



LINDSAY CITY COUNCIL REGULAR MEETING AGENDA

September 9, 2025, 6:00 P.M.

City Hall, 251 E. Honolulu St., Lindsay, CA 93247

Mayor
Misty Villarreal
Mayor Pro Tem
Yolanda Flores
Councilmembers
Adriana Nave
Rosaena Sanchez
Joe Soria

Notice is hereby given that the Lindsay City Council will hold a Regular Meeting on Tuesday, September 9, 2025 at 6:00 p.m. in person and live via YouTube.

 **City of Lindsay YouTube Channel:** <https://www.youtube.com/@CityofLindsay>



Se anima a los hispanohablantes a asistir a las próximas reuniones del Concejo Municipal de Lindsay. Para traducción al español, comuníquese con la oficina de la Secretaria Municipal por teléfono, (559) 562-7102 ext. 8034, o regístrese unos minutos antes en el momento de la reunión del Consejo.

Rules for Addressing the City Council:

- Members of the public may address the City Council on matters within the jurisdiction of the City of Lindsay.
- Persons wishing to address Council concerning an item on the agenda will be invited to address the Council during the time that Council is considering that agenda item. Persons wishing to address Council concerning issues not on the agenda will be invited to address Council during the Public Comment portion of the meeting.
- When invited by the Mayor to speak, please step up to the lectern, state your name and city of residence, and make your comments. Comments are limited to three minutes per speaker.

Americans with Disabilities Act

Pursuant to the Americans with Disabilities Act, persons with disabilities who may need assistance should contact the City Clerk prior to the meeting at (559) 562-7102 ext. 8034 or via email at dchang@lindsay.ca.us.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. EXECUTIVE (CLOSED) SESSION

4.1 Conference with Labor Negotiators

Pursuant to Cal Gov. Code § 54957

Agency Designated Representative: City Manager (or other designated negotiator)

Employee Organization: Lindsay City Employees Association: Services Employees International Union (SEIU).

4.2 Public Employment

Pursuant to Cal Gov. Code § 54957

Title: City Manager

4.3 Conference with Legal Counsel – Anticipated Litigation

Initiation of litigation pursuant to § 54956.9(c): 1 case

5. 6:30 P.M RECONVENE FROM CLOSED SESSION

6. CLOSED SESSION REPORT – This is the time for Council to publicly report specified closed session action and the vote take on those actions, if any.

7. APPROVAL OF AGENDA

8. COUNCIL REPORT

- 9. PUBLIC COMMENT** – The public is invited to comment on any subject under the jurisdiction of the Lindsay City Council. Please note that speakers that wish to comment on a Regular Item or Public Hearing on tonight's agenda will have an opportunity to speak when public comment for that item is requested by the Mayor. Comments shall be limited to three (3) minutes per person, with thirty (30) minutes for the total comment period, unless otherwise indicated by the Mayor. The public may also choose to submit a comment before the meeting via email. Public comments received via email will be distributed to the Council prior to the start of the meeting and incorporated into the official minutes; however, they will not be read aloud. Under state law, matters presented under public comment cannot be acted upon by the Council at this time.

10. CITY MANAGER REPORT

11. RECOGNITIONS

11.1 Introduction and Oath of Office of Fire Lieutenant

Action & Recommendation: Oath of Office administered by Miranda Cordova, City Clerk/Human Resource Manager.

Presented by: Chief Nicholas Nave, Interim Director of Public Safety

11.2 Introduction and Oath of Office of Police Lieutenant

Action & Recommendation: Oath of Office administered by Miranda Cordova, City Clerk/Human Resource Manager.

Presented by: Chief Nicholas Nave, Interim Director of Public Safety

- 12. CONSENT CALENDAR** – Routine items approved in one motion unless an item is pulled for discussion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

12.1 Waive the Reading of Ordinance and Approve by Title Only.

Action & Recommendation: Approve the reading by title only of all ordinances and that further reading of such ordinances be waived.

Submitted by: Dalee Chang, Deputy City Clerk

12.2 Police & Fire Division Highlights for August 25, 2025 Through August 31, 2025

Action & Recommendation: Approved as submitted.

Submitted by: Chief Nicholas Nave, Interim Director of Public Safety

12.3 Minutes of the Regular of August 26, 2025.

Action & Recommendation: Approved as submitted.

Submitted by: Dalee Chang, Deputy City Clerk

12.4 Warrant List for August 18, 2025 Through September 1, 2025.

Action & Recommendation: Accept the Warrant List for transaction dated August 18, 2025, through September 1, 2025.

Submitted by: Soledad Ruiz-Nunez, Director of Finance

12.5 Monthly Treasurer's Report for August 2025

Action & Recommendation: Accept the August 2025 Treasurer's Report as presented.

Submitted by: Soledad Ruiz-Nunez, Director of Finance

13. ACTION ITEMS

13.1 Designation of Voting Delegate and Alternates – League of California Cities Annual Conference and Expo

Action & Recommendation: Review and Discuss adopting a resolution designating a voting delegate and up to two alternate voting delegates to represent the City of Lindsay

at the League of California Cities Annual Conference and Expo General Assembly, scheduled for October 8–10, 2025, at the Long Beach Convention Center.

Submitted by: Kuyler Crocker, Interim City Manager

13.2 Approval of Employment Agreement Between the City of Lindsay and Kuyler Crocker for the Position of City Manager

Action & Recommendation: Consider the approval of the City Manager Contract by and between the City of Lindsay and Kuyler Crocker.

Submitted by: Miranda Cordova, City Clerk/Human Resource Manager

14. REQUEST FOR FUTURE ITEMS

- 15. ADJOURNMENT –** Lindsay City Council meetings are held in the City Council Chambers at 251 E. Honolulu Street in Lindsay, California beginning at 6:00 P.M. on the second and fourth Tuesday of every month unless otherwise noticed. Materials related to an Agenda item submitted to the legislative body after distribution of the Agenda Packet are available for public inspection in the office of the City Clerk during normal business hours. A complete agenda is available at www.lindsay.ca.us. In compliance with the Americans with Disabilities Act & Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the office of the City Clerk at (559) 562-7102 x 8011. Notification prior to the meeting will enable the City to ensure accessibility to this meeting and/or provision of an alternative format of the agenda and documents in the agenda packet.

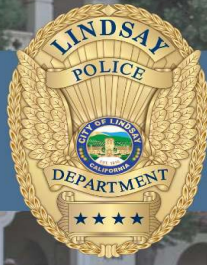
AFFIDAVIT OF POSTING AGENDA

I hereby certify, in conformance with Government Code Sections 54954.2 and 54956, this agenda was posted in the bulletin board at the front of City Hall, 251 E Honolulu St., as well as on the City of Lindsay's website (www.lindsay.ca.us).

DATE & TIME POSTED: Friday, September 5, 2025 at 1:45 p.m.

Dalee Chang, Deputy City Clerk

Weekly



Update

August 25th – August 31st, 2025

Police Division Highlights:

Total Calls for Service: 127

Attempted Theft / Public Intoxication / Arrest

8/26/2025 at 2137 Hours:

Corporal Romero and Officer Chaidez responded to Save Mart - 260 N. Highway 65 for a report of a subject had attempted to steal liquor. Upon arrival, Officer Chaidez contacted the store employees who provided a photograph of the subject in question. Officer Chaidez checked the area and located Gabriel Velasques, 22, of Visalia passed out in front of the office at 700 W. Hermosa. Velasquez was found to be intoxicated and unable to care for himself. He was arrested and later booked at the South County Detention Facility.

Violation of a Domestic Violence Restraining Order / Arrest

8/29/2025 at 2247 Hours:

Lindsay Units responded to a vehicle vandalism report at 444 ½ N Central Ave. Upon arrival they contacted a confidential female, who advised that her ex-boyfriend showed up at the residence and caused a disturbance and flattened her vehicle tire. The confidential victim advised that she then stole the ex-boyfriend's phone. The ex-boyfriend, a confidential male contacted police to report the theft, and it was determined that both subjects had served domestic violence restraining orders against each other. The male party was arrested and later booked at the South County Detention Facility, and additional charges are pending against the female party.

Driving While Intoxicated / Arrest

8/30/2025 at 0009 Hours:

Officer Garcia was on general patrol in the area of Orange Belt Highway and Avenue 245, when he observed a black 2017 GMC Sierra traveling in the area and was swerving in between lanes. A traffic enforcement stop was conducted and the driver, Jose Espinoza-Meza 33, of Lindsay, was found to be driving while under the influence of alcohol. Espinoza-Meza was arrested without incident and later provided breath samples of 0.18% BrAC and 0.18% BrAC. He was later cited and released to a responsible party.

Weekly



Update

Violation of a Criminal Protective Order / Resisting Arrest

8/30/2025 at 2300 Hours:

Lindsay Officers responded to the 300 block of S. Harvard for a report of domestic violence in progress. A juvenile reported that their father, Jacob Cordova, 31, of Lindsay, was hitting their mother. Prior to arrival, TCSO Dispatch advised Cordova was listed as the restrained party in an active and served CPO, with the mother being the protected party. Upon arrival, officers knocked and announced themselves at the door without an answer for approximately ten minutes. TCSO Dispatch attempted to recontact the reporting party with no answer. Due to the exigent circumstances, officers forced entry into the apartment. Cordova was located in the back bedroom, and he was detained without further incident. It was determined that Cordova and the mother were in a verbal argument only, and he punched the closet door. CORDOVA was later transported and booked at the TCSO South County Detention Facility.

Fire Division Highlights:

Total Calls for Service: 41

Fire Alarm Activation

8/25/2025 at 1419 Hours:

Engine 87 responded to 181 East Honolulu Street for a fire alarm activation. Engine 87 arrived at scene to a three-story apartment complex with nothing showing, and audible sounding. It was determined by property management that the alarm activation was in room #203. Engine 87 made contact with tenant of Apt #203 who advised that he had left a dishwashing tray on top of the stove that was partially on, which burned a section of the rack. The fire was out on arrival, and personnel reset the alarm and utilized a smoke ejector to remove smoke from the apartment.

Out of County Assignment

8/26/2025 at 1044 Hours:

Patrol 87 with three personnel, was re-assigned from the Gifford Fire in San Luis Obispo and Santa Barbara Counties to the Garnet Fire in Fresno County. Personnel responded to their new location and began to support containment operations on Division Tango.

Weekly



Update

Special Events:

The Tulare County Chief's Association was held in Pismo Beach, CA with presentations and information on Real-Time Crime Centers and Drones as First Responder Programs being utilized by law enforcement agencies in California.

Officers attended a presentation at Lincoln Elementary School on the district's new Raptor program, which is designed to enhance staff and learner safety, and provide essential information to fire and law enforcement in the event of an emergency.

Officers also attended Back to School Night at J.J. Cairns High School, and the House Sort at Kennedy Elementary School

Upcoming Events / Projects:

Lindsay Community Coalition Meeting is scheduled for 9/03/2025 at 0700 hours at Palm Terrace II- 200 N. Westwood Ave.

The 9/11 Mural Fundraiser Dinner is 9/11/2025 at the Wellness Center- 860 N Sequoia Ave.

The National Domestic Violence Warrant Sweep is scheduled for 10/15/2025, and we will be participating again this year as a sub-agency with the Tulare County Sheriff's Department.



LINDSAY CITY COUNCIL REGULAR MEETING MINUTES

Lindsay Council Chambers
251 E Honolulu St., Lindsay CA 93247

Tuesday, August 26, 2025
6:00 p.m. – Regular Meeting

Proper notice of this meeting was given pursuant to Government Code Section 54954.2 and 54956.

STAFF PRESENT: Interim City Manager Kuyler Crocker, City Attorney Megan Crouch, City Clerk/ Human Resource Manager Miranda Cordova, Director of Finance Soledad Ruiz-Nunez, Director of Recreation Services Armando da Silva, Executive Assistant/Deputy City Clerk Dalee Chang.

1. CALL TO ORDER

Mayor Villarreal called to order the regular meeting of the Lindsay City Council at 6:00 p.m. in the Council Chamber located at 251 E. Honolulu St.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Soria.

3. ROLL CALL

Council Present: Mayor Villarreal
Mayor Pro Tem Flores
Councilmember Nave
Councilmember Sanchez
Councilmember Soria

4. EXECUTIVE (CLOSED) SESSION

4.1 Conference with Labor Negotiators

Pursuant to Cal Gov. Code § 54957

Agency Designated Representative: City Manager (or other designated negotiator)
Employee Organization: Lindsay City Employees Association: Services Employees
Internation Union (SEIU).

4.2 Public Employee Appointment/ Employment:

Pursuant to Cal Gov. Code § 54957

Title: City Manager

5. 6:30 P.M RECONVENE FROM CLOSED SESSION

6. CLOSED SESSION REPORT – Council returned from closed session at 6:33 pm with nothing to report.

7. APPROVAL OF AGENDA

It was motioned by Councilmember Soria, seconded by Councilmember Nave, and unanimously carried to approve the agenda to 5-0.

8. COUNCIL REPORT

Councilmember Andriana Nave, Joe Soria, and Mayor Misty Villarreal provided a report on events that council member attended such as the Bake Potatoes Sale and participation in the youth programs.

9. PUBLIC COMMENT

Shaienne Ortiz provided comment pertaining to her conversations that she had with the City of Porterville regarding the old animal shelter and the strays in the city.

Virgina Loya thank the Community that came out to support the Bake Potatoes Sale and upcoming events.

10. CITY MANAGER REPORT

The City Manager reported on recent events and items of interest.

11. CONSENT CALENDAR

It was motioned by Councilmember Nave, seconded by Councilmember Sanchez and unanimously carried to approve the items on the Consent Calendar as presented.

11.1 Waive the Reading of Ordinance and Approve by Title Only.

Action & Recommendation: Approve the reading by title only of all ordinances and that further reading of such ordinances be waived.

11.2 Minutes of the regular Meeting of August 12, 2025.

Action & Recommendation: Approve as submitted.

Submitted by: Dalee Chang, Deputy City Clerk

11.3 Warrant List for August 4, 2025 through August 17, 2025.

Action & Recommendation: Accept the Warrant List for transaction dates of August 4, 2025 through August 17, 2025.

Submitted by: Soledad Ruiz-Nunez, Director of Finance

11.4 A Resolution No. 25-35, authorizing a 60-day extension to finalize and present the Fiscal Year 2025-2026 Operating Budget and Five-Year Capital Improvement Plan Budget.

Action & Recommendation: Approve Resolution No. 25-35 and authorize a 60-day extension to finalize and present the Fiscal Year 2025-2026 Operating Budget and Five-Year Capital Improvement Plan Budget. This continuation will ensure that the City meets all payroll and contractual obligations and continues to deliver essential services while staff complete the budget development process.

Submitted by: Soledad Ruiz-Nunez, Director of Finance

12. PRESENTATION ITEMS

12.1 Summer Recreation Recap

Action & Recommendation: None

Submitted by: Armando da Silva, Director of Recreation

13. ACTION ITEMS

13.1 Consider Award Price Paige & Company the Audit Services Contract

Action & Recommendation: Award Price Paige & Company the Audit Service Contract following their submittal of the Request for Proposals. The contract will cover the Audit for 2024, 2025, and 2026 with the option to renew for the 2027 and 2028 audits.

Submitted by: Soledad Ruiz-Nunez, Director of Finance

Public Comment: There were no public comments.

Council Action: It was motioned by Mayor Pro Tem Flores , seconded by Councilmember Sanchez, and unanimously carried to approve 5-0.

13.2 Authorization to Issue Request for Qualifications (RFQ) to solicit proposals from qualified civil engineering firms to provide on-call engineering and related professional services

Action & Recommendation: Authorize the release of the attached Request for Qualifications (RFQ) to solicit proposals from qualified civil engineering firms to provide on-call engineering and related professional services.

Submitted by: Kuyler Crocker, Acting Director of Public Works

Public Comment: There were no public comments.

Council Action: It was motioned by Councilmember Soria , seconded by Mayor Pro Tem Flores, and unanimously carried to approve 5-0.

14. **REQUEST FOR FUTURE ITEMS** – Council requested for future items of issues regarding curb appeal within city limits.
15. **EXECUTIVE (CLOSED) SESSION** – Council went back into closed session at 7:20 p.m. for Items not completed prior to 6:30 p.m.
16. **CLOSED SESSION REPORT** – Council returned from closed session at 8:07 pm with nothing to report.
17. **ADJOURNMENT**
The regular meeting was adjourned at 8:07 p.m.

Approved by Council: September 9, 2025.

Misty Villarreal, Mayor

ATTEST:

Dalee Chang, Deputy City Clerk

The next Regular Meeting of the Lindsay City Council is scheduled to be held on September 23, 2025.



STAFF REPORT

TO: Lindsay City Council

MEETING DATE: September 9, 2025

Item #: 12.4
Consent

DEPARTMENT: Finance

FROM: Soledad Ruiz-Nunez, Director of Finance

Agenda Title: Warrant List for transactions dated August 18, 2025 through September 01,2025

ACTION & RECOMMENDATION

Accept the Warrant List for transactions dated August 18, 2025, through September 01,2025

BACKGROUND | ANALYSIS

The warrant list for August 18, 2025, through September 01, 2025, is submitted for Council review and acceptance.

FISCAL IMPACT

There is no fiscal impact associated with this action.

ATTACHMENTS

1. Warrant list for August 18, 2025, through September 01, 2025.

Reviewed/Approved: _____

CITY OF LINDSAY | WARRANT LIST
TRANSACTION DATES: 08/18/25 THROUGH 09/01/25

Check#	Fund	Date	Vendor #	Vendor Name	Description	Amount
28638						\$300.72
	400 - WELLNESS CENTER	08/25/25	3023	AAA SECURITY, INC.	GUARD SERVICES	300.72
28639						\$1,065.00
	101 - GENERAL FUND	08/25/25	6504	ADVENTIST HEALTH	JULY 2025 TOXICOLOGY	1,065.00
28640						\$385.52
	101 - GENERAL FUND	08/25/25	007	AG IRRIGATION SALES	3' ROTOR SPRINKLERS	17.49
	101 - GENERAL FUND	08/25/25	007	AG IRRIGATION SALES	520SERIES BONNET	73.31
	101 - GENERAL FUND	08/25/25	007	AG IRRIGATION SALES	9 VDC SOLENOID	80.82
	101 - GENERAL FUND	08/25/25	007	AG IRRIGATION SALES	SPRINKLERS, 1' MARLEX	213.90
28641						\$143.50
	101 - GENERAL FUND	08/25/25	1858	ALL PRO FIRE AND SAFETY	LIBRARY-DRY CHEM RECHARGE	143.50
28642						\$256.73
	101 - GENERAL FUND	08/25/25	6907	ALL VALLEY UNIFORMS	TACTICAL PANTS	256.73
28643						\$75.94
	553 - SEWER	08/25/25	5457	AUTO ZONE COMMERCIAL	BATTERY CHARGER	75.94
28644						\$1,140.52
	101 - GENERAL FUND	08/25/25	5381	AWAKE SKATE SHOP	C.S. POLO SHIRTS	587.25
	101 - GENERAL FUND	08/25/25	5381	AWAKE SKATE SHOP	C.S. T-SHIRTS	138.32
	552 - WATER	08/25/25	5381	AWAKE SKATE SHOP	C.S. T-SHIRTS	138.32
	553 - SEWER	08/25/25	5381	AWAKE SKATE SHOP	C.S. T-SHIRTS	138.32
	554 - REFUSE	08/25/25	5381	AWAKE SKATE SHOP	C.S. T-SHIRTS	138.31
28645						\$1,432.00
	552 - WATER	08/25/25	873	CALIFORNIA RURAL WATER	ANNUAL CRWA MEMBERSHIP	1,432.00
28646						\$90.34
	101 - GENERAL FUND	08/25/25	7376	CHANG DALEE	MILEAGE TO COURTHOUSE	90.34
28647						\$351.25
	400 - WELLNESS CENTER	08/25/25	6500	CHARTER COMMUNICATIONS	W.C.-8/04/25-9/03/25	351.25
28648						\$70.34
	101 - GENERAL FUND	08/25/25	5832	CINTAS CORPORATION	ZFOLD RFL PAPER	70.34
28649						\$421.34
	101 - GENERAL FUND	08/25/25	6672	COLBY'S TIRE,TOWING	LIC1361785 OIL CHANGE	134.29
	101 - GENERAL FUND	08/25/25	6672	COLBY'S TIRE,TOWING	LIC1361786 OIL CHANGE	118.83
	101 - GENERAL FUND	08/25/25	6672	COLBY'S TIRE,TOWING	LIC1361787 OIL CHANGE	168.22
28650						\$85.90
	101 - GENERAL FUND	08/25/25	7337	CROCKER KUYLER	MILEAGE-SSJV CONFERENCE	85.90
28651						\$299.06
	400 - WELLNESS CENTER	08/25/25	119	DOUG DELEO WELDING	GALV. FENCE POSTS	183.94
	553 - SEWER	08/25/25	119	DOUG DELEO WELDING	WWTP-CHAIN BREAK TOOL	115.12
28652						\$425.52
	101 - GENERAL FUND	08/25/25	633	ENTENMANN-ROVIN CO	PL & TT DOME BADGES	425.52
28653						\$2,666.00
	779 - 00-HOME-0487	08/25/25	5284	FARMERS	J. AVINA 783 W APIA	2,666.00
28654						\$2,357.75
	400 - WELLNESS CENTER	08/25/25	4807	FITGUARD INC.	WC-GYM EQUIP PM VISIT	395.00
	400 - WELLNESS CENTER	08/25/25	4807	FITGUARD INC.	WC-GYM EQUIP REPAIR	1,962.75
28655						\$6,000.00
	101 - GENERAL FUND	08/25/25	7115	FLOCK SAFETY	FLOCK SAFETY FALCON	6,000.00
28656						\$3,464.57
	552 - WATER	08/25/25	137	FRIANT WATER AUTHORY	SLDMWA EXCHANGE COSTS	3,464.57
28657						\$4,974.90
	101 - GENERAL FUND	08/25/25	6702	GOVERNMENTJOBS.COM	FY25/26 POWERREADY	4,974.90
28658						\$74,368.96
	101 - GENERAL FUND	08/25/25	6100	KEENAN & ASSOCIATES	SEPT 2025 250 EARLY	2,259.46
	101 - GENERAL FUND	08/25/25	6100	KEENAN & ASSOCIATES	SEPT 2025 250 ACTIVE	68,009.71
	101 - GENERAL FUND	08/25/25	6100	KEENAN & ASSOCIATES	SEPT 2025 500 ACTIVE	4,099.79
28659						\$1,613.85
	400 - WELLNESS CENTER	08/25/25	5788	LINCOLN AQUATICS	BULK LIQUID CHLORINE	1,613.85
28660						\$960.00
	101 - GENERAL FUND	08/25/25	6945	LINDSAY MUSEUM AND GALLEY	AMERICAN SPIRIT MURAL	480.00
	101 - GENERAL FUND	08/25/25	6945	LINDSAY MUSEUM AND GALLEY	AMERICAN SPIRIT MURAL	480.00
28661						\$180.00
	101 - GENERAL FUND	08/25/25	6425	LINDSAY TIRE & AUTO	TRAILER-TIRES	90.00
	101 - GENERAL FUND	08/25/25	6425	LINDSAY TIRE & AUTO	TRAILER-TIRES	90.00

28662						\$85.00
	101 - GENERAL FUND	08/25/25	5424	LINDSAY VETERINARY	7/14/25 ANIMAL SERVICES	60.00
	101 - GENERAL FUND	08/25/25	5424	LINDSAY VETERINARY	8/13/25 ANIMAL SERVICES	25.00
28663						\$10,076.80
	101 - GENERAL FUND	08/25/25	7375	LOCALITY MEDIA INC	FIRE&EMS RECORDS MANAGEMENT	10,076.80
28664						\$8,598.19
	460 - CA STATE PARKS	08/25/25	6639	MOORE IACOFANO GOLTSMAN	JULY-OLIVE BOWL SERVICES	8,598.19
28665						\$115.00
	101 - GENERAL FUND	08/25/25	4323	OASIS	LATE CHARGE	10.00
	101 - GENERAL FUND	08/25/25	4323	OASIS	9/5/25 MONITOR SECURITY	105.00
28666						\$350.12
	101 - GENERAL FUND	08/25/25	7242	ODP BUSINESS SOLUTIONS	4PORT GIGABIT	167.46
	101 - GENERAL FUND	08/25/25	7242	ODP BUSINESS SOLUTIONS	PAPER	182.66
28667						\$3,850.00
	101 - GENERAL FUND	08/25/25	7341	PERFORMA LABS INC	PUBLIC SAFETY COURSE	3,850.00
28668						\$15,900.05
	101 - GENERAL FUND	08/25/25	399	QUAD KNOPF,INC.	PROJ#180454 7/6/25-8/2/25	9,223.10
	101 - GENERAL FUND	08/25/25	399	QUAD KNOPF,INC.	PROJ#240009 7/1/25-8/2/25	403.65
	101 - GENERAL FUND	08/25/25	399	QUAD KNOPF,INC.	PROJ250009.05 7/1/25-8/2/25	1,744.20
	101 - GENERAL FUND	08/25/25	399	QUAD KNOPF,INC.	PROJ250009.06 7/25-8/2/25	555.70
	101 - GENERAL FUND	08/25/25	399	QUAD KNOPF,INC.	PROJ#210009 7/1/25-8/2/25	1,970.50
	101 - GENERAL FUND	08/25/25	399	QUAD KNOPF,INC.	PROJ250009.04 7/25-8/2/25	1,687.90
	553 - SEWER	08/25/25	399	QUAD KNOPF,INC.	PROJ#240090 7/1/25-8/2/25	315.00
28669						\$313.65
	101 - GENERAL FUND	08/25/25	285	QUILL CORPORATION	COPY PAPER & BINDERS	215.79
	400 - WELLNESS CENTER	08/25/25	285	QUILL CORPORATION	W.C.-GYM WIPES	97.86
28670						\$910.80
	101 - GENERAL FUND	08/25/25	5717	RANDSTAD/PLACEMENT	CS-N. GARCIA 8/4/25-8/10/25	910.80
28671						\$300.00
	101 - GENERAL FUND	08/25/25	7374	SEQUOIAS COMMUNITY	A. ROMERO FTO UPDATE	150.00
	101 - GENERAL FUND	08/25/25	7374	SEQUOIAS COMMUNITY	N. NAVE FTO UPDATE	150.00
28672						\$299.65
	101 - GENERAL FUND	08/25/25	5624	SIERRA SANITATION	7/19-8/15 HARVARD PARK	299.65
28673						\$842.89
	553 - SEWER	08/25/25	307	SILVAS OIL COMPANY	WWP-DIESEL FUEL	798.73
	553 - SEWER	08/25/25	307	SILVAS OIL COMPANY	WWP-LITHIUM GREASE	44.16
28674						\$28.08
	891 - PELOUS RANCH	08/25/25	310	SOUTHERN CA. EDISON	1209 N BELLAH LANDSCAPE	13.57
	891 - PELOUS RANCH	08/25/25	310	SOUTHERN CA. EDISON	351 HICKORY ST LANDSCAPE	14.51
28675						\$55.00
	552 - WATER	08/25/25	5691	STATE WATER RESOURCES	TREATMENT OP RENEWAL	55.00
28676						\$4,861.66
	101 - GENERAL FUND	08/25/25	5755	TELEPACIFIC COMMUNICATIONS	08/09/25-09/08/25	71.93
	101 - GENERAL FUND	08/25/25	5755	TELEPACIFIC COMMUNICATIONS	08/09/25-09/08/25	587.91
	101 - GENERAL FUND	08/25/25	5755	TELEPACIFIC COMMUNICATIONS	08/09/25-09/08/25	833.44
	101 - GENERAL FUND	08/25/25	5755	TELEPACIFIC COMMUNICATIONS	08/09/25-09/08/25	1,262.98
	101 - GENERAL FUND	08/25/25	5755	TELEPACIFIC COMMUNICATIONS	08/09/25-09/08/25	788.72
	400 - WELLNESS CENTER	08/25/25	5755	TELEPACIFIC COMMUNICATIONS	08/09/25-09/08/25	783.38
	552 - WATER	08/25/25	5755	TELEPACIFIC COMMUNICATIONS	08/09/25-09/08/25	133.61
	553 - SEWER	08/25/25	5755	TELEPACIFIC COMMUNICATIONS	08/09/25-09/08/25	399.69
28677						\$1,700.00
	779 - 00-HOME-0487	08/25/25	4922	TRAVELERS INDEMNITY	994480890 S. MAGANA	1,700.00
28678						\$168.00
	101 - GENERAL FUND	08/25/25	6709	TYLER FLEISCHMANN	MEAL STIPEND-ALL RISK COMMAND	60.00
	101 - GENERAL FUND	08/25/25	6709	TYLER FLEISCHMANN	MEAL STIPEND-HAZARD	108.00
28679						\$463.32
	101 - GENERAL FUND	08/25/25	5747	USA STAFFING INC.	PS-J. LUNA 8/4/25-8/8/25	463.32
28680						\$524.99
	101 - GENERAL FUND	08/25/25	5824	VINCENT COMMUNICATIONS	VOLUME & CHANNEL KNOBS REPAIR	524.99
28681						\$1,500.00
	101 - GENERAL FUND	08/25/25	279	CITY OF PORTERVILLE	FY24/25 FIRING RANGE	1,500.00
28682						\$3,275.00
	883 - SIERRA VIEW ASSESSMENT	08/25/25	6090	CLEAN CUT LANDSCAPE	JUNE-SIERRA VIEW ESTATES	1,298.00
	884 - HERITAGE ASSESSMENT DIST	08/25/25	6090	CLEAN CUT LANDSCAPE	JUNE-HERITAGE PARK	315.00
	886 - SAMOA	08/25/25	6090	CLEAN CUT LANDSCAPE	JUNE-SAMOA TOWN HOMES	154.00
	887 - SWEETBRIER TOWNHOUSES	08/25/25	6090	CLEAN CUT LANDSCAPE	JUNE-HERMOSA TOWN HOMES	546.00
	888 - PARKSIDE	08/25/25	6090	CLEAN CUT LANDSCAPE	JUNE-PARKSIDE ESTATE	225.00
	889 - SIERRA VISTA ASSESSMENT	08/25/25	6090	CLEAN CUT LANDSCAPE	JUNE-SIERRA VISTA ESTATES	97.00
	890 - MAPLE VALLEY ASSESSMENT	08/25/25	6090	CLEAN CUT LANDSCAPE	JUNE-MAPLE VALLEY	55.00
	891 - PELOUS RANCH	08/25/25	6090	CLEAN CUT LANDSCAPE	JUNE-PELOUS RANCH	585.00

28683						\$96,185.60
	552 - WATER	08/25/25	7370	KAWEAH PUMP INC	WELL 11 INSPECTION	96,185.60
28684						\$105.00
	101 - GENERAL FUND	08/25/25	4323	OASIS	PS-MONITOR ELECT SECURITY	105.00
28685						\$54.38
	101 - GENERAL FUND	08/25/25	4488	SIRCHIE ACQUISITION	METH&MECKE'S TESTS	54.38
28686						\$6,514.24
	101 - GENERAL FUND	08/25/25	5608	TULARE CO. REGISTRAR OF VOTERS 2024 OFFICIAL BALLOTS		6,514.24
28687						\$412.64
	101 - GENERAL FUND	08/28/25	4660	CITY OF LINDSAY	DED:052 WELLNESS	33.70
	101 - GENERAL FUND	08/28/25	4660	CITY OF LINDSAY	DED:L203 CDBG LOAN	378.94
28688						\$346.62
	101 - GENERAL FUND	08/28/25	3192	SEIU LOCAL 521	DED:COPE COPE SEIU	2.00
	101 - GENERAL FUND	08/28/25	3192	SEIU LOCAL 521	DED:DUES UNION DUES	344.62
28689						\$6,778.76
	101 - GENERAL FUND	08/28/25	6452	GREAT-WEST TRUST	DED:0500 DEF COMP	1,969.08
	101 - GENERAL FUND	08/28/25	6452	GREAT-WEST TRUST	DED:0555 DC LOANPAY	2,101.45
	101 - GENERAL FUND	08/28/25	6452	GREAT-WEST TRUST	DED:151 DEFERCOMP	2,068.31
	101 - GENERAL FUND	08/28/25	6452	GREAT-WEST TRUST	DED:ROTH ROTH	639.92
28690						\$183.78
	101 - GENERAL FUND	08/28/25	7301	LINDSAY POLICE OFFICERS	DED:LPOA LPOA DUES	183.78
28691						\$73.82
	101 - GENERAL FUND	08/28/25	6246	MCDERMONT VENTURE	DED:051 MCDERMONT	73.82
28692						\$62.76
	101 - GENERAL FUND	08/28/25	3042	STATE DISBURSEMENT	DED:0512 CHILD SUPPORT	62.76
28693						\$2,520.00
	101 - GENERAL FUND	08/29/25	4076	LIEBERT CASSIDY WHITMORE	LI012-00001 MAY 2025	180.00
	101 - GENERAL FUND	08/29/25	4076	LIEBERT CASSIDY WHITMORE	LI012-00011 MAY 2025	450.00
	101 - GENERAL FUND	08/29/25	4076	LIEBERT CASSIDY WHITMORE	LI012-00012 MAY 2025	1,890.00
28694						\$25,000.00
	101 - GENERAL FUND	08/29/25	7366	BAKER TILLY ADVISOR	JULY FINANCE SUPPORT	25,000.00
28695						\$89.00
	400 - WELLNESS CENTER	08/29/25	5013	BUZZ KILL PEST CONTROL	W.C.PEST CONTROL 8/23/25	89.00
28696						\$100.00
	101 - GENERAL FUND	08/29/25	4541	CALIFORNIA STATE FIRE TRAINING	FESI 1 CERT FIRE&EMERGENCIES	100.00
28697						\$250.00
	400 - WELLNESS CENTER	08/29/25	6950	CARRETERO ANA	AUG. ZUMBA CLASSES	250.00
28698						\$407.61
	400 - WELLNESS CENTER	08/29/25	5832	CINTAS CORPORATION	MAT,SIG DUALTP PAPER	407.61
28699						\$101.17
	553 - SEWER	08/29/25	119	DOUG DELEO WELDING	SAPPHIRE ROLLER CHAIN	101.17
28700						\$100.00
	400 - WELLNESS CENTER	08/29/25	5912	DURAN YVETTE	AUG. 2025 POUND CLASSES	100.00
28701						\$1,050.00
	101 - GENERAL FUND	08/29/25	7377	HEINKS CONSULTING	ASST. CLERK TRAINING	300.00
	101 - GENERAL FUND	08/29/25	7377	HEINKS CONSULTING	COUNCIL AGENDA PACKET	675.00
	101 - GENERAL FUND	08/29/25	7377	HEINKS CONSULTING	REMOTE ACCESS DARLENE T.	75.00
28702						\$2,098.01
	400 - WELLNESS CENTER	08/29/25	5788	LINCOLN AQUATICS	BULK LIQUID CHLORINE	2,098.01
28703						\$1,800.00
	400 - WELLNESS CENTER	08/29/25	6260	LLEON SERVICES	W.C.-AUG. CHEM. BALANCE	1,800.00
28704						\$1,683.65
	101 - GENERAL FUND	08/29/25	6991	PREMIER ACCESS INSURANCE	AUG 2025 DENTAL PLAN	1,683.65
28705						\$246.04
	101 - GENERAL FUND	08/29/25	5625	SUPERIOR VISION SERVICES	SEPT 2025 VISION PLAN	246.04
28706						\$80.48
	101 - GENERAL FUND	08/29/25	6413	TRANS UNION LLC	06/26/25-07/25/25 SERVICES	80.48
UB0730						\$728,358.15
	660 - RDA OBLIGATION RETIREMENT	07/30/25	430	US BANK TRUST NA	2015 BOND INTEREST PAYMENT	164,053.13
	660 - RDA OBLIGATION RETIREMENT	07/30/25	430	US BANK TRUST NA	2015 BOND PRINCIPAL PAYMENT	565,000.00
	660 - RDA OBLIGATION RETIREMENT	07/30/25	430	US BANK TRUST NA	USBANK CASH ON HAND	(694.98)

SUMMARY BY FUNDING SOURCE

101 - GENERAL FUND	173,355.29
102 - PUBLIC SAFETY ASSET FORT	-
200 - STREET IMPROVEMENT FUND	-
261 - GAS TAX FUND	-
263 - TRANSPORTATION	-
266 - LTF-ART 8 STREETS & ROADS	-
300 - MCDERMONT SALE PROCEEDS	-
305 - EMERGENCY OPERATIONS	-
306 - COVID-19 ARPA FUND	-
400 - WELLNESS CENTER	10,433.37
460 - CA STATE PARKS	8,598.19
471 - PARK IMPROVEMENTS	-
552 - WATER	101,409.10
553 - SEWER	1,988.13
554 - REFUSE	138.31
555 - RECYCLE/BOTTLED BILL FUND	-
556 - VITA-PAKT	-
600 - CAPITAL IMPROVEMENT	-
660 - RDA OBLIGATION RETIREMENT	728,358.15
700 - CDBG REVOLVING LN FUND	-
720 - HOME REVOLVING LN FUND	-
779 - 00-HOME-0487	4,366.00
781 - CAL HOME RLF	-
883 - SIERRA VIEW ASSESSMENT	1,298.00
884 - HERITAGE ASSESSMENT DIST	315.00
886 - SAMOA	154.00
887 - SWEETBRIER TOWNHOUSES	546.00
888 - PARKSIDE	225.00
889 - SIERRA VISTA ASSESSMENT	97.00
890 - MAPLE VALLEY ASSESSMENT	55.00
891 - PELOUS RANCH	613.08

TOTAL	\$ 1,031,949.62
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STAFF REPORT

TO: Lindsay City Council

MEETING DATE: September 9, 2025

Item #:
Consent

DEPARTMENT: Finance

FROM: Soledad Ruiz-Nunez, Director of Finance

Agenda Title: August 2025 Monthly Treasurer's Report

ACTION & RECOMMENDATION

Accept the August 2025 Monthly Treasurer's Report.

BACKGROUND | ANALYSIS

The August 2025 Monthly Treasurer's Report is submitted for Council review and acceptance.

FISCAL IMPACT

There is no fiscal impact associated with this action.

ATTACHMENTS

1. August 2025 Treasurer's Report

Reviewed/Approved: _____



Monthly Treasurer's Report
AUGUST 31, 2025
Cash Balances Classified by Depository

CASH RESOURCES

LOCATION	GL ACCOUNT #	TYPE	BALANCE
Cash Register Funds (City Hall & Wellness)	100-102	RES	\$1,100
Bank of the Sierra- Depository Account	100-114	GEN	8,725,914
Bank of the Sierra - Wellness Center/ UB Payment Center	100-500	GEN	912,441
Bank of the Sierra - Impound Account	100-120	RES	110,452
LAIF Savings: City & Successor Agency	100-103	INV-RES	3,816,471
MBS Investments	100-700	INV-RES	1,435,632
TOTAL			\$15,002,010

CASH EXPENDED

ACCOUNTS PAYABLE & PAYROLL	AMOUNT
Accounts Payable	\$2,308,609
Payroll (AUGUST 08 ,2025)	\$239,516
Payroll (AUGUST 22, 2025)	\$277,069
TOTAL	\$ 2,825,194

DEBT SERVICE	AMOUNT
TOTAL	\$ -

INVESTMENTS

INVESTMENT POLICY COMPLIANCE

As of the end of the month, the investments were in compliance with the requirements of the City's investment policy. This report reflects all cash and

INVESTED FUNDS	\$5,252,103
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Respectfully submitted,

Soledad Ruiz-Nuñez

Director of Finance
City of Lindsay

ABBREVIATIONS

GEN: GENERAL UNRESTRICTED
RES: RESTRICTED ACTIVITY
INV: INVESTMENT



STAFF REPORT

TO: Lindsay City Council
MEETING DATE: May 14, 2024

Item #: 13.1
Action Items

DEPARTMENT: City Manager

FROM: Kuyler Crocker, Interim City Manager

Agenda Title: Designation of Voting Delegate and Alternates – League of California Cities Annual Conference and Expo

ACTION & RECOMMENDATION

Staff recommends that the City Council adopt a resolution designating a voting delegate and up to two alternate voting delegates to represent the City of Lindsay at the League of California Cities Annual Conference and Expo General Assembly, scheduled for October 8–10, 2025, at the Long Beach Convention Center.

BACKGROUND | ANALYSIS

The League of California Cities (Cal Cities) will hold its Annual Conference and Expo on October 8–10, 2025. As part of the conference, the General Assembly will convene on October 10, during which city delegates vote on resolutions that guide Cal Cities policy direction.

- Each member city may designate one voting delegate and up to two alternates.
- The delegate and alternates must be designated by formal City Council action. This action cannot be taken solely by the Mayor or City Manager.
- Only the designated voting delegate or alternates may cast the City's vote on conference resolutions.
- All voting delegates and alternates must be registered for the conference (full or Friday-only registration is permitted).

The deadline to submit delegate and alternate designations to Cal Cities is Wednesday, September 24, 2025.

ACTIONS REQUIRED

- Council discussion and selection of one Voting Delegate.
- Optional designation of up to two Alternate Voting Delegates.
- Adoption of the attached Resolution authorizing the designations.

FISCAL IMPACT

Conference registration and associated travel costs for the delegate(s) will be paid from the [General Fund / City Council Travel Budget / Department Budget].

ATTACHMENTS

1. Resolution – Designation of Voting Delegate and Alternates
2. Cal Cities Memorandum: "Designation of Voting Delegates and Alternates" (July 16, 2025)
3. General Assembly Voting Guidelines

Reviewed/Approved: _____



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY

NUMBER 25-36

TITLE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY DESIGNATING A VOTING DELEGATE AND ALTERNATE(S) FOR THE LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE AND EXPO

MEETING At a regularly scheduled meeting of the City of Lindsay City Council held on September 9, 2025, at 6:00 PM at 251 E. Honolulu Street, Lindsay, CA 93247

WHEREAS, the League of California Cities (Cal Cities) will hold its Annual Conference and Expo on **October 8–10, 2025**, at the Long Beach Convention Center; and

WHEREAS, on **October 10, 2025**, the General Assembly will convene to consider and act on Cal Cities resolutions that guide policy direction for the organization; and

WHEREAS, each member city is entitled to one vote at the General Assembly, to be cast by a **designated voting delegate**, or in the absence of the delegate, by a designated **alternate voting delegate**; and

WHEREAS, Cal Cities bylaws require that the voting delegate and up to two alternates be designated by **formal action of the City Council**; and

WHEREAS, the designation of voting delegates ensures that the City of Lindsay is represented in the policy development process of the League of California Cities.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LINDSAY DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby designates the following individual to serve as the **voting delegate** for the City of Lindsay at the 2025 League of California Cities Annual Conference and Expo:

- **Voting Delegate:**

SECTION 2. The City Council hereby designates the following individual(s) to serve as **alternate voting delegate(s)**, in the order listed, in the event the voting delegate is unable to serve:

- **Alternate No. 1:**
- **Alternate No. 2:**



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY

SECTION 3. The City Clerk is directed to submit the completed Voting Delegate form to the League of California Cities by the required deadline of **September 24, 2025**.



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY

PASSED AND ADOPTED by the City Council of the City of Lindsay as follows:

MEETING DATE	September 9, 2025
MOTION	
SECOND MOTION	
AYES	
ABSENT	
ABSTAIN	
NAYS	

CERTIFICATION OF THE FOREGOING RESOLUTION AS FULL, TRUE, PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LINDSAY AS DETAILED.

Misty Villarreal, Mayor

CERTIFICATE OF ATTESTING OFFICER

The undersigned, Dalee Chang, Deputy City Clerk of the City of Lindsay does hereby attest and certify that the foregoing Resolution is a true, full and correct copy of a resolution duly adopted at a meeting of the City of Lindsay which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date thereof.

ATTEST: _____
Dalee Chang, Deputy City Clerk



Council Action Advised by September 24, 2025

DATE: Wednesday, July 16, 2025

TO: Mayors, Council Members, City Clerks, and City Managers

RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference and Expo, Oct. 8-10, 2025
Long Beach Convention Center

Every year, the League of California Cities convenes a member-driven General Assembly at the [Cal Cities Annual Conference and Expo](#). The General Assembly is an important opportunity where city officials can directly participate in the development of Cal Cities policy.

Taking place on Oct. 10, the General Assembly is comprised of voting delegates appointed by each member city; every city has one voting delegate. Your appointed voting delegate plays an important role during the General Assembly by representing your city and voting on resolutions.

To cast a vote during the General Assembly, your city must designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity. Voting delegates may either be an elected or appointed official.

Action by Council Required. Consistent with Cal Cities bylaws, a city's voting delegate and up to two alternates must be designated by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.

Following council action, please submit your city's delegates through [the online submission portal](#) by Wed., Sept. 24. When completing the Voting Delegate submission form, you will be asked to attest that council action was taken. You will need to be signed in to your My Cal Cities account when submitting the form.

Submitting your voting delegate form by the deadline will allow us time to establish voting delegate/alternate records prior to the conference and provide pre-conference communications with voting delegates.

Conference Registration Required. The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration is open on the [Cal Cities](#) website.



For a city to cast a vote, one voter must be present at the General Assembly and in possession of the voting delegate card and voting tool. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the voting delegate desk. This will enable them to receive the special sticker on their name badges that will admit the voting delegate into the voting area during the General Assembly.

Please view Cal Cities' [event and meeting policy](#) in advance of the conference.

Transferring Voting Card to Non-Designated Individuals Not Allowed. The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the General Assembly, they may *not* transfer the voting card to another city official.

Seating Protocol during General Assembly. At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.

The voting delegate desk, located in the conference registration area of the Long Beach Convention Center in Long Beach, will be open at the following times: Wednesday, Oct. 8, 8:00 a.m.-6:00 p.m. and Thursday, Oct. 9, 7:30 a.m.-4:00 p.m. On Friday, Oct. 10, the voting delegate desk will be open at the General Assembly, starting at 7:30 a.m., but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for submitting your voting delegate and alternates by Wednesday, Sept. 24. If you have questions, please contact Zach Seals at zseals@calcities.org.

Attachments:

- General Assembly Voting Guidelines
- Information Sheet: Cal Cities Resolutions and the General Assembly

General Assembly Voting Guidelines

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to Cal Cities policy.
2. **Designating a City Voting Representative.** Prior to the Cal Cities Annual Conference and Expo, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the voting delegate form provided to the Cal Cities Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the voting delegate desk in the conference registration area. Voting delegates and alternates must sign in at the voting delegate desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the General Assembly.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the credentials committee at the voting delegate desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in their possession the city's voting card and voting tool; and be registered with the credentials committee. The voting card may be transferred freely between the voting delegate and alternates but may not be transferred to another city official who is neither a voting delegate nor alternate.
6. **Voting Area at General Assembly.** At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.
7. **Resolving Disputes.** In case of dispute, the credentials committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the General Assembly.

How it works: Cal Cities Resolutions and the General Assembly

Developing League of California Cities policy is a dynamic process that engages a wide range of members to ensure Cal Cities represents cities with one voice. These policies directly guide Cal Cities' advocacy to promote local decision-making, and lobby against statewide policies that erode local control.

The resolutions process and General Assembly is one way that city officials can directly participate in the development of Cal Cities policy. If a resolution is approved at the General Assembly, it becomes official Cal Cities policy. Here's how resolutions and the General Assembly work.

Prior to the Annual Conference and Expo

General Resolutions



Sixty days before the Annual Conference and Expo, Cal Cities members may submit policy proposals on issues of importance

to cities. The resolution must have the concurrence of at least five additional member cities or individual members.

Policy Committees



The Cal Cities President assigns general resolutions to policy committees where members

review, debate, and recommend positions for each policy proposal. Recommendations are forwarded to the Resolutions Committee.

During the Annual Conference and Expo

Petitioned Resolutions



The petitioned resolution is an alternate method to introduce policy proposals during

the annual conference. The petition must be signed by voting delegates from 10% of member cities, and submitted to the Cal Cities President at least 24 hours before the beginning of the General Assembly.

Resolutions Committee



The Resolutions Committee considers all resolutions. General Resolutions approved¹ by either a policy committee

or the Resolutions Committee are next considered by the General Assembly. General resolutions not approved, or referred for further study by both a policy committee and the Resolutions Committee do not go to the General Assembly. All Petitioned Resolutions are considered by the General Assembly, unless disqualified.²

General Assembly



During the General Assembly, voting delegates debate and consider general and petitioned resolutions forwarded by the Resolutions Committee. Potential Cal Cities bylaws amendments are also considered at this meeting.

Who's who

Cal Cities policy development is a member-informed process, grounded in the voices and experiences of city officials throughout the state.

The **Resolutions Committee** includes representatives from each Cal Cities diversity caucus, regional division, municipal department, and policy committee, as well as individuals appointed by the Cal Cities president.

Voting delegates are appointed by each member city; every city has one voting delegate.

The **General Assembly** is a meeting of the collective body of all voting delegates—one from every member city.

Seven **policy committees** meet throughout the year to review and recommend positions to take on bills and regulatory proposals. Policy committees include members from each Cal Cities diversity caucus, regional division, and municipal department, as well as individuals appointed by the Cal Cities president.

¹ The Resolution Committee can amend a general resolution prior to sending it to the General Assembly.

² Petitioned Resolutions may be disqualified by the Resolutions Committee according to Cal Cities Bylaws Article VI. Sec. 5(f).



STAFF REPORT

TO: Lindsay City Council

MEETING DATE: September 9, 2025

Item #: 13.2
Action Items

DEPARTMENT: Human Resources

FROM: Miranda Cordova, City Clerk/ Human Resource Manager

AGENDA TITLE: Approval of Employment Agreement Between the City of Lindsay and Kuyler Crocker for the Position of City Manager

ACTION & RECOMMENDATION

Consider the approval of the City Manager Contract by and between the City of Lindsay and Kuyler Crocker.

BACKGROUND | ANALYSIS

The City Manager is an appointed position as outlined in Section 4.01 of the City Charter. Following the recruitment and selection process, the City Council has selected Kuyler Crocker to serve as City Manager. The attached Employment Agreement outlines the terms and conditions of Mr. Crocker's employment with the City, including compensation, benefits, responsibilities, and provisions for termination.

DISCUSSION

Key terms of the agreement include:

- Start Date: September 18, 2025
- Compensation: \$12,916.67 per month, subject to periodic review by the City Council
- Term: 3 years, at-will status with provision for termination with or without cause
- Severance: 6 months' salary if terminated without cause
- Benefits:
 - Enrollment in PERS at the same rate as other management employees
 - 7.5% deferred compensation contribution
 - 160 hours of administrative leave per year (with cap and forfeiture provisions)
 - \$100/month cell phone stipend
 - \$500/month vehicle allowance or use of a City vehicle
 - City-paid membership in civic organizations
 - Reimbursement for job-related expenses and conference attendance

The agreement also includes a provision for an annual performance evaluation, outlines the City Manager's responsibility to submit vacation requests, and states that the position is subject to the City's Personnel Rules and Regulations unless otherwise specified.

FISCAL IMPACT

The salary and benefits associated with the City Manager position have been budgeted for in the FY 2025-26 budget. No additional appropriations are required.

ATTACHMENTS

1. Employment Agreement between the City of Lindsay and Kuyler Crocker

Reviewed/Approved: _____

EMPLOYMENT AGREEMENT
BETWEEN THE CITY OF LINDSAY AND KUYLER CROCKER

WHEREAS, the City of Lindsay, hereafter referred to as “City” desires to hire Kuyler Crocker (“Employee”), as its City Manager;

WHEREAS, Employee, desires to be employed as the City Manager of the City of Lindsay;

WHEREAS, it is the desire and intent of the parties to create an Employment Agreement;

WHEREAS, the City desires to employ the services of Employee, as City Manager of the City as provided by Section 4.01 of the Charter of the City of Lindsay;

WHEREAS, it is the desire of the City Council to provide certain benefits, establish certain conditions of employment and to set working conditions of the City Manager; and

WHEREAS, it is the desire of the City Council to:

- (1) Secure and retain the services of the City Manager and provide inducement for him to remain in such employment;
- (2) To make possible full work productivity by assuring the City Manager’s morale and peace of mind with respect to future security; and
- (3) To provide a just means for terminating the City Manager’s services at such time as he may be unable to discharge his duties or when the City may desire to otherwise terminate his employment.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree to enter into this Employment Agreement, as follows:

Section 1. Compensation.

Commencing September 18, 2025, and thereafter, City agrees to employ and pay the City Manager at the rate of the sum of \$12,916.67 per month and prorated for partial months, as compensation for the retention of the above mentioned services, and such compensation thereafter as the City Council may, from time to time, determine. Said compensation shall be paid at the same times and in the same manner as other employees of the City are paid.

Section 2. Term of Service.

The City Manager’s term of employment shall be terminated three (3) years from the effective date of this Employment Agreement. Nothing in this Employment Agreement shall prevent, limit or otherwise interfere with the right of the City Council to terminate the services of the City Manager at any time. The City Manager may be removed without cause by a super majority (4/5) of the total City Council Members. Before voluntarily resigning his position, the City Manager agrees to give the City Council at least two regularly scheduled council meetings notice in writing of his intention to resign stating the reasons, therefore. It is specifically noted and agreed that the City Manager’s employment with the City is in an “at will” capacity and as such, he may be terminated at any time, with or without cause. Any termination of City Manager shall be made by giving him written notice three (3) days in advance.

Section 3. Severance Pay

In the event of involuntary separation without cause by the City Council, Employee shall be entitled to receive a lump sum payment as and for severance pay in an amount equal six (6) months' salary, subject to normal withholdings. In addition to any such salary, the City Manager shall be paid any amounts that would be due to a City employee upon termination of employment with the City.

Notwithstanding the above provisions of this Section, in the event the City Manager is terminated for cause, as defined in the City's personnel rules and regulations and as determined by the City Council, or he is terminated and a court of competent jurisdiction finds and determines that he is guilty of an illegal act involving moral turpitude or personal gain or fails a background check, then, in that event, the City shall have no obligation to pay the aggregate severance sum designated herein above in this Section.

The City and Employee agree that before Employee may demand payment pursuant to Section 2.08.260 of the Lindsay Municipal Code triggering severance, he shall give notice to the City Council and the parties shall agree to an arbitrator who shall determine whether the City Manager is entitled to severance per the Municipal Code.

Section 4. Dues, Travel and Conferences.

The City hereby agrees to annually budget and allocate sufficient funds to pay for the dues and expenses of the City Manager's necessary travel and living while representing the City at conferences such as, but not limited to the Annual League of California Cities Conference, conferences of the City Manager's Department of the League of California Cities and conferences or meetings of state committees or commissions upon which the Manager serves as a member, said membership on said committees or commissions being subject to the approval of the Council, and for such other official conferences, meetings and/or travel as are reasonably necessary for the City Manager to carry out his professional responsibilities as the appointed executive of the City.

Section 5. Regular Benefits.

All provisions of the City Charter and Code and Rules and Regulations of the City relating to salary, vacation, sick leave, retirement and pension system contributions, holidays and other fringe benefits and working conditions as they now exist or hereafter may be amended shall apply to the City Manager as they would to other management employees of the City, in addition to any other benefits enumerated herein specifically for the benefit of the City Manager, except as otherwise provided in this Employment Agreement.

Section 6. Supplemental Benefits.

The City Manager shall be entitled to the following supplemental benefits:

- a. He shall be enrolled in the PERS retirement and pay the same rate as management level employees.
- b. City Manager shall be entitled to participate in the City's employee deferred compensation program, receiving a maximum nonelective contribution of 7.5% of their annual salary by the City.
- c. City Manager shall accrue, and have credited to his personal account, vacation and sick

leave at the same rate as other upper management level employees, with the exception of administrative leave, which City Manager will accrue a total of 160 hours per year. City Manager will immediately start employment with 160 hours administrative leave. Vacation and City Manager may not accrue more than 300 hours combined vacation and administrative leave annually. City Manager must take or forfeit any hour accrued above the 300-hour limit. Annual leave pay-outs shall be allowed only for hours in excess of 200.

- City Manager must submit all vacation requests to the City Council. Prior to submittal to Council, City Manager must provide acknowledgement from the Finance Department that his vacation request was received by the Department. Two members of the City Council, must sign off on the vacation request prior to the vacation occurring.

d. The City shall pay Employee one hundred dollars (\$100) towards his cellular phone service; provided that he shall be available and accessible to City Council Members by means of these communication devices seven (7) days a week, twenty four (24) hours a day, unless he has first otherwise notified the Council of his unavailability for an approved reason or basis.

Section 7. General Expenses.

The City recognizes that certain expenses of a non-personal job-related nature will be incurred by the City Manager while on City business. Such expenses include, but are not limited to, meals with potential tenants, developers, representatives of businesses interested in locating in the City, or already located in the City, and other federal, state and local agency officials. The City agrees to reimburse or to pay said general expenses to the extent legally permitted and the Finance Director is hereby authorized to disperse such money upon receipt of duly executed expense or petty cash vouchers, receipts, statements or personal affidavits. Such receipts and supporting documentation shall be made available to the Mayor and City Council, and the City Council may designate one of its members or another individual to audit the City Manager's expenses. The City Manager shall provide the City Council with all of his expense and reimbursement records for each year prior to his annual performance evaluation.

Section 8. Automobile Allowance.

The City agrees to provide the City Manager with a vehicle allowance in the amount of \$500.00 per month unless City Manager opts to utilize a City vehicle, in which case no vehicle allowance will be provided. The City Manager will maintain the ability to use the City vehicle upon arrival to work, but not personal use if the allowance is selected. Any allowance shall not be considered part of City Manager's salary for the purposes of PERS final compensation.

Section 9. Civic Club Membership.

The City recognizes the desirability of representation in and before local civic and other organizations and the City Manager is authorized to become a member of such club(s) and organization(s). City shall pay related and reasonable expenses thereto and allow the City Manager to participate on City time.

Section 10. Other Terms and Conditions of Employment.

The parties shall, by amendment to this Employment Agreement, fix such other terms and conditions of employment from time to time as may be determined relating to the performance of

the City Manager of the City, provided such terms and conditions are not inconsistent or in conflict with the provisions of this Employment Agreement or City Charter.

Prior to the start of the Contract, City Manager will be provided with a City Manager handbook, which he must abide by throughout employment.

Section 11. Annual Evaluation

The City Manager's performance shall be evaluated on an annual basis each year by the City Council. Said evaluation process shall include written goals and objectives for the City Manager being set for the next year by the City Council.

Section 12. General Provisions.

If a provision or any portion thereof contained in this Employment Agreement is held to be unconstitutional, invalid or unenforceable, the remainder of this Employment Agreement or portion thereof shall be deemed to be severable, shall not be affected and shall remain in full force and effect. This Employment Agreement supersedes any and all prior Employment Agreements between the parties. This Employment Agreement is entered in to and is to be performed in Tulare County, California. All modifications to this agreement must be in writing and signed by both parties. This agreement contains all terms agreed to by the parties and any terms not stated herein are not part of any such agreement.

If a provision is not specifically stated herein, the City and Employee shall refer to the City's Personnel Rules and Regulations for guidance.

Dated this _____ day of _____, 2022.

CITY OF LINDSAY:

EMPLOYEE:

Misty Villareal
Mayor of the City of Lindsay

Kuyler Crocker

ATTEST:

Approved as to Form:

City Clerk and Clerk of the Council of the
City of Lindsay

Megan N. Crouch
City Attorney