



Lindsay Department of Public Safety
Nicholas Nave – Director of Public Safety
185 N. Gale Hill Ave
Lindsay, CA 93247
Tel: (559)562-2511
Fax: (559)562-7126

DATE: MAY 4, 2026

TO: APPLICANT(S)

FROM: NICHOLAS NAVE, DIRECTOR OF PUBLIC SAFETY

A handwritten signature in blue ink, appearing to read "N. Nave", is placed to the right of the "FROM" line.

SUBJECT: RETAIL SALE OF SAFE & SANE FIREWORKS

Attached please find a copy of Fire Ordinance 8.22, which gives details for filing a fireworks application. **Application, attachments, and fees must be filed and paid on or by noon, Thursday, June 18, 2026 at the Lindsay Public Safety Department.**

For your information, the following forms are required to be filed:

1. Application for Permit for Retail Sale of Safe and Sane Fireworks (City Service/Planning).
2. California State Fire Marshal Retail Fireworks Application (California State Fire Marshal). (Generally, your sales representative will obtain).
3. Retailer Fireworks Permit (City of Lindsay website).
4. Property Owner's Permission Slip -Must be filled Out- (City of Lindsay website).
5. Business License Application (City of Lindsay Website or Lindsay Finance Department).
6. Application for Temporary Seller's Permit (California Department of Tax and Fee Administration).
7. Insurance.
8. Detailed map of the proposed location of the fireworks booth.

Fireworks Ordinance, Municipal Code §8.22 attached.



CITY OF LINDSAY

APPLICATION FOR PERMIT FOR RETAIL SALE OF SAFE & SANE FIREWORKS

I, _____, certify that I am the designated representative of the organization applying for a permit for the retail sale of safe and sane fireworks as shown below. I accept personal responsibility, along with the officers of the organization for the conduct and operation of any fireworks stand operated in sanction with this permit. I have read the provisions of the Lindsay Municipal Code (Ordinance No. 490) and understand that violations provide criminal penalties.

	YES	NO
Organization is non-profit and the principal meeting place is within the boundaries of the City of Lindsay (Certificate of Determination of exemption is attached).		
Organization has provided adequate liability insurance making the provision for the indemnification of and holding harmless of the City of Lindsay (Certificate of Insurance is attached)		
DEPOSIT FEES PAID		
DATE(S) OF SALE _____ DAYS: _____ to _____ FROM: _____ to _____		

This Permit may be suspended or revoked at any time if, in the judgment of the Director of Public Safety or City Manager, the construction of the stands or the conduct of the operations do not conform to the provisions of this Ordinance, such officers or either of them, may order the stand immediately closed, and the permit to operate such stand shall then be suspended and/or revoked.

APPROVED BY PLANNING MANAGER ON: _____

 Planning Manager

Once this document is processed, it becomes the actual fireworks permit and should be kept in the fireworks booth.



TO: Nicholas Nave
Director of Public Safety and
Other Interested Parties

PROPERTY PERMISSION USE

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, OWNER AND/OR CONTROLLING PARTY, OF THE PROPERTY LISTED BELOW HEREBY GRANTS PERMISSION TO:

AND FIREWORKRES CO., INC., THE USE OF THE PROPERTY LOCATED AT:

_____ APN _____
(ASSESSOR'S PARCEL NUMBER)

CITY OF LINDSAY, COUNTY OF TULARE.

THE ORGANIZATION AND/OR FIREWORKS CO. INC. AGREE TO SEE THAT THE PROPERTY LISTED ABOVE WILL BE CLEARED OF ALL STANDS AND REFUSE WITHIN SEVEN (7) DAYS OF THE CLOSE OF THE SEASON.

NAME - PLEASE PRINT
(PROPERTY OWNER/CONTROLLER OF PROPERTY)

SIGNATURE

DATED: _____ AT _____, CA

PROPERTY OWNER: PLEASE INDICATE BELOW THE NAME OF THE ADDITIONAL INSURED AND HOW YOU WISH YOUR CERTIFICATE OF INSURANCE TO READ:

ADDITIONAL INSURED: _____

CERTIFICATE OF INSURANCE TO BE MAILED TO: _____

Same: _____

PHONE: _____

CERTIFICATE OF INSURANCE WILL BE MAILED PRIOR TO ERECTING OF STANDS AND THE SALE OF ANY MERCHANDISE.

Note: Any change in ownership or address requires a new application



FOR CITY USE ONLY

1-Day Semi-annual Quarterly

Change of Owner Name Location

Acct.# _____

Class _____

Cat. Code _____

Bus. Group _____

Business Name _____ Location of Business _____

Type of Business _____ Email _____

Mailing Address _____ City _____ State _____ ZIP _____

Email _____ Phone: () _____ Est. Monthly Gross Receipts _____

Type: Single Owner Partnership Corporation Name of Corporation (if applicable): _____

Owner Name _____

Owner Address _____ City _____ State _____ ZIP _____

State ID# _____ Fed. ID# (if applicable) _____ Board of Equalization # _____

State License# _____ Business Start Date or Date of Relocation _____

Business License Questionnaire

Fully describe/explain the nature of the business below in the space provided and then answer each question listed below

Yes No

- 1. WILL THE BUSINESS INSTALL, MODIFY, REHABILITATE A SIGN? IF YES, APPLY FOR BUILDING PERMIT AND COMPLETE "SIGN PERMIT ATTACHMENT F".
- 2. Will the building be used for education, instruction, daycare, worship, or dining? If yes, how many square feet will you be using? _____ What is the maximum number of people anticipated at any given time?
- 3. Will the business operation include selling or serving alcoholic beverages? If yes, what type of ABC license? _____ What is the size in square feet of the seating area? _____
- 4. Is this a home business? If Yes, you must apply for a Home Occupation Permit in addition to this application. Attached ___ Yes ___ No
- 5. Will the business operation include the sales or serving of tobacco products? If yes, what is the tobacco resale number? _____ What type of tobacco products will be sold? _____
- 6. Will the business operation include any work, use, or storage conducted outside of a wholly enclosed building? If yes, explain _____
- 7. Will the business change the occupancy? If yes, specify: _____
- 8. Will the business operation include discharging any waste, wastewater, or rinse water to the ground, street, or storm drain?
- 9. Will the business operation include washing of any equipment or vehicles?
- 10. Is the business a mobile car wash or car detailing business? **These businesses must be mobile, NEVER stationary.**
- 11. Will the business operation include the repair or maintenance of motor vehicles?
- 12. Will the business operation include motor vehicle fuel dispensing including gasoline, diesel, compressed natural gas, liquefied natural gas, liquefied petroleum gas (propane), or hydrogen gas?
- 13. Will the business operation include any use, processing, handling, storage, or discharge of chemicals, including hazardous chemicals and solvents?

- 14. Will the business generate any hazardous waste or e-waste at this site?
- 15. Will the business operation include sanding, cutting, or shaping of wood, metal, plastic, or other products producing combustible dust or fibers?
- 16. Will the business operation include manufacturing? If yes, specify _____
- 17. Will the business operation include the preparation of food or beverages? If food is prepared, must include organic recycling in refuse collection if the business generates 2 cubic yards/per week or more of solid waste. See below.
- 18. Commercial Utility Account:

Before opening a commercial account, you will need the following.

- Copy of a lease agreement or proof of ownership.
- Have a signature on the business license by Planning ONLY (this will verify that your business is an allowed use at the location)
- Have paid the inspections fees
- Refuse assessment by Mid Valley Disposal. Contact Ricardo Torres at ricardot@midvalleydisposal.com or at 559-238-7998 (to obtain the type of services your business will need:

Recycle: _____ (___)/week **Green waste:** _____ (___)/week **Trash** _____ (___)/week

Organic: _____ (___)/week **Locking Bins:** ___ Yes ___ No

____ Are you requesting self-hauling of any of the refuse services above mention? If YES, customer must obtain approval and signature from Mid Valley Disposal Recycling Coordination as well as to submit the REFUSE SELF HAUL CERTIFICATION FORM. Attached ___ Yes ___ No

Self-Haul Certification Authorization:

Approved By: _____ Recycle Green Waste Cooking Oil

Mid Valley Recycling Coordinator:

Reference No: _____

Approval Date: _____ Received Self-Haul Certification Form: ___ Yes ___ No

19. BUILDING OWNER/PROPERTY MANAGEMENT COMPANY INFORMATION

Select one: Building Owner Property Management Company

Name _____

Address _____ City and Zip _____

Telephone contact _____

Approval of the Business License Application does not alleviate the business owner/applicant from obtaining the required building permits for previously unpermitted construction or any proposed improvements.

20. Disability Access

UNDER FEDERAL AND STATE LAW, COMPLIANCE WITH DISABILITY ACCESS LAWS IS A SERIOUS AND SIGNIFICANT RESPONSIBILITY THAT APPLIES TO ALL CALIFORNIA BUILDING OWNERS AND TENANTS WITH BUILDINGS OPEN TO THE PUBLIC. YOU MAY OBTAIN INFORMATION ABOUT YOUR LEGAL OBLIGATIONS AND HOW TO COMPLY WITH DISABILITY ACCESS LAWS AT THE FOLLOWING AGENCIES:

- DIVISION OF THE STATE ARCHITECT: <https://www.dgs.ca.gov/dsa>
- DEPARTMENT OF REHABILITATION: <https://www.dor.ca.gov/Home/DisabilityAccessServices>
- CALIFORNIA COMMISSION ON DISABILITY ACCESS: <https://www.dgs.ca.gov/CCDA>

21. Acknowledgements

I ACKNOWLEDGE AND UNDERSTAND THAT IT IS THE RESPONSIBILITY OF THE APPLICANT/LICENSEE TO ENSURE THEIR BUSINESS COMPLIES WITH ALL APPLICABLE CITY OF LINDSAY MUNICIPAL CODES, CITY ZONING ORDINANCES AND STATE AND FEDERAL LAWS. NON-COMPLIANCE MAY RESULT IN THE REVOCATION OF YOUR CITY OF LINDSAY BUSINESS LICENSE. *THE CITY OF LINDSAY RECOMMENDS BUSINESS OWNERS CONTACT THE CITY OF LINDSAY'S PLANNING DEPARTMENT AT (559) 562-7102 EXT 4 **PRIOR TO RENTING, LEASING OR PURCHASING A PROPERTY TO VERIFY THEIR PROPOSED USE COMPLIES WITH THE CITY OF LINDSAY'S ZONING ORDINANCE.***

I FURTHER UNDERSTAND THAT THE FOLLOWING APPLIES TO BUSINESSES WHO ARE MAKING APPLICATION FOR A CITY OF LINDSAY BUSINESS LICENSE (***Please initial beside each item to acknowledge you have read and understand***):

_____ All signage must be reviewed and approved by the City of LINDSAY's City Services and Planning Department. Please contact (559) 562-7102 EXT 4 regarding sign permits **PRIOR TO** installation of **ANY** signage.

_____ All modifications, other than aesthetic changes (i.e. painting, flooring), to a structure located within the City of LINDSAY are subject to approval and issuance of a City of LINDSAY Building Permit. These include, but are not limited to, repairs and improvements to plumbing, electrical and mechanical systems. Please contact the City of LINDSAY's City Services Department at (559) 562-7102 EXT 4 **PRIOR TO** any alteration or modification of any building or structure to determine if a building permit is required.

_____ Trash and recycling services **ARE MANDATORY** in the City of LINDSAY.

_____ A business license will not be issued until the application has been reviewed by the Planning Department to determine if any land use approvals (i.e., discretionary permits) are necessary for compliance with zoning regulations. To confirm the zoning of your business, please contact the City of LINDSAY's Planning Department at (559) 562-7102 EXT 4.

_____ The business location will be required to maintain parking lots and existing landscaping if they are determined to need repair. The City of LINDSAY's Planning Department may require landscape for sites that do not have current landscaping. Lot frontage maintenance is the responsibility of the business at this location.

_____ Dependent on the type of tenant improvements which are proposed as part of your business, the site may be required to conform to all Americans with Disabilities Act (A.D.A.) improvements. It is advised that regardless, A.D.A. improvements be made to protect you, the business and/or property owner, from potential litigation. *Consultation with a Certified Access Specialist (CAsp) is strongly advised.*

_____ Contractors shall provide verification of Workers' Compensation Insurance coverage, if required by California law.

_____ To determine if an interceptor (ex, grease traps) is required or if an existing interceptor needs to be serviced in relation to the type of business operation you will be conducting (i.e. restaurant, food preparation, car/truck wash, etc.), please contact the City Services Department at (559) 562-7102 EXT 4

_____ Food vendors, retailers, and/or restaurants must obtain a Tulare County Environmental Health Permit prior to obtaining a business license from the City of Lindsay.

PRIOR TO THE ISSUANCE OF A BUSINESS LICENSE, THE CITY WILL CONDUCT AN INSPECTION OF THE BUSINESS LOCATION, IF LOCATED WITHIN THE INCORPORATED CITY LIMITS OF LINDSAY. THE PREMISES WILL BE INSPECTED **PRIOR TO** THE BUSINESS OPENING FOR BUSINESS AND MUST BE SET UP AND/OR STOCKED. IF THE CITY CANNOT CONTACT THE APPLICANT WITHIN 60 DAYS OF THE APPLICATION DATE, THE APPLICATION WILL CONSIDERED WITHDRAWN, AND ALL FEES PAID WILL BE NONREFUNDABLE.

SUBMITTAL OF A BUSINESS LICENSE APPLICATION AND PAYMENT OF FEE(S) DOES NOT CONSTITUTE AN APPROVAL OF A LICENSE TO OPERATE A BUSINESS. ***NO BUSINESS SHALL OPERATE UNTIL THE BUSINESS LICENSE HAS BEEN APPROVED AND ISSUED BY THE CITY OF LINDSAY.***

CAUTION!

Payment of Business Tax does not authorize payer to engage in a business or profession contrary to city ordinances (including zoning ordinances) or state and federal regulations

Sales and Use Tax may apply to your business activities. You may seek written advice regarding the application of tax to your particular business by writing to the nearest State Board of Equalization Office

I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Authorized Signature _____ Date _____

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FOR CITY USE

APPROVAL DATES	REMARKS	INSPECTION FEE	FEES	
Planning		Building \$	Regular	\$
Building		Fire \$	Application	\$
Fire		Total Insp Fee \$	CASP	\$
Tulare County Health		PAID DATE:	TOTAL AMOUNT DUE	\$
		RECEIPT #:		
APPROVAL SIGNATURES				
PLANNING DEPT.	BUILDING DEPT.	FIRE DEPT.	OTHER	

Zoning Classification _____	Fire Zone District _____
Address _____	Areas and Neighborhood _____
APN _____	
Class of Building _____	Occupancy Capacity _____

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SPECIAL EVENT CHECKLIST

Kindly refer to the Special Event Checklist to help create a timeline and guarantee that your event is planned effectively.

RESERVATION

All events planned in the City of Lindsay must have a reservation permit. This can be obtained at the Lindsay Wellness Center, located at 860 Sequoia Avenue, from the Parks & Recreation Director.

SUBMIT SPECIAL EVENT PERMIT APPLICATION

The renter is required to sign on the day the reservation is booked, with payment of the deposit made 60 days prior to the scheduled event.

DEPOSIT

- \$250 No Alcohol Deposit
- \$500 Alcohol Deposit

The deposit is refunded within 4 - 6 weeks after the event. Provided there are no damages, and the location of the event is left clean. Additional fees may be deducted from your deposit.

BALANCE

Must be paid no later than 30 days prior to the event date.

LIABILITY INSURANCE

Required for all events. The renter must provide a valid certificate at least 60 days prior to the event. Certificate of Insurance documenting General Liability insurance coverage in the amount of \$1 million coverage and \$2 million aggregate for Class Events I and II. Class III must provide \$2 million in coverage and \$3 million in aggregate coverage. An additional Insured Endorsement is required to reflect that the insurance policy has been amended to include the City of Lindsay as an additional insured.

ALCOHOL PERMIT

Issued by Lindsay Parks and Recreation Services upon contract of the security contract. (Lindsay Public Safety signature required)



SPECIAL EVENT PERMIT APPLICATION

Recreation Services Department
 860 North Sequoia Avenue, Lindsay, CA 93247
 Office (559) 562-5196 / adasilva@lindsay.ca.us
 Website: www.lindsay.ca.us

Office Use Only:	
<input type="checkbox"/>	Date Received: _____
<input type="checkbox"/>	Approved: _____ on: _____
<input type="checkbox"/>	Fee Paid: _____
<input type="checkbox"/>	Permit #: _____

A Special Event Permit Application allows for special events to use city streets, sidewalks, facilities, and/or services. The Director of Recreation will review the application and evaluate the proposed uses to ensure safety and appropriateness.

Prior to applying, the applicant is required to schedule a pre-application meeting with City Staff to determine the Class of special use. This will allow Staff to determine what materials and documentation are required and expedite the process. Class I and II may be approved administratively. Class III events must be approved by Lindsay City Council. Class III events cannot be held in a residential zone. Special Events held in Parks cannot charge an entrance fee. Special Events that inquire for a city park to be closed must be brought forth to City Council.

This comprehensive application has been designed to assist you in developing your event plan while also informing you of your responsibilities as an event organizer and the fees, requirements, and other permits that may be required. All sections must be completed. **Incomplete applications will not be accepted.** Applications for Class I and II Events must be submitted no less than 15 calendar days in advance. Class III Event applications must be submitted no less than 60 calendar days in advance. **Applications that do not meet this time frame will not be accepted.**

APPLICANT INFORMATION:			
PREFERRED COMMUNICATION METHOD (CHECK ONE)			
<input type="checkbox"/> RESIDENCE ADDRESS	<input type="checkbox"/> BUSINESS ADDRESS	<input type="checkbox"/> EMAIL	<input type="checkbox"/> PHONE
Organizer Name:			
Main Contact Name:			
Residence Address:			
Organizer Address:			
Contact Number:		E-mail:	
Date of Event:		Type of Event:	
Location of Event:			
Estimate Attendance:		Alcohol Use:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Set Up Time:	to	Event Time:	to
Street Closure:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Clean Up Time:	to
Park Reservation:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Security:	<input type="checkbox"/> Yes <input type="checkbox"/> No

CLASS I
<p>Temporary uses of 31 days or less (e.g., Flower sales for Valentine’s Day, Easter, Mother’s Day, Father’s Day and Graduation, or firework sales for Independence Day)</p> <p>Requirements: Special Event Permit application, site plan, business license, property owner’s permission</p> <p>Fee: \$100</p>
CLASS II
<p>Low impact events or road closures.</p> <p>Requirements: Special Event Permit application, site plan, traffic control/parking plan</p> <p>Fee: \$250 + hourly rate of staff</p>
CLASS III
<p>High impact events involving road closures, the sale of alcohol, or events that occupy public space E.g., marathons, fairs, carnivals, rodeos, concerts.</p> <p>Requirements: Special Event Permit application, sit plan, traffic control plan, waste plan, safety plan, insurance certificate, letter of indemnification, ABC (Alcoholic Beverage Control) license, Fire Department inspection, Building and Safety inspection. Additional requirements may be applicable depending on specifics of event.</p> <p>Fee: \$500 + hourly rate of staff</p>

ADDITIONAL EVENT DETAILS			
Type of Event:	<input type="checkbox"/> Parade <input type="checkbox"/> Street Festival <input type="checkbox"/> Carnival <input type="checkbox"/> Concert <input type="checkbox"/> Fundraiser <input type="checkbox"/> Rodeo <input type="checkbox"/> Cycling <input type="checkbox"/> Walk <input type="checkbox"/> Park Festival <input type="checkbox"/> Fireworks <input type="checkbox"/> Run <input type="checkbox"/> Circus <input type="checkbox"/> Filming <input type="checkbox"/> Protest/Rally <input type="checkbox"/> Tournament <input type="checkbox"/> Promotional/Marketing <input type="checkbox"/> Certified Farmers Market		
Set Up Date:	to	Set Up Time:	to
Tear Down Date:	to	Tear Down Time:	to
Number of Participants:		Number of Spectators:	
Total Anticipated Attendance:		Open to Public:	<input type="checkbox"/> Yes <input type="checkbox"/> No
		Private Event:	<input type="checkbox"/> Yes <input type="checkbox"/> No

Has this event been held in the past? If yes, please provide the previous name, date, and location of the event.	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Will there be a fee for attending? If that's the case, please include a comprehensive description of your event. Feel free to attach any extra pages or materials as necessary.	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Event will Occupy:	<input type="checkbox"/> One (1) Lane	<input type="checkbox"/> Two (2) Lanes	
	<input type="checkbox"/> Half a Street	<input type="checkbox"/> Full Street	<input type="checkbox"/> Sidewalk Only
Closure Type:	A Traffic Control Plan is required from a traffic control provider. Ex. KRC Safety Co, Inc.		
	<input type="checkbox"/> Rolling Street Closure (Street opens to normal traffic after participants pass)		
	<input type="checkbox"/> Hard Street Closure (Street will be closed for an extended period and/or event equipment will be placed in the street for the duration of the event, meaning no vehicle access)		
Street Name:			
Between:	&		
Start Time:		End Time:	
Street Name:			
Between:	&		
Start Time:		End Time:	

TENTS/CANOPIES/TEMPORARY STRUCTURES	
<p>The standard canopy allowed at events without a special permit is 10x10. These canopies can be grouped into clusters of no more than seven. There must be a minimum 12-foot space between each cluster of canopies. Tents larger than 200 sq ft must be permitted and inspected by the Lindsay Fire Department.</p>	
Will your event include tents or canopies? If so, please specify the quantity and sizes, and make sure to include this information on the site map or plan.	<input type="checkbox"/> Yes <input type="checkbox"/> No

STAGES/PLATFORMS	
Stages/platforms may require an inspection by the City Building inspector for a fee. Will your event include the installation of stages or platforms? If yes, indicate the number of stages and their corresponding sizes. Please include it on the site plan/map.	<input type="checkbox"/> Yes <input type="checkbox"/> No

ALCOHOL MANAGEMENT PLAN

Alcohol services and consumption on public property are allowed by Special Event Permit only. If you are interested in *servicing* alcohol at your event, you will need to receive approval and signature from the Director of Public Safety for a California Alcoholic Beverage Control (ABC) license.

Commercial enterprises and caterers are subject to different requirements. Please contact ABC's Fresno District Office at (559) 225-6334 or visit www.abc.ca.gov for more information.

The following rules apply to alcohol service or sales on City of Lindsay public property:

- RBS (Responsible Beverage Service) certification in California is required for **all on-premises alcohol servers and their managers**, including bartenders, servers, cashiers, bouncers, and anyone checking IDs or delivering drinks at places like restaurants, bars, hotels, stadiums, and tasting rooms, within 60 days of hiring, to prevent alcohol-related harm.
- If the alcohol area is accessible to all ages wishing to purchase or consume alcohol, they must present a current ID, and if that attendee is 21 years old or older, they must be issued a nontransferable wristband. All attendees must present their wristband to be served or consume alcohol.
- Servers must be 21 years of age or older.
- Servers may not consume alcoholic beverages while serving.
- Attendees may be served no more than two standard drinks at a time. The City of Lindsay defines one standard drink size as:
 - 12 or 16 oz. beer
 - 5 oz. of wine
 - 1 oz. of distilled spirit/hard alcohol in a mixed drink
 - Shots are not permitted on public property.
- Alcohol cups must be paper or plastic and be distinguishable from other beverages.
- Service must end a minimum of 30 minutes before the scheduled event's end time.
- City staff may establish a start and end time when alcohol may be served.
- Non-alcoholic beverages and water must be available at the event.

Are you requesting permission to serve alcohol at your event? If so, which kind.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Beer <input type="checkbox"/> Wine <input type="checkbox"/> Hard Mix Drinks
Will alcohol be sold to attendees?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the event open to all ages?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Explain your sales plan (ticket system, cash at service area, how IDs will be checked, etc.).	
Explain who will be serving the alcohol (professional bartenders, volunteers, etc.).	
How many alcohol service locations will you have and where will they be located? Please include locations on the site plan/map.	
Do you have an alcohol sponsor? If yes, please provide their information.	<input type="checkbox"/> Yes <input type="checkbox"/> No

AMPLIFIED SOUND/ENTERTAINMENT RELATED ACTIVITIES

The City of Lindsay defines “amplified sound” as speech, music, or other sound projected or transmitted by electronic equipment including amplifiers, loudspeakers, microphones, or similar devices or combinations of devices, which are powered by electricity, battery, or combustible fuel and which are intended to increase the volume, range, distance or intensity of speech, music, or other sound. In accordance with Lindsay Municipal Code 8.20 Noise Control, the following restrictions apply to amplified sound: no person, shall use amplified sound, before 7am and after 10pm unless prior authorization is received, and permission is included in your Special Event Permit.

Will your event include amplified sound?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What time are you requesting amplified sound?	_____ to _____
Will sound checks be conducted prior to start time? If yes, state the start time and end time.	<input type="checkbox"/> Yes <input type="checkbox"/> No _____ to _____
Describe the sound equipment that will be used at the event.	
Will there be any musical entertainment-related features at your event?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the entertainment include the use of fireworks, strobes, lasers, or other electrical equipment? If yes, explain.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the entertainment include any inflatables (bounce houses)? If yes, explain.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the entertainment include any carnival rides? If yes, explain.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the entertainment include animals (petting zoo, pony rides, etc.)? If yes, explain.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the entertainment include any vehicles (car show, displays, etc.)? If yes, explain.	<input type="checkbox"/> Yes <input type="checkbox"/> No

VENDORS

The City of Lindsay defines "vendor" as an organization or business that sells or advertises products and/or services to event attendees. Generally, there are three categories of vendors: 1) food/beverage, 2) merchandise and 3) information. A City of Lindsay Business License is required for vendors who wish to sell, expose for sale, or offer for sale any food/beverage or merchandise in the City of Lindsay. Please contact the Lindsay Department of City Services at (559) 562-7102 ext. 4 for business license information. You should require each vendor to provide you, the event organizer, with a copy of their business license (if applicable).

Does your event include food vendors? If yes, how many?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your event include food trucks? If yes, how many?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will any of the food vendors or food trucks be cooking or heating food on-site? If yes, how many?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What cooking method(s) will be used?	<input type="checkbox"/> Gas <input type="checkbox"/> Electric <input type="checkbox"/> Charcoal <input type="checkbox"/> Other:
What is your plan for disposing of grease, charcoal and/or wastewater?	
Does your event include merchandise vendors? If yes, how many?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your event include information vendors? If yes, how many?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will any items or services sold at your event present any unique liability issues (massages, pony rides, tattooing, piercing, etc.)? Please describe the services.	

MARKETING/ADVERTISEMENT/PROMOTIONS

Please ensure that you have conditional approval *before* you begin to market, advertise, or promote your event. Acceptance of the Special Event Permit Application *does not* guarantee approval of your event. Once you have conditional approval, you may proceed to market, advertise, or promote your event at your own risk. However, if the permit is not guaranteed and the event is therefore cancelled, **YOU MAY NOT HOLD THE CITY OF LINDSAY RESPONSIBLE OR LIABLE FOR ANY OF THE COSTS INCURRED FROM YOUR MARKETING, ADVERTISING, OR PROMOTIONS.** Applicants may not use the City of Lindsay’s logo for promotional purposes unless authorized by the City Council.

Do you plan to place signs or hang banners on city property?

Yes No

If yes, please explain and submit conceptual design of proposed signs and a sign permit application.

LIABILITY INSURANCE

Verification of insurance must be submitted along with the Special Event application. You must submit two documents to satisfy insurance requirements:

1. Certificate of Insurance documenting General Liability insurance coverage in the amount of \$1 million coverage and \$2 million aggregate for Class Events I and II. Class III must provide \$2 million coverage and \$3 million aggregate. The coverage should extend from the event date to any set-up and/or tear down dates. The standard proof of insurance is the ACORD certificate form. The name of the insured, the insurance carrier, the policy number, coverage limits, and effective and expiration dates for the coverage must be stated on the certificate of insurance. If alcohol is to be sold at the event, an additional \$1 million in liquor liability insurance is required. Insurance certificates must be signed by an authorized representative of the insurance carrier. Electronic signatures are acceptable.
2. An additional Insured Endorsement is required to reflect that the insurance policy has been amended to include the City of Lindsay as additional insured. The Additional Endorsement must reference the policy number as it appears on the certificate. “The City of Lindsay, it’s officials, agents, employees and volunteers” must be named as additionally insured on the Additional Insured Endorsement. Your permit will not be issued until both the Certificate of Insurance and Additional Insured Endorsement have been received.

The promoter and/or vendor must agree to indemnify, save, hold harmless, and at City’s request, defend the City, its officers, agents, and employees from any and all costs and expenses (including attorney and legal fees), damages, liabilities, claims, and losses occurring or resulting to the City in connection with the performance, or failure to perform, by Promoter and/or Vendor, its officers, agents, or employees under this agreement arising out of the event.

MEETING WITH CITY STAFF

A meeting is required with City Staff before completing the City of Lindsay Special Event Permit Application. Please be sure to schedule a meeting 90 days prior to your scheduled event.

Date:		Time:	
Location:		Scheduled by:	
In Attendance:			

I have read the rules and regulations contained in this document and agree to abide by these rules and regulations. I am duly authorized by the Organizer or Sponsoring Company to submit this application on their behalf and agree to be financially responsible for any fees and costs that may be incurred by or on behalf of the event in the City of Lindsay. I certify that the information that I have provided on this application is true and to the best of my knowledge.

Printed Name _____

Signature _____ Date _____

By checking this box as an electronic signature, I agree to all the terms and conditions that may apply to the special event permitting process and agree that all information contained in this application is correct and to the best of my knowledge.

Date _____ Driver's License/ID Number _____

CITY USE ONLY

PLANNING APPROVAL:		Date:	
BUILDING APPROVAL:		Date:	
RECREATION APPROVAL:		Date:	
OTHER:		Date:	

PAYMENT

Your application is not considered complete until the application fee is received.

Checks must be payable to "City of Lindsay."

Balance:

Payment Amount:

Date:

New Balance:

Received by:

Payment Amount:

Date:

New Balance:

Received by:

Payment Amount:

Date:

New Balance:

Received by:

Payment Amount:

Date:

New Balance:

Received by:

Payment Amount:

Date:

New Balance:

Received by:

Payment Amount:

Date:

New Balance:

Received by:

Payment Amount:

Date:

New Balance:

Received by:

Notes:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
INSURED	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A:	NAIC #
	INSURER B:	
	INSURER C:	
	INSURER D:	
NAME OF: COMPANY OR RENTER OR ORGANIZATION		
	INSURER E:	
	INSURER F:	


COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PER-LOC <input type="checkbox"/> JELI <input type="checkbox"/> LOC OTHER:	X		01-CP-003190-01-14	3/1/2025	3/1/2026	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000
							MED EXP (Any one person)	\$ 20,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N	N / A				PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	Directors and Office			01-CP-003190-01-14	3/1/2025	3/1/2026		
B	Accident Policy			MHH010307	3/1/2025	3/1/2026		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Certificate Holder is listed as additional insured as required by written contract.
 Play at Sweet Briar Plaza Stage scheduled for September 4, 6, 11, and 13.

CERTIFICATE HOLDER**CANCELLATION**

The City of Lindsay 251 E Honolulu Street Lamont, CA 93241	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

<p>Name Of Additional Insured Person(s) Or Organization(s):</p> <p>The City of Lindsay</p>
<p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
 2. Available under the applicable limits of insurance;
- whichever is less.

This endorsement shall not increase the applicable limits of insurance.



ALCOHOL BEVERAGE PERMIT APPLICATION

Parks & Recreation Services Department
 860 North Sequoia Avenue, Lindsay, CA 93247
 Office (559) 562-5196 / adasilva@lindsay.ca.us
 Website: www.lindsay.ca.us

Office Use Only:	
<input type="checkbox"/>	Date Received: _____
<input type="checkbox"/>	Approved: _____ on: _____
<input type="checkbox"/>	Fee Paid: _____
<input type="checkbox"/>	Permit #: _____

APPLICANT INFORMATION:			
Event:		Event Date:	
Renter(s)/Sponsor(s):		Serving Time:	
Mailing Address:			
Email:		Attendance:	
Contact Number:		E-mail:	
Signature:		Date:	

1. A state license is required to sell alcoholic beverages.
2. Both the service and sales of alcoholic beverages at a City Facility shall be subject to the rules and guidelines contained in California Department of Alcoholic Beverage Control Publication 532 (ABC-532), which are incorporated herein by reference.
3. All alcoholic beverages must be under the control of the renter(s)/sponsor(s) signing this Permit at all times and shall be removed from the location immediately following conclusion of the event.
4. Alcoholic beverages may only be served and/or sold during the Serving Time identified in this Permit.
5. Each renter/sponsor signing this Permit is personally responsible and must see that all requirements outlined in this Permit are met and complied with. One renter/sponsor must have the Permit in his/her possession while using the location and shall, upon request, produce the Permit for Police Officer, Security Agent, or City of Lindsay staff for inspection.
6. Security is required when alcoholic beverages are served at any City property. Security Company must be a City of Lindsay approved Security Company. There shall be at least one Security Agent for every one hundred guests.
7. No alcohol may be served at a function for a minor. No alcoholic beverage may be served by or to minors.
8. No alcohol may be served to persons who are obviously intoxicated.
9. Alcoholic beverages may be brought onto the premises only by the person(s) whose signature(s) appear on this Permit.
10. All alcoholic beverages must be served from the bar.
11. Person(s) serving and/or selling alcoholic beverages may not be under the influence of alcohol or any narcotic while at the City property.
12. Failure to follow the rules and requirements of this Permit may result in serious injury or death, and the Lindsay Public Safety Department has the authority to immediately terminate the event if a condition of this Permit is violated or the manner in which alcoholic beverages are served, sold, or consumed at the event threatens public safety or City property.
13. Each applicant signing this Permit shall indemnify, defend, and hold the City and its officials, officers, employees, agents and volunteers from and against all claims, demands, actions, injuries, liabilities, losses, costs and damages, direct or indirect, and any and all attorneys' fees and other expenses arising from or related to: (i) a violation of this Permit; or (ii) any incident occurring solely or partially as a result of alcoholic beverages served at the event.
14. Permit is valid only for the date and time specified above.



ENCROACHMENT PERMIT SPECIAL EVENT

TEMPORARY STREET CLOSURE INFORMATION:			
Event:		Event Date:	
Closure Start Time:		Reopen Time:	
Street Name(s):	between		
Street Name(s):	between		
Street Name(s):	between		
Street Name(s):	between		
Street Name(s):	between		
Street Name(s):	between		
APPLICANT INFORMATION:			
Name:			
Mailing Address:			
Email:		Attendance:	
Contact Number:		E-mail:	
Signature:		Date:	

Public Safety Department:		Date:	
Public Works Department:		Date:	
Parks & Recreation Department:		Date:	
Lindsay City Council:		Date:	



Special Event Petition

Event:		Page:	of
Event Date:		Event Hours:	to
Location:			

Address (please print)	Name (Please Print)	Authorized Signature	Date	Yes	No
1					
2					
3					
4					
5					
6					
7					
8					
9					
9					



TRAFFIC CONTROL PLAN (TCP) SPECIAL EVENT

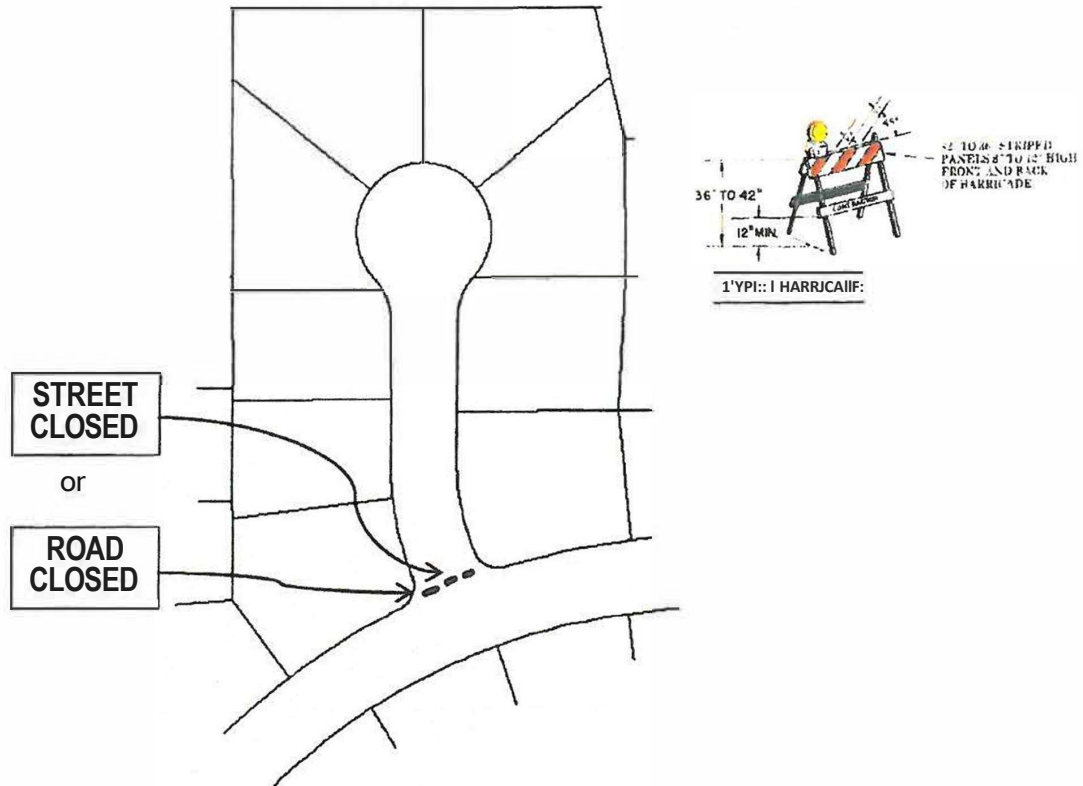
PURPOSE

The purpose of the Traffic Control Plan (TCP) is to safely control all modes of travel (vehicle, pedestrian, bicycle) around the special event site, parade, or route that is held within the public right-of-way.

TRAFFIC CONTROL PLAN REQUIREMENTS

- Be legible, include a North arrow, and submit on paper 8.5"x11" minimum or 11"x17" maximum.
- Show all moving routes, indicate direction of travel, show all street or lane closures, and include plans for barricades and signage, and parking restrictions if needed.
- Depending on the location and size of the event, a detour route may be required.
- Standard Barricades & Signage - Barricades with "ROAD CLOSED" signs must be placed across the street at each intersection of the designated closure. See [SAMPLE TRAFFIC CONTROL PLAN for COMMUNITY EVENTS](#).
- Some road closures (depending on location and duration) may require Portable Changing Message Signs (PCMS) to be placed up to five (5) days in advance of the event.
- **Barricades, signs, and PCMS boards will not be furnished, nor placed by the city. The event organizer is responsible for meeting this requirement.**
- The event organizer is responsible for removing all traffic control equipment within one hour of the end of the event.
- Parking Restrictions – When restrictions for on-street parking and/or parking spaces within a public parking lot are part of the Traffic Control Plan, NO PARKING signs are required to be in place to notify the public 24 hours in advance of the event and shall be noted on the plan. For information on signage and placement requirements, see [PARKING RESTRICTIONS](#).
- Depending on the size and complexity of the event, a logistics schedule may be required detailing times for various phases of the event, such as setup, take down, etc.

SAMPLE TRAFFIC CONTROL PLAN for COMMUNITY EVENTS



Notes:

1. There shall be a minimum of three (3) Type I barricades at the point of closure.
2. There shall be at least one (1) ROAD CLOSED or STREET CLOSED sign attached to the middle barricade at the point of closure.
3. Each barricade shall be equipped with a flashing yellow light after dusk.
4. The applicant is responsible to maintain the barricades during the event.
5. The street closure approval can be rescinded at any time by the Lindsay Public Safety Department, or any other City of Lindsay official if any problem occurs at the event.
6. Any alternate means of closing the roadway shall be submitted to the City of Lindsay prior to the event for review.
7. The right of ingress and egress shall be maintained during the event for each parcel of land affected by the permitted temporary street closure.
8. An eighteen (18) foot unobstructed roadway must be maintained along the closed section of roadway.

This example is for a typical Cul-de-sac configuration. If your street does not meet this configuration, you may be required to submit a detailed traffic control plan with your Temporary Street Closure application.

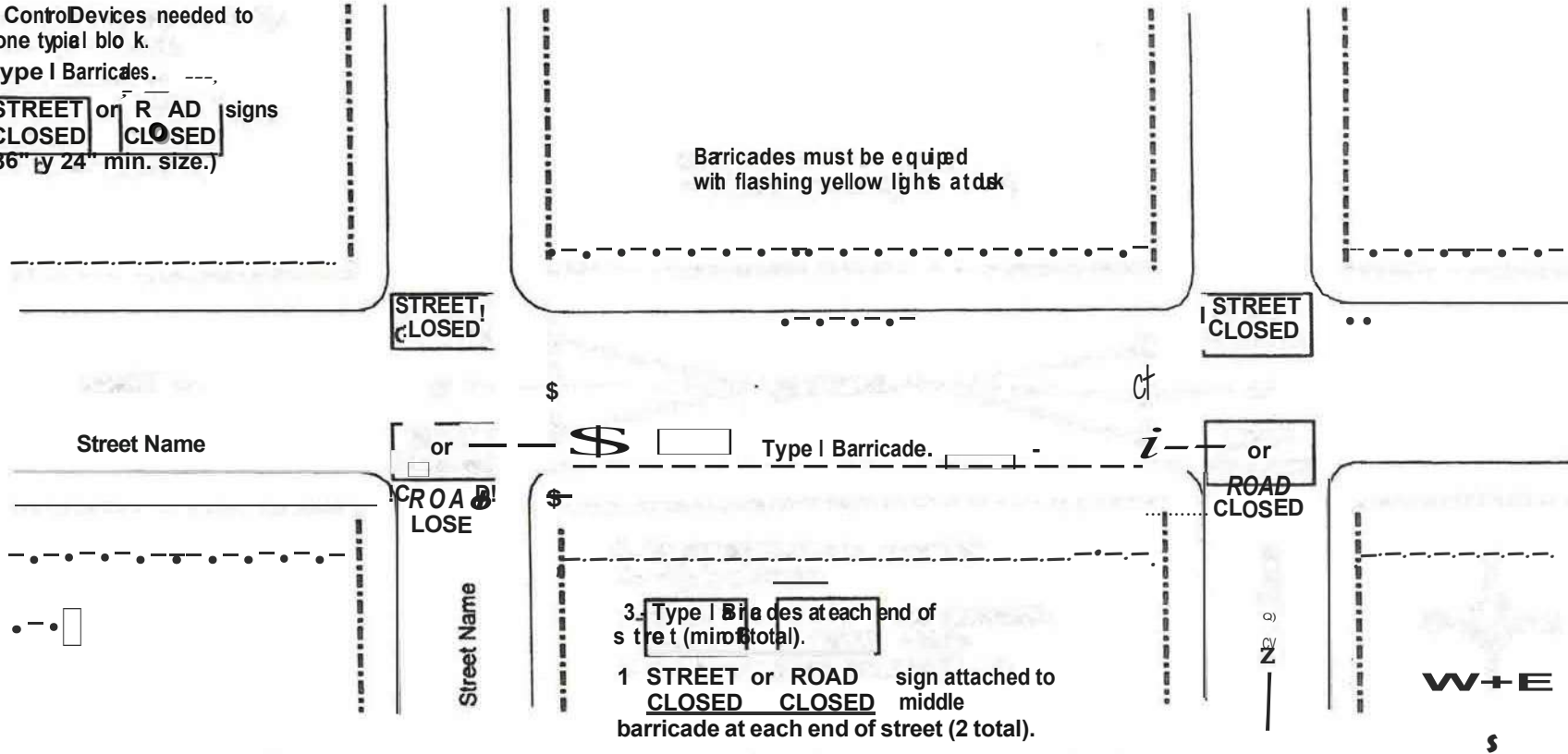
EXAMPLE TRAFFIC CONTROL PLAN for COMMUNITY EVENTS

For locations that involve more than one block, a site specific traffic control plan will be required.

Traffic Control Devices needed to close one typical block.

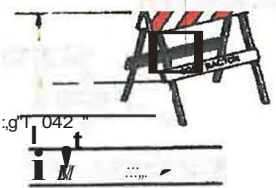
6 - Type I Barricades.

2 - STREET or ROAD signs (36" by 24" min. size.)



- 3. Type I Barricades at each end of street (mirrored total).
- 1 STREET or ROAD sign attached to middle barricade at each end of street (2 total).

THIS EXAMPLE IS FOR A TYPICAL BLOCK CONFIGURATION IF YOUR STREET DOES NOT MEET THIS CONFIGURATION. YOU MAY BE REQUIRED TO SUBMIT A TRAFFIC CONTROL PLAN WITH YOUR APPLICATION.



TYPE I BARRICADE

3r-ro. '11- STJUPI>
PANILS rTOTI" RI(.m-
PRO1"TT AND RACIC
OF BARKICAD>:



PARKING RESTRICTIONS SPECIAL EVENT

PURPOSE

The purpose of NO PARKING signage is to safely control vehicular travel from entering the site of a Special Event and/or reserve public parking space for use by the Special Event. Signs also serve as a notification to the public, allowing them to make alternative parking plans for the day and time of the event.

NO PARKING REQUIREMENTS

When restrictions for on-street parking and/or parking spaces within a public parking lot are a necessary part of the Traffic Control Plan, NO PARKING signs are required and shall adhere to the following:

- NO PARKING signs are to be in place 24 hours in advance of the event to notify the public.
- Use City City-provided NO PARKING template. Template in Excel format to be provided at the time of Encroachment Permit approval.
- No part of the sign may be handwritten. Use the same font and size as given on the template.
- Signs are to be placed either on traffic cones or flexible traffic delineators set on the curb, at every other parking stall line. When parking stall lines are not marked, signs shall be spaced no more than 100-150' apart.
- When an entire public parking lot is restricted, signs may be placed at the entrance.
- See Exhibit below for example placement of NO PARKING signs.



Set the cone on the curb. Place at every other stall line.



Exhibit - Example of On-Street Parking Restrictions

NO PARKING Sign
(Template to be provided by City)

TEMPORARY NO PARKING

DATE: _____

TIME: _____

VIOATORS WILL BE
TOWED AT OWNER'S



Temporary Sellers

Are You a Temporary Seller?

Generally, if you make three or more sales of items subject to California sales and use tax in a 12-month period, you are required to register for a California seller's permit and pay tax on your taxable sales.

However, if you will be selling items at a location for less than 90 days, you are considered a temporary seller, and are required to hold a temporary seller's permit. You will need to register each temporary sales location. On the other hand, if you already hold a seller's permit for a permanent place of business but also make sales at a temporary location, you will **not** need to register for a separate temporary seller's permit. Instead, you must register for a sub-permit for each of your temporary locations.



The following is a list of the most common types of sellers who may need a temporary seller's permit when operating less than 90 days.

A List of the Most Common Types of Sellers Who May Need a Temporary Sellers Permit

Type	Description of Sales
Firework Stands/Holiday Trees	The sale of fireworks and Christmas trees. You are required to register each location where sales are made and obtain a temporary seller's permit.
Garage Sales	When you have a garage sale and sell used items, you are generally not required to hold a seller's permit. However, if you have more than two garage sales within a 12-month period, you are required to hold a seller's permit.
Online Auction Sales	Your online sales of merchandise are generally taxable in California even when you sell through online auction houses such as eBay. However, some online auction houses are considered marketplace facilitators, and therefore the retailer of the items you sell, and will collect and report the tax on those sales. You will be required to hold a seller's permit and report the tax if the online auction house is not considered a marketplace facilitator. For more information, please see publication 109, Internet Sales (www.cdtfa.ca.gov/formspubs/pub109/) and our Tax Guide for Marketplace Facilitator Act (www.cdtfa.ca.gov/industry/MPFAct.htm).
Crafts	You are required to have a permit if you are selling, even temporarily, new or handcrafted items or used items you purchased for the purpose of reselling to others.
Conventions/Trade Shows	If you participate in California conventions and trade shows and make sales or take orders for sales at or during the conventions or trade shows, you will generally be required to hold either an ongoing or temporary seller's permit. For in-state retailers, you must obtain an ongoing seller's permit if you are engaged in the business of selling tangible personal property. Out-of-state retailers that exceed specific sales thresholds are required to obtain an ongoing seller's permit. Retailers not exceeding these thresholds are only required to obtain a temporary seller's permit. For more information regarding these thresholds, please see publication 77, Out-of-State Sellers: Do You Need to Register with California? (www.cdtfa.ca.gov/formspubs/pub77/#notrequired)
Swap Meets, Flea Markets or Special Events	In general, sellers at swap meets, flea markets and special events that make retail sales are required to obtain a seller's permit. As a seller at swap meets, flea markets and special events, you are required to provide specific information to the operator of the event. You can use form CDTFA-410-D, Swap Meets, Flea Markets, or Special Events Certification (www.cdtfa.ca.gov/formspubs/cdtfa410d.pdf), to provide the required information. For more information, please see publication 111, Operators of Swap Meets, Flea Markets, or Special Events (www.cdtfa.ca.gov/formspubs/pub111/).

Register for a Temporary Seller's Permit

Obtaining a temporary seller's permit is easy and free. Please visit our [Online Services](http://www.cdtfa.ca.gov/services/) (www.cdtfa.ca.gov/services/) webpage, select the Registrations tab and follow the steps to register a business activity with the California Department of Tax and Fee Administration (CDTFA).

Temporary permits are issued to individuals with no permanent place of business, and cover a selling period of 90 days or less at one location. The registration process is the same whether you are registering for a temporary seller's permit or a seller's permit for a permanent business location. However, there are some things to keep in mind when registering for a temporary seller's permit.

- You may obtain a temporary seller's permit 90 days prior to your business start date.

- You need to provide a valid start and end date for each temporary sales location.
- You may register for multiple locations on a temporary seller's permit as long as they operate within the same 90-day period.
- You may not add a new sales location to an existing temporary seller's permit.

Once you finish registering, you may print a temporary seller's permit for each location.

File Your Return

People who are issued temporary seller's permits are required to file a return due on or before the last day following the month after the temporary sales location closes. For example, if you have a temporary seller's permit for a sales location active from January 15, 2020 – January 27, 2020, then your return is due on or before February 29, 2020.

For more information on how to file and what you need to get started, please visit our [Online Services \(www.cdtfa.ca.gov/services/\)](http://www.cdtfa.ca.gov/services/) webpage and select the File a Return tab.

Sales Made on State Designated Fairgrounds

Effective July 1, 2018, if you are a retailer who makes sales of tangible personal property that take place on the real property of a California state-designated fair ("state-designated fairground"), you must separately state the amount of those sales on your Sales and Use Tax return. Sales that take place on state-designated fairgrounds include over-the-counter sales on the fairgrounds and also may include sales in which the property is shipped or delivered to or from the fairground.

The separately reported amount will be used for funding allocation purposes only. *There is no additional tax or fee due on these sales.* For more information on the new reporting requirement, please see our [Tax Guide for Reporting Requirements for Sales on State-Designated Fairgrounds \(www.cdtfa.ca.gov/industry/state-fairgrounds.htm\)](http://www.cdtfa.ca.gov/industry/state-fairgrounds.htm).

Know Your Tax Rates

The sales and use tax rate that you are required to report and pay will vary depending on where you do business. We offer several tools on our website to help you identify the correct tax rate. You can look up a [tax rate by address \(https://maps.cdtfa.ca.gov/\)](https://maps.cdtfa.ca.gov/) or look up [tax rates by city and county \(www.cdtfa.ca.gov/taxes-and-fees/sales-use-tax-rates.htm\)](http://www.cdtfa.ca.gov/taxes-and-fees/sales-use-tax-rates.htm).

Exceptions

There are instances when certain sellers are exempt from holding a seller's permit based upon the items they sell and the type of seller they are. Below is a list of sellers that may be exempt from obtaining a temporary seller's permit.

- **Direct Sales/Sales Agents** – If you do not have a storefront and you only sell products you buy from an Revenue and Taxation Code (RTC) section 6015 retailer – like Avon or Tupperware – you do not need a seller's permit. In this case, you are considered an agent of the retailer, and that company will remit sales tax to the CDTFA on your behalf. Typically, individuals who sell these products will have “shows” or “parties” and sell merchandise at their own home, a customer's home, or through direct sales to friends and family. For more information please see [RTC section 6015 \(www.cdtfa.ca.gov/lawguides/vol1/sutr/6015.html\)](http://www.cdtfa.ca.gov/lawguides/vol1/sutr/6015.html)
- **Exempt Food Products** – If you only sell cold food (that is not hot prepared), your sales are generally considered nontaxable, and you will not be required to obtain a seller's permit. For more information, please see [Regulation 1603, Taxable Sales of Food Products \(www.cdtfa.ca.gov/lawguides/vol1/sutr/1603.html\)](http://www.cdtfa.ca.gov/lawguides/vol1/sutr/1603.html) and [publication 22, Dining and Beverage Industry \(www.cdtfa.ca.gov/formspubs/pub22.pdf\)](http://www.cdtfa.ca.gov/formspubs/pub22.pdf).
- **Occasional Sellers** – If your taxable sales are infrequent, you may not be required to obtain a seller's permit. For instance, a person who holds a garage sale no more than twice in a 12 month period would qualify as an occasional seller. For more information, please see [Regulation 1595, Occasional Sales -- Sale of a Business -- Business Reorganization \(www.cdtfa.ca.gov/lawguides/vol1/sutr/1595.html\)](http://www.cdtfa.ca.gov/lawguides/vol1/sutr/1595.html).
- **Qualified Itinerant Veteran Vendors** – If you are a veteran who received an honorable discharge and are unable to work in manual labor because of a service-connected disability, you may work as a traveling vendor, without a seller's permit, if you meet all of the required conditions. This exemption from the requirement to obtain a seller's permit is valid until January 1, 2022. For more information, please see [RTC section 6018.3, Itinerant Veteran Vendors \(www.cdtfa.ca.gov/lawguides/vol1/sutr/6018-3.html\)](http://www.cdtfa.ca.gov/lawguides/vol1/sutr/6018-3.html).

If You Need Help

If at any time you need assistance with topics included in this guide – or with topics not included – feel free to contact us by telephone or email. For contact information and hours of operation please see our [How to Contact Us \(www.cdtfa.ca.gov/contact.htm\)](http://www.cdtfa.ca.gov/contact.htm) webpage.

If you have suggestions for improving this guide, please [contact us via email \(mailto:BTFD-AIS.IndustryGuides@cdtfa.ca.gov?subject=Guide for Temporary Sellers\)](mailto:BTFD-AIS.IndustryGuides@cdtfa.ca.gov?subject=Guide%20for%20Temporary%20Sellers).

Additional Resources

- [Publication 107, Do You Need a California Seller's Permit? \(www.cdtfa.ca.gov/formspubs/pub107/\)](http://www.cdtfa.ca.gov/formspubs/pub107/)
- [Publication 73, Your California Seller's Permit \(www.cdtfa.ca.gov/lawguides/vol1/sutr/1595.html\)](http://www.cdtfa.ca.gov/lawguides/vol1/sutr/1595.html)
- [Publication 105, District Taxes and Sales Delivered in California \(www.cdtfa.ca.gov/formspubs/pub105/\)](http://www.cdtfa.ca.gov/formspubs/pub105/)
- [Guide for New Permits and License Holders \(www.cdtfa.ca.gov/industry/permit-holders.htm\)](http://www.cdtfa.ca.gov/industry/permit-holders.htm)
- [Local and District Tax Guide for Retailers \(www.cdtfa.ca.gov/industry/localanddistricttaxes.htm\)](http://www.cdtfa.ca.gov/industry/localanddistricttaxes.htm)

LEADERSHIP

Gavin Newsom

Governor (<https://www.gov.ca.gov/>)

Amy Tong

Secretary, Government Operations Agency
(<https://www.govops.ca.gov/about/leadership/>)

Nicolas Maduros

Director, CDTFA

QUICK LINKS

About CDTFA (www.cdtfa.ca.gov/about.htm)

External Tax Resources (www.cdtfa.ca.gov/external-tax-resources.htm)

Job Opportunities (www.cdtfa.ca.gov/jobs/)

Information for Local Jurisdictions and Districts
(www.cdtfa.ca.gov/taxes-and-fees/local-and-district-taxes.htm)

SOCIAL MEDIA

- (<https://www.facebook.com/CDTFA>)
- (<https://twitter.com/cdtfa>)
- (<https://www.youtube.com/channel/UChhR8089KCKrv2p4bbipu8>)
- (https://www.linkedin.com/company/cdtfa?trk=top_nav_home)
- (<https://www.instagram.com/CDTFA/>)

STATE CAMPAIGNS

COVID-19 Updates (<https://covid19.ca.gov/>)
Flex Alert (<http://flexalert.org>)
Register to Vote (<http://registertovote.ca.gov>)
Save Our Water (<https://saveourwater.com>)

CONTACT US

- 1-800-400-7115
- California Relay Service (CRS) (<https://ddtp.cpuc.ca.gov/relay.aspx>) : 711
- Email CDTFA (www.cdtfa.ca.gov/email/)
- Office Locations (www.cdtfa.ca.gov/office-locations.htm)
- CDTFA Directory (www.cdtfa.ca.gov/directory.htm)

Additional Contacts (www.cdtfa.ca.gov/contact.htm)

[Conditions of Use \(www.cdtfa.ca.gov/use.htm\)](http://www.cdtfa.ca.gov/use.htm)

[Privacy Policy \(www.cdtfa.ca.gov/privacy.htm\)](http://www.cdtfa.ca.gov/privacy.htm)

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8.22 Fireworks

8.22.010 Procedures

8.22.020 Permit Issuance

8.22.030 Hours Of Operation; Sales; Discharge

8.22.040 Vendor Liability Insurance Required

8.22.050 Compliance With Local, State And Federal Regulations

8.22.060 Temporary Use Permit

8.22.070 Temporary Sales Tax Permit Required

8.22.080 Booth Dimensions; Temporary Status Only

8.22.090 General Requirements

8.22.100 Operation Of Stand

8.22.110 Fireworks Limitations And Prohibitions

8.22.120 Fire Department Inspection

8.22.130 Enforcement; Penalties

8.22.140 Violations

8.22.010 Procedures

The director of public safety, or their designee, may, upon due application and approval of the City Manager or their designee, issue to properly qualified persons and organizations a permit for the retail sale of safe and sane fireworks. Applicants must be community-benefit, nonprofit associations or nonprofit corporations organized primarily for veteran, patriotic, welfare, religious, youth or eleemosynary purposes. Each such organization must have its principal and permanent meeting place within the corporate boundaries of the city of Lindsay. There shall be no more than one retail stand/booth for each permittee.

(Ord. 591, 2021, Ord. 490 § 1 (part), 1998)

8.22.020 Permit Issuance

Upon verification of the application by the director of public safety or their designee, the City Manager or their designee may authorize a permit to be issued. Such permit shall be issued or denied at the discretion of the City Manager or their designee and subject to such other reasonable conditions as the City manager or their designee deems necessary to protect the public health, safety and welfare. Permits shall be issued only to persons who are twenty-one years of age or older at the time of application.

(Ord 591 2021, Ord. 490 § 1 (part), 1998)

8.22.030 Hours Of Operation; Sales; Discharge

- A. Safe and sane fireworks as defined by Section 12529 of the state of California Health and Safety Code may be sold within the city limits only during the period beginning at twelve noon on the twenty-ninth day of June and ending at eleven-thirty p.m. on the fourth day of July, pursuant to the provisions of this chapter and not otherwise.
- B. Safe and sane fireworks may be discharged (ignited, exploded) within the city only between the hours of five p.m. and eleven p.m. on the fourth day of July.

(Ord. 490 § 1 (part), 1998)

8.22.040 Vendor Liability Insurance Required

Prior to issuance of a permit, the applicant must, at his own expense, secure from, a reputable insurance company permitted to do business in the state, a policy of public liability and property damage insurance, with minimum limits of one hundred thousand dollars/three hundred thousand dollars bodily injury and fifty thousand dollars property damage, and provide evidence of same to the administrative authority.

- A. The policy shall name the city and its officers, agents and employees as additional insured and shall protect them from claims for damage or injury suffered by any person arising from the sale and/or use of safe and sane fireworks.
- B. The insurance shall be in full force and effect on the date of issuance of the fireworks permit and shall expire not less than one year after the last date of fireworks sales established by the city council each year.

(Ord. 490 § 1 (part), 1998)

8.22.050 Compliance With Local, State And Federal Regulations

Permittees must comply with all local, state and federal regulations relating to the sale and disposition of fireworks.

(Ord. 490 § 1 (part), 1998)

8.22.060 Temporary Use Permit

Permittees must obtain a temporary use permit from the Lindsay planning department. Applicants for the temporary use permit must identify the proposed site and show written permission from the owner authorizing use of said site for the stated purpose. Applications for temporary use permits are limited to authorized representatives of the individual nonprofit entities.

(Ord. 490 § 1 (part), 1998)

8.22.070 Temporary Sales Tax Permit Required

Organizations selling fireworks are required to obtain a temporary sales tax permit from the State Board of Equalization.

(Ord. 490 § 1 (part), 1998)

8.22.080 Booth Dimensions; Temporary Status Only

All retail sales of safe and sane fireworks shall be permitted only from within a temporary fireworks stand and sales from any other building, facility or structure is prohibited. Temporary stands shall be subject to the following provisions:

- A. No fireworks stand shall be located within twenty-five feet of any building nor within one hundred feet of any gasoline pump or liquid propane storage area.
- B. All stands shall be erected under the supervision of the Lindsay building inspector who shall require that stands be constructed in a manner to reasonably ensure the safety of attendants and customers. Strict adherence to the Lindsay building code need not apply.
- C. No stand shall have a floor area in excess of four hundred square feet. The width and length of each stand shall be a maximum of ten feet by forty feet, respectively.
- D. Each stand must have at least two exits located on separate walls.

- E. Each stand shall keep easily accessible a minimum of one two-and-one-half gallon water pressure type fire extinguisher and one 2A10BC rated dry chemical fire extinguisher and each shall be in good working order and bear a current inspection sticker. Extinguishers must be of a type approved for such use by the Lindsay fire department.

(Ord. 490 § 1 (part), 1998)

8.22.090 General Requirements

- A. Each stand must be located in an area clear of all weeds and combustible materials within fifty feet in all directions.
- B. "NO SMOKING" signs shall be prominently displayed on the front, back and sides of the fireworks stand.
- C. Each stand must be attended at all times by a supervising adult of at least twenty-one years of age whenever fireworks are inside the stand. Remaining inside the stand for any reason between the hours of eleven p.m. to nine a.m. is strictly prohibited.
- D. The sale of fireworks shall not begin before twelve noon on the twenty-ninth day of June and shall not continue beyond eleven p.m. on the fourth day of July.
- E. Hours of operation shall be limited to nine a.m. to eleven p.m. daily.
- F. All unsold stock and any litter shall be removed from the location by five p.m. on the fifth day of July.
- G. The fireworks stand shall be removed from the temporary location by eight p.m. on the sixth day of July, and any resulting litter shall be cleared from said location by said time and date.
- H. Prior to the issuance of a permit, each applicant shall deposit one hundred dollars (cash, certificate of deposit or a surety bond made payable to the city of Lindsay) with the public safety director or his designee, under the provisions of this chapter. Such deposit shall be refundable upon full compliance with the provisions and requirements of this chapter, including but not limited to the removal of the stand and cleaning of the site. In the event the permittee does not so comply in the manner required by the Lindsay building inspector, the city may do so, or cause the same to be done by other persons, and the reasonable cost thereof shall be a charge against the permittee and his deposit or surety bond.

(Ord. 490 § 1 (part), 1998)

8.22.100 Operation Of Stand

- A. No entity other than the organization named on the permit shall operate the stand for which the permit is issued.
- B. No person other than members of the organization named on the permit, or the wives or husbands or members' children at least twenty-one years of age shall sell or otherwise participate in the sale of fireworks at such stand.
- C. No person shall be paid any consideration for selling or otherwise participating in the sale of fireworks at any stand.

(Ord. 490 § 1 (part), 1998)

8.22.110 Fireworks Limitations And Prohibitions

- A. All fireworks sold and/or discharged within the city limits must be of a type permitted by law and described as "Safe and Sane" and shall bear the caption "approved by the State Fire Marshal."
- B. No person shall ignite, light or cause to be lighted any fireworks or other combustible material within the stand or within two hundred feet thereof.
- C. It is unlawful for any person to ignite, explode, project or otherwise fire or use, or permit the ignition, explosion or projection of any fireworks upon, over or onto the property of another, or to ignite, explode, project or otherwise fire or make use of any fireworks within ten feet of any residence, dwelling or other structure.

(Ord. 490 § 1 (part), 1998)

8.22.120 Fire Department Inspection

Fireworks stands will be inspected at least twice daily during the days of operation. Each inspection and report will consist of not less than one-half hour, which time will be billed to the permittee at the time of application in accordance with fees established for said inspections.

(Ord. 490 § 1 (part), 1998)

8.22.130 Enforcement; Penalties

If, in the judgment of the director of public safety or his designee, the construction of the stand, materials offered for sale, or the conduct of the operations therein do not conform to the provisions of this chapter, said director or his designee may order the stand immediately closed.

(Ord. 490 § 2, 1998)

8.22.140 Violations

- A. This chapter authorizes the imposition of administrative fines or penalties on any person who violates any provision of this chapter. Its purpose is to encourage and obtain compliance with the provisions of this chapter for the benefit and protection of the entire community. Said administrative fines are imposed under authority of Government Code Section 53069.4, Health and Safety Code Section 12557, and the police power of the city.
 - 1. The issuance of citations imposing administrative fines may be performed at the discretion of the officials of the City of Lindsay; and the issuance of a citation to any person constitutes but one remedy of the city to redress violations of this code by any person. By adopting this chapter, the city does not intend to limit its authority to employ any other remedy, civil or criminal, to redress any violation of this code by any person, which this city may otherwise pursue.
 - 2. The adoption of this chapter does not in any way affect or repeal the California Fire Code, as adopted by the City of Lindsay.
 - 3. The imposition of fines related to "dangerous fireworks" under this chapter shall be limited to persons, including responsible persons, who possess, sell, use and/or display, or the seizure of, 25 pounds or less (gross weight) of such dangerous fireworks.
 - 4. Fines collected pursuant to this chapter related to "dangerous fireworks" shall not be subject to Health and Safety Code Section 12706, which section provides that certain fines collected by a court of the state be deposited with, and disbursed by, the County Treasurer.

5. The city shall provide cost reimbursement to the State Fire Marshal if required pursuant to regulations to be adopted by the State Fire Marshal addressing the State Fire Marshal's cost for the transportation and disposal of "dangerous fireworks" seized by the city, which costs will be part of any administrative fine imposed. However, such cost reimbursement shall not be required unless and until the State Fire Marshal provides services for the disposal of "dangerous fireworks."
6. Because of the serious threat of fire or injury posed by the use of "dangerous fireworks" that can result from persistent or repeated failures to comply with the provisions of this code and the effect of such conditions or activities on the safety and the use and enjoyment of surrounding properties and to the public health, safety and welfare, this chapter imposes strict civil liability upon the owners of residential real property for all violations of this code existing on their residential real property. Each contiguous use, display and/or possession shall constitute a separate violation and shall be subject to a separate administrative fine.

B. Issuance of Administrative Citations. Whenever a Code Enforcement Officer (CEO) determines that a violation of the code has occurred, the CEO may issue an administrative citation on a city-approved form listing the code violation(s) and the amount of the administrative fine required to be paid by the responsible person(s) in accordance with the provisions of this chapter and Lindsay Municipal Code Title 1, Chapter 1.13.

C. Administrative Fines. Each person who violates any provision of this code, or any provision of state law, as it relates to the possession, use, storage, sale and/or display of "dangerous fireworks" or each person that is considered to be a "responsible person" for a location where dangerous fireworks are possessed, used, stored, sold, or displayed, shall be subject to the imposition and payment of an administrative fine or fines as provided below:

Number of offenses	Amount of Administrative Penalty
First	\$1,000
Second	\$2,000
Third and subsequent violation	\$3,000

1. Payment of the administrative fine shall not excuse or discharge a citee from the duty to immediately abate and correct a violation of the code, nor from any other responsibility or legal consequences for a continuation or a repeated occurrence(s) of a violation of the code.
2. For purposes of this chapter, in calculating the amount of an administrative fine, the number of offenses shall include every offense documented in the last three years, unless the citation was vacated pursuant to an appeal.

D. Right to an Administrative Hearing. Any citee may contest the violation(s) by filing a request for an administrative hearing on a city-approved form with Code Enforcement within 20 calendar days from the issuance date of a citation. Any applicable administrative hearing fee imposed by the City of Lindsay shall apply at the then applicable rate. If Code Enforcement does not receive the request in the required time period, the citee shall have waived a right to a hearing and the citation shall be deemed confirmed and final.

E. Administrative Hearing Procedures. The issuance of any citation pursuant to this chapter, the conduct of any administrative hearing therefor, and any other matter of procedure not addressed

herein shall be conducted in accordance with Lindsay Municipal Code Chapter 1.13, except as otherwise provided herein.

F. Administrative Hearing-Mitigating Factors.

1. In cases where the citation is issued to a property owner, a lessee, or a holder of a special events permit, parent or guardian of minors caught with dangerous fireworks, as the responsible person, and the citee was not present on the property at the time the citation was issued, it is a defense to the citation that the citee, as the responsible person, did not explicitly or implicitly consent to or condone the use of dangerous fireworks on his or her property and could not, in spite of the exercise of reasonable care and diligence, control the use of dangerous fireworks on his or her property and/or at his or her special event. The hearing officer may consider the following factors in determining if the citee exercised reasonable care and diligence:
 - a. Whether the citee provided express notice to relevant persons that the use of dangerous fireworks is strictly prohibited at all times;
 - b. Whether, based on the circumstances known to the citee at the time of the violation, the citee could have reasonably foreseen that dangerous fireworks might be used, including, but not limited to, whether the citee, any individual occupying the property, or any individual attending the special event, has received, or otherwise been involved in, any citation issued for the use of dangerous fireworks in the past five years;
 - c. Whether the citee took any reasonable measures designed to ensure that dangerous fireworks would not be used, and if so, the extent and effectiveness of such measures;
 - d. Any other information reasonably related to the citee's culpability, or lack thereof, with respect to permitting or allowing the use of dangerous fireworks.
 - e. If, based on the considerations above, the hearing officer determines that the citee took reasonably prudent action to prevent and discourage the use of dangerous fireworks on the property, then the hearing officer may vacate the citation or modify the amount of the penalty, as appropriate.

(Ord. 490 § 3, 1998)

HISTORY

Amended by Ord. [564](#) on 5/22/2018



FIREWORKS FEES

SPECIAL EVENT PERMIT, CLASS 1, \$100

LINDSAY BUSINESS LICENSE \$73 + \$1 CASP FEE

TOTAL \$174