authorization to Issue Request for Proposal (RFP) for IT Managed Services**

Action & Recommendation: Approved authorization to issue request for proposal for IT Services.

Submitted by: Kuyler Crocker, Interim City Manager

Interim City Manager Kuyler Crocker addressed the Council regarding authorization to Issue Request for Proposal for IT Managed Services. Mr. Crocker stated that the City of Lindsay would need to contract IT Services due to not having staff on hand. Discussion amongst the Councilmember ensued. Councilmember Soria moved for the approval of Agenda item 8.7 authorization to Issue Request for Proposal for IT Managed Services. The motion was seconded by Councilmember Nave, and unanimously approved 5-0.

9. PUBLIC HEARINGS

- 9.1 Public Hearing & Consider the Approval of Resolution 25-29 placing the Delinquent Sewer, Refuse, and Water Fees and Charges for the period ending July 22, 2025, on the Property Tax Roll for the Fiscal Year 2025-2026.**
Action & Recommendation: Conduct public hearing & consider the approval of Resolution 25-29, A Resolution of the City Council of the City of Lindsay, County of Tulare, State of California, placing the Delinquent Sewer, Refuse, and Water Fees and Charges for the period ending July 22, 2025, on the Property Tax Roll for the Fiscal Year 2025-2026.
Submitted by: Kuyler Crocker, Acting Director of Finance
Public Hearing Open: The Public Hearing opened at 6:56 p.m.
Public Comment: No public comment was provided.
Public Hearing Closed: The Public Hearing closed at 6:57 p.m.
Council Action: It was motioned by Councilmember Nave, seconded by Councilmember Soria, and unanimously carried to approve 5-0.

10. PRESENTATIONS

- 10.1 Baker Tilly (Moss Adams LLP) Financial Policies and Procedures Report Findings**
Presented by: Amy Ahyo, Baker Tilly (Moss Adams LLP)
Ms. Ahyo provided a presentation for Council review regarding her findings and steps needed to address the problems.

Anita Gustuson provided a comment on regarding the problems that was address by Ms. Ahyo and how to fix the problems.

11. ACTION ITEMS

- 11.1 Mason House & Museum Lease Renewal Agreement**
Action & Recommendation: Approve the Mason House & Museum Lease Renewal Agreement.
Submitted by: Kuyler, Crocker, Interim City Manager
Public Comment: Anita Gustuson provided a comment regarding the history of the Mason House and is collecting and reviewing the issues. Chyanne Ortiz provided a comment.
Council Action: It was motioned by Councilmember Nave, seconded by Councilmember Sanchez and unanimously carried to approve 5-0.
- 11.2 Labor Negotiations – Lindsay Police Officers Association and Lindsay City Professional Firefighters Association**
Action & Recommendation: Approve the proposed changes to the Memorandum of Understanding (MOU) with the Lindsay Policy Association and Professional Firefighters Association. Approve a Resolution No.25-30 a resolution of the City Council of the City of Lindsay providing the approving an updated Salary Matrix affecting Policy Personnel Steps.
Submitted by: Vanessa Duran, Acting Human Resource Manager
Public Comment: Anita Gustuson provided a comment on administrative assistant to the employees.
Council Action: It was motioned by Councilmember Nave , seconded by Councilmember Sanchez, and unanimously carried to approve 5-0.

11.3 Salary Matrix

Action & Recommendation: Approve of Resolution No.25-31 a resolution of the City Council of the City of Lindsay approving an updated salary matrix affecting police personnel steps.

Submitted by: Vanessa Duran, Acting Human Resource Manager

Public Comment: No public comment was provided.

Council Action: It was motioned by Councilmember Soria , seconded by Councilmember Nave, and unanimously carried to approve 5-0.

12. REQUEST FOR FUTURE ITEMS

13. EXECUTIVE (CLOSED) SESSION

15.1 Conference with Labor Negotiators

Pursuant to Cal Gov. Code § 54957

Agency Designated Representative: City Manager (or other designated negotiator)

Employee Organization: Lindsay City Employees' Services Employees International Union (SEIU), Lindsay Public Safety Officers Association (LPOA), and Lindsay City Professional Firefighters' Association (LCPFA).

Mayor Villarreal asked Staff and Counsel if there was a need for a closed session. Staff had informed the City Councilmember that the agenda closed session item does not need to take place.

14. ADJOURNMENT

The regular meeting was adjourned at 7:33 p.m.

Approved by Council: August 12, 2025.

Misty Villarreal, Mayor

ATTEST:

Dalee Chang, Deputy City Clerk

The next Regular Meeting of the Lindsay City Council is scheduled to be held on August 26, 2025.



LINDSAY CITY COUNCIL SPECIAL MEETING MINUTES

Lindsay Council Chambers
251 E Honolulu St., Lindsay CA 93247

Tuesday, July 22, 2025
6:00 p.m. – Special Meeting

Proper notice of this meeting was given pursuant to Government Code Section 54954.2 and 54956.

STAFF PRESENT: Interim City Manager Kuyler Crocker, City Attorney Megan Crouch, Deputy City Clerk Dalee Chang, Interim Director of Public Safety Nicholas Nave, Director of Finance Soledad Ruiz-Nunez, Director of Recreation Services Armando da Silva.

1. CALL TO ORDER

Mayor Villarreal called to order the Special meeting of the Lindsay City Council at 7:33 p.m. in the Council Chamber located at 251 E. Honolulu St.

2. LINDSAY SUCCESSOR AGENCY MEETING

12.1 Pledged Tax Revenues in Accordance with the Bond Covenants of the Lindsay Successors Agency

Action & Recommendation: Approve written certification of pledge tax revenues in accordance with the bond covenants of the Successors Agency to the Lindsay Redevelopment Agency Tax Allocation Refunding Bonds, Issue of 2015.

Submitted by: Kuyler Crocker, Acting Director of Finance

Public Comment: There were no public comments.

Council Action: It was motioned by Councilmember Nave, seconded by Councilmember Soria, and unanimously carried to approve 5-0.

3. ADJOURNMENT

The Special meeting was adjourned at 7:36 p.m.

Approved by Council: August 12, 2025.

Misty Villarreal, Mayor

ATTEST:

Maegan Peton, City Clerk

The next Regular Meeting of the Lindsay City Council is scheduled to be held on August 26, 2025.



STAFF REPORT

TO: Lindsay City Council
MEETING DATE: July 22, 2025

Item #: 12.3
Consent

DEPARTMENT: Finance

FROM: Kuyler Crocker, Acting Finance Director

AGENDA TITLE: Warrant List for July 14, 2025, through August 3, 2025

ACTION & RECOMMENDATION

Accept the Warrant List for transactions dated July 14, 2025, through August 3, 2025.

BACKGROUND | ANALYSIS

The warrant List for July 14, 2025, through August 3, 2025, is submitted for Council review and acceptance.

FISCAL IMPACT

There is no fiscal impact associated with this action.

ATTACHMENTS

1. Warrant List for July 14, 2025, through August 3, 2025.

Reviewed/Approved: _____

CITY OF LINDSAY | WARRANT LIST
TRANSACTION DATES: 07/14/2025 THROUGH 08/03/2025

Check#	Fund	Date	Vendor #	Vendor Name	Description	Amount
28367						\$725.91
	101 - GENERAL FUND	07/18/25	7096	AEP CALIFORNIA LLC	BK1525ITU20 BUMPER	725.91
28368						\$713.72
	101 - GENERAL FUND	07/18/25	6600	AMERICAN HERITAGE L	ACCIDENT PLAN JUN20	713.72
28369						\$580.00
	552 - WATER	07/18/25	7111	BELMAN BROS TIRES	4 TIRES #0627	290.00
	553 - SEWER	07/18/25	7111	BELMAN BROS TIRES	4 TIRES # 0627	290.00
28370						\$162.90
	101 - GENERAL FUND	07/18/25	1979	CALIFORNIA BUILDING	10% SB1473 RETAINER	(18.10)
	101 - GENERAL FUND	07/18/25	1979	CALIFORNIA BUILDING	SB1473 APR-JUNE2025	181.00
28371						\$5,423.18
	101 - GENERAL FUND	07/18/25	6351	CANON FINANCIAL SER	HR 4/1/2025-6/30/20	631.84
	101 - GENERAL FUND	07/18/25	6351	CANON FINANCIAL SER	CM 4/1/2025-6/30/20	403.96
	101 - GENERAL FUND	07/18/25	6351	CANON FINANCIAL SER	FD 4/1/2025-06/30/2	270.00
	101 - GENERAL FUND	07/18/25	6351	CANON FINANCIAL SER	PS 4/1/2025-6/30/25	1,419.03
	101 - GENERAL FUND	07/18/25	6351	CANON FINANCIAL SER	CS 4/1/25-6/30/25	2,698.35
28372						\$4,758.03
	553 - SEWER	07/18/25	7313	CARDINAL BLUE SOLAR	06/01/2025-06/30/20	4,758.03
28373						\$475.00
	400 - WELLNESS CENTER	07/18/25	6950	CARRETERO ANA	JUNE ZUMBA CLASS	475.00
28374						\$8,908.63
	101 - GENERAL FUND	07/18/25	3271	CASCADE FIRE EQUIPM	5GAL WD881 FOAM	1,980.00
	101 - GENERAL FUND	07/18/25	3271	CASCADE FIRE EQUIPM	VFC GRANT -GEAR	2,128.00
	101 - GENERAL FUND	07/18/25	3271	CASCADE FIRE EQUIPM	VFC GRANT-GEAR	4,800.63
28375						\$4,675.00
	261 - GAS TAX FUND	07/18/25	1702	SCA OF CA, LLC	JUNE 2025 SWEEPING	4,675.00
28376						\$349.13
	101 - GENERAL FUND	07/18/25	5832	CINTAS CORPORATION	P.S OPERATING SUPPL	71.34
	400 - WELLNESS CENTER	07/18/25	5832	CINTAS CORPORATION	W.C CLEANING SUPPLI	277.79
28377						\$3,137.87
	101 - GENERAL FUND	07/18/25	6672	COLBY'S TIRE,TOWING	LABOR- BUMPER LIC13	240.00
	101 - GENERAL FUND	07/18/25	6672	COLBY'S TIRE,TOWING	LIC1226638-BRAKES S	2,897.87
28378						\$258.15
	101 - GENERAL FUND	07/18/25	102	CULLIGAN	53249 251EHONOLU 6/	48.50
	101 - GENERAL FUND	07/18/25	102	CULLIGAN	55962 185GALEHILL6/	167.25
	101 - GENERAL FUND	07/18/25	102	CULLIGAN	156018 150NMIRAGE6/	10.50
	400 - WELLNESS CENTER	07/18/25	102	CULLIGAN	W.C 178442 6/30/25	23.90
	553 - SEWER	07/18/25	102	CULLIGAN	3301 6/30 23611RD19	8.00
28379						\$670.78
	101 - GENERAL FUND	07/18/25	111	DEPT OF CONSERVATIO	5%APRIL-JUNE FEE	(35.30)
	101 - GENERAL FUND	07/18/25	111	DEPT OF CONSERVATIO	SEISMIC APR-JUN COM	551.54
	101 - GENERAL FUND	07/18/25	111	DEPT OF CONSERVATIO	SEISMIC APR-JUN RES	154.54
28380						\$64,040.27
	781 - CAL HOME RLF	07/18/25	2540	DEPT.OF HOUSING & C	CALHOME JUN2025& RECON	64,040.27
28381						\$21,509.01
	700 - CDBG REVOLVING LN FUND	07/18/25	2540	DEPT.OF HOUSING & C	CDBG JUNE 2025	21,509.01
28382						\$11,194.96
	720 - HOME REVOLVING LN FUND	07/18/25	2540	DEPT.OF HOUSING & C	HOME JUNE 2025	11,194.96
28383						\$125.00
	400 - WELLNESS CENTER	07/18/25	5912	DURAN YVETTE	JUNE POUND CLASS	125.00
28384						\$75.00
	400 - WELLNESS CENTER	07/18/25	6599	EDWARDS MARIA	JUNE 2025 ZUMBA CLASS	75.00
28385						\$200.56
	101 - GENERAL FUND	07/18/25	633	ENTENMANN-ROVIN CO	BADGE	(200.56)
28386						\$73.18
	101 - GENERAL FUND	07/18/25	1450	FRESNO OXYGEN & WEL	OPERATING SUPPLIES	73.18
28387						\$1,432.00
	552 - WATER	07/18/25	137	FRIANT WATER AUTHOR	FKC JUN WY 2025	1,432.00
28388						\$13,896.86
	101 - GENERAL FUND	07/18/25	5647	GRISWOLD,LASALLE,CO	22752.002 6/30/25	1,517.37
	101 - GENERAL FUND	07/18/25	5647	GRISWOLD,LASALLE,CO	22752.003 1/25/25	1,748.63
	101 - GENERAL FUND	07/18/25	5647	GRISWOLD,LASALLE,CO	22752.003 6/30/25	5,386.85
	101 - GENERAL FUND	07/18/25	5647	GRISWOLD,LASALLE,CO	22752.005 4/25/25	545.00
	101 - GENERAL FUND	07/18/25	5647	GRISWOLD,LASALLE,CO	22752.005 6/30/25	1,127.56
	101 - GENERAL FUND	07/18/25	5647	GRISWOLD,LASALLE,CO	22752.006 6/30/25	12.60
	101 - GENERAL FUND	07/18/25	5647	GRISWOLD,LASALLE,CO	22752.007 6/30/25	3,533.02
	101 - GENERAL FUND	07/18/25	5647	GRISWOLD,LASALLE,CO	22752.111 6/30/25	25.83
28389						\$1,100.00
	400 - WELLNESS CENTER	07/18/25	6973	GUND ELIZABETH	JUNE YOGA CLASS	1,100.00

28390						\$250.00
	400 - WELLNESS CENTER	07/18/25	5819	GUTIERREZ ANITA	JUNE 2025 ZUMBA CLASS	250.00
28391						\$6,000.00
	552 - WATER	07/18/25	6774	KAWEAH WATER FOUNDA	2025 CONTRIBUTION	6,000.00
28392						\$371.25
	101 - GENERAL FUND	07/18/25	1422	LINDSAY TRUE VALUE	JUNE 2025 C.S	16.83
	101 - GENERAL FUND	07/18/25	1422	LINDSAY TRUE VALUE	JUNE 2025 C.S SUPPLIES	22.83
	101 - GENERAL FUND	07/18/25	1422	LINDSAY TRUE VALUE	JUNE 2025 C.S	139.13
	400 - WELLNESS CENTER	07/18/25	1422	LINDSAY TRUE VALUE	DISC GOLF SUPPLIES	10.08
	552 - WATER	07/18/25	1422	LINDSAY TRUE VALUE	JUNE 2025 C.S	177.17
	553 - SEWER	07/18/25	1422	LINDSAY TRUE VALUE	JUNE 2025 C.S	5.21
28393						\$565.11
	101 - GENERAL FUND	07/18/25	6550	MARIO SAGREDO ELECT	SERVICE CALL	565.11
28394						\$25.00
	400 - WELLNESS CENTER	07/18/25	7298	MEDINA ROMELIA	ZUMBA CLASS	25.00
28395						\$11,534.00
	101 - GENERAL FUND	07/18/25	6947	MOSS, LEVY & HARTZH	AUDIT FY 24	190.31
	101 - GENERAL FUND	07/18/25	6947	MOSS, LEVY & HARTZH	AUDIT FY 24	178.78
	101 - GENERAL FUND	07/18/25	6947	MOSS, LEVY & HARTZH	AUDIT FY 24	580.16
	101 - GENERAL FUND	07/18/25	6947	MOSS, LEVY & HARTZH	AUDIT FY 24	4,188.00
	101 - GENERAL FUND	07/18/25	6947	MOSS, LEVY & HARTZH	AUDIT FY 24	662.05
	101 - GENERAL FUND	07/18/25	6947	MOSS, LEVY & HARTZH	AUDIT FY 24	385.24
	101 - GENERAL FUND	07/18/25	6947	MOSS, LEVY & HARTZH	AUDIT FY 24	686.27
	261 - GAS TAX FUND	07/18/25	6947	MOSS, LEVY & HARTZH	AUDIT FY 24	275.66
	263 - TRANSPORTATION	07/18/25	6947	MOSS, LEVY & HARTZH	AUDIT FY 24	226.07
	400 - WELLNESS CENTER	07/18/25	6947	MOSS, LEVY & HARTZH	AUDIT FY 24	1,588.23
	552 - WATER	07/18/25	6947	MOSS, LEVY & HARTZH	AUDIT FY 24	1,057.67
	553 - SEWER	07/18/25	6947	MOSS, LEVY & HARTZH	AUDIT FY 24	1,061.13
	554 - REFUSE	07/18/25	6947	MOSS, LEVY & HARTZH	AUDIT FY 24	417.53
	556 - VITA-PAKT	07/18/25	6947	MOSS, LEVY & HARTZH	AUDIT FY 24	36.90
28396						\$30.00
	101 - GENERAL FUND	07/18/25	4323	OASIS	FINANCE CHARGE	30.00
28397						\$3,780.34
	552 - WATER	07/18/25	6498	PACWEST DIRECT	CCR & DBP MAILER	3,780.34
28398						\$200.00
	400 - WELLNESS CENTER	07/18/25	3208	PATTERSON SHANNON	JUNE 2025 AEROBIC CLASS	200.00
28399						\$2,679.03
	101 - GENERAL FUND	07/18/25	6991	PREMIER ACCESS INSU	JUNE DENTAL PLAN	2,679.03
28400						\$3,685.40
	553 - SEWER	07/18/25	4618	PROVOST & PRITCHARD	JUNE 2025 POND MONITORING	1,927.90
	556 - VITA-PAKT	07/18/25	4618	PROVOST & PRITCHARD	JUNE VITA PAKT CNSL	1,757.50
28401						\$13,184.00
	101 - GENERAL FUND	07/18/25	6444	PUBLIC AGENCY COALI	AUG 2023 LATE FEE	1,409.28
	101 - GENERAL FUND	07/18/25	6444	PUBLIC AGENCY COALI	DEC 2023 LATE FEE	1,643.61
	101 - GENERAL FUND	07/18/25	6444	PUBLIC AGENCY COALI	FEB 2025 LATE FEE	3,616.32
	101 - GENERAL FUND	07/18/25	6444	PUBLIC AGENCY COALI	JULY 2023 LATE FEE	1,415.07
	101 - GENERAL FUND	07/18/25	6444	PUBLIC AGENCY COALI	JULY 2024 LATE FEE	3,675.90
	101 - GENERAL FUND	07/18/25	6444	PUBLIC AGENCY COALI	MARCH 2025 LATE FEE	1,423.82
28403						\$25,375.84
	101 - GENERAL FUND	07/18/25	399	QUAD KNOPF,INC.	PROJ180454PLAN 6/8-	2,841.30
	101 - GENERAL FUND	07/18/25	399	QUAD KNOPF,INC.	PROJ240009 6/8-6/30	18.70
	101 - GENERAL FUND	07/18/25	399	QUAD KNOPF,INC.	PROJ250009.04 CUP R	103.80
	101 - GENERAL FUND	07/18/25	399	QUAD KNOPF,INC.	PROJ250009.06 232MI	962.40
	101 - GENERAL FUND	07/18/25	399	QUAD KNOPF,INC.	PROJ 25009 5/11-6/7	1,969.90
	101 - GENERAL FUND	07/18/25	399	QUAD KNOPF,INC.	PROJ210009 6/8-6/30	1,061.50
	101 - GENERAL FUND	07/18/25	399	QUAD KNOPF,INC.	PROJ230009 6/8-6/30	1,803.00
	101 - GENERAL FUND	07/18/25	399	QUAD KNOPF,INC.	PROJ240009 6/8-6/30	648.04
	101 - GENERAL FUND	07/18/25	399	QUAD KNOPF,INC.	PROJ250009 2025 ENG	232.10
	261 - GAS TAX FUND	07/18/25	399	QUAD KNOPF,INC.	PROJ 25009 5/11-6/7	1,745.00
	552 - WATER	07/18/25	399	QUAD KNOPF,INC.	PROJ 25009 5/11-6/7	546.00
	552 - WATER	07/18/25	399	QUAD KNOPF,INC.	CONST MANG WELL 11	435.00
	552 - WATER	07/18/25	399	QUAD KNOPF,INC.	WELL 11 INSPECTION	3,208.40
	553 - SEWER	07/18/25	399	QUAD KNOPF,INC.	WWTF PROJ240090	353.90
	556 - VITA-PAKT	07/18/25	399	QUAD KNOPF,INC.	PROJ250009.05 VITAP	56.10
	556 - VITA-PAKT	07/18/25	399	QUAD KNOPF,INC.	PROJ250009-05 VITAP	1,024.80
	883 - SIERRA VIEW ASSESSMENT	07/18/25	399	QUAD KNOPF,INC.	PROJ 25009 5/11-6/7	565.59
	883 - SIERRA VIEW ASSESSMENT	07/18/25	399	QUAD KNOPF,INC.	PROJ250009 GEN ENG	462.00
	884 - HERITAGE ASSESSMENT DIST	07/18/25	399	QUAD KNOPF,INC.	PROJ 25009 5/11-6/7	565.59
	884 - HERITAGE ASSESSMENT DIST	07/18/25	399	QUAD KNOPF,INC.	PROJ250009 GEN ENG	462.00
	886 - SAMOA	07/18/25	399	QUAD KNOPF,INC.	PROJ 25009 5/11-6/7	565.58
	886 - SAMOA	07/18/25	399	QUAD KNOPF,INC.	PROJ250009 GEN ENG	486.20
	887 - SWEETBRIER TOWNHOUSES	07/18/25	399	QUAD KNOPF,INC.	PROJ 25009 5/11-6/7	565.58
	887 - SWEETBRIER TOWNHOUSES	07/18/25	399	QUAD KNOPF,INC.	PROJ250009 GEN ENG	486.20
	888 - PARKSIDE	07/18/25	399	QUAD KNOPF,INC.	PROJ 25009 5/11-6/7	565.59

888 - PARKSIDE	07/18/25	399	QUAD KNOPF,INC.	PROJ250009 GEN ENG	486.20
889 - SIERRA VISTA ASSESSMENT	07/18/25	399	QUAD KNOPF,INC.	PROJ 25009 5/11-6/7	565.59
889 - SIERRA VISTA ASSESSMENT	07/18/25	399	QUAD KNOPF,INC.	PROJ250009 GEN ENG	486.20
890 - MAPLE VALLEY ASSESSMENT	07/18/25	399	QUAD KNOPF,INC.	PROJ 25009 5/11-6/7	565.59
890 - MAPLE VALLEY ASSESSMENT	07/18/25	399	QUAD KNOPF,INC.	PROJ250009 GEN ENG	486.20
891 - PELOUS RANCH	07/18/25	399	QUAD KNOPF,INC.	PROJ 25009 5/11-6/7	565.59
891 - PELOUS RANCH	07/18/25	399	QUAD KNOPF,INC.	PROJ250009 GEN ENG	486.20
28404					\$6,500.00
552 - WATER	07/18/25	6095	RALPH GUTIERREZ WAT	JUN 2025 OPO WTP	3,250.00
553 - SEWER	07/18/25	6095	RALPH GUTIERREZ WAT	JUN 2025 OPO WWTP	3,250.00
28405					\$573.21
261 - GAS TAX FUND	07/18/25	310	SOUTHERN CA. EDISON	700271196179 108HER	26.96
261 - GAS TAX FUND	07/18/25	310	SOUTHERN CA. EDISON	700345129983 269SWE	52.16
261 - GAS TAX FUND	07/18/25	310	SOUTHERN CA. EDISON	700439853113 108HER	94.70
261 - GAS TAX FUND	07/18/25	310	SOUTHERN CA. EDISON	700477296224 151SAM	52.28
261 - GAS TAX FUND	07/18/25	310	SOUTHERN CA. EDISON	700477332697 135HON	99.63
261 - GAS TAX FUND	07/18/25	310	SOUTHERN CA. EDISON	700482892316 150/15	198.60
261 - GAS TAX FUND	07/18/25	310	SOUTHERN CA. EDISON	700506806452 157MIR	48.88
28406					\$229.88
101 - GENERAL FUND	07/18/25	6703	STERICYCLE INC	6/13/25 F.D SHERD IT	141.27
101 - GENERAL FUND	07/18/25	6703	STERICYCLE INC	6/13/25 P.S SHERD IT	88.61
28407					\$469.24
101 - GENERAL FUND	07/18/25	5625	SUPERIOR VISION SER	JUNE 2025 VISION PLAN	469.24
28408					\$1,057.88
101 - GENERAL FUND	07/18/25	144	THE GAS COMPANY	06179979361 7/2	21.96
101 - GENERAL FUND	07/18/25	144	THE GAS COMPANY	06179979361 7/2	30.32
101 - GENERAL FUND	07/18/25	144	THE GAS COMPANY	11545462225 139NSWE	17.43
400 - WELLNESS CENTER	07/18/25	144	THE GAS COMPANY	06179979361 7/2	929.92
400 - WELLNESS CENTER	07/18/25	144	THE GAS COMPANY	W.C 09237527180 6/3	58.25
28409					\$301.35
101 - GENERAL FUND	07/18/25	5792	THOMSON REUTERS - W	JUNE SOFTWARE	301.35
28410					\$871.57
101 - GENERAL FUND	07/18/25	7273	T-MOBILE USA INC	202162798 5/21-6/20	31.35
101 - GENERAL FUND	07/18/25	7273	T-MOBILE USA INC	202162798 5/21-6/20	31.35
101 - GENERAL FUND	07/18/25	7273	T-MOBILE USA INC	202162798 5/21-6/20	689.37
101 - GENERAL FUND	07/18/25	7273	T-MOBILE USA INC	202162798 5/21-6/20	31.35
400 - WELLNESS CENTER	07/18/25	7273	T-MOBILE USA INC	202162798 5/21-6/20	31.35
552 - WATER	07/18/25	7273	T-MOBILE USA INC	202371477 5/21-6/20	28.40
553 - SEWER	07/18/25	7273	T-MOBILE USA INC	202371477 5/21-6/20	28.40
28411					\$47.52
101 - GENERAL FUND	07/18/25	5747	USA STAFFING INC.	LUNA. PAY WEEKND 6/29	23.76
101 - GENERAL FUND	07/18/25	5747	USA STAFFING INC.	J.MADRIGAL PAY WEEKND6/	23.76
28412					\$189.20
101 - GENERAL FUND	07/18/25	6988	UTILITY COST MANAGE	139 SWEETBRIER	390.46
101 - GENERAL FUND	07/18/25	6988	UTILITY COST MANAGE	50% DISCOUNT	(189.20)
101 - GENERAL FUND	07/18/25	6988	UTILITY COST MANAGE	CITY BALLPARK	0.47
101 - GENERAL FUND	07/18/25	6988	UTILITY COST MANAGE	SWEETBRIER IRRIGAT	(7.44)
887 - SWEETBRIER TOWNHOUSES	07/18/25	6988	UTILITY COST MANAGE	275 N SWEETBRIER	(5.09)
28413					\$637.12
101 - GENERAL FUND	07/18/25	1041	VERIZON WIRELESS	642065758-00004 6/2	596.70
552 - WATER	07/18/25	1041	VERIZON WIRELESS	642065758-00003 6/2	20.21
553 - SEWER	07/18/25	1041	VERIZON WIRELESS	642065758-00003 6/2	20.21
28414					\$3,820.29
200 - STREET IMPROVEMENT FUND	07/18/25	113	DEPT OF TRANSPORTAT	P1575-0021	3,820.29
28415					\$93,439.18
306 - COVID-19 ARPA FUND	07/18/25	7295	4CREEKS INC	KAKU CONST MANG 5/3	48,735.40
306 - COVID-19 ARPA FUND	07/18/25	7295	4CREEKS INC	KAKU-CONST MANAG 1/	44,703.78
28416					\$25,802.00
306 - COVID-19 ARPA FUND	07/18/25	399	QUAD KNOPF,INC.	KAKU CONST ENG	1,932.00
306 - COVID-19 ARPA FUND	07/18/25	399	QUAD KNOPF,INC.	KAKU PROJ240201	14,674.00
306 - COVID-19 ARPA FUND	07/18/25	399	QUAD KNOPF,INC.	PROJ 25009 5/11-6/7	9,196.00
28417					\$396.98
101 - GENERAL FUND	07/18/25	2873	ADVANTAGE ANSWERING	07012025-07312025	79.40
101 - GENERAL FUND	07/18/25	2873	ADVANTAGE ANSWERING	07012025-07312025	79.40
552 - WATER	07/18/25	2873	ADVANTAGE ANSWERING	07012025-07312025	79.40
553 - SEWER	07/18/25	2873	ADVANTAGE ANSWERING	07012025-07312025	79.40
554 - REFUSE	07/18/25	2873	ADVANTAGE ANSWERING	07012025-07312025	79.38
28418					\$48.14
552 - WATER	07/18/25	007	AG IRRIGATION SALES	MAINT SUPPLIES	48.14
28419					\$443.63
400 - WELLNESS CENTER	07/18/25	2393	ALL-PRO	CITY POOL ANNUAL SRV	443.63

28420						\$208.61
	552 - WATER	07/18/25	5457	AUTO ZONE COMMERCIA	TRUCK#26 BATTERY	41.72
	553 - SEWER	07/18/25	5457	AUTO ZONE COMMERCIA	TRUCK#26 BATTERY	166.89
28421						\$14,250.00
	101 - GENERAL FUND	07/18/25	7366	BAKER TILLY ADVISOR	JUN2025 PROGRESS BILLING-FINANCE SUPPORT	14,250.00
28422						\$368.98
	101 - GENERAL FUND	07/18/25	6351	CANON FINANCIAL SER	JULY SN3FW01164	368.98
28423						\$351.25
	400 - WELLNESS CENTER	07/18/25	6500	CHARTER COMMUNICATI	07/4/25-8/3/25	351.25
28425						\$915.40
	101 - GENERAL FUND	07/18/25	5832	CINTAS CORPORATION	OPERATING SUPPLIES	49.94
	101 - GENERAL FUND	07/18/25	5832	CINTAS CORPORATION	SCRAPER MAT	2.99
	101 - GENERAL FUND	07/18/25	5832	CINTAS CORPORATION	SCRAPER MATS	6.16
	101 - GENERAL FUND	07/18/25	5832	CINTAS CORPORATION	SUPPLIES/UNIFORMS	46.78
	101 - GENERAL FUND	07/18/25	5832	CINTAS CORPORATION	OPERATING SUPPLIES	49.94
	101 - GENERAL FUND	07/18/25	5832	CINTAS CORPORATION	SCRAPER MAT	2.99
	101 - GENERAL FUND	07/18/25	5832	CINTAS CORPORATION	SCRAPER MATS	6.16
	101 - GENERAL FUND	07/18/25	5832	CINTAS CORPORATION	SUPPLIES/UNIFORMS	46.78
	101 - GENERAL FUND	07/18/25	5832	CINTAS CORPORATION	OPERATING SUPPLIES	49.94
	101 - GENERAL FUND	07/18/25	5832	CINTAS CORPORATION	SCRAPER MAT	2.99
	101 - GENERAL FUND	07/18/25	5832	CINTAS CORPORATION	SCRAPER MATS	6.16
	101 - GENERAL FUND	07/18/25	5832	CINTAS CORPORATION	SUPPLIES/UNIFORMS	46.78
	400 - WELLNESS CENTER	07/18/25	5832	CINTAS CORPORATION	W.C CLEAN/SUPPLIES	174.29
	552 - WATER	07/18/25	5832	CINTAS CORPORATION	OPERATING SUPPLIES	49.96
	552 - WATER	07/18/25	5832	CINTAS CORPORATION	SCRAPER MAT	3.02
	552 - WATER	07/18/25	5832	CINTAS CORPORATION	SCRAPER MATS	6.16
	552 - WATER	07/18/25	5832	CINTAS CORPORATION	SUPPLIES/UNIFORMS	46.75
	553 - SEWER	07/18/25	5832	CINTAS CORPORATION	OPERATING SUPPLIES	49.94
	553 - SEWER	07/18/25	5832	CINTAS CORPORATION	SCRAPER MAT	2.99
	553 - SEWER	07/18/25	5832	CINTAS CORPORATION	SCRAPER MATS	6.16
	553 - SEWER	07/18/25	5832	CINTAS CORPORATION	SUPPLIES/UNIFORMS	46.78
	554 - REFUSE	07/18/25	5832	CINTAS CORPORATION	OPERATING SUPPLIES	49.94
	554 - REFUSE	07/18/25	5832	CINTAS CORPORATION	SCRAPER MAT	2.99
	554 - REFUSE	07/18/25	5832	CINTAS CORPORATION	SCRAPER MATS	6.16
	554 - REFUSE	07/18/25	5832	CINTAS CORPORATION	SUPPLIES/UNIFORMS	46.78
	556 - VITA-PAKT	07/18/25	5832	CINTAS CORPORATION	OPERATING SUPPLIES	49.94
	556 - VITA-PAKT	07/18/25	5832	CINTAS CORPORATION	SCRAPER MAT	2.99
	556 - VITA-PAKT	07/18/25	5832	CINTAS CORPORATION	SCRAPER MATS	6.16
	556 - VITA-PAKT	07/18/25	5832	CINTAS CORPORATION	SUPPLIES/UNIFORMS	46.78
28426						\$850.00
	101 - GENERAL FUND	07/18/25	6118	CVIN LLC	JULY 2025 INTERNET	14.03
	101 - GENERAL FUND	07/18/25	6118	CVIN LLC	JULY 2025 INTERNET	13.18
	101 - GENERAL FUND	07/18/25	6118	CVIN LLC	JULY 2025 INTERNET	42.76
	101 - GENERAL FUND	07/18/25	6118	CVIN LLC	JULY 2025 INTERNET	308.64
	101 - GENERAL FUND	07/18/25	6118	CVIN LLC	JULY 2025 INTERNET	48.79
	101 - GENERAL FUND	07/18/25	6118	CVIN LLC	JULY 2025 INTERNET	28.39
	101 - GENERAL FUND	07/18/25	6118	CVIN LLC	JULY 2025 INTERNET	50.58
	261 - GAS TAX FUND	07/18/25	6118	CVIN LLC	JULY 2025 INTERNET	20.32
	263 - TRANSPORTATION	07/18/25	6118	CVIN LLC	JULY 2025 INTERNET	16.66
	400 - WELLNESS CENTER	07/18/25	6118	CVIN LLC	JULY 2025 INTERNET	117.05
	552 - WATER	07/18/25	6118	CVIN LLC	JULY 2025 INTERNET	77.95
	553 - SEWER	07/18/25	6118	CVIN LLC	JULY 2025 INTERNET	78.20
	554 - REFUSE	07/18/25	6118	CVIN LLC	JULY 2025 INTERNET	30.73
	556 - VITA-PAKT	07/18/25	6118	CVIN LLC	JULY 2025 INTERNET	2.72
28427						\$8,750.00
	552 - WATER	07/18/25	6113	EAST KAWEAH GSA	FY 2025#3CFF	8,750.00
28428						\$1,313.00
	779 - 00-HOME-0487	07/18/25	6084	FARMERS INSURANCE E	J618283023 H HERNAN	1,313.00
28429						\$7,500.00
	101 - GENERAL FUND	07/18/25	7115	FLOCK SAFETY	PS SOFTWARE FY25-26	7,500.00
28430						\$275.00
	101 - GENERAL FUND	07/18/25	4068	FLORES YOLANDA	JULY COUNCIL STIPEND	275.00
28431						\$2,392.00
	552 - WATER	07/18/25	137	FRIANT WATER AUTHOR	FKC FOR AUG WY2025	2,392.00
28432						\$1,584.69
	101 - GENERAL FUND	07/18/25	6010	FRONTIER COMMUNICAT	209188320004169357/	397.53
	101 - GENERAL FUND	07/18/25	6010	FRONTIER COMMUNICAT	209188320004169357/	27.50
	101 - GENERAL FUND	07/18/25	6010	FRONTIER COMMUNICAT	209188320004169357/	4.99
	552 - WATER	07/18/25	6010	FRONTIER COMMUNICAT	209188320004169357/	426.85
	553 - SEWER	07/18/25	6010	FRONTIER COMMUNICAT	209188320004169357/	684.63
	553 - SEWER	07/18/25	6010	FRONTIER COMMUNICAT	209188320004169357/	43.19

28433						\$1,890.31
	552 - WATER	07/18/25	7363	GALANT BROS	METER FEE	(102.55)
	552 - WATER	07/18/25	7363	GALANT BROS	WATER METER DEPOSIT	2,000.00
	552 - WATER	07/18/25	7363	GALANT BROS	WATER USAGE	(7.14)
28434						\$102,055.26
	101 - GENERAL FUND	07/18/25	6100	KEENAN & ASSOCIATES	AUG 2025 PPO 250COB	(2,315.94)
	101 - GENERAL FUND	07/18/25	6100	KEENAN & ASSOCIATES	AUG 2025 PPO 250RET	2,259.46
	101 - GENERAL FUND	07/18/25	6100	KEENAN & ASSOCIATES	JULY PPO 250 COBRA	2,315.94
	101 - GENERAL FUND	07/18/25	6100	KEENAN & ASSOCIATES	JULY PPO 250 RETIRE	2,259.46
	101 - GENERAL FUND	07/18/25	6100	KEENAN & ASSOCIATES	AUG 2025 PPO 250ACT	48,070.00
	101 - GENERAL FUND	07/18/25	6100	KEENAN & ASSOCIATES	AUG 2025 PPO 500ACT	4,099.79
	101 - GENERAL FUND	07/18/25	6100	KEENAN & ASSOCIATES	JULY PPO 250ACTIVE	50,329.46
	101 - GENERAL FUND	07/18/25	6100	KEENAN & ASSOCIATES	JULY PPO 500 ACTIVE	(4,962.91)
28435						\$100.00
	101 - GENERAL FUND	07/18/25	2064	LA PUERTA ABIERTA	#60800 ARBOR DEPOSIT	100.00
28436						\$4,978.64
	101 - GENERAL FUND	07/18/25	2421	TULARE COUNTY LAFCO	2025-2026 LAFCO	4,978.64
28437						\$7,788.93
	101 - GENERAL FUND	07/18/25	6448	LEXIPOL LLC	P.S SOFTWARE FY26	7,788.93
28438						\$2,685.00
	101 - GENERAL FUND	07/18/25	4076	LIEBERT CASSIDY WHI	MEMBERSHIP FY26	2,685.00
28439						\$1,956.79
	400 - WELLNESS CENTER	07/18/25	5788	LINCOLN AQUATICS	POOL CHEMICALS	1,956.79
28440						\$1,044.06
	101 - GENERAL FUND	07/18/25	4067	LINCOLN NAT'L INSUR	JULY 2025 LIFE INSU	1,044.06
28441						\$14.13
	400 - WELLNESS CENTER	07/18/25	1422	LINDSAY TRUE VALUE	W.C MAINT JULY 2025	14.13
28442						\$2,000.00
	552 - WATER	07/18/25	5751	MAC GENERAL ENGINEE	60813 DEPOSIT REFUND	2,000.00
28443						\$1,102.00
	400 - WELLNESS CENTER	07/18/25	7361	MACK SHAUN	W.C STEAM CLEANCARP	1,102.00
28444						\$3,600.00
	101 - GENERAL FUND	07/18/25	5399	MARCOS LOYA	WEED ABATE-TANK	2,600.00
	553 - SEWER	07/18/25	5399	MARCOS LOYA	202-190-006-00 WEED	1,000.00
28445						\$368.04
	553 - SEWER	07/18/25	6550	MARIO SAGREDO ELECT	WWTP INFLUENT PUMP	368.04
28446						\$1,700.00
	101 - GENERAL FUND	07/18/25	7365	MENDEZ ELISEO	BACKGROUND-COST	1,700.00
28447						\$100.00
	400 - WELLNESS CENTER	07/18/25	7364	MENDOZA ANGEL	DEPOSIT REFUND	100.00
28448						\$250.00
	101 - GENERAL FUND	07/18/25	5236	NAVE ADRIANA MARIA	JULY COUNCIL STIPEND	250.00
28449						\$115.00
	101 - GENERAL FUND	07/18/25	4323	OASIS	JUN2025-AUG2025	105.00
	101 - GENERAL FUND	07/18/25	4323	OASIS	JUN2025-AUG2025	10.00
28450						\$120.00
	400 - WELLNESS CENTER	07/18/25	4323	OASIS	AUG2025-OCT2025 W.C	120.00
28451						\$3,290.52
	552 - WATER	07/18/25	6673	PACE SUPPLY CORP	FIRE HYD WET CLOW	3,290.52
28452						\$2,057.81
	552 - WATER	07/18/25	6498	PACWEST DIRECT	7/7 DELINQ UB PRINT	283.12
	552 - WATER	07/18/25	6498	PACWEST DIRECT	7/7/25 UB PRINT	745.79
	553 - SEWER	07/18/25	6498	PACWEST DIRECT	7/7 DELINQ UB PRINT	283.12
	553 - SEWER	07/18/25	6498	PACWEST DIRECT	7/7/25 UB PRINT	745.78
28453						\$772.71
	556 - VITA-PAKT	07/18/25	7110	PRISM	GENERAL LIABILITYFY	772.71
28454						\$127,562.00
	101 - GENERAL FUND	07/18/25	7110	PRISM	FY26 EXCESS WORK CO	127,562.00
28455						\$276,174.00
	101 - GENERAL FUND	07/18/25	7110	PRISM	PRIMARY WORKCOMP FY	276,174.00
28456						\$240,702.29
	101 - GENERAL FUND	07/18/25	7110	PRISM	GENERAL LIABILITY FY26	3,984.34
	101 - GENERAL FUND	07/18/25	7110	PRISM	GENERAL LIABILITY FY26	3,742.86
	101 - GENERAL FUND	07/18/25	7110	PRISM	GENERAL LIABILITY FY26	12,146.19
	101 - GENERAL FUND	07/18/25	7110	PRISM	GENERAL LIABILITY FY26	87,679.57
	101 - GENERAL FUND	07/18/25	7110	PRISM	GENERAL LIABILITY FY26	13,860.67
	101 - GENERAL FUND	07/18/25	7110	PRISM	GENERAL LIABILITY FY26	8,065.27
	101 - GENERAL FUND	07/18/25	7110	PRISM	GENERAL LIABILITY FY26	14,367.76
	261 - GAS TAX FUND	07/18/25	7110	PRISM	GENERAL LIABILITY FY26	5,771.25
	263 - TRANSPORTATION	07/18/25	7110	PRISM	GENERAL LIABILITY FY26	4,732.91
	400 - WELLNESS CENTER	07/18/25	7110	PRISM	GENERAL LIABILITY FY26	33,251.11
	552 - WATER	07/18/25	7110	PRISM	GENERAL LIABILITY FY26	22,143.26
	553 - SEWER	07/18/25	7110	PRISM	GENERAL LIABILITY FY26	22,215.70
	554 - REFUSE	07/18/25	7110	PRISM	GENERAL LIABILITY FY26	8,741.40

28457						\$3,224.00
	101 - GENERAL FUND	07/18/25	7110	PRISM	POLLUTION PRG FY26	53.20
	101 - GENERAL FUND	07/18/25	7110	PRISM	POLLUTION PRG FY26	49.97
	101 - GENERAL FUND	07/18/25	7110	PRISM	POLLUTION PRG FY26	162.17
	101 - GENERAL FUND	07/18/25	7110	PRISM	POLLUTION PRG FY26	1,170.63
	101 - GENERAL FUND	07/18/25	7110	PRISM	POLLUTION PRG FY26	185.06
	101 - GENERAL FUND	07/18/25	7110	PRISM	POLLUTION PRG FY26	107.68
	101 - GENERAL FUND	07/18/25	7110	PRISM	POLLUTION PRG FY26	191.83
	261 - GAS TAX FUND	07/18/25	7110	PRISM	POLLUTION PRG FY26	77.05
	263 - TRANSPORTATION	07/18/25	7110	PRISM	POLLUTION PRG FY26	63.19
	400 - WELLNESS CENTER	07/18/25	7110	PRISM	POLLUTION PRG FY26	443.94
	552 - WATER	07/18/25	7110	PRISM	POLLUTION PRG FY26	295.64
	553 - SEWER	07/18/25	7110	PRISM	POLLUTION PRG FY26	296.61
	554 - REFUSE	07/18/25	7110	PRISM	POLLUTION PRG FY26	116.71
	556 - VITA-PAKT	07/18/25	7110	PRISM	POLLUTION PRG FY26	10.32
28458						\$370,510.00
	101 - GENERAL FUND	07/18/25	7110	PRISM	PROPERTY PROG 25-26	6,113.42
	101 - GENERAL FUND	07/18/25	7110	PRISM	PROPERTY PROG 25-26	5,742.91
	101 - GENERAL FUND	07/18/25	7110	PRISM	PROPERTY PROG 25-26	18,636.65
	101 - GENERAL FUND	07/18/25	7110	PRISM	PROPERTY PROG 25-26	134,532.18
	101 - GENERAL FUND	07/18/25	7110	PRISM	PROPERTY PROG 25-26	21,267.27
	101 - GENERAL FUND	07/18/25	7110	PRISM	PROPERTY PROG 25-26	12,375.03
	101 - GENERAL FUND	07/18/25	7110	PRISM	PROPERTY PROG 25-26	22,045.35
	261 - GAS TAX FUND	07/18/25	7110	PRISM	PROPERTY PROG 25-26	8,855.19
	263 - TRANSPORTATION	07/18/25	7110	PRISM	PROPERTY PROG 25-26	7,262.00
	400 - WELLNESS CENTER	07/18/25	7110	PRISM	PROPERTY PROG 25-26	51,019.23
	552 - WATER	07/18/25	7110	PRISM	PROPERTY PROG 25-26	33,975.77
	553 - SEWER	07/18/25	7110	PRISM	PROPERTY PROG 25-26	34,086.92
	554 - REFUSE	07/18/25	7110	PRISM	PROPERTY PROG 25-26	13,412.46
	556 - VITA-PAKT	07/18/25	7110	PRISM	PROPERTY PROG 25-26	1,185.62
28459						\$195.73
	400 - WELLNESS CENTER	07/18/25	285	QUILL CORPORATION	CLUBWIPES W.C	195.73
28460						\$680.00
	101 - GENERAL FUND	07/18/25	3622	RLH FIRE PROTECTION	LIBRARY ALARM MONIT	680.00
28461						\$120.00
	400 - WELLNESS CENTER	07/18/25	6664	ROTARY CLUB OF LIND	SEMI ANNUAL DUES	120.00
28462						\$250.00
	101 - GENERAL FUND	07/18/25	5511	SANCHEZ ROSAENA	JULY COUNCIL STIPEND	250.00
28463						\$158.39
	261 - GAS TAX FUND	07/18/25	3054	SHERWIN-WILLIAMS CO	FLEXPROHOSE	158.39
28464						\$11,262.29
	552 - WATER	07/18/25	4555	THATCHER COMPANY IN	2025250103660	12,762.29
	552 - WATER	07/18/25	4555	THATCHER COMPANY IN	2025250900704	(1,500.00)
28465						\$250.00
	101 - GENERAL FUND	07/18/25	4942	SORIA JOSE JR.	JULY COUNCIL STIPEND	250.00
28466						\$29,810.40
	101 - GENERAL FUND	07/18/25	6146	SUPERION, LLC	JULY-DEC2025 SOFTWARE	491.87
	101 - GENERAL FUND	07/18/25	6146	SUPERION, LLC	JULY-DEC2025 SOFTWARE	462.06
	101 - GENERAL FUND	07/18/25	6146	SUPERION, LLC	JULY-DEC2025 SOFTWARE	1,499.46
	101 - GENERAL FUND	07/18/25	6146	SUPERION, LLC	JULY-DEC2025 SOFTWARE	10,824.16
	101 - GENERAL FUND	07/18/25	6146	SUPERION, LLC	JULY-DEC2025 SOFTWARE	1,711.12
	101 - GENERAL FUND	07/18/25	6146	SUPERION, LLC	JULY-DEC2025 SOFTWARE	995.67
	101 - GENERAL FUND	07/18/25	6146	SUPERION, LLC	JULY-DEC2025 SOFTWARE	1,773.72
	261 - GAS TAX FUND	07/18/25	6146	SUPERION, LLC	JULY-DEC2025 SOFTWARE	712.47
	263 - TRANSPORTATION	07/18/25	6146	SUPERION, LLC	JULY-DEC2025 SOFTWARE	584.28
	400 - WELLNESS CENTER	07/18/25	6146	SUPERION, LLC	JULY-DEC2025 SOFTWARE	4,104.89
	552 - WATER	07/18/25	6146	SUPERION, LLC	JULY-DEC2025 SOFTWARE	2,733.61
	553 - SEWER	07/18/25	6146	SUPERION, LLC	JULY-DEC2025 SOFTWARE	2,742.56
	554 - REFUSE	07/18/25	6146	SUPERION, LLC	JULY-DEC2025 SOFTWARE	1,079.14
	556 - VITA-PAKT	07/18/25	6146	SUPERION, LLC	JULY-DEC2025 SOFTWARE	95.39
28467						\$457.27
	101 - GENERAL FUND	07/18/25	5625	SUPERIOR VISION SER	JULY 2025 VISION PLAN	457.27
28468						\$4,865.43
	101 - GENERAL FUND	07/18/25	5755	TELEPACIFIC COMMUNI	07/09/25-08/08/25	71.93
	101 - GENERAL FUND	07/18/25	5755	TELEPACIFIC COMMUNI	07/09/25-08/08/25	587.91
	101 - GENERAL FUND	07/18/25	5755	TELEPACIFIC COMMUNI	07/09/25-08/08/25	833.44
	101 - GENERAL FUND	07/18/25	5755	TELEPACIFIC COMMUNI	07/09/25-08/08/25	1,266.43
	101 - GENERAL FUND	07/18/25	5755	TELEPACIFIC COMMUNI	07/09/25-08/08/25	789.04
	400 - WELLNESS CENTER	07/18/25	5755	TELEPACIFIC COMMUNI	07/09/25-08/08/25	783.38
	552 - WATER	07/18/25	5755	TELEPACIFIC COMMUNI	07/09/25-08/08/25	133.61
	553 - SEWER	07/18/25	5755	TELEPACIFIC COMMUNI	07/09/25-08/08/25	399.69
28469						\$1,157.16
	400 - WELLNESS CENTER	07/18/25	3396	TK ELEVATOR CORPORA	MAINT 07/1-9/30/25	1,157.16

28470						\$270.00
	101 - GENERAL FUND	07/18/25	6709	TYLER FLEISCHMANN	FIRE TRAINING MEALS	270.00
28471						\$2,043.36
	101 - GENERAL FUND	07/18/25	5747	USA STAFFING INC.	J.LUNA WEEKEND 7/06	522.72
	101 - GENERAL FUND	07/18/25	5747	USA STAFFING INC.	J.MADRIGAL WEEKND7/	950.40
	101 - GENERAL FUND	07/18/25	5747	USA STAFFING INC.	J.MADRIGAL WEEKND7/	570.24
28472						\$2,737.34
	552 - WATER	07/18/25	5413	UNIVAR USA INC	WELL MATERIALS	2,737.34
28473						\$300.00
	101 - GENERAL FUND	07/18/25	4873	VILLARREAL MISTY	JULY COUNCIL STIPEND	300.00
28474						\$412.64
	101 - GENERAL FUND	07/30/25	4660	CITY OF LINDSAY	DED:052 WELLNESS	33.70
	101 - GENERAL FUND	07/30/25	4660	CITY OF LINDSAY	DED:L203 CDBG LOAN	378.94
28475						\$346.49
	101 - GENERAL FUND	07/30/25	3192	SEIU LOCAL 521	DED:COPE COPE SEIU	2.00
	101 - GENERAL FUND	07/30/25	3192	SEIU LOCAL 521	DED:DUES UNION DUES	344.49
28476						\$5,774.81
	101 - GENERAL FUND	07/30/25	6452	GREAT-WEST TRUST	DED:0500 DEF COMP	1,350.66
	101 - GENERAL FUND	07/30/25	6452	GREAT-WEST TRUST	DED:0555 DC LOANPAY	2,101.45
	101 - GENERAL FUND	07/30/25	6452	GREAT-WEST TRUST	DED:151 DEFERCOMP	1,682.78
	101 - GENERAL FUND	07/30/25	6452	GREAT-WEST TRUST	DED:ROTH ROTH	639.92
28477						\$183.78
	101 - GENERAL FUND	07/30/25	7301	LINDSAY POLICE OFFI	DED:LPOA LPOA DUES	183.78
28478						\$73.82
	101 - GENERAL FUND	07/30/25	6246	MCDERMONT VENTURE I	DED:051 MCDERMONT	73.82
28479						\$62.76
	101 - GENERAL FUND	07/30/25	3042	STATE DISBURSEMENT	DED:0512 CHILD SUPT	62.76
28480						\$109.65
	101 - GENERAL FUND	07/30/25	1498	STATE OF CALIF FRAN	DED:0511 FTB - DEBT	109.65
28481						\$24.94
	101 - GENERAL FUND	07/30/25	3192	SEIU LOCAL 521	DED:DUES UNION DUES	24.94
28482						\$412.64
	101 - GENERAL FUND	07/30/25	4660	CITY OF LINDSAY	DED:052 WELLNESS	33.70
	101 - GENERAL FUND	07/30/25	4660	CITY OF LINDSAY	DED:L203 CDBG LOAN	378.94
28483						\$321.55
	101 - GENERAL FUND	07/30/25	3192	SEIU LOCAL 521	DED:COPE COPE SEIU	2.00
	101 - GENERAL FUND	07/30/25	3192	SEIU LOCAL 521	DED:DUES UNION DUES	319.55
28484						\$5,774.81
	101 - GENERAL FUND	07/30/25	6452	GREAT-WEST TRUST	DED:0500 DEF COMP	1,350.66
	101 - GENERAL FUND	07/30/25	6452	GREAT-WEST TRUST	DED:0555 DC LOANPAY	2,101.45
	101 - GENERAL FUND	07/30/25	6452	GREAT-WEST TRUST	DED:151 DEFERCOMP	1,682.78
	101 - GENERAL FUND	07/30/25	6452	GREAT-WEST TRUST	DED:ROTH ROTH	639.92
28485						\$183.78
	101 - GENERAL FUND	07/30/25	7301	LINDSAY POLICE OFFI	DED:LPOA LPOA DUES	183.78
28486						\$73.82
	101 - GENERAL FUND	07/30/25	6246	MCDERMONT VENTURE I	DED:051 MCDERMONT	73.82
28487						\$62.76
	101 - GENERAL FUND	07/30/25	3042	STATE DISBURSEMENT	DED:0512 CHILD SUPT	62.76
28488						\$423.68
	101 - GENERAL FUND	08/01/25	007	AG IRRIGATION SALES	MAINT SUPPLIES	176.93
	101 - GENERAL FUND	08/01/25	007	AG IRRIGATION SALES	FALCON ROTOR SPK P/	97.06
	101 - GENERAL FUND	08/01/25	007	AG IRRIGATION SALES	MAINT SUPPLIES	60.16
	101 - GENERAL FUND	08/01/25	007	AG IRRIGATION SALES	PARKS- FUSE FRN	36.32
	460 - CA STATE PARKS	08/01/25	007	AG IRRIGATION SALES	KAKU-BLUE SPRAY PAI	53.21
28489						\$12,932.80
	101 - GENERAL FUND	08/01/25	7118	ALLIANT INSURANCE S	FY26 CYBER LIABILTY	12,932.80
28490						\$122.42
	552 - WATER	08/01/25	5457	AUTO ZONE COMMERCIA	0627-MOTOR OIL	36.17
	553 - SEWER	08/01/25	5457	AUTO ZONE COMMERCIA	0627-MOTOR OIL	36.17
	553 - SEWER	08/01/25	5457	AUTO ZONE COMMERCIA	UTILITY CONTAINER	50.08
28491						\$100.00
	400 - WELLNESS CENTER	08/01/25	7367	BAEZA RAYMOND	DEPOSIT REFUND	100.00
28492						\$2,383.75
	552 - WATER	08/01/25	051	BSK	BACTI MONTH JULY	2,383.75
28493						\$350.00
	101 - GENERAL FUND	08/01/25	5013	BUZZ KILL PEST CONT	150N MIRAGE PEST 7/	120.00
	101 - GENERAL FUND	08/01/25	5013	BUZZ KILL PEST CONT	157NMIRGAE PEST 7/2	37.00
	400 - WELLNESS CENTER	08/01/25	5013	BUZZ KILL PEST CONT	W.C PEST CONTROL 7/	89.00
	886 - SAMOA	08/01/25	5013	BUZZ KILL PEST CONT	165-173SAMOA PEST7/	47.00
	887 - SWEETBRIER TOWNHOUSES	08/01/25	5013	BUZZ KILL PEST CONT	201-265SWEET PEST C	57.00
28494						\$212.57
	101 - GENERAL FUND	08/01/25	3056	CALIFORNIA TURF EQU	PARKS SUPPLIES MARK	212.57

28495						\$450.00
	400 - WELLNESS CENTER	08/01/25	6950	CARRETERO ANA	JULY 2025 ZUMBA CLA	450.00
28496						\$100.00
	400 - WELLNESS CENTER	08/01/25	7369	CASTRO ELADIO	RENTAL DEPOSIT REFU	100.00
28497						\$10,417.00
	101 - GENERAL FUND	08/01/25	7333	CROCKER KNOLL LLC	JULY CM COMPENSATIO	10,417.00
28498						\$850.00
	101 - GENERAL FUND	08/01/25	6118	CVIN LLC	AUG2025 INTERNET	850.00
28499						\$554.96
	261 - GAS TAX FUND	08/01/25	113	DEPT OF TRANSPORTAT	APRIL-JUNE SIGNALS	554.96
28500						\$21,746.00
	720 - HOME REVOLVING LN FUND	08/01/25	2540	DEPT.OF HOUSING & C	JUNE2025 &ANNUALREC	21,746.00
28501						\$75.00
	400 - WELLNESS CENTER	08/01/25	5912	DURAN YVETTE	JULY2025 POUND CLAS	75.00
28502						\$100.00
	400 - WELLNESS CENTER	08/01/25	6599	EDWARDS MARIA	JULY2025 ZUMBA CLAS	100.00
28503						\$1,277.26
	101 - GENERAL FUND	08/01/25	3218	FARMERS TRACTOR & E	PARKS EQUIP MAINT	1,277.26
28504						\$5,989.24
	552 - WATER	08/01/25	137	FRIANT WATER AUTHOR	FKC SEPT WY2025	2,392.00
	552 - WATER	08/01/25	137	FRIANT WATER AUTHOR	SLDMWA JUL EST AUGW	3,597.24
28505						\$125.79
	553 - SEWER	08/01/25	6010	FRONTIER COMMUNICAT	5595626317 07/19	125.79
28506						\$194.09
	101 - GENERAL FUND	08/01/25	1970	GIOTTO'S	SERVICE REQUEST8872	194.09
28507						\$7,013.60
	101 - GENERAL FUND	08/01/25	6448	LEXIPOL LLC	FIRE TRIANING -FY26	4,073.34
	101 - GENERAL FUND	08/01/25	6448	LEXIPOL LLC	P.S SOFTWARE FY26	2,940.26
28508						\$3,990.00
	101 - GENERAL FUND	08/01/25	4076	LIEBERT CASSIDY WHI	L1012-00012 JUNE202	3,960.00
	101 - GENERAL FUND	08/01/25	4076	LIEBERT CASSIDY WHI	L1012-00013 JUN	30.00
28509						\$3,800.01
	400 - WELLNESS CENTER	08/01/25	5788	LINCOLN AQUATICS	CREDIT -DEPOSIT	(490.00)
	400 - WELLNESS CENTER	08/01/25	5788	LINCOLN AQUATICS	POOL CHEMICALS	4,290.01
28510						\$704.89
	101 - GENERAL FUND	08/01/25	4067	LINCOLN NAT'L INSUR	LIFE INSU 8/1-8/31/	704.89
28511						\$80.00
	101 - GENERAL FUND	08/01/25	6425	LINDSAY TIRE & AUTO	FLAT REPAIR #2518	2.00
	101 - GENERAL FUND	08/01/25	6425	LINDSAY TIRE & AUTO	FLAT REPAIR #2518	16.00
	101 - GENERAL FUND	08/01/25	6425	LINDSAY TIRE & AUTO	FLAT REPAIR TRAILER	40.00
	101 - GENERAL FUND	08/01/25	6425	LINDSAY TIRE & AUTO	FLAT REPAIR TRUCK11	6.66
	261 - GAS TAX FUND	08/01/25	6425	LINDSAY TIRE & AUTO	FLAT REPAIR #2518	2.00
	261 - GAS TAX FUND	08/01/25	6425	LINDSAY TIRE & AUTO	FLAT REPAIR TRUCK11	6.68
	552 - WATER	08/01/25	6425	LINDSAY TIRE & AUTO	FLAT REPAIR TRUCK11	6.66
28512						\$1,800.00
	400 - WELLNESS CENTER	08/01/25	6260	LLEON SERVICES	JULY 2025 CHEM BAL	1,800.00
28513						\$3,500.00
	553 - SEWER	08/01/25	5399	MARCOS LOYA	WEED ABATE-SUNKI RA	3,500.00
28514						\$2,862.93
	101 - GENERAL FUND	08/01/25	6550	MARIO SAGREDO ELECT	CITYPARK-PUMPMOTOR	2,862.93
28515						\$1,443.84
	400 - WELLNESS CENTER	08/01/25	7091	MARQUEZ HEATING & C	HVAC QTR MAINT W.C	1,443.84
28516						\$100.00
	400 - WELLNESS CENTER	08/01/25	7298	MEDINA ROMELIA	ZUMBA GOLD	100.00
28517						\$73,350.72
	460 - CA STATE PARKS	08/01/25	7307	MISSION BANK	APP10 JUNE RETAINAG	73,350.72
28518						\$6,794.75
	460 - CA STATE PARKS	08/01/25	6639	MOORE IACOFANO GOLT	PROFES SRV JUNE KAK	6,794.75
28519						\$14,655.90
	552 - WATER	08/01/25	1991	NTU TECHNOLOGIES, I	WELL MATERIALS	14,655.90
28520						\$47.85
	101 - GENERAL FUND	08/01/25	1565	OACYS TECHNOLOGY	08/15-11/15 DOMAIN	47.85
28521						\$124.27
	101 - GENERAL FUND	08/01/25	7242	ODP BUSINESS SOLUTI	BANK SEAL BAGS	35.33
	101 - GENERAL FUND	08/01/25	7242	ODP BUSINESS SOLUTI	FOLDERS, AND BINDER	88.94
28522						\$1,918.13
	460 - CA STATE PARKS	08/01/25	6673	PACE SUPPLY CORP	KAKU-PIPE SUP WATER	87.00
	552 - WATER	08/01/25	6673	PACE SUPPLY CORP	MAINT SUPPLIES	134.85
	552 - WATER	08/01/25	6673	PACE SUPPLY CORP	MARIP FIREHYDRA REP	1,001.39
	552 - WATER	08/01/25	6673	PACE SUPPLY CORP	WELL14 MAINT SUPPLI	694.89
28523						\$2,327.69
	101 - GENERAL FUND	08/01/25	6991	PREMIER ACCESS INSU	JULY2025 DENTAL PLA	2,327.69
28524						\$437.50
	101 - GENERAL FUND	08/01/25	399	QUAD KNOPF,INC.	PROJ180454 GENPLANJ	437.50

28525						\$85.87
	400 - WELLNESS CENTER	08/01/25	285	QUILL CORPORATION	OPERATING SUPPLIES	85.87
28526						\$546.48
	101 - GENERAL FUND	08/01/25	5717	RANDSTAD/PLACEMENT	A.GONZALEZ N7/14-7/	546.48
28527						\$25.11
	552 - WATER	08/01/25	7368	RODRIGUEZ BLANCA	769 LAUREL BAL REFU	25.11
28528						\$835.76
	460 - CA STATE PARKS	08/01/25	3054	SHERWIN-WILLIAMS CO	PAINT-BLOCKWALL KAK	835.76
28529						\$11,117.19
	552 - WATER	08/01/25	4555	THATCHER COMPANY IN	2025250104105 CHLOR	12,317.19
	552 - WATER	08/01/25	4555	THATCHER COMPANY IN	2025250900807 RETUR	(1,200.00)
28530						\$299.65
	101 - GENERAL FUND	08/01/25	5624	SIERRA SANITATION,	6/21-7/18 HARVARD P	299.65
28531						\$1,843.51
	553 - SEWER	08/01/25	307	SILVAS OIL COMPANY	MOBILGEAR DIESEL	1,843.51
28532						\$60,220.01
	101 - GENERAL FUND	08/01/25	310	SOUTHERN CA. EDISON	600001505934 7/21/2	(370.31)
	101 - GENERAL FUND	08/01/25	310	SOUTHERN CA. EDISON	600001505934 7/21/2	2,378.19
	101 - GENERAL FUND	08/01/25	310	SOUTHERN CA. EDISON	600001505934 7/21/2	2,755.91
	101 - GENERAL FUND	08/01/25	310	SOUTHERN CA. EDISON	600001505934 7/21/2	46.05
	101 - GENERAL FUND	08/01/25	310	SOUTHERN CA. EDISON	600001505934 7/21/2	911.79
	261 - GAS TAX FUND	08/01/25	310	SOUTHERN CA. EDISON	600001505934 7/21/2	6,720.33
	400 - WELLNESS CENTER	08/01/25	310	SOUTHERN CA. EDISON	W.C 700470455603 7/	9,098.35
	552 - WATER	08/01/25	310	SOUTHERN CA. EDISON	600001505934 7/21/2	36,589.95
	553 - SEWER	08/01/25	310	SOUTHERN CA. EDISON	600001505934 7/21/2	719.26
	553 - SEWER	08/01/25	310	SOUTHERN CA. EDISON	700152858405 598MON	24.06
	556 - VITA-PAKT	08/01/25	310	SOUTHERN CA. EDISON	600001505934 7/21/2	15.94
	883 - SIERRA VIEW ASSESSMENT	08/01/25	310	SOUTHERN CA. EDISON	600001505934 7/21/2	286.90
	884 - HERITAGE ASSESSMENT DIST	08/01/25	310	SOUTHERN CA. EDISON	600001505934 7/21/2	96.00
	886 - SAMOA	08/01/25	310	SOUTHERN CA. EDISON	600001505934 7/21/2	25.22
	887 - SWEETBRIER TOWNHOUSES	08/01/25	310	SOUTHERN CA. EDISON	600001505934 7/21/2	32.07
	888 - PARKSIDE	08/01/25	310	SOUTHERN CA. EDISON	600001505934 7/21/2	95.75
	889 - SIERRA VISTA ASSESSMENT	08/01/25	310	SOUTHERN CA. EDISON	600001505934 7/21/2	215.52
	890 - MAPLE VALLEY ASSESSMENT	08/01/25	310	SOUTHERN CA. EDISON	600001505934 7/21/2	57.50
	891 - PELOUS RANCH	08/01/25	310	SOUTHERN CA. EDISON	600001505934 7/21/2	519.72
	891 - PELOUS RANCH	08/01/25	310	SOUTHERN CA. EDISON	700424206609 1209BE	30.07
	891 - PELOUS RANCH	08/01/25	310	SOUTHERN CA. EDISON	700424206609 CLIM C	(28.26)
28533						\$60.00
	552 - WATER	08/01/25	5691	STATE WATER RESOURC	T2 RENEWAL VEGA	60.00
28534						\$346.49
	101 - GENERAL FUND	08/01/25	5625	SUPERIOR VISION SER	AUG 2025 VISION PLA	346.49
28535						\$56.80
	552 - WATER	08/01/25	7273	T-MOBILE USA INC	202371477 06/21-7/2	28.40
	553 - SEWER	08/01/25	7273	T-MOBILE USA INC	202371477 06/21-7/2	28.40
28536						\$765.68
	101 - GENERAL FUND	08/01/25	6445	USA NORTH 811	2025 MEMBERSHIP	765.68
28537						\$1,393,663.63
	460 - CA STATE PARKS	08/01/25	7300	UNIFIED FIELD SERVI	CONST PROG PAY#10	1,393,663.63
28538						\$900.00
	400 - WELLNESS CENTER	08/01/25	6510	UNITED SOLAR SERVIC	SOLAR PANEL CLEAN J	900.00
28539						\$1,900.80
	101 - GENERAL FUND	08/01/25	5747	USA STAFFING INC.	J.MADRIGAL END7/27	475.20
	101 - GENERAL FUND	08/01/25	5747	USA STAFFING INC.	J.MADRIGALWEEKEND7/	950.40
	101 - GENERAL FUND	08/01/25	5747	USA STAFFING INC.	J.MADRIGAL END7/27	475.20
28540						\$5,670.83
	552 - WATER	08/01/25	5413	UNIVAR USA INC	WELL MATERIALS CAUS	5,670.83
28541						\$299.14
	552 - WATER	08/01/25	356	USA BLUEBOOK	CREDIT -GRUNDFOS IN	(378.34)
	552 - WATER	08/01/25	356	USA BLUEBOOK	GRUNDFOS INJEC QUIL	378.34
	552 - WATER	08/01/25	356	USA BLUEBOOK	HACH DPD 10MLSAMPLE	299.14
28542						\$51,938.67
	306 - COVID-19 ARPA FUND	08/01/25	7295	4CREEKS INC	CONST MANG KAKU	51,938.67
EDD627						\$7,190.51
	101 - GENERAL FUND	07/01/25	687	STATE OF CALIFORNIA	PRPD06.27.25 PIT&LOCAL	7,190.51
IRS627						\$40,486.53
	101 - GENERAL FUND	07/01/25	2011	INTERNAL REVENUE SE	PRPD 06/27/25 FICA/MEDICARE	21,762.58
	101 - GENERAL FUND	07/01/25	2011	INTERNAL REVENUE SE	PRPD6/27/25 FEDERAL	18,723.95

SUMMARY BY FUNDING SOURCE

101 - GENERAL FUND	1,127,808.93
102 - PUBLIC SAFETY ASSET FORT	-
200 - STREET IMPROVEMENT FUND	3,820.29
261 - GAS TAX FUND	30,147.51
263 - TRANSPORTATION	12,885.11
266 - LTF-ART 8 STREETS & ROADS	-
300 - MCDERMONT SALE PROCEEDS	-
305 - EMERGENCY OPERATIONS	-
306 - COVID-19 ARPA FUND	171,179.85
400 - WELLNESS CENTER	118,766.17
460 - CA STATE PARKS	1,474,785.07
471 - PARK IMPROVEMENTS	-
552 - WATER	192,331.87
553 - SEWER	81,326.65
554 - REFUSE	23,983.22
555 - RECYCLE/BOTTLED BILL FUND	-
556 - VITA-PAKT	5,063.87
600 - CAPITAL IMPROVEMENT	-
660 - RDA OBLIGATION RETIREMENT	-
700 - CDBG REVOLVING LN FUND	21,509.01
720 - HOME REVOLVING LN FUND	32,940.96
779 - 00-HOME-0487	1,313.00
781 - CAL HOME RLF	64,040.27
883 - SIERRA VIEW ASSESSMENT	1,314.49
884 - HERITAGE ASSESSMENT DIST	1,123.59
886 - SAMOA	1,124.00
887 - SWEETBRIER TOWNHOUSES	1,135.76
888 - PARKSIDE	1,147.54
889 - SIERRA VISTA ASSESSMENT	1,267.31
890 - MAPLE VALLEY ASSESSMENT	1,109.29
891 - PELOUS RANCH	1,573.32

TOTAL	\$ 3,371,697.08
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STAFF REPORT

TO: Lindsay City Council
MEETING DATE: July 22, 2025

Item #: 12.4
Consent

DEPARTMENT: Finance

FROM: Kuyler Crocker, Acting Finance Director

AGENDA TITLE: July 2025 Monthly Treasurer's Report

ACTION & RECOMMENDATION

Accept the July 2025 Monthly Treasurer's Report.

BACKGROUND | ANALYSIS

The July 2025 Monthly Treasurer's Report is submitted for Council review and acceptance.

FISCAL IMPACT

There is no fiscal impact associated with this action.

ATTACHMENTS

1. July 2025 Treasurer's Report

Reviewed/Approved: _____



Monthly Treasurer's Report
JULY 31, 2025
Cash Balances Classified by Depository

CASH RESOURCES

LOCATION	GL ACCOUNT #	TYPE	BALANCE
Cash Register Funds (City Hall & Wellness)	100-102	RES	\$1,100
Bank of the Sierra- Depository Account	100-114	GEN	11,007,799
Bank of the Sierra - Wellness Center	100-500	GEN	876,985
Bank of the Sierra - Impound Account	100-120	RES	102,801
LAIF Savings: City & Successor Agency	100-103	INV-RES	3,816,471
MBS Investments	100-700	INV-RES	1,432,073
TOTAL			\$17,237,230

CASH EXPENDED

ACCOUNTS PAYABLE & PAYROLL	AMOUNT
Accounts Payable	\$1,657,765
Payroll (JULY 11, 2025)	\$216,398
Payroll (JULY 25, 2025)	\$248,794
TOTAL	\$ 2,122,956

DEBT SERVICE	AMOUNT
2015 BONDS	\$728,358
WELLNESS	\$96,841
TOTAL	\$ 825,199

INVESTMENTS

INVESTMENT POLICY COMPLIANCE

As of the end of the month, the investments were in compliance with the requirements of the City's investment policy. This report reflects all cash and

INVESTED FUNDS	\$5,248,545
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Respectfully submitted,

Soledad Ruiz-Núñez

Director of Finance
City of Lindsay

ABBREVIATIONS

GEN: GENERAL UNRESTRICTED
RES: RESTRICTED ACTIVITY
INV: INVESTMENT



STAFF REPORT

TO: Lindsay City Council

MEETING DATE: May 14, 2024

Item #: 12.5
Consent

DEPARTMENT: City Services

FROM: Kuyler Crocker, Interim City Manager

Agenda Title: Approval of Revised Resolution 25-32 for Authorizing Engagement with FEMA and Cal OES Regarding Emergency Grant Programs.

ACTION & RECOMMENDATION

Consider the Approval of a revised Resolution No. 25-32, A Resolution of the City Council of the City of Lindsay Authorizing the Director of City Services & Planning, City Manager, and City Services Manager/Inspector to Engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Services Regarding Grants for Which the City has Applied and Any Documents Thereto.

The City Services and Planning department recommends the approval of a revised Resolution No. 25-32 hereto attached to this report. Should the Resolution be approved and all the State guidelines are followed correctly, the City of Lindsay will have backup generators for the multiple critical facilities and be able to apply this Resolution to both current and future disasters/projects that occur in the three-year (3) period following the Resolution's approval. Identified backup generator sites are for Water Well 14; Water Well 15; Sequoia Lift Station; Hickory Lift Station; City Hall; City Public Safety Building; and the Wastewater Treatment Plant. Having backup power is a top priority and the proposed action will alleviate those concerns long term.

If the Resolution is not approved, the sites identified will have no backup power which is considered a risk to the public. The City does not currently have backup generator for each of the identified sites.

BACKGROUND | ANALYSIS

One of the projects that will be utilizing this universal Resolution is the emergency backup generators. The challenge that has been present for many years is that the City of Lindsay has not been in a financial position to address or mitigate its problem of power backup during any natural disaster. Key critical facilities (water, wastewater, and emergency facilities) have no backup power generators. Finding ways to fund our challenges/problems in providing mitigation measures during natural disasters is extremely difficult, if not nearly impossible. If power interruption occurs at these key facilities due to natural or human disasters, the following services will be interrupted: Water Wells 14 & 15 – these are the City's only operating water wells that provide a minimum of 20% of the potable water for the entire City; City Wastewater Treatment Facility – this is the only facility of its kind for the entire City.

If power goes down and a working generator is not available, the potential for sewage leaks is eminent; the lift stations (Hickory and Sequoia) provide the flow for the wastewater from the source to the treatment facility. Without power backup sewage leaks could occur; the Public Safety and City Hall Buildings are the only facilities for staff within the City and both buildings currently act as the Emergency Operations Center. With no backup power, especially during natural disasters, the use of these facilities is diminished to a bare minimum.

The Federal Emergency Management Agency (FEMA) recently approved and issued a Hazard Mitigation Grant Program (HMGP) award for the City of Lindsay (sub-recipient) Generators Mitigation Project, Phase 1. The total project cost for Phase 1, Supplement 26, is \$161,300, which includes a federal share of \$145,170 and a 10% non-federal share of \$16,130.

The non-federal share will be fully covered by state funding under the Prepare CA Match program, meaning no out-of-pocket cost to the city. Additionally, the project has been approved for \$8,065 in subrecipient management costs, bringing the total grant funding available to \$270,265 as reflected in the attached award letters.

This specific HMGP project approval and obligation of funds are subject to the following conditions: Scope of Work (SOW) – Phase 1 of this project will include finalizing the exact location of the proposed generators, development of the 90% design, completion of an environmental review/assessment pursuant to California Environmental Quality Act (CEQA). Phase 1 will also include completing permitting for the seven proposed sites and requesting bids from qualified contractors. No ground disturbance or construction activities including geotechnical borings may occur during Phase 1 of this project.

To receive payment as a grant subrecipient, the City of Lindsay must adopt a revised Resolution No. 25-32 Once passed and adopted, the Resolution must be filed with the Recovery Financial Processing Unit.

FISCAL IMPACT

No fiscal impact associated with this action.

ATTACHMENTS

1. Cal OES Award Letter
2. Revised Resolution No.25-32 (Cal OES from 130)
3. Original Resolution No. 24-01 (January 2024)

Reviewed/Approved: _____



December 12, 2023

Neyba Amezcua
City Services Director
Lindsay, City of
251 East Honolulu Street
Lindsay, CA 93247

Subject: **Notification of Subapplication Approval**
Hazard Mitigation Grant Program – Prepare CA Match
FEMA-**4482**-DR-CA, Project #**AP00618**, FIPS #**107-41712**
Supplement #**26**

Dear Ms. Amezcua:

The California Governor's Office of Emergency Services (Cal OES) received notification that the Federal Emergency Management Agency (FEMA) has approved your organization's subaward application in the amount of **\$145,170.00**. A copy of the FEMA award package is enclosed for your records. Your organization's subaward application has also been approved for **\$117,030.00** in state funding under the Prepare CA Match program.

In order to receive payment as a grant subrecipient, your organization must have the following on file with the Recovery Financial Processing Unit:

- A valid, current (approved within the last 3 years) Governing Body Resolution
- A Project Assurances for Federal Assistance agreement
- A Grant Subaward Face Sheet (GSAFS). Please ensure that the individual who signs the GSAFS is designated by the Governing Body Resolution as an Authorized Agent for your organization.
- A current Federal Funding Accountability and Transparency Act (FFATA) Financial Disclosure form. This form must be submitted each fiscal year.
- An active registration with the federal System for Award Management (SAM) website. The registration must remain active for the duration of this grant subaward.

For your convenience, this subapplication approval package includes the required post-obligation documents as well as guides to completing and renewing a SAM registration. Please complete the documents and mail copies to the address listed at the end of this letter, keeping the originals with your records.



3650 SCHRIEVER AVENUE • MATHER, CA 95655
RECOVERY FINANCIAL PROCESSING UNIT
(916) 845-8110

Alternatively, you may scan and email the completed documents to the Recovery Financial Processing Unit at HMGrantsPayments@CalOES.ca.gov. Electronic copies of the post-obligation documents can also be requested at the same address.

Payments will be made on a reimbursement basis using the enclosed Hazard Mitigation Reimbursement Request Form. A ten percent (10%) retention will be withheld from all reimbursement payments and will be released as part of the subaward closeout process.

Reimbursements can be made only for items listed on the approved subaward application. Expenditures for any other work should be separately maintained and are the sole responsibility of the subrecipient. Any funds received in excess of current needs or approved amounts, or those found owed as a result of a final inspection or audit, must be refunded to the State within 30 days of receipt of an invoice from Cal OES.

When mailing documents to the Recovery Financial Processing Unit, please use the following address:

California Governor's Office of Emergency Services
Attention: Recovery Financial Processing Unit
3650 Schriever Avenue
Mather, CA 95655

For further assistance regarding post-obligation documents or the reimbursement request process, please contact the Recovery Financial Processing Unit at (916) 845-8110 or at HMGrantsPayments@caloes.ca.gov. For program-related questions, please contact the Hazard Mitigation Grants Program Unit at (916) 328-7450.

Recovery Financial Processing Unit

Enclosures

c: Subrecipient's Project File



3650 SCHRIEVER AVENUE • MATHER, CA 95655
RECOVERY FINANCIAL PROCESSING UNIT
(916) 845-8110



December 12, 2023

Neyba Amezcua
City Services Director
Lindsay, City of
251 East Honolulu Street
Lindsay, CA 93247

Subject: **Notification of Approval for Subrecipient Management Cost Funding**
Hazard Mitigation Grant Program – Prepare CA Match
FEMA-**4482**-DR-CA, Project #**AP00618**, FIPS #**107-41712**,
Supplement #**26**

Dear Ms. Amezcua:

The California Governor's Office of Emergency Services (Cal OES) received notification that the Federal Emergency Management Agency (FEMA) has approved **\$8,065.00** in funding for subrecipient management costs (SRMC). SRMC are costs incurred while administering a Hazard Mitigation grant subaward. A copy of FEMA's letter is enclosed for your records.

Payments are made on a reimbursement basis using the specialized Subrecipient Management Cost Reimbursement Request Form. Subrecipients are reminded to document their SRMC separately from direct project expenditures. To qualify for SRMC reimbursement, subrecipients must first incur and seek reimbursement for direct project expenditures via the specialized Project Expenditures Reimbursement Request Form. Reimbursement for SRMC is capped at five percent of a project's cumulative direct project expenditures. Please note that your organization must maintain an active registration in the SAM.gov (System for Award Management) database for the duration of this grant subaward.

Please read the enclosed supplement. In accordance with Title 44 Code of Federal Regulations, Part 206.440, if you disagree with FEMA's obligated amount or scope of work listed in the supplement, you can appeal. All appeals must be in writing and received by Cal OES within 60 days from the receipt of this letter. If you have any questions or need assistance, please contact the Recovery Financial Processing Unit at (916) 845-8110 or at HMGrantsPayments@caloes.ca.gov.

Recovery Financial Processing Unit
Enclosures
c: Subrecipient's Project File



3650 SCHRIEVER AVENUE • MATHER, CA 95655
RECOVERY FINANCIAL PROCESSING UNIT
(916) 845-8110



U.S. Department of Homeland Security
Region 9
1111 Broadway, Suite 1200
Oakland, California 94607

FEMA

November 21, 2023

Nancy Ward, Director
Governor's Authorized Representative
California Governor's Office of Emergency Services
3650 Schriever Avenue
Mather, California 95655

RECEIVED
NOV 21, 2023
Financial Processing Unit

Reference: Application Approval, HMGP DR-4482-618-22F
City of Lindsay
Lindsay Generators Mitigation Project, Phase 1
FIPS Code: 107-41712, Supplement 26

Dear Nancy Ward:

We approve and issue Hazard Mitigation Grant Program (HMGP) funds for the City of Lindsay (Sub-recipient), DR-4482-618-22F, Lindsay Generators Mitigation Project, Phase 1.

The total project cost for phase 1 is \$161,300.00. As shown in the enclosed Obligation Report - Supplement 26, we are, obligating \$145,170.00 for the 90 percent Federal share; the 10 percent non-Federal share is \$16,130.00. We are obligating \$8,065.00 for the 100% Federal share Subrecipient Management Costs. These funds are available in SmartLink for immediate and eligible disbursements. The following is a summary of the approved funding:

Project Phase:	Federal Share:	Non-Federal Share:	Total Project Cost:
Phase1, Supplement 26	\$145,170.00	\$16,130.00	\$161,300.00
Management Costs	\$8,065.00	\$0	\$8,065.00

This HMGP project approval and obligation of funds are subject to the following conditions:

- 1. Scope of Work (SOW)** – Phase 1 of this project will include finalizing the exact location of the proposed generators, development of 90% design, completion of an environmental review/assessment pursuant to CEQA. Phase 1 will also include completing permitting for the seven proposed sites and requesting bids from qualified contractors. No ground disturbance or construction activities including geotechnical borings may occur during phase 1 of this project.

The following Phase 1 activities and deliverables are expected:

Phase 1 Activity	Estimated Timeline
Finalize Locations	2 Months
90% Design	6 Months
Permitting & CEQA	9 Months
Submit Phase 1 Deliverables	1 Month

Please provide the above-referenced deliverables once completed to the assigned FEMA Hazard Mitigation Assistant (HMA) Specialist for review and inclusion within the official grant file.

2. **Project Completion Date** – The work schedule included with the project application indicates that Phase 1 will take 18 months to complete; therefore, the activity completion date is May 21, 2025. Please inform the sub-recipient that work completed after this date is not eligible for federal funding, and that federal funds may be de-obligated for work completed outside the completion date when there is no approved time extension.
3. **Project Closeout** – Within 120 days of project completion, all project funds must be liquidated and final closeout documentation for the project must be submitted to FEMA. Please note the project must comply with Code of Federal Regulations Title 2, Part 200 reporting requirements at the time of closeout.
4. **Record of Environmental Considerations (REC)** – This project has been determined to be Categorically Excluded from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and FEMA Directive 108-1-1 as authorized by DHS Instruction Manual 023-01-001-01, Revision 1. Categorical Exclusion A4 information gathering, data analysis and processing, information dissemination, review, interpretation, and development of documents) and A7 (the commitment of resources, personnel, and funding to conduct audits, surveys, and data collection of a minimally intrusive nature) have been applied. Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding.
5. **Standard Conditions** – This project approval is subject to the enclosed *Standard Mitigation Grant Program (HMGP) Conditions*, amended August 2018. Please note that federal funds may be de-obligated for work that does not comply with these conditions.

If you have any questions, please contact Jared Peri, Grants Management Specialist, by email Jared.Peri@fema.dhs.gov, or phone (202) 374-4957.

Sincerely,

KATHRYN J LIPIECKI

Kathryn Lipiecki
Director, Mitigation Division
FEMA Region 9

Digitally signed by KATHRYN J
LIPIECKI
Date: 2023.11.21 07:47:13 -08'00'

Enclosures (3):

Obligation Report – Supplement 26
Record of Environmental Considerations (REC)
Standard Mitigation Grant (HMGP) Conditions

cc: Ron Miller, Acting State Hazard Mitigation Officer, California Governor's Office of
Emergency Services
Joseph Purvis, Division Chief, California Governor's Office of Emergency Services
Robert McCord, Chief, Hazard Mitigation Assistance Branch, FEMA Region 9

HAZARD MITIGATION GRANT PROGRAM

Obligation

Disaster No	FEMA Project No	Amendment No	State Application ID	Action No	Supplemental No	State	Recipient
4482	22 -F	0	618	1	26	CA	Statewide

Subrecipient: Lindsay

Project Title : 5% City of Lindsay Generators Mitigation Project

Subrecipient FIPS Code: 107-41712

Total Amount Previously Allocated	Total Amount Previously Obligated	Total Amount Pending Obligation	Total Amount Available for New Obligation
\$145,170.00	\$145,170.00	\$0.00	\$0.00

Project Amount	Subrecipient Management Cost Amount	Total Obligation	IFMIS Date	IFMIS Status	FY
\$145,170.00	\$8,065.00	\$153,235.00	10/05/2023	Accept	2024

Comments

Date: 10/05/2023 User Id: SSCOTT39

Comment: HMGP 4482-618-22F-Phase One-City of Lindsay-Generators Mitigation Project- Fed Share-\$145,170.00 and SRMC-\$8,065.00.

Authorization

Preparer Name: STEVEN SCOTT

Preparation Date: 10/05/2023

HMO Authorization Name: JOCELYN MADISON-KELLY

HMO Authorization Date: 10/05/2023

18:03:58

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4482-0022-CA (4482-618-022) (1)

Title: City of Lindsay Seven Critical Facility Backup Power Generators (Phase 1)

NEPA DETERMINATION

Non Compliant Flag: No	EA Draft Date:	EA Final Date:
EA Public Notice Date:	EA Fonsi	Level: CATEX
EIS Notice of Intent	EIS ROD Date:	

Comment The City of Lindsay in Tulare County, CA proposes to design and install seven backup power generators at seven critical facilities to increase community resilience against wildfires, flooding and seismic events. The facilities are: Water Well 14 (36.22737, -119.13861), Water Well 15 (36.22542, -119.15451), Sequoia Lift Station (36.21574, -119.09599), Hickory Lift Station (36.21792, -119.09152), Lindsay City Hall (36.20362, -119.08830), Lindsay Public Safety Building (36.20431, -119.08838), and Lindsay Waste Water Treatment Plant (36.21866, -119.13745).

Phase 1 of the project, the subject of this review, will consist of the City of Lindsay finalizing the exact location of the generators; hiring a professional engineering firm to develop 90% engineering drawings; completing an environmental review/assessment pursuant to CEQA; completing permitting for the seven sites; and requesting bids from qualified contractors. No ground disturbance or construction activities, including geotechnical borings, are proposed during Phase 1. During Phase 2, engineering plans will be completed to 100% and the project will be implemented. If the Phase 1 project scope of work changes to include ground disturbance, additional environmental review will be required.

This Phase 1 project has been determined to be Categorically Excluded from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and FEMA Directive 108-1-1 as authorized by DHS Instruction Manual 023-01-001-01, Revision 1. Categorical Exclusions A4 (information gathering, data analysis and processing, information dissemination, review, interpretation, and development of documents) and A7 (the commitment of resources, personnel, and funding to conduct audits, surveys, and data collection of a minimally intrusive nature) have been applied. Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding. - jhelder - 09/22/2023 22:09:59 GMT

CATEX CATEGORIES

Catex Category Code	Description	Selected
a4	(a4) Information gathering, data analysis and processing, information dissemination, review, interpretation, and development of documents. If any of these activities result in proposals for further action, those proposals must be covered by an appropriate CATEX. Examples include but are not limited to: (a) Document mailings, publication and distribution, training and information programs, historical and cultural demonstrations, and public affairs actions. (b) Studies, reports, proposals, analyses, literature reviews; computer modeling; and non-intrusive intelligence gathering activities.	Yes
a7	(a7) The commitment of resources, personnel, and funding to conduct audits, surveys, and data collection of a minimally intrusive nature. If any of these commitments result in proposals for further action, those proposals must be covered by an appropriate CATEX. Examples include, but are not limited to: (a) Activities designed to support the improvement or upgrade management of natural resources, such as surveys for threatened and endangered species, wildlife and wildlife habitat, historic properties, and archeological sites; wetland delineations; timber stand examination; minimal water, air, waste, material and soil sampling; audits, photography, and interpretation. (b) Minimally-intrusive geological, geophysical, and geo-technical activities, including mapping and engineering surveys. (c) Conducting Facility Audits, Environmental Site Assessments and Environmental Baseline Surveys, and (d) Vulnerability, risk, and structural integrity assessments of infrastructure.	Yes

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4482-0022-CA (4482-618-022) (1)

Title: City of Lindsay Seven Critical Facility Backup Power Generators (Phase 1)

EXTRAORDINARY

Extraordinary Circumstance Code

Description

Selected ?

No Extraordinary Circumstances were selected

ENVIRONMENTAL LAW / EXECUTIVE ORDER

Environmental Law/
Executive Order

Status

Description

Comment

Clean Air Act (CAA)

Completed

Project is located in a non-attainment area

CAA: The project is in Tulare County that is within a nonattainment area for PM-2.5 (1997, 2006, 2012) and 8-Hour Ozone (2008, 2015) according to the U.S. Environmental Protection Agency (USEPA). Based on the scope of work, the potential emissions from project activities are clearly below "de minimis" thresholds for the General Conformity Rule. Thus, the project is exempt from a conformity determination. See Condition. - jhelder - 09/22/2023 22:20:48 GMT

Completed

Coordination required with applicable state administering agency - Review concluded

Coastal Barrier Resources Act (CBRA)

Completed

Project is not on or connected to CBRA Unit or otherwise protected area - Review concluded

Clean Water Act (CWA)

Completed

Project would not affect any water of the U.S. - Review concluded

Coastal Zone Management Act (CZMA)

Completed

Project is not located in a coastal zone area and does not affect a coastal zone area - Review concluded

Executive Order 11988 - Floodplains

Completed

No effect on floodplain/flood levels and project outside floodplain - Review concluded

This Phase 1 project is for non-ground disturbing engineering/design activities and environmental studies only, which do not involve potential impacts to the floodplain. See Attached Map. - jhelder - 09/22/2023 22:22:22 GMT

Executive Order 11990 - Wetlands

Completed

No effects on wetlands and project outside wetlands - Review concluded

This Phase 1 project is for non-ground disturbing engineering/design activities and environmental studies only, which do not involve potential impacts to wetlands. See Attached Map. - jhelder - 09/22/2023 22:27:01 GMT

Executive Order 12898 - Environmental Justice for Low Income and Minority Populations

Completed

No Low income or minority population in, near or affected by the project - Review concluded

EO12898: This project has been determined to have limited or no potential to affect minority or low-income populations according to Exemptions VI.h (Planning-related activities) and VI.m (Architectural and engineering costs) in Step 1 of the EO 12898 Interim Guidance,

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4482-0022-CA (4482-618-022) (1)

Title: City of Lindsay Seven Critical Facility Backup Power Generators (Phase 1)

Environmental Law/ Executive Order	Status	Description	Comment
			dated September 2023. FEMA has no further EO 12898 responsibilities with regard to these activities. - jhelder - 09/22/2023 22:30:24 GMT
Endangered Species Act (ESA)	Completed	Listed species and/or designated critical habitat present in areas affected directly or indirectly by the federal action	A No Effect Memorandum has been prepared as it has been determined that the proposed actions would result in No Effect to federally listed species or designated critical habitat. Consultation with the US Fish and Wildlife Service and/or the National Marine Fisheries Service is not required. See attached No Effect Memorandum. - jhelder - 09/22/2023 22:11:10 GMT
	Completed	No effect to species or designated critical habitat (See comments for justification) - Review concluded	
Farmland Protection Policy Act (FPPA)	Completed	Project does not affect designated prime or unique farmland - Review concluded	
Fish and Wildlife Coordination Act (FWCA)	Completed	Project does not affect, control, or modify a waterway/body of water - Review concluded	
Migratory Bird Treaty Act (MBTA)	Completed	Project located within a flyway zone	
	Completed	Project does not have potential to take migratory birds - Review concluded	
Magnuson-Stevens Fishery Conservation and Management Act (MSA)	Completed	Project not located in or near Essential Fish Habitat - Review concluded	
National Historic Preservation Act (NHPA)	Completed	Not type of activity with potential to affect historic properties - Review concluded	Pursuant to Stipulation I.A.7.f (Assistance provided for planning, studies, design and engineering costs that involve no commitment of resources other than staffing and associated funding) of the Programmatic Agreement among the Federal Emergency Management Agency (FEMA), the California State Historic Preservation Officer (SHPO), and the California Governor's Office of Emergency Services (Cal OES), signed October 29, 2019, FEMA has determined that the undertaking as described will have no potential to effect historic properties. Thus, the undertaking does not require SHPO review, and FEMA has no further Section 106 responsibilities in accordance with 36 CFR 800.3(a)(1). - jhelder - 09/22/2023 22:10:52 GMT

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4482-0022-CA (4482-618-022) (1)**Title:** City of Lindsay Seven Critical Facility Backup Power Generators (Phase 1)

Environmental Law/ Executive Order	Status	Description	Comment
Wild and Scenic Rivers Act (WSR)	Completed	Project is not along and does not affect Wild and Scenic River - Review concluded	

CONDITIONS

Special Conditions required on implementation of Projects:

CAA: The Applicant is responsible for complying with all applicable subparts of the Clean Air Act. The Applicant must coordinate with the California Air Resources Board to determine any permitting requirements. Copies of any permits/authorizations, or consultation documentation must be forwarded to FEMA for inclusion in the administrative record. Failure to comply with these conditions may jeopardize the receipt of federal funding.

Source of condition: Clean Air Act (CAA)

Monitoring Required: No

Standard Conditions:

Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.

This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

Standard Mitigation Grant Program (HMGP) Conditions

FEMA Region IX, August, 2018

The following list applies to Recipients and Subrecipients accepting HMGP funds from the Federal Emergency Management Agency (FEMA) of the Department of Homeland Security (DHS):

1. **Applicable Federal, State, and Local Laws and Regulations.** The Recipient/Subrecipient must comply with all applicable Federal, State, and Local laws and regulations, regardless of whether they are on this list or other project documents. DHS financial assistance Recipients and Subrecipients are required to follow the provisions of the State HMGP Administrative Plan, applicable Hazard Mitigation Assistance Uniform Guidance, and Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located in Title 2 of the Code of Federal Regulations (CFR) Part 200, adopted by DHS in 2 CFR 3002.
2. **Financial Management Systems.** The Recipient and Subrecipient must maintain financial management systems to account for and track funds, as referenced in 2 CFR 200.302.
3. **Match or Cost Share.** Non-federal match or cost share must comply with 2 CFR 200.306, the scope of work (SOW), and any agreements among the Subrecipient, the Recipient, and FEMA.
4. **Budget Changes.** Unanticipated adjustments are permitted within the approved total cost. However, if costs exceed the federal share, the Subrecipient must notify the Governor's Authorized Representative (GAR) of overruns before implementation. The GAR shall submit a written request for approval to FEMA Region IX. The subaward must continue to meet HMGP requirements, including cost effectiveness and cost share. Refer to 2 CFR 200.308 for additional information.
5. **Real Property and Land.** The acquisition, use, and disposition must comply with 2 CFR 200.311.
6. **Equipment.** The acquisition, use, and disposition must comply with 2 CFR 200.313.
7. **Supplies.** Upon project completion, FEMA must be compensated for unused supplies, exceeding \$5,000 (fair market value), and not needed for other federal programs. Refer to 2 CFR 200.314.
8. **Procurement.** Procurement procedures must be in conformance with 2 CFR 200.318-320.
9. **Monitoring and Reporting Program Performance.** The Recipient and Subrecipient must submit quarterly progress reports, as referenced in the 2 CFR 200.328 and State HMGP Administrative Plan.
10. **Records Retention.** In accordance with 2 CFR 200.333, financial/ programmatic records related to expenditures must be maintained at least 3 years after the date of Recipient's final expenditure report.
11. **Enforcement and Termination.** If the Recipient or Subrecipient fails to comply with the award or subaward terms, whether stated in a Federal statute or regulation, the State HMGP Administrative Plan, subpplication, a notice of award, an assurance, or elsewhere, FEMA may take one or more of the actions outlined in 2 CFR 200.338, including termination or partial termination of the award or subaward outlined in 2 CFR 200.339.
12. **Allowable Costs.** Funds are to be used for allowable costs in compliance with 2 CFR 200.403, the approved SOW, and any agreements among the Subrecipient, Recipient, and FEMA.

13. **Non-Federal Audit.** The Recipient and Subrecipient are responsible for obtaining audits in accordance with the Single Audit Act of 1984, in compliance with 2 CFR 200.501.
14. **Debarred and Suspended Parties.** Recipients and Subrecipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, and 2 CFR 180. These regulations restrict federal financial assistance awards, subawards, and contracts with parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in the federal assistance programs or activities.
15. **Equipment Rates.** Rates claimed for use of Subrecipient-owned equipment in excess of the FEMA-approved rates must be approved under State guidelines issued by the State Comptroller's Office or must be certified by the Recipient to include only those costs attributable to equipment usage less any fixed overhead and/or profit.
16. **Duplication of Funding between Public Assistance (PA) and HMGP.** Funding for PA Section 406 and HMGP Section 404 are permitted on the same facility/location, but the activities identified under each program must be distinct with separately accounted funds. At closeout, FEMA may adjust the funding to ensure the Subrecipient was reimbursed for eligible work from only one funding source.
17. **Historic Properties and Cultural Resources.** In compliance with 2 CFR 800, if a potential historic property or cultural resource is discovered during construction, the Subrecipient must cease work in the area and take all reasonable measures to avoid or minimize harm to the discovered property/resource. During construction, the Subrecipient will monitor ground disturbance activity, and if any potential archeological resources are discovered, will immediately cease work in that area, and notify the Recipient and FEMA. Construction in the area may resume with FEMA's written approval after FEMA's consultation, if applicable, with the State Historic Preservation Officer (SHPO).
18. **NEPA and Changes to the Scope of Work (SOW).** To comply with the National Environmental Policy Act (NEPA), and other Laws and Executive Orders, any change to the approved SOW shall be re-evaluated before implementation. Construction associated with a SOW change, prior to FEMA approval, may be ineligible for funding. Acceptance of federal funding requires environmental permits and clearances in compliance with all appropriate federal, state and local laws, and failure to comply may jeopardize funding.

Within their authority, the Recipient and Subrecipient must use of all practicable means, consistent with other essential policies, to create and maintain productive harmony for people and nature, and fulfill the social, economic, and other needs of present and future generations of Americans.



Cal OES ID No: _____

DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE _____ OF THE _____
(Governing Body) (Name of Applicant)

THAT _____, OR
(Title of Authorized Agent)

_____, OR
(Title of Authorized Agent)

(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the _____,
(Name of Applicant)

a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program, including, but not limited to any of the following:

- **Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM),** under
- Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.
- **Flood Mitigation Assistance Program (FMA),** under Section 1366 of the National Flood Insurance Act of 1968.
- **National Earthquake Hazards Reduction Program (NEHRP)** 42 U.S. Code 7704 (b) ((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141
- **California Early Earthquake Warning (CEEW)** under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12

That the _____, a public entity established under the
(Name of Applicant)

laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.



Please check the appropriate box below

- ☐ This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.
- ☐ This is a disaster/grant specific resolution and is effective for only disaster/grant number(s):_____

Passed and approved this ___ day of _____, 20__

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

CERTIFICATION

I, _____, duly appointed and _____ of
(Name) (Title)

_____, do hereby certify that the above is a true and
(Name of Applicant)

correct copy of a resolution passed and approved by the _____
(Governing Body)

of the _____ on the _____ day of _____, 20__.
(Name of Applicant)

(Signature)

(Title)



Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted resolution is older than three (3) years from the last date of approval, is invalid, or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on pages 1 and 2. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California.

Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Services regarding grants for which they have applied. There are two ways of completing this section:

1. **Titles Only:** The titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by either a cover letter naming the Authorized Agents by name and title, or the Cal OES AA Names document. The supporting document can be completed by any authorized person within the Agency (e.g., administrative assistant, the Authorized Agent, secretary to the Director). It does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document, or their title changes.



Checking Universal or Disaster-Specific Box: A Universal resolution is effective for all past disasters and for those declared up to three (3) years following the date of approval. Upon expiration it is no longer effective for new disasters, but it remains in effect for disasters declared prior to expiration. It remains effective until the disaster goes through closeout unless it is superseded by a newer resolution.

Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents. A minimum of three (3) approving board members must be listed. If less than three are present, meeting minutes must be attached in order to verify a quorum was met.

Certification Section:

Name and Title: This is the individual in attendance who recorded the creation and approval of this resolution.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member. If a person holds two positions (such as City Manager and Secretary to the Board) and the City Manager is to be listed as an Authorized Agent, then that person could sign the document as Secretary to the Board (not City Manager) to eliminate "Self-Certification."



STAFF REPORT

TO: Lindsay City Council
FROM: Edelma Gonzalez, City Services Dep Director
DEPARTMENT: City Services and Planning Department
ITEM NO.: 8.4
MEETING DATE: January 09, 2024

ACTION & RECOMMENDATION

Consider the Approval of Resolution No. 24-01, A Resolution of the City Council of the City of Lindsay Authorizing the Director of City Services & Planning to Engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Services Regarding Grants for Which the City has Applied and Any Documents Thereto.

The City Services and Planning department recommends the approval of Resolution No. 24-01 hereto attached to this report. Should the Resolution be approved and all the State guidelines are followed correctly, the City of Lindsay will have backup generators for the multiple critical facilities and be able to apply this Resolution to both current and future disasters/projects that occur in the three-year (3) period following the Resolution's approval. Identified backup generator sites are for Water Well 14; Water Well 15; Sequoia Lift Station; Hickory Lift Station; City Hall; City Public Safety Building; and the Wastewater Treatment Plant. Having backup power is a top priority and the proposed action will alleviate those concerns long term.

If the Resolution is not approved, the sites identified will have no backup power which is considered a risk to the public. The City does not currently have backup generator for each of the identified sites.

BACKGROUND | ANALYSIS

One of the projects that will be utilizing this universal Resolution is the emergency backup generators. The challenge that has been present for many years is that the City of Lindsay has not been in a financial position to address or mitigate its problem of power backup during any natural disaster. Key critical facilities (water, wastewater, and emergency facilities) have no backup power generators. Finding ways to fund our challenges/problems in providing mitigation measures during natural disasters is extremely difficult, if not nearly impossible. If power interruption occurs at these key facilities due to natural or human disasters, the following services will be interrupted: Water Wells 14 & 15 – these are the City's only operating water wells that provide a minimum of 20% of the potable water for the entire City; City Wastewater Treatment Facility – this is the only facility of its kind for the entire City.

If power goes down and a working generator is not available, the potential for sewage leaks is eminent; the lift stations (Hickory and Sequoia) provide the flow for the wastewater from the source to the treatment facility. Without power backup sewage leaks could occur; the Public Safety and City Hall Buildings are the only facilities for staff within the City and both buildings currently act as the Emergency Operations Center. With no backup power, especially during natural disasters, the use of these facilities is diminished to a bare minimum.

Federal Management Emergency Agency (FEMA) recently approved and issued a Hazard Mitigation Grant Program (HMGP) funds for the City of Lindsay (sub-recipient) Generators Mitigation Project, Phase 1. The total project cost for phase 1, supplement 26 is \$161,300.00 and \$8,065.00 management cost as shown in the attached award letter.

This specific HMGP project approval and obligation of funds are subject to the following conditions: Scope of Work (SOW) – Phase 1 of this project will include finalizing the exact location of the proposed generators, development of the 90% design, completion of an environmental review/assessment pursuant to California Environmental Quality Act (CEQA). Phase 1 will also include completing permitting for the seven proposed sites and requesting bids from qualified contractors. No ground disturbance or construction activities including geotechnical borings may occur during Phase 1 of this project.

To receive payment as a grant subrecipient, the City of Lindsay must adopt Resolution No. 24-01. Once passed and adopted, the Resolution must be filed with the Recovery Financial Processing Unit.

FISCAL IMPACT

No fiscal impact associated with this action.

ATTACHMENTS

- Cal OES Award Letter
- Resolution No. 24-01 Cal OES Form 130



December 12, 2023

Neyba Amezcua
City Services Director
Lindsay, City of
251 East Honolulu Street
Lindsay, CA 93247

Subject: **Notification of Subapplication Approval**
Hazard Mitigation Grant Program – Prepare CA Match
FEMA-**4482**-DR-CA, Project #**AP00618**, FIPS #**107-41712**
Supplement #**26**

Dear Ms. Amezcua:

The California Governor's Office of Emergency Services (Cal OES) received notification that the Federal Emergency Management Agency (FEMA) has approved your organization's subaward application in the amount of **\$145,170.00**. A copy of the FEMA award package is enclosed for your records. Your organization's subaward application has also been approved for **\$117,030.00** in state funding under the Prepare CA Match program.

In order to receive payment as a grant subrecipient, your organization must have the following on file with the Recovery Financial Processing Unit:

- A valid, current (approved within the last 3 years) Governing Body Resolution
- A Project Assurances for Federal Assistance agreement
- A Grant Subaward Face Sheet (GSAFS). Please ensure that the individual who signs the GSAFS is designated by the Governing Body Resolution as an Authorized Agent for your organization.
- A current Federal Funding Accountability and Transparency Act (FFATA) Financial Disclosure form. This form must be submitted each fiscal year.
- An active registration with the federal System for Award Management (SAM) website. The registration must remain active for the duration of this grant subaward.

For your convenience, this subapplication approval package includes the required post-obligation documents as well as guides to completing and renewing a SAM registration. Please complete the documents and mail copies to the address listed at the end of this letter, keeping the originals with your records.



3650 SCHRIEVER AVENUE • MATHER, CA 95655
RECOVERY FINANCIAL PROCESSING UNIT
(916) 845-8110

Alternatively, you may scan and email the completed documents to the Recovery Financial Processing Unit at HMGrantsPayments@CalOES.ca.gov. Electronic copies of the post-obligation documents can also be requested at the same address.

Payments will be made on a reimbursement basis using the enclosed Hazard Mitigation Reimbursement Request Form. A ten percent (10%) retention will be withheld from all reimbursement payments and will be released as part of the subaward closeout process.

Reimbursements can be made only for items listed on the approved subaward application. Expenditures for any other work should be separately maintained and are the sole responsibility of the subrecipient. Any funds received in excess of current needs or approved amounts, or those found owed as a result of a final inspection or audit, must be refunded to the State within 30 days of receipt of an invoice from Cal OES.

When mailing documents to the Recovery Financial Processing Unit, please use the following address:

California Governor's Office of Emergency Services
Attention: Recovery Financial Processing Unit
3650 Schriever Avenue
Mather, CA 95655

For further assistance regarding post-obligation documents or the reimbursement request process, please contact the Recovery Financial Processing Unit at (916) 845-8110 or at HMGrantsPayments@caloes.ca.gov. For program-related questions, please contact the Hazard Mitigation Grants Program Unit at (916) 328-7450.

Recovery Financial Processing Unit

Enclosures

c: Subrecipient's Project File





December 12, 2023

Neyba Amezcua
City Services Director
Lindsay, City of
251 East Honolulu Street
Lindsay, CA 93247

Subject: **Notification of Approval for Subrecipient Management Cost Funding**
Hazard Mitigation Grant Program – Prepare CA Match
FEMA-**4482**-DR-CA, Project #**AP00618**, FIPS #**107-41712**,
Supplement #**26**

Dear Ms. Amezcua:

The California Governor's Office of Emergency Services (Cal OES) received notification that the Federal Emergency Management Agency (FEMA) has approved **\$8,065.00** in funding for subrecipient management costs (SRMC). SRMC are costs incurred while administering a Hazard Mitigation grant subaward. A copy of FEMA's letter is enclosed for your records.

Payments are made on a reimbursement basis using the specialized Subrecipient Management Cost Reimbursement Request Form. Subrecipients are reminded to document their SRMC separately from direct project expenditures. To qualify for SRMC reimbursement, subrecipients must first incur and seek reimbursement for direct project expenditures via the specialized Project Expenditures Reimbursement Request Form. Reimbursement for SRMC is capped at five percent of a project's cumulative direct project expenditures. Please note that your organization must maintain an active registration in the SAM.gov (System for Award Management) database for the duration of this grant subaward.

Please read the enclosed supplement. In accordance with Title 44 Code of Federal Regulations, Part 206.440, if you disagree with FEMA's obligated amount or scope of work listed in the supplement, you can appeal. All appeals must be in writing and received by Cal OES within 60 days from the receipt of this letter. If you have any questions or need assistance, please contact the Recovery Financial Processing Unit at (916) 845-8110 or at HMGrantsPayments@caloes.ca.gov.

Recovery Financial Processing Unit
Enclosures
c: Subrecipient's Project File



3650 SCHRIEVER AVENUE • MATHER, CA 95655
RECOVERY FINANCIAL PROCESSING UNIT
(916) 845-8110



FEMA

November 21, 2023

Nancy Ward, Director
Governor's Authorized Representative
California Governor's Office of Emergency Services
3650 Schriever Avenue
Mather, California 95655

RECEIVED
NOV 21, 2023
Financial Processing Unit

Reference: Application Approval, HMGP DR-4482-618-22F
City of Lindsay
Lindsay Generators Mitigation Project, Phase 1
FIPS Code: 107-41712, Supplement 26

Dear Nancy Ward:

We approve and issue Hazard Mitigation Grant Program (HMGP) funds for the City of Lindsay (Sub-recipient), DR-4482-618-22F, Lindsay Generators Mitigation Project, Phase 1.

The total project cost for phase 1 is \$161,300.00. As shown in the enclosed Obligation Report - Supplement 26, we are, obligating \$145,170.00 for the 90 percent Federal share; the 10 percent non-Federal share is \$16,130.00. We are obligating \$8,065.00 for the 100% Federal share Subrecipient Management Costs. These funds are available in SmartLink for immediate and eligible disbursements. The following is a summary of the approved funding:

Project Phase:	Federal Share:	Non-Federal Share:	Total Project Cost:
Phase1, Supplement 26	\$145,170.00	\$16,130.00	\$161,300.00
Management Costs	\$8,065.00	\$0	\$8,065.00

This HMGP project approval and obligation of funds are subject to the following conditions:

- 1. Scope of Work (SOW)** – Phase 1 of this project will include finalizing the exact location of the proposed generators, development of 90% design, completion of an environmental review/assessment pursuant to CEQA. Phase 1 will also include completing permitting for the seven proposed sites and requesting bids from qualified contractors. No ground disturbance or construction activities including geotechnical borings may occur during phase 1 of this project.

The following Phase 1 activities and deliverables are expected:

Phase 1 Activity	Estimated Timeline
Finalize Locations	2 Months
90% Design	6 Months
Permitting & CEQA	9 Months
Submit Phase 1 Deliverables	1 Month

Please provide the above-referenced deliverables once completed to the assigned FEMA Hazard Mitigation Assistant (HMA) Specialist for review and inclusion within the official grant file.

2. **Project Completion Date** – The work schedule included with the project application indicates that Phase 1 will take 18 months to complete; therefore, the activity completion date is May 21, 2025. Please inform the sub-recipient that work completed after this date is not eligible for federal funding, and that federal funds may be de-obligated for work completed outside the completion date when there is no approved time extension.
3. **Project Closeout** – Within 120 days of project completion, all project funds must be liquidated and final closeout documentation for the project must be submitted to FEMA. Please note the project must comply with Code of Federal Regulations Title 2, Part 200 reporting requirements at the time of closeout.
4. **Record of Environmental Considerations (REC)** – This project has been determined to be Categorically Excluded from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and FEMA Directive 108-1-1 as authorized by DHS Instruction Manual 023-01-001-01, Revision 1. Categorical Exclusion A4 information gathering, data analysis and processing, information dissemination, review, interpretation, and development of documents) and A7 (the commitment of resources, personnel, and funding to conduct audits, surveys, and data collection of a minimally intrusive nature) have been applied. Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding.
5. **Standard Conditions** – This project approval is subject to the enclosed *Standard Mitigation Grant Program (HMGP) Conditions*, amended August 2018. Please note that federal funds may be de-obligated for work that does not comply with these conditions.

If you have any questions, please contact Jared Peri, Grants Management Specialist, by email Jared.Peri@fema.dhs.gov, or phone (202) 374-4957.

Sincerely,

KATHRYN J LIPIECKI

Kathryn Lipiecki
Director, Mitigation Division
FEMA Region 9

Digitally signed by KATHRYN J
LIPIECKI
Date: 2023.11.21 07:47:13 -08'00'

Enclosures (3):

Obligation Report – Supplement 26
Record of Environmental Considerations (REC)
Standard Mitigation Grant (HMGP) Conditions

cc: Ron Miller, Acting State Hazard Mitigation Officer, California Governor's Office of
Emergency Services
Joseph Purvis, Division Chief, California Governor's Office of Emergency Services
Robert McCord, Chief, Hazard Mitigation Assistance Branch, FEMA Region 9

HAZARD MITIGATION GRANT PROGRAM

Obligation

Disaster No	FEMA Project No	Amendment No	State Application ID	Action No	Supplemental No	State	Recipient
4482	22 -F	0	618	1	26	CA	Statewide

Subrecipient: Lindsay

Project Title : 5% City of Lindsay Generators Mitigation Project

Subrecipient FIPS Code: 107-41712

Total Amount Previously Allocated	Total Amount Previously Obligated	Total Amount Pending Obligation	Total Amount Available for New Obligation
\$145,170.00	\$145,170.00	\$0.00	\$0.00

Project Amount	Subrecipient Management Cost Amount	Total Obligation	IFMIS Date	IFMIS Status	FY
\$145,170.00	\$8,065.00	\$153,235.00	10/05/2023	Accept	2024

Comments

Date: 10/05/2023 User Id: SSCOTT39

Comment: HMGP 4482-618-22F-Phase One-City of Lindsay-Generators Mitigation Project- Fed Share-\$145,170.00 and SRMC-\$8,065.00.

Authorization

Preparer Name: STEVEN SCOTT

Preparation Date: 10/05/2023

HMO Authorization Name: JOCELYN MADISON-KELLY

HMO Authorization Date: 10/05/2023

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4482-0022-CA (4482-618-022) (1)

Title: City of Lindsay Seven Critical Facility Backup Power Generators (Phase 1)

NEPA DETERMINATION

Non Compliant Flag: No EA Draft Date: EA Final Date:
 EA Public Notice Date: EA Fonsi Level: CATEX
 EIS Notice of Intent EIS ROD Date:

Comment The City of Lindsay in Tulare County, CA proposes to design and install seven backup power generators at seven critical facilities to increase community resilience against wildfires, flooding and seismic events. The facilities are: Water Well 14 (36.22737, -119.13861), Water Well 15 (36.22542, -119.15451), Sequoia Lift Station (36.21574, -119.09599), Hickory Lift Station (36.21792, -119.09152), Lindsay City Hall (36.20362, -119.08830), Lindsay Public Safety Building (36.20431, -119.08838), and Lindsay Waste Water Treatment Plant (36.21866, -119.13745).

Phase 1 of the project, the subject of this review, will consist of the City of Lindsay finalizing the exact location of the generators; hiring a professional engineering firm to develop 90% engineering drawings; completing an environmental review/assessment pursuant to CEQA; completing permitting for the seven sites; and requesting bids from qualified contractors. No ground disturbance or construction activities, including geotechnical borings, are proposed during Phase 1. During Phase 2, engineering plans will be completed to 100% and the project will be implemented. If the Phase 1 project scope of work changes to include ground disturbance, additional environmental review will be required.

This Phase 1 project has been determined to be Categorically Excluded from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and FEMA Directive 108-1-1 as authorized by DHS Instruction Manual 023-01-001-01, Revision 1. Categorical Exclusions A4 (information gathering, data analysis and processing, information dissemination, review, interpretation, and development of documents) and A7 (the commitment of resources, personnel, and funding to conduct audits, surveys, and data collection of a minimally intrusive nature) have been applied. Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding. - jhelder - 09/22/2023 22:09:59 GMT

CATEX CATEGORIES

Catex Category Code	Description	Selected
a4	(a4) Information gathering, data analysis and processing, information dissemination, review, interpretation, and development of documents. If any of these activities result in proposals for further action, those proposals must be covered by an appropriate CATEX. Examples include but are not limited to: (a) Document mailings, publication and distribution, training and information programs, historical and cultural demonstrations, and public affairs actions. (b) Studies, reports, proposals, analyses, literature reviews; computer modeling; and non-intrusive intelligence gathering activities.	Yes
a7	(a7) The commitment of resources, personnel, and funding to conduct audits, surveys, and data collection of a minimally intrusive nature. If any of these commitments result in proposals for further action, those proposals must be covered by an appropriate CATEX. Examples include, but are not limited to: (a) Activities designed to support the improvement or upgrade management of natural resources, such as surveys for threatened and endangered species, wildlife and wildlife habitat, historic properties, and archeological sites; wetland delineations; timber stand examination; minimal water, air, waste, material and soil sampling; audits, photography, and interpretation. (b) Minimally-intrusive geological, geophysical, and geo-technical activities, including mapping and engineering surveys. (c) Conducting Facility Audits, Environmental Site Assessments and Environmental Baseline Surveys, and (d) Vulnerability, risk, and structural integrity assessments of infrastructure.	Yes

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4482-0022-CA (4482-618-022) (1)

Title: City of Lindsay Seven Critical Facility Backup Power Generators (Phase 1)

EXTRAORDINARY

Extraordinary Circumstance Code

Description

Selected ?

No Extraordinary Circumstances were selected

ENVIRONMENTAL LAW / EXECUTIVE ORDER

Environmental Law/
Executive Order

Status

Description

Comment

Clean Air Act (CAA)

Completed

Project is located in a non-attainment area

CAA: The project is in Tulare County that is within a nonattainment area for PM-2.5 (1997, 2006, 2012) and 8-Hour Ozone (2008, 2015) according to the U.S. Environmental Protection Agency (USEPA). Based on the scope of work, the potential emissions from project activities are clearly below "de minimis" thresholds for the General Conformity Rule. Thus, the project is exempt from a conformity determination. See Condition. - jhelder - 09/22/2023 22:20:48 GMT

Completed

Coordination required with applicable state administering agency - Review concluded

Coastal Barrier Resources Act (CBRA)

Completed

Project is not on or connected to CBRA Unit or otherwise protected area - Review concluded

Clean Water Act (CWA)

Completed

Project would not affect any water of the U.S. - Review concluded

Coastal Zone Management Act (CZMA)

Completed

Project is not located in a coastal zone area and does not affect a coastal zone area - Review concluded

Executive Order 11988 - Floodplains

Completed

No effect on floodplain/flood levels and project outside floodplain - Review concluded

This Phase 1 project is for non-ground disturbing engineering/design activities and environmental studies only, which do not involve potential impacts to the floodplain. See Attached Map. - jhelder - 09/22/2023 22:22:22 GMT

Executive Order 11990 - Wetlands

Completed

No effects on wetlands and project outside wetlands - Review concluded

This Phase 1 project is for non-ground disturbing engineering/design activities and environmental studies only, which do not involve potential impacts to wetlands. See Attached Map. - jhelder - 09/22/2023 22:27:01 GMT

Executive Order 12898 - Environmental Justice for Low Income and Minority Populations

Completed

No Low income or minority population in, near or affected by the project - Review concluded

EO12898: This project has been determined to have limited or no potential to affect minority or low-income populations according to Exemptions VI.h (Planning-related activities) and VI.m (Architectural and engineering costs) in Step 1 of the EO 12898 Interim Guidance,

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4482-0022-CA (4482-618-022) (1)

Title: City of Lindsay Seven Critical Facility Backup Power Generators (Phase 1)

Environmental Law/ Executive Order	Status	Description	Comment
			dated September 2023. FEMA has no further EO 12898 responsibilities with regard to these activities. - jholder - 09/22/2023 22:30:24 GMT
Endangered Species Act (ESA)	Completed	Listed species and/or designated critical habitat present in areas affected directly or indirectly by the federal action	A No Effect Memorandum has been prepared as it has been determined that the proposed actions would result in No Effect to federally listed species or designated critical habitat. Consultation with the US Fish and Wildlife Service and/or the National Marine Fisheries Service is not required. See attached No Effect Memorandum. - jholder - 09/22/2023 22:11:10 GMT
	Completed	No effect to species or designated critical habitat (See comments for justification) - Review concluded	
Farmland Protection Policy Act (FPPA)	Completed	Project does not affect designated prime or unique farmland - Review concluded	
Fish and Wildlife Coordination Act (FWCA)	Completed	Project does not affect, control, or modify a waterway/body of water - Review concluded	
Migratory Bird Treaty Act (MBTA)	Completed	Project located within a flyway zone	
	Completed	Project does not have potential to take migratory birds - Review concluded	
Magnuson-Stevens Fishery Conservation and Management Act (MSA)	Completed	Project not located in or near Essential Fish Habitat - Review concluded	
National Historic Preservation Act (NHPA)	Completed	Not type of activity with potential to affect historic properties - Review concluded	Pursuant to Stipulation I.A.7.f (Assistance provided for planning, studies, design and engineering costs that involve no commitment of resources other than staffing and associated funding) of the Programmatic Agreement among the Federal Emergency Management Agency (FEMA), the California State Historic Preservation Officer (SHPO), and the California Governor's Office of Emergency Services (Cal OES), signed October 29, 2019, FEMA has determined that the undertaking as described will have no potential to effect historic properties. Thus, the undertaking does not require SHPO review, and FEMA has no further Section 106 responsibilities in accordance with 36 CFR 800.3(a)(1). - jholder - 09/22/2023 22:10:52 GMT

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4482-0022-CA (4482-618-022) (1)

Title: City of Lindsay Seven Critical Facility Backup Power Generators (Phase 1)

Environmental Law/ Executive Order	Status	Description	Comment
Wild and Scenic Rivers Act (WSR)	Completed	Project is not along and does not affect Wild and Scenic River - Review concluded	

CONDITIONS

Special Conditions required on implementation of Projects:

CAA: The Applicant is responsible for complying with all applicable subparts of the Clean Air Act. The Applicant must coordinate with the California Air Resources Board to determine any permitting requirements. Copies of any permits/authorizations, or consultation documentation must be forwarded to FEMA for inclusion in the administrative record. Failure to comply with these conditions may jeopardize the receipt of federal funding.

Source of condition: Clean Air Act (CAA)

Monitoring Required: No

Standard Conditions:

Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.

This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

Standard Mitigation Grant Program (HMGP) Conditions

FEMA Region IX, August, 2018

The following list applies to Recipients and Subrecipients accepting HMGP funds from the Federal Emergency Management Agency (FEMA) of the Department of Homeland Security (DHS):

1. **Applicable Federal, State, and Local Laws and Regulations.** The Recipient/Subrecipient must comply with all applicable Federal, State, and Local laws and regulations, regardless of whether they are on this list or other project documents. DHS financial assistance Recipients and Subrecipients are required to follow the provisions of the State HMGP Administrative Plan, applicable Hazard Mitigation Assistance Uniform Guidance, and Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located in Title 2 of the Code of Federal Regulations (CFR) Part 200, adopted by DHS in 2 CFR 3002.
2. **Financial Management Systems.** The Recipient and Subrecipient must maintain financial management systems to account for and track funds, as referenced in 2 CFR 200.302.
3. **Match or Cost Share.** Non-federal match or cost share must comply with 2 CFR 200.306, the scope of work (SOW), and any agreements among the Subrecipient, the Recipient, and FEMA.
4. **Budget Changes.** Unanticipated adjustments are permitted within the approved total cost. However, if costs exceed the federal share, the Subrecipient must notify the Governor's Authorized Representative (GAR) of overruns before implementation. The GAR shall submit a written request for approval to FEMA Region IX. The subaward must continue to meet HMGP requirements, including cost effectiveness and cost share. Refer to 2 CFR 200.308 for additional information.
5. **Real Property and Land.** The acquisition, use, and disposition must comply with 2 CFR 200.311.
6. **Equipment.** The acquisition, use, and disposition must comply with 2 CFR 200.313.
7. **Supplies.** Upon project completion, FEMA must be compensated for unused supplies, exceeding \$5,000 (fair market value), and not needed for other federal programs. Refer to 2 CFR 200.314.
8. **Procurement.** Procurement procedures must be in conformance with 2 CFR 200.318-320.
9. **Monitoring and Reporting Program Performance.** The Recipient and Subrecipient must submit quarterly progress reports, as referenced in the 2 CFR 200.328 and State HMGP Administrative Plan.
10. **Records Retention.** In accordance with 2 CFR 200.333, financial/ programmatic records related to expenditures must be maintained at least 3 years after the date of Recipient's final expenditure report.
11. **Enforcement and Termination.** If the Recipient or Subrecipient fails to comply with the award or subaward terms, whether stated in a Federal statute or regulation, the State HMGP Administrative Plan, subpplication, a notice of award, an assurance, or elsewhere, FEMA may take one or more of the actions outlined in 2 CFR 200.338, including termination or partial termination of the award or subaward outlined in 2 CFR 200.339.
12. **Allowable Costs.** Funds are to be used for allowable costs in compliance with 2 CFR 200.403, the approved SOW, and any agreements among the Subrecipient, Recipient, and FEMA.

13. **Non-Federal Audit.** The Recipient and Subrecipient are responsible for obtaining audits in accordance with the Single Audit Act of 1984, in compliance with 2 CFR 200.501.
14. **Debarred and Suspended Parties.** Recipients and Subrecipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, and 2 CFR 180. These regulations restrict federal financial assistance awards, subawards, and contracts with parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in the federal assistance programs or activities.
15. **Equipment Rates.** Rates claimed for use of Subrecipient-owned equipment in excess of the FEMA-approved rates must be approved under State guidelines issued by the State Comptroller's Office or must be certified by the Recipient to include only those costs attributable to equipment usage less any fixed overhead and/or profit.
16. **Duplication of Funding between Public Assistance (PA) and HMGP.** Funding for PA Section 406 and HMGP Section 404 are permitted on the same facility/location, but the activities identified under each program must be distinct with separately accounted funds. At closeout, FEMA may adjust the funding to ensure the Subrecipient was reimbursed for eligible work from only one funding source.
17. **Historic Properties and Cultural Resources.** In compliance with 2 CFR 800, if a potential historic property or cultural resource is discovered during construction, the Subrecipient must cease work in the area and take all reasonable measures to avoid or minimize harm to the discovered property/resource. During construction, the Subrecipient will monitor ground disturbance activity, and if any potential archeological resources are discovered, will immediately cease work in that area, and notify the Recipient and FEMA. Construction in the area may resume with FEMA's written approval after FEMA's consultation, if applicable, with the State Historic Preservation Officer (SHPO).
18. **NEPA and Changes to the Scope of Work (SOW).** To comply with the National Environmental Policy Act (NEPA), and other Laws and Executive Orders, any change to the approved SOW shall be re-evaluated before implementation. Construction associated with a SOW change, prior to FEMA approval, may be ineligible for funding. Acceptance of federal funding requires environmental permits and clearances in compliance with all appropriate federal, state and local laws, and failure to comply may jeopardize funding.

Within their authority, the Recipient and Subrecipient must use of all practicable means, consistent with other essential policies, to create and maintain productive harmony for people and nature, and fulfill the social, economic, and other needs of present and future generations of Americans.

\\R9li8a1\mitdata\$\05. HMA Grants Management\02. HMGP\HMGP Standard Conditions\Standard HMGP Conditions, August 2018.docx



OES-FPD-130



Please check the appropriate box below

- ☒ This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.
- ☐ This is a disaster/grant specific resolution and is effective for only disaster/grant number(s): _____

Passed and approved this 9th day of January, 20 24

Hipolito A. Cerros, Mayor

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

CERTIFICATION

I, **Francesca Quintana**, duly appointed and **City Clerk** of
(Name) (Title)

City of Lindsay, do hereby certify that the above is a true and
(Name of Applicant)

correct copy of a resolution passed and approved by the **City Council**
(Governing Body)

of the **City of Lindsay** on the 9th day of **January**, 20 24.
(Name of Applicant)

City Clerk

(Signature)

(Title)



Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted resolution is older than three (3) years from the last date of approval, is invalid, or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on pages 1 and 2. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California.

Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Services regarding grants for which they have applied. There are two ways of completing this section:

1. **Titles Only:** The titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by either a cover letter naming the Authorized Agents by name and title, or the Cal OES AA Names document. The supporting document can be completed by any authorized person within the Agency (e.g., administrative assistant, the Authorized Agent, secretary to the Director). It does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document, or their title changes.



Checking Universal or Disaster-Specific Box: A Universal resolution is effective for all past disasters and for those declared up to three (3) years following the date of approval. Upon expiration it is no longer effective for new disasters, but it remains in effect for disasters declared prior to expiration. It remains effective until the disaster goes through closeout unless it is superseded by a newer resolution.

Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents. A minimum of three (3) approving board members must be listed. If less than three are present, meeting minutes must be attached in order to verify a quorum was met.

Certification Section:

Name and Title: This is the individual in attendance who recorded the creation and approval of this resolution.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member. If a person holds two positions (such as City Manager and Secretary to the Board) and the City Manager is to be listed as an Authorized Agent, then that person could sign the document as Secretary to the Board (not City Manager) to eliminate "Self-Certification."



STAFF REPORT

TO: Lindsay City Council

MEETING DATE: August 12, 2025

Item #: 13.1
Public Hearing

DEPARTMENT: City Services

FROM: Christine Chavez, Contract City Planner

AGENDA TITLE: CUP 25-04 Recycling collection at 460 W. Hermosa

ACTION & RECOMMENDATION

Consider the Approval of Resolution 25-33 approving Conditional Use Permit No. 25-04 for a recycling center at 460 W. Hermosa (APN 205-314-001).

BACKGROUND | ANALYSIS

Conditional Use Permit No. 25-04 is a request by Teodoro Andrade to establish a recycling center at 460 W. Hermosa St. in a mixed-use service center in the southwest corner of W. Hermosa and N. Ashland Avenue. The site is zoned MXU (Mixed Use), consistent with the General Plan land use designation of Mixed Use. The MXU zoning district is intended primarily for application to areas characterized by a mixture of uses that include residential, commercial, and industrial.

The site is currently developed as an industrial use with Auto Service businesses adjacent to the proposed project site. The applicant proposes to collect bottles, cans, and plastic containers for recycling. The conditions of approval will ensure the proposed use is compatible with surrounding uses and protect the aesthetics of the site.

The council may grant an application for a conditional use permit as the use permit was applied for or in modified form if, on the basis of the application and the evidence submitted, the council makes all of the following findings in accordance with Section 18.17.070 of the Lindsay City Council:

- A. That there are circumstances or conditions applicable to the land, structure or use which makes the granting of a use permit necessary for the preservation and enjoyment of a substantial property right.
- B. That the proposed location of the conditional use is in accordance with the objectives of the zoning code and the purposes of the district in which the site is located.
- C. That the proposed use will comply with each of the applicable provisions of this title.

CONDITIONS OF APPROVAL

Staff recommends that the City Council approve Conditional Use Permit No. 25-04 based on the findings and subject to the following conditions, which are included in the attached resolution:

- 1. Operate in accordance with the Site Plan as submitted, except as modified by these conditions.
- 2. Operate in accordance with the Operations Statement as submitted.
- 3. Operator shall abide by all federal, state, and local laws, including Title 14 and Title 27 of the California Code of Regulations.
- 4. Before site improvements occur, non-operable vehicles, old tires, and steel drums located within the footprint of this proposed recycling facility will need to be removed.
- 5. The existing chain-link fence will need add privacy slats prior to operation.
- 6. Site improvements including maintaining an all-weather driving surface must be maintained.

7. On a daily basis, the site shall be kept free of litter, debris, spillage, bugs, rodents, odors, and other similar undesirable hazards. Shopping carts shall be returned to the appropriate store operator daily.
8. At least one trash receptacle shall be provided within the recycling collection site during business hours.
9. Graffiti occurring on any part of the recycling center or screening fence or wall shall be removed within two (2) days of notice of its placement.
10. The recycling center site shall operate on a dust-free drivable surface, as deemed adequate by the San Joaquin Valley Air Pollution Control District.
11. Recycling materials collected shall be properly stored and removed no less than weekly. Under no circumstances would the recyclable materials accumulate and/or become a nuisance.
12. Employee restroom access shall be provided by the property owner at Yiyo's Full Throttle Repair.
13. Comply with all applicable regulations listed in Chapter 20 of Title 8 of the City of Lindsay Municipal Code.
14. No recycling center operator shall permit loitering, camping, public begging, consumption of alcoholic beverages, use of illegal narcotics, or any other criminal activity on any premises over which he or she has control.
15. On Site Storage Containers must be located on a concrete slab and shall be painted a single neutral tone. Details and structural calculations for any metal awnings or covers, along with a completed permit application must be submitted.
16. Upon approval, compliance with the zoning ordinance and use permit conditions of approval shall be reviewed by staff at the following intervals:
 - a. 6 months
 - b. 12 months
 - c. And yearly thereafter
17. Any infractions of the zoning ordinance or use permit conditions or approval would result in the automatic suspension of the use permit and require a review by Council within 30 days where it could revoke the use permit or impose requirements to ensure full compliance. Any complaints of excess noise, odor, or debris could result in additional requirements to ensure compatibility with nearby uses.
18. Any new exterior signs require separate application, review, and approval by City staff.
19. The hours of operation for the recycling center must be posted on site. A "No Loitering" sign and a "No Dumping" sign shall be posted in a conspicuous location of the lease space.

ENVIRONMENTAL REVIEW

This project is categorically exempt from CEQA per Article 19, Section 15301 "Existing Facilities" and 15303 "New Construction or Conversion of Small Structures" and there is no substantial evidence demonstrating that an exception to a categorical exemption pursuant to CEQA Guidelines, Section 15300.2 applies.

PUBLIC OUTREACH

A public hearing notice was posted in the Porterville Recorder. The notice was mailed out to all property owners within 300 feet of the project site as required by State law.

FISCAL IMPACT

There is no fiscal impact associated with this action.

ATTACHMENTS

1. Location Map
2. Proposed Site Plan
3. Resolution

CITY OF LINDSAY PUBLIC HEARING NOTICE

Date: August 12, 2025
Time: 6:00 PM or as soon thereafter
Location: Council Chambers City Hall
251 East Honolulu Street, Lindsay, CA 93247

NOTICE IS HEREBY GIVEN that the City Council of the City of Lindsay, California, will hold a public hearing on August 12th, 2025 beginning at 6:00 PM (or as soon thereafter as the matter can be heard) to solicit public comments relating to the following matter:

Conditional Use Permit No. 25-04 and Notice of Exemption for a recycling collection center at 460 W. Hermosa in Lindsay, California.

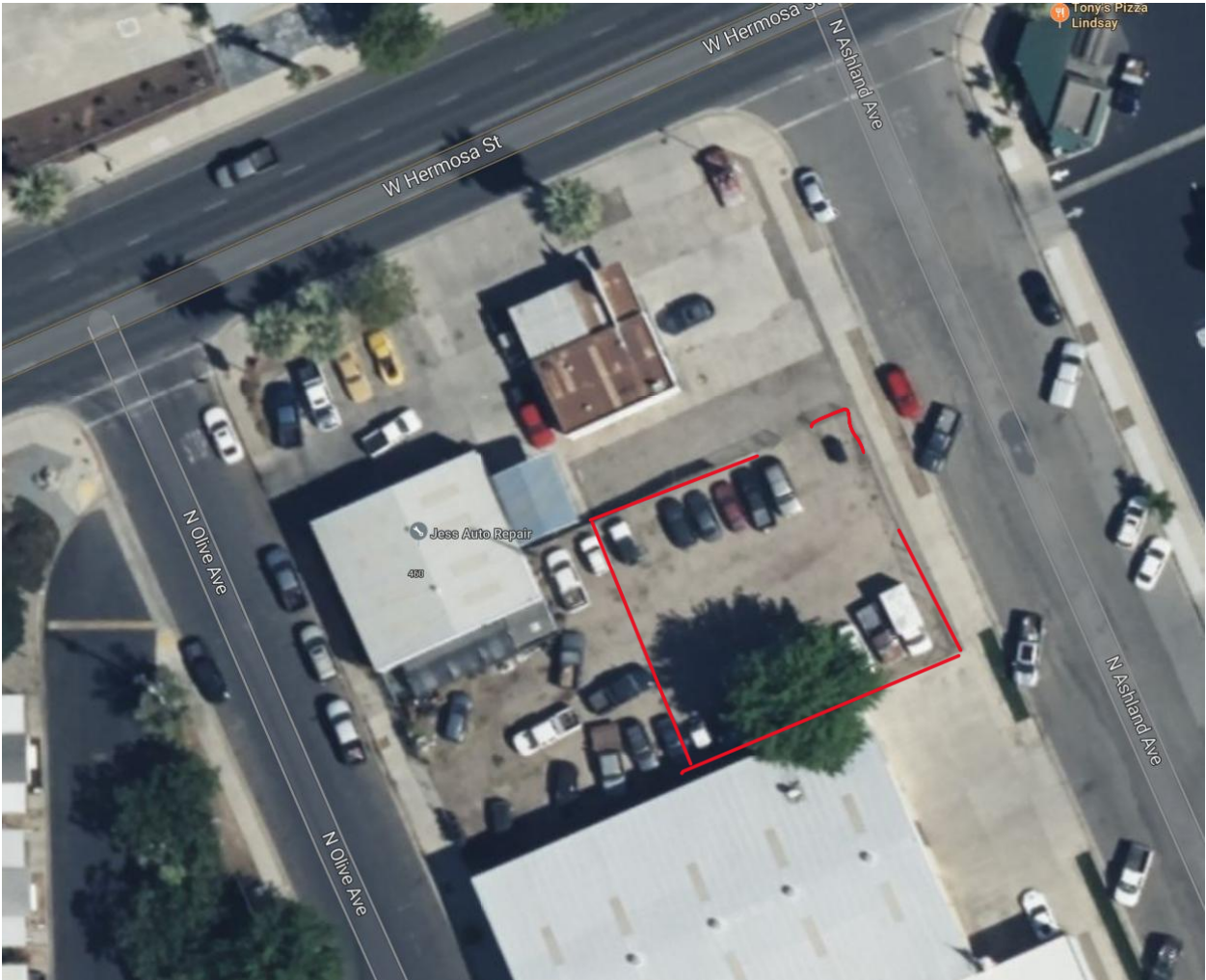
FURTHER information on this matter and the full text of the proposed documents may be obtained from the City Clerk at 251 East Honolulu Street, Lindsay, CA 93247 during normal business hours 9:00AM-5:00PM Monday through Friday.

ALL INTERESTED PARTIES are encouraged to attend said PUBLIC HEARING to ask questions, express opinions and/or submit evidence for or against the matter. Written comments should be submitted via mail to the City Clerk at P.O. Box 369, Lindsay, CA 93247, or in person at 251 East Honolulu Street, Lindsay, CA 93247, or via email to lindsaycityclerk@lindsay.ca.us at least 24 hours prior to the scheduled public hearing.

BY ORDER OF THE CITY COUNCIL OF THE CITY OF LINDSAY

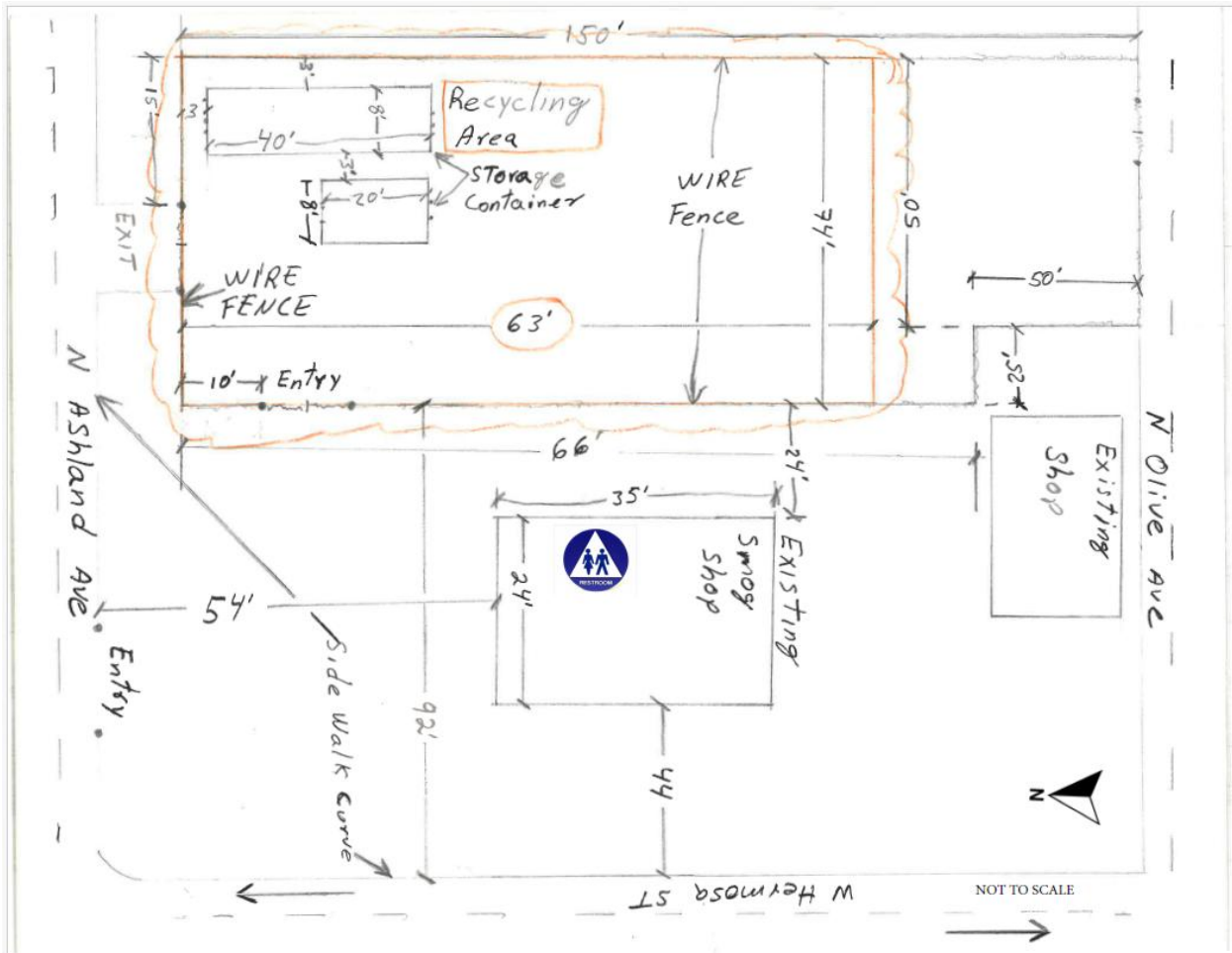
Dated: July 24, 2025

Attachment 1 – Site Map





Attachment 2 – Site Plan





A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY

NUMBER 25-33

TITLE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY APPROVING CONDITIONAL USE PERMIT NO. 25-04, A REQUEST BY TEODORO ANDRADE TO ESTABLISH A RECYCLING CENTER LOCATED AT 460 W. HERMOSA IN THE MIXED USE ZONE AND FINDING THAT THE PROJECT IS EXEMPT FROM REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO SECTION 15301 "EXISTING FACILITIES," AND SECTION 15303 "NEW CONSTRUCTION OR CONVERSION OF SMALL STRUCTURES" UNDER ARTICLE 19 OF THE CEQA GUIDELINES

MEETING At a regularly scheduled meeting of the City of Lindsay City Council held on August 12, 2025, at 6:00 PM at 251 E. Honolulu Street, Lindsay, CA 93247

WHEREAS, Conditional Use Permit Application No. 25-04 was filed pursuant to the regulations contained in Ordinance No. 437, the Zoning Ordinance of the City of Lindsay; and

WHEREAS, the City Council of the City of Lindsay, after 10 days published notice, held a public hearing before said Council on August 12, 2025, at 6:00pm at 251 E Honolulu Street, Lindsay, CA 93247; and

WHEREAS, the project is categorically exempt from the provisions of the California Environmental Quality Act, per Article 19, Section 15301 Existing Facilities and 15303 New Construction or Conversion of Small Structures; and

WHEREAS, City Planning Staff has prepared the necessary investigation, and a staff report of the information bearing upon the Conditional Use Permit (CUP) application; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LINDSAY DOES HEREBY RESOLVE AS FOLLOWS:

- SECTION 1.** The Council hereby makes the following findings regarding Conditional Use Permit No. 2025-04, based on facts detailed in the September 9, 2025 staff report, which is hereby incorporated by reference, as well as the evidence and testimony presented during the Public Hearing:
1. That there are circumstances or conditions applicable to the land, structure or use which makes the granting of a use permit necessary for the preservation and enjoyment of a substantial property right.



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY

2. That the proposed location of the conditional use is in accordance with the objectives of the zoning code and the purposes of the district in which the site is located.
3. That the proposed use will comply with each of the applicable provisions of the Lindsay Municipal Code.

SECTION 2. The project shall adhere to the following Conditions of Approval:

1. Operate in accordance with the Site Plan as submitted, except as modified by these conditions.
2. Operate in accordance with the Operations Statement as submitted.
3. Operator shall abide by all federal, state, and local laws, including Title 14 and Title 27 of the California Code of Regulations.
4. Before site improvements occur, non-operable vehicles, old tires, and steel drums located within the footprint of this proposed recycling facility will need to be removed.
5. The existing chain-link fence will need add privacy slats prior to operation.
6. Site Improvements including maintaining an all-weather driving surface must be maintained.
7. On a daily basis, the site shall be kept free of litter, debris, spillage, bugs, rodents, odors, and other similar undesirable hazards. Shopping carts shall be returned to the appropriate store operator daily.
8. At least one trash receptacle shall be provided within the recycling collection site during business hours.
9. Graffiti occurring on any part of the recycling center or screening fence or wall shall be removed within two (2) days of notice of its placement.
10. The recycling center site shall operate on a dust-free drivable surface, as deemed adequate by the San Joaquin Valley Air Pollution Control District.
11. Recycling materials collected shall be properly stored and removed daily to a sister facility. Under no circumstances would the recyclable materials accumulate and/or become a nuisance.
12. Employee restroom access shall be provided by the property owner at Yiyo's Full Throttle Repair.
13. Comply with all applicable regulations listed in Chapter 20 of Title 8 of the City of Lindsay Municipal Code.
14. No recycling center operator shall permit loitering, camping, public begging, consumption of alcoholic beverages, use of illegal narcotics, or any other criminal activity on any premises over which he or she has control.



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY

15. On Site Storage Containers must be located on a concrete slab and shall be painted a single neutral tone. Details and structural calculations for any metal awnings or covers, along with a completed permit application must be submitted.
16. Upon approval, compliance with the zoning ordinance and use permit conditions of approval shall be reviewed by staff at the following intervals:
 - a. 6 months
 - b. 12 months
 - c. And yearly thereafter
17. Any infractions of the zoning ordinance or use permit conditions or approval would result in the automatic suspension of the use permit and require a review by Council within 30 days where it could revoke the use permit or impose requirements to ensure full compliance. Any complaints of excess noise, odor, or debris could result in additional requirements to ensure compatibility with nearby uses.
18. Any new exterior signs require separate application, review, and approval by City staff.
19. The hours of operation for the recycling center must be posted on site. A "No Loitering" sign and a "No Dumping" sign shall be posted in a conspicuous location of the lease space.

SECTION 3. This resolution shall be effective immediately upon its approval and adoption.

SECTION 4. The Conditional Use Permit shall lapse and become void if operation does not commence within one year of this approval or is discontinued for a period of one year.

SECTION 5. The Mayor, or pending officer, is hereby authorized to affix their signature to the Resolution signifying its adoption by the City Council of the City of Lindsay, and the City Clerk, or their duly appointed deputy, is directed to attest them.



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY

PASSED AND ADOPTED by the City Council of the City of Lindsay as follows:

MEETING DATE	August 12, 2025
MOTION	
SECOND MOTION	
AYES	
ABSENT	
ABSTAIN	
NAYS	

CERTIFICATION OF THE FOREGOING RESOLUTION AS FULL, TRUE, PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LINDSAY AS DETAILED.

Misty Villarreal, Mayor

CERTIFICATE OF ATTESTING OFFICER

The undersigned, Dalee Chang, City Clerk of the City of Lindsay does hereby attest and certify that the foregoing Resolution is a true, full and correct copy of a resolution duly adopted at a meeting of the City of Lindsay which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date thereof.

ATTEST: _____
Dalee Chang, City Clerk



LINDSAY YOUTH SPORTS

PRESENTATION TO THE LINDSAY CITY COUNCIL ON AUGUST 12, 2025

WHAT IS LINDSAY YOUTH SPORTS?

- Lindsay Youth Sports is a collaborative effort between the City of Lindsay and LUSD, dedicated to offering the youth opportunities to participate in various sports, fostering physical activity, teamwork, and skill development.



WHICH SPORTS
WILL BE
OFFERED?

- YOUTH BASKETBALL
- YOUTH BASEBALL
- YOUTH SOFTBALL
- YOUTH VOLLEYBALL

WHAT IS THE
COST PER
YOUTH?

BASKETBALL REGISTRATION

TINY-HOOPERS	\$25.00
YOUTH LEAGUE	\$50.00

WHAT IS THE
COST PER
YOUTH?

BASEBALL & SOFTBALL REGISTRATION

TINY-HITTERS	\$25.00
YOUTH LEAGUE	\$50.00

WHAT IS THE
COST PER
YOUTH?

VOLLEYBALL REGISTRATION

TINY-SPIKERS	\$25.00
YOUTH LEAGUE	\$50.00

EXPENDITURE

WHAT IS THE
BUDGET?

BASKETBALL	\$13,050.77
BASEBALL & SOFTBALL	\$46,234.19
VOLLEYBALL	\$8,854.19
STAFFING	\$37,000.00

TOTAL: \$105,139.15

INCOME/FUNDING

WHAT IS THE
BUDGET?

BASKETBALL	\$9,500.00
BASEBALL & SOFTBALL	\$21,600.00
VOLLEYBALL	\$9,000.00
LUSD (ELOP FUNDING)	\$70,000.00

TOTAL: \$110,100.00



LINDSAY YOUTH SPORTS



QUESTIONS?

Lindsay Youth Sports

Basketball, Baseball, Softball, and Volleyball

YOUTH CO-ED BASKETBALL

League Season	Age/Grade Group	Registration	Practice	Games
Winter	TK - 6th	Sept. - Nov.	Jan. - Mid Jan.	Mid Jan. - Mid Mar.
Winter	7th - 8th	Dec. - Jan.	Mar. - Mid Mar.	Mid Mar. - April

YOUTH CO-ED BASKETBALL	Age/Grade Group	Participants	Teams	# of Games	Game Day	Times
Tiny-Hoops Basketball	TK/K	30	3	4 Days of Fundamentals	Saturdays	9:00 a.m. - 10:00 p.m.
	1st - 2nd	30	3	4 Days of Fundamentals	Saturdays	10:20 a.m. - 11:20 a.m.
Youth Basketball League	3rd - 4th	40	4	8 Games	Saturdays	12:00 p.m., 1:30 p.m., 3:00 p.m.
	5th - 6th	60	6	8 Games	Fridays	6:00 p.m., 7:30 p.m., 8:30 p.m.
	7th - 8th	60	6	8 Games	Fridays	6:00 p.m., 7:30 p.m., 8:30 p.m.

STARTUP COST	Price	Qty.	Total	Tax	S/H	Estimated Total
Mini Balls (TK/K)	\$ 10.99	35 Balls	\$ 384.65	\$ 31.73	\$ 50.00	\$ 466.38
25.5" Basketballs (1st-2nd)	\$ 61.99	42 Balls	\$ 433.93	\$ 35.80	\$ 50.00	\$ 519.73
25.5" Basketballs (3rd-4th)	\$ 61.99	42 Balls	\$ 433.93	\$ 35.80	\$ 50.00	\$ 519.73
27.5" Basketballs (5th-6th)	\$ 14.99	60 Balls	\$ 899.40	\$ 74.20	\$ 50.00	\$ 1,023.60
27.5" Basketballs (7th-8th)	\$ 14.99	60 Balls	\$ 899.40	\$ 74.20	\$ 50.00	\$ 1,023.60
Mesh Eq Bags	\$ 13.49	20 Bags	\$ 369.80	\$ 22.26	\$ 25.00	\$ 417.06
Small Hoops (TK - 2nd)	\$ 200.00	6 Hoops	\$ 1,200.00	\$ 52.50	\$ 100.00	\$ 1,352.50
Adjustable Hoops (3rd - 4nd)	\$ 500.00	6 Hoops	\$ 2,000.00	\$ 82.50	\$ 100.00	\$ 2,182.50
					Total Estimate	\$ 7,505.10

ANNUAL COST	Price	Qty.	Total	Tax	S/H	Estimated Total
Tiny-Hoops T-Shirts	\$ 15.00	60 T-Shirts	\$ 900.00	\$ 74.25	\$ -	\$ 974.25
Jersey	\$ 16.95	120 Jerseys	\$ 2,034.00	\$ 177.98	\$ -	\$ 2,211.98
Coach T-Shirts	\$ 15.00	30 T-Shirts	\$ 450.00	\$ 39.38	\$ -	\$ 489.38
Officials Jersey	\$ 34.99	6 Jerseys	\$ 209.94	\$ 18.37	\$ 25.00	\$ 253.31
Officials Equipment	\$ 25.00	4 Officials	\$ 100.00	\$ 8.75	\$ 10.00	\$ 118.75
Equipment Replacement	\$ 1,500.00	TBD	\$ -	\$ -		\$ 1,500.00
					Total Estimate	\$ 5,547.67

REVENUE	Cost	Participants	Estimated Total
Tiny-Hoopers	\$ 25.00	60	\$ 1,500.00
Youth Basketball League	\$ 50.00	160	\$8,000.00
		Total Estimate	\$ 9,500.00

Startup Cost	\$ 5,418.30
Annual Cost	\$ 5,547.67
Estimated 1st Year	\$ 13,052.77

YOUTH BASEBALL & SOFTBALL

League Season	Age/Grade Group	Registration	Practice	Games
Spring	TK - 6th	Jan. - Mar.	Mid May - Mid June	Mid June - Mid July
Spring	7th - 8th	Jan. - Mar.	Mid May - Mid June	Mid June - Mid July

YOUTH BASEBALL	Age/Grade Group	Participants	Teams	# of Games	Game Day	Times
T-Ball	TK/K	48	4	4 Days of Fundamentals	T/TH	5:45 p.m. - 6:45 p.m.
Coach Pitch	1st - 2nd	48	4	8	T/TH	5:45 p.m. - 6:45 p.m.
Player Pitch	3rd - 4th	48	4	8	T/TH	5:45 p.m. - 6:45 p.m.
Player Pitch	5th - 6th	48	4	8	T/TH	TBD
Player Pitch	7th - 8th	48	4	8	TBD	TBD
YOUTH SOFTBALL	Age/Grade Group	Participants	Teams	# of Games	Game Day	Times
T-Ball	TK/K	48	4	4 Days of Fundamentals	M/W	5:45 p.m. - 6:45 p.m.
Coach Pitch	1st - 2nd	48	4	8	M/W	5:45 p.m. - 6:45 p.m.
Player Pitch	3rd - 4th	48	4	8	M/W	5:45 p.m. - 6:45 p.m.
Player Pitch	5th - 6th	48	4	8	M/W	TBD
Player Pitch	7th - 8th	48	4	8	TBD	TBD

STARTUP COST	Price	Qty.	Total	Tax	S/H	Estimated Total
Equipment Bags/Team Bags	\$ -	40 Bags	\$ 14,470.55	\$ 1,266.17	\$ 600.00	\$ 16,336.72
Field Equipment						
Portable Back Stops	\$ 349.99	6	\$ 2,099.94	\$ 183.75	\$ 250.00	\$ 2,533.69
Field Marker 100lb	\$ 449.99	1	\$ 449.99	\$ 39.37	\$ 100.00	\$ 589.36
Field Stripe Machine	\$ 229.99	1	\$ 229.99	\$ 20.12	\$ 40.00	\$ 290.11
Field Drag 6' x 4'	\$ 499.99	1	\$ 499.99	\$ 43.75	\$ 40.00	\$ 583.74
Field Rake 48"	\$ 99.99	3	\$ 299.97	\$ 26.25	\$ 20.00	\$ 346.22
Dirt Tamp	\$ 119.99	1	\$ 119.99	\$ 10.50	\$ 10.00	\$ 140.49
Water Hose H.D. 50ft	\$ 150.00	1	\$ 150.00	\$ 13.13	\$ 5.00	\$ 168.13
Quick Coupler Key	\$ 75.00	1	\$ 75.00	\$ 6.56	\$ 5.00	\$ 86.56
Dig Out Tool	\$ 14.99	3	\$ 44.97	\$ 3.93	\$ 5.00	\$ 53.90
String Winder	\$ 69.99	2	\$ 139.98	\$ 12.25	\$ 10.00	\$ 162.23
Rubber Plug w/ Tassel	\$ 12.99	31	\$ 399.90	\$ 34.99	\$ 10.00	\$ 444.89
Measuring Tape	\$ 13.99	2	\$ 27.98	\$ 2.45	\$ 5.00	\$ 35.43
Batters Box Templates	\$ 209.99	1	\$ 209.99	\$ 18.37	\$ 10.00	\$ 238.36
					Total Estimate	\$ 22,009.83

ANNUAL COST	Price	Qty.	Total	Tax	S/H	Estimated Total
Hats	\$ 10.99	480	\$ 5,275.20	\$ 461.58	\$ 250.00	\$ 5,986.78
T-Shirts	\$ 15.00	480	\$ 7,200.00	\$ 630.00	\$ -	\$ 7,830.00
Coaches Hat & Shirt	\$ 25.99	80	\$ 2,079.20	\$ 181.93	\$ -	\$ 2,261.13
Game Balls	\$41.99 - \$66.99	26 Dz.	\$ 1,437.74	\$ 125.80	\$ 250.00	\$ 1,813.54
White Marking Paint	\$ 89.99	8 Cases	\$ 719.92	\$ 62.99	\$ 100.00	\$ 882.91
Field Chalk	\$ 20.00	30 Bags	\$ 600.00	\$ 52.50	\$ 100.00	\$ 752.50
Coach Fingerprints	\$ 49.00	40	\$ 1,960.00	\$ -	\$ -	\$ 1,960.00
Score Keeper Books	\$ 100.00	1	\$ 100.00	\$ 8.75	\$ 20.00	\$ 128.75
Office Supplies	\$ 100.00	1	\$ 100.00	\$ 8.75	\$ -	\$ 108.75
Equipment Replacement	\$ 2,500.00	TBD	\$ -	\$ -		\$ 2,500.00
					Total Estimate	\$ 24,224.36

REVENUE	Cost	Participants	Estimated Total
Tiny-Hitters	\$ 25.00	96	\$ 2,400.00
Youth Baseball League	\$ 50.00	192	\$ 9,600.00
Youth Softball League	\$ 50.00	192	\$ 9,600.00
		Total Estimate	\$ 21,600.00

Startup Cost	\$ 22,009.83
Annual Cost	\$ 24,224.36
Estimated 1st Year	\$ 46,234.19

YOUTH VOLLEYBALL

League Season	Age/Grade Group	Registration	Practice	Games
Summer	TK - K	Mar. - April	June - August	June - August
Summer	1st - 3rd	Mar. - April	June - August	June - August
Summer	4th - 6th	Mar. - April	June	July - August
Summer	7th - 8th	Mar. - April	June	July - August

YOUTH VOLLEYBALL	Age/Grade Group	Participants	Teams	# of Games	Game Day	Times
	TK - K	40	4	4 Days of Fundamentals	Saturdays	9:00 a.m., 10:00 a.m.
	1st - 3rd	40	4	8	Saturdays	11:00 a.m., 12:00 p.m.
	4th - 6th	60	6	8	Saturdays	1:00 p.m., 2:00 p.m., 3:00 p.m.
	7th - 8th	60	6	8	Fridays	6:00 p.m., 7:15 p.m., 8:30 p.m.

ANNUAL COST	Price	Qty.	Total	Tax	S/H	Estimated Total
Tank Tops/T-Shirt	\$ 15.00	200	\$ 3,000.00	\$ 262.50	\$ -	\$ 3,262.50
Players Volleyball	\$ 17.95	200	\$ 3,990.00	\$ 349.13	\$ 250.00	\$ 4,589.13
Game Balls	\$ 54.99	6	\$ 329.94	\$ 28.87	\$ 50.00	\$ 408.81
Nets	\$ 500.00	1	\$ 500.00	\$ 43.75	\$ 50.00	\$ 593.75
					Total Estimate	\$ 8,854.19

REVENUE	Cost	Participants	Estimated Total
Tiny-Spikers	\$ 25.00	40	\$ 1,000.00
Youth Volleyball League	\$ 50.00	160	\$ 8,000.00
		Total Estimate	\$ 9,000.00

STAFFING	Cost	Hourly/Game
P/T Sports Coordinator (980)	\$ 17,000.00	22.63 Hourly
Sport Officials	\$ 10,000.00	\$25 Per Game
Sports Assistant	\$ 7,500.00	\$16.50 Hourly
Other F/T Staff	\$ 2,500.00	
Total Estimate	\$ 37,000.00	

FUNDING	Amount
<i>L.U.S.D. - ELOP Funding</i>	\$ 70,000.00
Basketball Revenue	\$ 9,500.00
Baseball & Softball Revenue	\$ 21,600.00
Volleyball Revenue	\$ 9,000.00
Total Estimate	\$ 110,100.00

EXPENDITURE	Amount
Staffing	\$ 37,000.00
Basketball	\$ 13,050.77
Baseball & Softball	\$ 46,234.19
Volleyball	\$ 8,854.19
Total Estimate	\$ 105,139.15



SPORTS COORDINATOR & SPORTS OFFICIALS

PRESENTATION TO THE LINDSAY CITY COUNCIL ON AUGUST 12, 2025

SPORTS COORDINATOR

- Part-time Sports Coordinator Position
- 1,000 hours per fiscal year
- \$22.63 - \$30.33 Hourly (DOQ)
- No Benefits aside from sick leave
- Plans, organizes, and monitors youth & adult sports.
- Understand & enforce rules of play for youth & adult sports.
- Flexible work hours or shifts are a 5-day work week with weekend hours.

SPORTS OFFICIAL

- Part-time Sports Official Position
- 1,000 hours per fiscal year
- \$25.00 - \$30.00 Hourly (Game)
- No Benefits aside from sick leave
- Enforce rules of play for youth & adult sports.
- Supervisor and maintain control of games.
- Communicate the principle of good sportsmanship.
- Flexible work hours or shifts with weekend hours.

ACTION & RECOMMENDATION

- Consider Minute Order Approval of Job Description for Sports Coordinator & Sports Official Positions.
- Staff recommends that the City Council approve the Sports Coordinator & Sports Official job description so that staff may begin the recruitment process.



QUESTIONS?



STAFF REPORT

TO: Lindsay City Council

MEETING DATE: August 12, 2025

Item #: 15.1
Action Items

DEPARTMENT: Recreation, Wellness, & Aquatic Center

FROM: Armando da Silva, Director of Recreation Services

Agenda Title: Consider the approval of Job Description and Budget for Sport Official

ACTION & RECOMMENDATION

Consider Minute Order Approval of Job Description for Sports Official Position.

Staff recommends that the Council approve the Sports Official job description so that Staff may begin the recruitment process.

BACKGROUND | ANALYSIS

The Sports Official is a part-time position who will work under the direction of the Recreation Services Director. The city plans to begin recruitment efforts for a Sports Official immediately, once the job description is approved by the City Council.

The essential duties and responsibilities of the Sports Official include, but are not limited to:

- Enforce the rules of play on the field/court during games.
- Make calls and instruct players on the rules of games.
- Provide communication to and from coaches, participants, and spectators.
- Maintain a safe and positive playing environment.
- Complete required reports and records.
- Notify Sports Coordinator of any programs or concerns regarding facilities, equipment, participants, coaches, or spectators.
- Perform other duties as related.

Associated benefits with this position include sick leave time available after 6 months of employment. It is the policy of the City of Lindsay to screen for any potential conflicts of interest in the recruitment process and adequately mitigate against the appearance of any bias, real or perceivable.

FISCAL IMPACT

The fiscal impact for the Sports Official would be \$10,000.00 and would be sourced from Fund 4004400 – Recreation Services Department funds.

ATTACHMENTS

1. Sports Official Job Description

Reviewed/Approved: _____



City of Lindsay Job Description Sports Official

Class Title:	Sports Official	Salary:	\$25.00 - \$30.00 (Per Game)
Department:	Recreation Services Department	Step Range:	1-7
Location:	860 N. Sequoia Lindsay, CA 93247	Status:	Temporary
Date:	08/12/2025	Union:	Unrepresented

GENERAL PURPOSE:

Under the supervision of the Sports Coordinator, umpire/referee a variety of child, youth, teen, and adult sports activities, including but not limited to basketball, baseball, softball, and volleyball.

Please note that this is a part-time position, not to exceed 1,000 hours per fiscal year, and affords no benefits aside from sick leave.

SUPERVISION RECEIVED:

Works under the general supervision of the Sports Coordinator.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Duties may include, but are not limited to, the following:

- Enforce the rules of play on the field/court during games.
- Make calls and instruct players on the rules of games.
- Provide communication to and from coaches, participants, and spectators.
- Maintain a safe and positive playing environment.
- Complete required reports and records.
- Notify Sports Coordinator of any programs or concerns regarding facilities, equipment, participants, coaches, or spectators.
- Perform other duties as related.

ABILITY TO:

- Provide a positive role model for children and other members of the community.
- Understand and carry out written and oral instructions.
- Establish and maintain effective working relationships with all those contacted in the course of work.
- Supervise and maintain control of the games.
- Effectively communicate the principles of good sportsmanship.
- Work with groups and lead and instruct.
- Work an irregular schedule including evenings, weekends, and holidays.



City of Lindsay Job Description Sports Official

- Enforce city and department-established rules and regulations, including workplace safety regulations.

DESIRED MINIMUM QUALIFICATIONS:

Knowledge of:

- Designated sport and department rules.
- Occupational hazards and standard safety precautions.

Skill in:

- Public contact.
- Effective decision making.
- Multi-tasking and organization.

Education and Experience:

Any combination of experience, training, and education which would provide the required knowledge and abilities is qualifying. A typical way to obtain the required qualifications would be:

Experience:

- A strong background in the specific sport is required.
- One year of officiating sports experience is preferred.
- One year of experience in recreational/child-related activities and programs is desirable.

Education:

High School diploma or equivalent.

License and Certificate

Possession of, or ability to obtain, an appropriate, valid California driver's license.

TOOLS AND EQUIPMENT:

- Sports equipment and materials associated with the particular sports, computer, phone, and general office equipment.

PHYSICAL STANDARDS:

- Positions in this class typically work in a standard office environment; however, there is also field work involved, resulting in exposure to the elements. Physical work may be required, including walking, bending, stooping, standing, lifting, and/or carrying objects weighing up to seventy-five (75) pounds.
- Flexible work hours or shifts are work weekday with weekend hours.

WORK ENVIRONMENT:

While performing the duties of this job, the employee occasionally works in outside weather conditions.



City of Lindsay Job Description Sports Official

Exposure to variable temperatures and weather conditions; strong and unpleasant odors and fumes such as chlorine; noise from children; allergens such as poison oak, pollen, and bee stings; pool chemical fluctuations which might cause irritation to eyes and skin; and the possibility of administering first aid which may involve exposure to infections which might cause chronic disease or death. The noise level in the work environment is usually moderately loud.

SELECTION GUIDELINES & APPLICATION PROCESS:

Formal employment application must be submitted, rating of education and experience; oral interview and reference check; job related tests may be required. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Appointment is subject to successfully passing a pre-employment physical, live-scan, background, and criminal history check. Before starting work, applicants must present documentation of their identity, authorization to work in the United States and a DMV driving record.

BENEFITS:

This is a part-time and hourly position with no benefits. There are 24 hours of sick leave.

Salary: \$25.00 - \$30.00 Per Game

Please note that this is a part-time position, not to exceed 1,000 hours per fiscal year.

Please view the City of Lindsay website Human Resources page for further benefit details.

COVID-19 CONSIDERATIONS:

Protecting the health and safety of our communities, including our teams and those considering a career with the City of Lindsay, is our highest priority. We continue to closely monitor the evolving situation, and we appreciate your understanding and flexibility with any related changes to our interviewing process. Those selected to interview will be contacted via email with instructions for a virtual or physical interview. The City of Lindsay is committed to doing everything we can to keep our staff and community safe and it will continue to adhere to all CAL/OSHA COVID-19 Emergency Temporary Standards.



STAFF REPORT

TO: Lindsay City Council

MEETING DATE: August 12, 2025

Item #: 15.2
Action Items

DEPARTMENT: Recreation, Wellness, & Aquatic Center

FROM: Armando da Silva, Director of Recreation Services

Agenda Title: Consider the approval of Job Description and Budget for Sport Coordinator

ACTION & RECOMMENDATION

Consider Minute Order Approval of Job Description for Sports Coordinator Position.

Staff recommends that the Council approve the Sports Coordinator job description so that Staff may begin the recruitment process.

BACKGROUND | ANALYSIS

The Sports Coordinator is a part-time position who will work under the direction of the Recreation Services Director. The city plans to begin recruitment efforts for a Sports Coordinator immediately, once the job description is approved by the City Council.

The essential duties and responsibilities of the Recreation Coordinator includes, but is not limited to:

- Plans, organizes, and monitors youth and adult sports programs and activities.
- Organizes and schedules sports leagues/tournaments, (i.e., adult/youth softball and baseball.)
- Oversees facility operations and maintenance.
- Manages and schedules the contracted concession vendors.
- Maintains accurate records within program areas.
- Attends day, evening, and weekend meetings and events.
- Monitors and maintains the inventory of equipment and supplies.
- Prepares fields and facilities for recreational activities.
- Coordinates and schedules facility use in partnership with the Lindsay Unified School District.
- Perform other duties as related.

Associated benefits with this position include sick leave time available after 6 months of employment. It is the policy of the City of Lindsay to screen for any potential conflicts of interest in the recruitment process and adequately mitigate against the appearance of any bias, real or perceivable.

FISCAL IMPACT

The fiscal impact for the Sports Coordinator would be \$22,177.40 - \$29,723.40 and would be sourced from Fund 4004400 – Recreation Services Department funds.

ATTACHMENTS

1. Sports Coordinator Job Description

Reviewed/Approved: _____



City of Lindsay Job Description Sports Coordinator

Class Title:	Sports Coordinator	Salary:	Tier 1: \$22.63 – \$30.33 Hourly
Department:	Recreation Services Department	Step Range:	1-7
Location:	860 N. Sequoia Lindsay, CA 93247	Status:	Temporary
Date:	08/12/2025	Union:	Unrepresented

GENERAL PURPOSE:

Under the supervision of the Recreation Services Director, develops, organizes, and supervises youth and adult sports leagues and tournaments, schedules athletic facilities, and assists in other recreation programs, activities, and events as necessary.

Please note that this is a part-time position, not to exceed 1,000 hours per fiscal year, and affords no benefits aside from sick leave.

SUPERVISION RECEIVED:

Works under the general supervision of the Recreation Services Director.

SUPERVISION EXERCISED:

Supervision exercised over part-time staff and volunteers.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Duties may include, but are not limited to, the following:

- Plans, organizes, and monitors Lindsay's Sports League programs and activities.
- Plans, organizes, and monitors adult sports programs and activities.
- Organizes and schedules sports leagues/tournaments (i.e., adult/youth softball and baseball).
- Oversees facility operations and maintenance.
- Manages and schedules the contracted concession vendors.
- Maintains accurate records within program areas.
- Attends day, evening, and weekend meetings and events.
- Monitors and maintains equipment and supplies inventory.
- Prepares the field and facilities for recreational activities.
- Perform other duties as related.

ABILITY TO:

- Effectively communicate both written and oral, with staff and public; interpersonal skills to work effectively with diverse audiences, participants, parents, agencies, community groups, and other City Departments.
- Understand and enforce rules of play for youth and adult sports.
- Recognize potential safety hazards in equipment or facilities and take corrective action.
- Make decisions on-site to ensure program efficiency.



City of Lindsay Job Description Sports Coordinator

- Work an irregular work schedule, including evenings and weekends.

DESIRED MINIMUM QUALIFICATIONS:

Knowledge of:

- Planning, objectives, techniques, and requirements of organized games and sports programs for all ages.
- Principles of recreational programming.
- Equipment, facilities, operations, and techniques used in a comprehensive community recreation and sports programs.
- Laws, regulations, and rules affecting the provisions of community programs.
- Principles of composition and report writing.
- Customer service principles and problem solving.

Skill in:

- Public contact.
- Multi-tasking and organization.
- Effective decision making.
- Organizational planning.

Education and Experience:

Any combination of experience, training, and education which would provide the required knowledge and abilities is qualifying. A typical way to obtain the required qualifications would be:

Experience:

One (1) year of paid experience in recreation, sports, or closely related fields; coordinating and organizing sports activities and running tournaments and leagues.

Education:

High School diploma or equivalent.

License and Certificate

Possession of, or ability to obtain, an appropriate, valid California driver's license.

TOOLS AND EQUIPMENT:

- Cleaning supplies
- Sport-related equipment
- Motor vehicle
- Mobile radio, phone, calculator, computer, and printer.

PHYSICAL STANDARDS:

- Positions in this class typically work in a standard office environment; however, there is also field work involved, resulting in exposure to the elements. Physical work may be



City of Lindsay Job Description Sports Coordinator

required, including walking, bending, stooping, standing, lifting, and/or carrying objects weighing up to seventy-five (75) pounds.

- Flexible work hours or shifts are 5-day work week with weekend hours.

WORK ENVIRONMENT:

While performing the duties of this job, the employee occasionally works in outside weather conditions. Exposure to variable temperatures and weather conditions; strong and unpleasant odors and fumes such as chlorine; noise from children; allergens such as poison oak, pollen, and bee stings; pool chemical fluctuations which might cause irritation to eyes and skin; and the possibility of administering first aid which may involve exposure to infections which might cause chronic disease or death. The noise level in the work environment is usually moderately loud.

SELECTION GUIDELINES & APPLICATION PROCESS:

Formal employment application must be submitted, rating of education and experience; oral interview and reference check; job related tests may be required. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Appointment is subject to successfully passing a pre-employment physical, live-scan, background, and criminal history check. Before starting work, applicants must present documentation of their identity, authorization to work in the United States and a DMV driving record.

BENEFITS:

This is a part-time and hourly position with no benefits. There are 24 hours of sick leave.

Salary: \$22.63 - \$30.33 Hourly

Please note that this is a part-time position, not to exceed 1,000 hours per fiscal year.

Please view the City of Lindsay website Human Resources page for further benefit details.

COVID-19 CONSIDERATIONS:

Protecting the health and safety of our communities, including our teams and those considering a career with the City of Lindsay, is our highest priority. We continue to closely monitor the evolving situation, and we appreciate your understanding and flexibility with any related changes to our interviewing process. Those selected to interview will be contacted via email with instructions for a virtual or physical interview. The City of Lindsay is committed to doing everything we can to keep our staff and community safe and it will continue to adhere to all CAL/OSHA COVID-19 Emergency Temporary Standards.



STAFF REPORT

TO: Lindsay City Council

MEETING DATE: August 12, 2025

Item #: 15.3
Action Items

DEPARTMENT: City Clerk

FROM: Kuyler Crocker, Interim City Manager

AGENDA TITLE: Appointment of City Clerk

ACTION & RECOMMENDATION

Consider the approval of Resolution 25-34 appointing Miranda Cordova as City Clerk / Human Resource Manager.

BACKGROUND | ANALYSIS

Staff recommends that the City Council appoint Miranda Cordova as City Clerk/ Human Resource Manager.

Section 2.06.010 of the City's Municipal Code state:

"The office of city clerk is hereby created. The city manager shall recommend the person to be appointed, and the council shall appoint."

This position is critical to the daily operations of the City. The City Clerk is a professional employee who performs duties including, but not limited to keeping a list of all legislation adopted by the city council, certifying official documents, responding to Public Records Act requests, publishing legal notices, maintaining City Council minutes and other official records of the City.

Miranda has experience as an Administrative Manager since 2017 and has served as a Human Resource Manager for a non-profit corporation from September 2021 through July 2025. During this time, she has performed duties similar of the Clerk including assisting Board Members with agency reports, resolutions and board meetings.

FISCAL IMPACT

There is no fiscal impact associated with this action as the position is already budgeted for.

ATTACHMENTS

1. Resolution 25-34

Reviewed/Approved: _____



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY

NUMBER 25-34

TITLE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY PROVIDING FOR THE APPOINTMENT OF MIRANDA CORDOVA TO THE OFFICE OF THE CITY CLERK.

MEETING At a regularly scheduled meeting of the City of Lindsay City Council held on August 12, 2025, at 6:00 PM at 251 E. Honolulu Street, Lindsay, CA 93247

WHEREAS, according to the Chapter of the City of Lindsay § 5.01, the City Manager shall recommend the person to be appointed City Clerk and the City Council shall appoint.

WHEREAS, the City Manager recommends Miranda Cordova to become City Clerk.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LINDSAY DOES HEREBY RESOLVE AS FOLLOWS:

- SECTION 1. Miranda Cordova is appointed to the positions of City Clerk pursuant to the Chapter of the City of Lindsay § 5.01.
- SECTION 2. The effective date of the appointment will be August 12, 2025.
- SECTION 3. This resolution shall be effective immediately upon its approval and adoption.
- SECTION 4. The Mayor, or pending officer, is hereby authorized to affix their signature to the Resolution signifying its adoption by the City Council of the City of Lindsay, and the City Clerk, or their duly appointed deputy, is directed to attest them.



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY

PASSED AND ADOPTED by the City Council of the City of Lindsay as follows:

MEETING DATE	August 12, 2025
MOTION	
SECOND MOTION	
AYES	
ABSENT	
ABSTAIN	
NAYS	

CERTIFICATION OF THE FOREGOING RESOLUTION AS FULL, TRUE, PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LINDSAY AS DETAILED.

Misty Villarreal, Mayor

CERTIFICATE OF ATTESTING OFFICER

The undersigned, Dalee Chang, Deputy City Clerk of the City of Lindsay does hereby attest and certify that the foregoing Resolution is a true, full and correct copy of a resolution duly adopted at a meeting of the City of Lindsay which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date thereof.

ATTEST: _____
Dalee Chang, Deputy City Clerk



STAFF REPORT

TO: Lindsay City Council

MEETING DATE: August 12, 2025

Item #: 15.4
Action Items

DEPARTMENT: City Manager

FROM: Kuyler Crocker, Interim City Manager

Agenda Title: Authorization to Issue Request for Qualifications for Legislative Lobbying Services

ACTION & RECOMMENDATION

Grant authorization the release of a Request for Qualifications (RFQ) to solicit statements of qualifications from experienced firms or individuals to provide legislative lobbying services on behalf of the City of Lindsay

BACKGROUND | ANALYSIS

The City of Lindsay continues to face multiple challenges common to rural communities in California's Central Valley, including aging infrastructure, water quality and supply issues, economic development constraints, and a lack of affordable housing. In recent years, significant legislative and regulatory changes at the state level have further impacted local government funding, permitting processes, and program eligibility.

To address these challenges and advance the City's strategic goals, professional lobbying and government relations services are needed to actively represent the City's interests with the State Legislature, key administrative agencies, and regulatory bodies.

DISCUSSION

The RFQ invites qualified firms and individuals to submit a Statement of Qualifications (SOQ) to provide comprehensive government affairs and lobbying services on behalf of the City. The scope of work includes:

- Building and maintaining relationships with key state officials, regulatory agencies, and departments.
- Monitoring legislative and regulatory matters affecting the City.
- Advocating for City priorities related to funding, permitting, infrastructure, and other critical initiatives.
- Coordinating meetings with state legislators and department heads.
- Advising the City on strategic advocacy approaches and legislative opportunities.

The proposed RFQ outlines the City's expectations, submittal requirements, and evaluation criteria.

Responses will be assessed based on qualifications, experience, and the firm's demonstrated ability to represent small cities effectively in a complex legislative and regulatory environment.

The contract will be for an initial twelve-month term, with the option to extend the agreement for up to three additional one-year terms, for a maximum of 48 months.

FISCAL IMPACT

Lobbying services will be budgeted in the City's General Fund or other relevant funding sources. The exact fiscal impact will be determined during the negotiation phase following the selection process, based on the selected firm's proposed rate schedule and scope of engagement.

ATTACHMENTS

1. Request for Qualifications for Government Relations Services

Reviewed/Approved: _____



**REQUEST FOR QUALIFICATIONS
for
Government Relations Services**

Responses Due by September 12, 2025, at 4:00 P.M.

**Email: Miranda Cordova & LindsayCityClerk@lindsay.ca.us
Phone: (559) 562-7102 ext. 8034**

251 E. Honolulu St. | Lindsay, CA 93247
Phone: 559.562.7102 Ext 4 Fax: 559.562.5748

REQUEST FOR QUALIFICATION

The City of Lindsay ("Lindsay" or "City") is requesting statements of qualifications from firms or individuals to provide lobbying services on its behalf. The City is looking for a government relations and lobbying firm to facilitate communication with elected officials and other agencies. The selected firm will be expected to offer advice and guidance on advocacy and government relations strategies to protect and advance the City's priorities and secure program funding.

Any qualified firms interested in offering the services described in this RFP are encouraged to submit their statement of qualifications ("SOQ"). The submitted SOQs will serve as the foundation for selecting the Consultant(s) for this service. The Consultant's qualifications will be assessed and ranked based on the criteria outlined in the "Evaluation Criteria" section of this RFP.

INTRODUCTION

The City of Lindsay is made up of approximately 12,700 residents and covers an area of approximately 2.7 square miles. Governed by a five-member City Council elected at-large by the community, the City's operations are managed by a City Manager and supported by a dedicated staff.

Located in the heart of California's Central Valley, Lindsay is rooted in agriculture and maintains a strong connection to the region's farming heritage. Like many rural cities in the region, Lindsay faces a range of challenges, including aging infrastructure, water supply constraints, water quality concerns, and an urgent need for affordable housing and services.

SCOPE OF WORK

The selected firm or individual will be responsible for providing state legislative, regulatory representation, and lobbying services on behalf of Lindsay. Services to be provided may include, but are not limited to, the responsibilities, tasks, and activities listed below. Respondents may include additional services.

1. Support a positive relationship with the Governor's office, State Legislature, State Water Resources Control Board, Department of Water Resources, Governor's Office of Business and Economic Development, California Department of Transportation, California Department of Housing and Community Development, and/or other agencies.
2. Monitor and assess state legislation, as well as relevant administrative and regulatory processes, to identify matters that may impact the City.
3. Provide legislative and regulatory lobbying, as needed.
4. Engage with key officials (executive, legislative and local government) and stakeholders to support the City's goals in securing permits, grants, incentives, and favorable laws and regulations.
5. Work directly with legislators and staff, the governor's office, public officials and state agencies, City associations, special interest and industry groups, local governments, and other professional organizations to develop support for or opposition to proposed legislation, funding, policy, and regulatory decisions that may affect the City.
6. Coordinate meetings with State Legislators and agency department leaders to provide the City the opportunity to meet face-to-face with key decision-makers on pertinent City issues.

All responsive statements of qualifications will be evaluated and assigned a score by a team of raters. The successful firm may be invited to participate in an interview to further discuss the firm's ability to provide the services required by the City. The City is seeking to execute a twelve (12) month contract with three (3) options to extend the term of the agreement following the end of the initial term. Each option term shall be for a period of twelve (12) months, for a total maximum contract period of forty eight (48) months.

PROPOSAL CONTENT

The Firm must prepare a Transmittal Letter, Technical Proposal and a Fee Schedule for the work to be performed and submit as part of the Professional Lobbying Services Proposal.

The Lobbying Services Proposal package must contain the following:

A. Transmittal Letter

A signed letter of transmittal briefly stating the Proposer's understanding of the work to be done, the commitment to perform the work within the required time period, a statement of why the Firm believes itself to be the best qualified to perform the engagement, and a statement of how long the Proposal will remain in effect. The Proposer shall provide a statement attesting that all information submitted with the SOQ is true and correct.

B. Technical Proposal

The purpose of the Technical Proposal is to demonstrate the qualifications, competence, and capacity of the Firms seeking to undertake legislative lobbyist services for the City in conformity with the requirements of this Request for Qualification. The Proposal shall demonstrate the qualifications of the Firm and of the particular staff to be assigned to this engagement. The Proposer shall provide a brief summary of Consultant's profile, qualifications and capabilities which specifically addresses the organization's knowledge and experience under this RFQ.

C. License to Practice

An Affirmation Statement should be included that the Firm and all assigned key professional staff are properly licensed to practice in the State of California.

D. Firm Qualifications and Experience

The Consultant shall summarize the qualifications and relevant experience for the consultant firm, proposed any subconsultants. The following items should be included:

1. Project Team – Identify the contact person with primary responsibility for this project, other key project personnel, including sub-consultants, and their individual areas of responsibility. Key personnel listed will be considered as committed to the project. A resume of all key personnel assigned to the project, including sub-consultants, shall be submitted.
2. Relevant Project Experience - Describe the team's experience in providing services as shown in the "Scope of Work" section above. Provide three (3) relevant examples in the past five (5) years specifically related to the scope of work. For each listed experience, provide client name, contact

person, and current phone number and e-mail address. References should include a brief description of what the Consultant's firm provided.

E. Partner/Supervisory/Staff Qualifications and Experience

The Firm should provide details on the government lobbying experience of each individual, including information on relevant continuing education and professional organizations that pertain to the execution of the potential agreement.

F. References

Provide three (3) or more references from relevant clients that can supply information on the quality of your services during the past two (2) years.

G. Fees

Proposers shall provide a fee schedule to include hourly rates and titles of staff proposed. This information will not be used as a determining factor as to which firm we will enter into an agreement with. It will be used as a basis of compensation for future work under the Agreement.

PROPOSAL PROCEDURE

Clarifications: The City will respond to requests for clarification to the RFP in written Addendum(s) as needed. Inquiries should be directed by email only to Miranda Cordova at LindsayCityClerk@lindsay.ca.us. No verbal requests will be accepted. All requests for clarification must be received by August 20, 2025.

All proposals are due no later than September 12, 2025, at 4:00 P.M. Any and all proposals received after the deadline will be considered non-responsive. No faxed or emailed proposals will be accepted.

Response Preparations: No reimbursement will be made by the City for costs incurred in the preparation of the response to this RFP. Submitted materials will not be returned and become the property of the City of Lindsay.

Right to Reject Proposals: Submission of a proposal indicates acceptance by the firm of the conditions contained in this request for proposal unless clearly and specifically noted in the proposal submitted and confirmed in the agreement between the City and the firm selected. The City of Lindsay reserves the right without prejudice to reject any or all proposals.

Two copies of the Proposal and one copy of the Transmittal Letter, Technical Proposal and Rate Schedule in a sealed envelope must be submitted. All Proposals must be sealed and submitted on or before *September 12, 2025*) to the following:

The City of Lindsay
Attn: Miranda Cordova
Location: 251 E. Honolulu St.,
Lindsay, CA 93247

NOTE: Please mark the outside of the envelopes with the following:

LEGISLATIVE LOBBYING SERVICES

GENERAL CONDITIONS

Laws, Regulations and Permits – The Consultant shall give all notices required by law and comply with all laws, ordinances, rules, and regulations pertaining to the conduct of the work. The Consultant shall be liable for all violations of the law in connection with work furnished by the Consultant. If the Consultant performs any work knowing it to be contrary to such laws, ordinances, rules and regulations, the Consultant shall bear all costs arising there from.

Safety – The Consultant shall execute and maintain their work so as to avoid injury or damage to any person or property.

In carrying out their work, the Consultant shall at all times exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed, and be in compliance with all applicable federal, state and local statutory and regulatory requirements including but not limited to State of California, Department of Industrial Relations (Cal/OSHA) regulations, and the U.S. Department of Transportation Omnibus Transportation Employee Testing Act. Safety precautions, as applicable, shall include but shall not be limited to: adequate life protection and lifesaving equipment; adequate illumination; instructions in accident prevention for all employees, such as the use of machinery guards, safe walkways, scaffolds, ladders, bridges, gang planks, confined space procedures, trenching and shoring, fall protection, and other safety devices; equipment and wearing apparel as are necessary or lawfully required to prevent accidents, injuries, or illnesses; and adequate facilities for the proper inspection and maintenance of all safety measures.

Indemnification – To the fullest extent permitted by law, Consultant will immediately defend, indemnify and hold harmless and defend the City of Lindsay, its directors, officers, employees, and authorized volunteers and each of them from and against:

- a. When the law establishes a professional standard of care for Consultant's services, all claims and demands of all persons that arise out of, pertain to, or relate to the Consultant's negligence, recklessness, or willful misconduct in the performance (or actual or alleged non-performance) of the work under this agreement. Consultant shall defend itself against any and all liabilities, claims, losses, damages, and costs arising out of or alleged to arise out of Consultant's performance or non-performance of the work hereunder, and shall not tender such claims to the City of Lindsay nor to its directors, officers, employees, or authorized volunteers, for defense or indemnity.
- b. Other than in the performance of professional services, all claims and demands of all persons arising out of the breach of this Agreement or negligent or wrongful acts or omissions of consultant, including but not limited to, claims by the Consultant or Consultant's employees for damages to persons or property except for the sole negligence or willful misconduct or, the active negligence of the City of Lindsay, its directors, officers, employees, or authorized volunteers.
- c. Any and all actions, proceedings, damages, costs, expenses, penalties or liabilities, in law or equity, of every kind or nature whatsoever, arising out of

resulting from, or on account of the violation of any governmental law or regulation, compliance with which is the responsibility of Consultant.

- d. Any and all losses, expenses, damages (including damages to the work itself), attorneys' fees, and other costs, including all costs of defense, which any of them may incur with respect to the failure, neglect, or refusal of Consultant to faithfully perform the work and all of the Consultant's obligations under the agreement. Such costs, expenses, and damages shall include all costs, including attorneys' fees, incurred by the indemnified parties in any lawsuit to which they are a party.

OTHER CONDITIONS

Assignment or Transfer – Consultant is employed to perform unique personal services. Consultant shall not assign this Agreement without the prior written consent of City. Consultant shall not employ or otherwise incur any obligation to pay other specialists or experts for services in connection with this Agreement, without prior written consent of the City.

Independent Contractor - Consultant shall act as an independent contractor and covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, nor claim to be, an officer or employee of the City by reason of this Agreement.

Attorney's Fees, Venue, Governing Law – If either party commences any legal action against the other party arising out of this Agreement or the performance hereof, the prevailing party in such action shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorney's fees. Any action arising out of this Agreement shall be brought in Tulare County, California, regardless of where other venues may lie. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

Termination of Agreement – The City may terminate this Agreement without cause by giving Consultant thirty (30) calendar days advance written notice from the city manager. Consultant may terminate this Agreement without cause by giving City thirty (30) calendar days advance written notice. Each party may also terminate this Agreement for cause but only after providing the other party written notice of the breach and a period of thirty (30) calendar days to cure. In the event of termination through no fault of Consultant, the City shall compensate Consultant for services performed as of the date of termination, upon the release to the City of all Material hereunder, in any and all media or formats in which such materials have been created or are maintained. City retains the right to receive and use any Material, notwithstanding any termination or any dispute regarding the amount to be paid.

Copyright, Ownership and Use of Materials - All tangible material ("Material") created or delivered pursuant to this Agreement is considered a work made for hire under the Copyright Act. To the extent such Material does not qualify as a work made for hire, Consultant hereby assigns to the City all right, title, and interest, including but not limited to all copyrights, in all Material created by Consultant in its performance under this

Agreement. Material constitutes the scope of work outlined in EXHIBIT "A" and attached hereto, and all written and other tangible expressions, including but not limited to, drawings (including computer aided drawings), papers, documents, reports, surveys, renderings, exhibits, sketches, maps, models, prints, paintings or photographs, in any and all media or formats in which such materials have been created or are maintained. All Material furnished by Consultant is, and shall remain, the property of the City. Any modification or reuse of the Materials for purposes other than those intended by this agreement shall be at City's sole risk and without liability to Consultant.



STAFF REPORT

TO: Lindsay City Council

MEETING DATE: August 12, 2025

Item #: 15.5
Action Items

DEPARTMENT: Finance

FROM: Soledad Ruiz-Nunez, Director of Finance

Agenda Title: Waiver of Late Payment Fee for Utility Bills affected by Water Quantity Charge Misreads

ACTION & RECOMMENDATION

Consider the Approval of Waiving the \$10.00 monthly Late Payment Fee for residents who were affected by the January 2025 to June 2025 accumulated Water Quantity Charge. The Late Payment Fee will be waived from July 2025 to December of 2025 for residents affected by the accumulated Water Quantity Charge.

BACKGROUND | ANALYSIS

In June, residents living in some of the City's older neighborhoods received larger than usual water bills. Staff in the Finance Department reviewed the customers bills, sent staff to re-read consumption, check water meters, and replace water meters if the meter wasn't reading consumption. During this period staff found that the residents in this particular area had only been billed the Fixed Monthly Charge and no Water Quantity Charge or minimal quantity charge for months.

The City had a Water Rate Study done and the new water rates went into effect in January 2025. Water is billed based on two charges:

- (1) Fixed Monthly Charge based on the meter size
- (2) Water Quantity Charge billed based on metered water use.

The new rates no longer have a Tier system for consumption.

Residents affected by the accumulated Water Quantity Charge from January 2025 to June 2025 saw their bill increase significantly. The City has continued to send staff to verify meter consumption and is giving residents the ability to make payments in order to pay their 251Water Quantity Charge that was billed in June.

In order to help residents affected by the January 2025 to June 2025 accumulated Water Quantity Charge, the City is waiving the \$10.00 late payment fee on the utility bills.

FISCAL IMPACT

The late payment fee waiver will impact revenues for Water and Sewer Funds.

ATTACHMENTS

N/A

Reviewed/Approved: _____